

Minutes of Perrysburg Service Committee

Meeting Held February 22, 2023

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:30 p.m. by Chairperson Jan Materni.

ROLL CALL

Committee members present were Jan Materni, Kevin Fuller, and Mark Weber. Mr. Weber left the meeting at 6:08 p.m. Also present were Rob Ross, Director of Public Service, and Brian Thomas, City Engineer.

CITIZEN'S CONCERNS

Ms. Materni stated that she has received complaints of a feral cat problem, which she will send onto Safety Committee.

Mr. Weber stated that he has received a complaint about the underpass on Fort Meigs Road, which he understands is ODOT's. Mr. Ross said there is a volunteer group in Perrysburg looking to do projects and thought about connecting them with ODOT to paint it.

APPROVAL OF 01/31/2023 MEETING MINUTES

There being no objections, the minutes of the January 31, 2023 meeting were approved 3-0.

PERMISSION TO AWARD 2023 SIDEWALK PROGRAM TO M & M FOAMWORKS

Mr. Thomas stated that M&M FoamWorks was the single bidder and they have done it the last three years and he has had no issues with their work. Mr. Ross shared that the Sidewalk Program started in 2020. He added that they feel it is their obligation to repair sidewalks that are damaged by street trees or water and sewer work that they perform. This project consists of repairing City sidewalks by lifting, leveling, or grinding of any City sidewalk section that has been identified in need of repair or fully replacing sections that are beyond the repair specifications. The budget for this project is \$200,000.00.

Mr. Weber asked if Mr. Ross would like more in the budget for this. Ms. Materni stated that we are doing more than we even have to do, so she has mixed feelings about that. Mr. Ross suggested they give it a couple of years and could address it with more money if they are still getting many complaints. Mr. Ross stated that we have a good contractor and a good process. Mr. Fuller asked about the subcontractor listed. Mr. Ross explained that the subcontractor does the concrete replacement and M&M FoamWorks does the concrete lifting and grinding. Mr. Weber asked if the inspector looks at the work before the replacements are poured. Mr. Ross stated that he does the

inspecting. Mr. Fuller asked about the Prevailing Wage Coordinator. Mr. Thomas stated that Dana Bombrys, in his office, is the Prevailing Wage Coordinator for all jobs. There being no objections, this is being recommended 3-0 to City Council.

AMENDED BUDGET

Mr. Ross stated that there is \$25,000.00 for HVAC replacement, which is an insurance policy for any replacements over the year. He added that there is \$60,000.00 for a mechanic's truck, which comes with a toolbox and lift gate, so they can repair onsite. There is also a street sign truck, noting that they do repairs and replacements almost daily, replacing signs that do not have proper reflectivity and anyone that hits a sign that needs replacing. They are reallocating \$50,000.00 to repave one of the Bicentennial parking lots. There is a Torro mower replacement for \$85,000.00, which will be replacing a twelve year old unit.

Mr. Ross stated that they have 15,000 street trees in the City, not including those in the Parks. He added that they want to have a three person crew everyday to address street trees. Mr. Weber asked about the Urban Forrester. Mr. Ross responded that the Urban Forrester will start on March 13, 2023. Mr. Ross added that Greg Kuhr will be dedicated to the Parks, now that we will have an Urban Forrester.

OTHER BUSINESS

Ms. Materni suggested sending the bidding legislation to City Council, so a more in-depth conversation can be had, as well as having input from all City Council members. Mr. Fuller stated that he is not one hundred percent sold on it, but thinks the collectivity of City Council will have some good input on it too. Mr. Weber stated that it will be great when we have a Law Director, who can look it over. Mr. Fuller added that it is in the draft stage now. Mr. Thomas will be sure it gets on the agenda for City Council.

Mr. Ross shared what is going on in their department so far for the year, including the sidewalk program, trimmed 172 trees, removed 12 trees internally, removed 20 stumps, addressed all of the City landscape beds and prepared them for the Spring, two new plow trucks should arrive in March, and hiring the Urban Forrester. Mr. Weber left the meeting at 6:08 p.m. Ms. Materni stated that ODOT has the safe routes to school program. She noted that Fort Meigs Road keeps coming up. Mr. Thomas responded that in order to use the safe routes to school program, the City must have a school travel plan that is no more than five years old. Mr. Thomas has applied for an active transportation plan grant and that would look at the entire City regarding anything non-motorized.

There being no further business, the meeting adjourned at 6:09 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, March 22, 2023 at 5:30 p.m.