

Minutes of Perrysburg City Council

Meeting Held February 7, 2023

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:30 p.m.

ROLL CALL

Present were Council Members Barry VanHoozen, Tim McCarthy, Jan Materni, Mark Weber, Jonathan Smith, Kevin Fuller, and Cory Kuhlman (7). Also present were Patrick Jones, Police Chief and Safety Director, Matt Choma, Director of Public Utilities, Kelly Chalfant, Human Resources Manager, and Amber Rathburn, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF JANUARY 17, 2023

Mr. Smith moved to approve the minutes of the City Council meeting held on January 17, 2023 as written and to dispense with their reading. There being no objections, the minutes were approved. Ayes: (7). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

None.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin noted that the League of Women Voters received a tour of the Municipal Building and Police Station today. They also heard from Mr. Choma and Chief Jones on what the City has accomplished and what they are hoping to do this year.

Mayor Mackin thanked Bridgette Kabat, as her last day with the City is this Friday. He recognized all of her service on behalf of the residents of Perrysburg.

Mayor Mackin would like to appoint Sundeep Gopagoni and Kristina Patterson to serve on the Litter Prevention and Recycling Board, with terms expiring on December 31, 2024. Mr. Smith made a motion to approve Mr. Gopagoni and Ms. Patterson to serve on the Litter Prevention and Recycling Board. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

City Administrator

No report.

Finance Director

No report.

Law Director

Mayor Mackin stated that they will be doing the second round of interviews for the Law Director next week.

PRESIDENT OF COUNCIL REPORT

Mr. Smith noted the Letter to the Editor in the Perrysburg Messenger Journal that featured the Police Department. He recognized the Police Department and thanked the Officers that were involved in that situation.

Mr. Smith asked about the Committee meetings and if there was a plan in place of who will be there to represent the Administration, with Ms. Kabat leaving. Mayor Mackin stated that there is a plan in place and they will talk about it tomorrow at the staff meeting.

COMMITTEE REPORTS

Finance & Economic Development

No report.

Mr. Weber introduced **RESOLUTION 6-2023 A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT THE FUNDS DONATED BY THE ROTARY FOUNDATION FOR THE CONSTRUCTION OF THE PICKLEBALL COURTS AT ROTARY PARK; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: Materni, Weber, Fuller, Kuhlman, McCarthy (5). Nays: (0). Mr. Smith and Mr. VanHoozen abstained from the vote. The Clerk read Resolution 6-2023 by number and title only. Mr. Weber moved that Resolution 6-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: Materni, Weber, Fuller, Kuhlman, McCarthy (5). Nays: (0).

Mr. Weber introduced **ORDINANCE 1-2023 AMENDING ORDINANCE 56-2022 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2023; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 1-2023 by number and title only.

Mr. Weber wanted to personally thank Ms. Kabat for her service to the City and wishes her all the best in her future endeavors. Mayor Mackin reminded them that if anyone has questions about the amended budget, to let them know.

Next meeting: Tuesday, February 14, 2023 at 5:30 p.m.

Safety

Mr. VanHoozen gave his report of the January 24, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. VanHoozen introduced **RESOLUTION 9-2023 TO RATIFY AND APPROVE EMERGENCY REPAIRS TO MEDIC UNIT BY SELKING INTERNATIONAL TRUCKS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 9-2023 by number and title only. Mr. VanHoozen moved that Resolution 9-2023 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **RESOLUTION 10-2023 A RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT WITH PRO-PHOENIX TO PROVIDE MAINTENANCE AND TECHNICAL SUPPORT FOR POLICE DIVISION COMPUTER SYSTEMS IN AN AMOUNT NOT TO EXCEED THIRTY-FOUR THOUSAND NINE HUNDRED FIFTY-EIGHT DOLLARS AND SEVENTY-FIVE CENTS (\$34,958.75); AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 10-2023 by number and title only. Mr. VanHoozen moved that Resolution 10-2023 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **RESOLUTION 11-2023 A RESOLUTION AUTHORIZING A RADIO MAINTENANCE AGREEMENT WITH P&R COMMUNICATIONS SERVICE, INC. FOR RADIO REPAIRS AND MAINTENANCE FOR THE POLICE DIVISION IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND ONE HUNDRED SIXTY-FIVE DOLLARS AND ZERO CENTS (\$33,165.00); AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 11-2023 by number and title only. Mr. VanHoozen moved that Resolution 11-2023 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **RESOLUTION 12-2023 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH ATLANTIC EMERGENCY SOLUTIONS FOR THE PURCHASE OF THREE NEW THERMAL IMAGER BUNDLES FOR THE PERRYSBURG FIRE DIVISION IN AN AMOUNT NOT TO EXCEED FORTY-THREE THOUSAND NINE HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$43,950.00); AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 12-2023 by number and title only. Mr. VanHoozen moved that Resolution 12-2023 be

passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mr. VanHoozen introduced **RESOLUTION 13-2023 A RESOLUTION AUTHORIZING AN AGREEMENT WITH ATLAS CLEANING SERVICES OF NORTHWEST OHIO, LLC. TO PROVIDE REGULAR CLEANING SERVICES FOR THE PERRYSBURG POLICE DIVISION BUILDING IN AN AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND NINE HUNDRED DOLLARS AND ZERO CENTS (\$42,900.00)** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 13-2023 by number and title only. Mr. VanHoozen moved that Resolution 13-2023 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Michelle Bittner, 331 East Sixth Street, is the wife of David Bittner, who has been a volunteer firefighter for 27 years for the City of Perrysburg. Ms. Bittner stated that all of the volunteer firefighters are licensed firefighters in the state of Ohio. She added that the five volunteers have 120 years of experience between them and that they only get paid when they respond to calls. Ms. Bittner stated that Tom Granata told them they had to turn in their gear and equipment and were not given any answers and were not told how they could keep working for the City of Perrysburg. She noted that they are here tonight to have explained to them why they are being asked to leave now. Mr. Kuhlman stated that it is a part of Personnel Committee and they can readdress it at that time.

Mr. VanHoozen thanked Ms. Kabat for her service and congratulated her on her new position.

Next meeting: Tuesday, February 28, 2023 at 6:00 p.m.

Recreation

No report.

Mr. Smith introduced **RESOLUTION 8-2023 ADOPTING THE ORLEANS PARK MASTER PLAN** and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 8-2023 by number and title only.

Mr. Smith stated that Ms. Kabat will be missed and is looking forward to working with her in a future capacity.

Next meeting: Tuesday, February 14, 2023 at 6:30 p.m.

Planning & Zoning

Mr. McCarthy gave his report of the February 1, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, March 1, 2023 at 5:30 p.m.

Personnel

Mr. Kuhlman gave his report of the January 24, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Chief Jones stated that, at the Personnel Committee meeting, they had discussions about the overall functions of the Fire Division. He stated that as the Fire Department has grown, they are doing a lot more with accreditation, as well as community risk reduction. Mr. Kuhlman added the Personnel Committee had voted 3-0 to move forward with the transition from the five volunteer members to the two Community Risk Reduction and Accreditation Specialist part-time positions.

Michelle Bittner, 331 East Sixth Street, is the wife of David Bittner, who was a volunteer firefighter for the City of Perrysburg. She stated that the confusion was due to the volunteers receiving five days notice and that none of their questions were answered. She added that the two positions have been doing those roles part-time for a year. Ms. Materni stated that the volunteers have all been here a long time and most of them do not have much time when they could have just phased out naturally. She clarified that they do not get medical benefits or social security; they are only paid their wages and that is when they respond.

Jennifer Tharpe, 540 East Indiana Avenue, is the wife of Brandon Tharpe, another volunteer firefighter for the City of Perrysburg. Ms. Tharpe stated that the volunteers do a lot of the community service, including being in the parades or doing events. She added that they chose to buy their home and raise their daughter here because of her husband's volunteer service for the last thirteen years.

Mayor Mackin thanked their husbands for their service. He stated that a lot of this is an Administrative decision and it was not an easy one. Mayor Mackin suggested having Deputy Chief Granta at the next Personnel Committee meeting. Mr. Kuhlman agreed that they could add that to the agenda, so that everyone can better understand the transition they are trying to make as a City. Ms. Materni stated that she is against this decision for a variety of reasons, including that they are always up against the problem of providing better service at the best price possible. She stated that they save money by only paying them on their calls and for training.

Mayor Mackin stated that it is best to go back to the Committee and noted that Administration will own that they could have done better on the delivery of the message. He wants to offer closure and clarity for the rationale. Mr. Kuhlman suggested having a meeting with Deputy Chief Granta, Chief Jones, and the Mayor to sit down with the volunteers, so they can provide the information and for people to be heard. Mr. Kuhlman thanked the families as well for their volunteer service.

Next meeting: Tuesday, February 28, 2023 at 5:00 p.m.

Public Utilities

Mr. Fuller gave his report of the January 31, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Fuller introduced **RESOLUTION 7-2023 A RESOLUTION AUTHORIZING THE AWARD OF THE BID AND AGREEMENT WITH KYLE J SHERMAN EXCAVATING, LLC. IN AN AMOUNT NOT TO EXCEED THREE HUNDRED THOUSAND NINE HUNDRED NINETY-THREE DOLLARS AND FORTY-THREE CENTS (\$300,993.43) WHICH INCLUDES A CONTINGENCY OF 10% FOR THE SANITARY SEWER REPAIRS ON ELM STREET AND SEVENTH STREET; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (7). Nays: (0). The Clerk read Resolution 7-2023 by number and title only. Mr. Fuller moved that Resolution 7-2023 be passed as an emergency measure. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

Mr. Fuller thanked Ms. Kabat.

Next meeting: Wednesday, February 22, 2023 at 6:30 p.m.

Service

Ms. Materni gave her report of the January 31, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, February 22, 2023 at 5:30 p.m.

OTHER BUSINESS

Mr. Smith made a motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0).

City Council entered into Executive Session at 7:25 p.m.

Mr. Smith requested to return from Executive Session. Seconded by Ms. Materni. Ayes: (7). Nays: (0).

City Council returned from Executive Session at 7:51 p.m.

ADJOURNMENT

There being no objections, the meeting adjourned at 7:51 p.m.

