

Minutes of Perrysburg Service Committee

Meeting Held January 31, 2023

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:30 p.m. by Chairperson Jan Materni.

ROLL CALL

Committee Members present were Jan Materni, Kevin Fuller, and Mark Weber. Also present were Amber Rathburn, Director of Finance, Matt Choma, Director of Public Utilities, Brian Thomas, City Engineer, and Brody Walters, Planning and Zoning Administrator.

CITIZEN'S CONCERNS

Ms. Materni had a concerned citizen reach out about 3rd Street, near Hickory Street, and wanted to know if it will be repaved. Mr. Thomas stated that they are finalizing plans to redo the sewer through there and he is not going to pave the road, just to tear it up next year. Ms. Materni asked if there is anything they could do to patch it.

Mr. Weber asked if the Service Director should be here. The Committee Members agreed that the Service Director should be at Service Committee meetings, especially if the Administrator is not.

APPROVAL OF 12/07/2022 MEETING MINUTES

There being no objections, the minutes of the December 7, 2022 meeting were approved 3-0.

MAYOR'S APPOINTMENT OF SUNDEEP GOPAGONI TO FILL A VACANCY ON LITTER PREVENTION & RECYCLING BOARD

The Mayor is recommending Sundeep Gopagani to fill a vacancy on the Litter Prevention & Recycling Board. Ms. Materni thanked him for applying. Mr. Weber sees he is new to the area and said that it is very commendable that he is getting involved at a younger age. Mr. Fuller is glad that he decided to step up and help out. Mr. Fuller asked what sparked his interest and if this is what he does in his professional career. Mr. Gopagani answered that yes, his specialty is in sustainability and zero emissions. The Committee agreed 3-0 to recommend Mr. Gopagani to City Council to fill the vacancy on the Litter Prevention & Recycling Board.

MAYOR'S APPOINTMENT OF KRISTINA PATTERSON TO FILL A VACANCY ON LITTER PREVENTION & RECYCLING BOARD

The Mayor is recommending Kristina Patterson to fill a vacancy on the Litter Prevention & Recycling Board. Ms. Materni thanked her for applying. Mr. Weber noted her

impressive background already in this field. Mr. Fuller added that her resume looks great and is excited about the experience she will bring to this. The Committee agreed 3-0 to recommend Ms. Patterson to City Council to fill the vacancy on the Litter Prevention & Recycling Board.

ORLEANS PARK MASTERPLAN - BRODY WALTERS

Mr. Walters presented the Orleans Park Masterplan to the Service Committee Members. Mr. Walters stated that he has already presented it to the Planning and Zoning Committee and Recreation Committee. The goal is to get the Committee Members' feedback, so they can revise it before it is presented to City Council. Mr. Weber asked about the multi-use path on Green Lane. Mr. Walters explained that the multi-use path is a separate project that is already in the works. Ms. Materni noted in the plan that TerraTread, a concrete boardwalk system, is not ideal for runners.

Mr. Walters noted that they have had conversations with Toledo Metroparks about rental spaces and their business model for renting. Ms. Materni is in favor of the rowing boat house and added it is not just students that row. Mr. Walters stated that with funding, phases of this Masterplan could be pushed and pulled. Ms. Materni fully supports this. Ms. Materni is concerned about the area along the bank because a lot has been dumped there over the years. Mr. Walters agreed that there is a lot of debris there. The Committee Members thanked Mr. Walters. Mr. Walters stated that with City Council's support and cooperation, they will earn more points and score higher on potential grants.

BIDDING DOCUMENT - JAN MATERNI

Ms. Materni stated that the bidding documents are something herself and Mr. Fuller have been working on, regarding how the City bids jobs. Ms. Materni stated that ODOT prequalifies and asked how they get away with it. Mr. Thomas stated that Municipalities, County, and State have different sections under ORC and he has a lot of questions on procedurally how the City could do prequalifications. Ms. Materni asked what would happen if we made it a part of the bid package. Mr. Thomas stated that this will not guarantee a project is done under budget, on time, and without delay. Mr. Thomas wants to know what the goal of this is. Mr. Fuller stated that the City of Perrysburg does not have a procurement policy in place and added that the Mayor feels this is logical.

Mr. Fuller stated that this is an insurance policy, allowing for tax payer dollars to be spent transparently. Ms. Materni stated that it theoretically could be a part of the bid package and does not have to be separate. Mr. Fuller is trying to give Mr. Thomas a better tool for the way we spend money on construction projects. Ms. Materni added that they want to pass this and they want it to be successful. Ms. Rathburn suggested a policy, where a Resolution is passed, giving Mr. Thomas an instrument to use. Ms. Materni suggested a Resolution for a year to see how it goes and then making it an Ordinance.

Mr. Weber stated that when City Council is awarding a contract, with the bidding

document, they can already have their questions answered ahead of time. The Committee Members agreed the contractors could sign and certify the document. Mr. Weber added that they are looking out for future tax dollars, not just today's. Mr. Fuller stated that with this, the responsibility lies with the contractor and/or sub-contractor. Ms. Rathburn noted that any federally funded projects would be exempt from this. Mr. Thomas noted the prevailing wage threshold on the document. Ms. Materni stated that we need to have contractors paying sustainable, living wages. Mr. Fuller stated that we are asking for a certain standard of contractor and how they treat their people. Mr. Fuller will ask for a legal opinion on this, including a Resolution versus an Ordinance.

SNOW EMERGENCY STREET ORDINANCE FOR LOUISIANA BETWEEN FRONT AND INDIANA - JAN MATERNI

Ms. Materni has been working on this, but it has been put on the backburner because we do not have a Law Director at the moment.

OTHER BUSINESS

Mr. Weber noted that at the next City Council meeting, they will do the first reading for the amended budget, giving this Committee one more meeting to talk about any Service related items on there.

Mr. Weber asked about the Service Director being at the Service Committee meetings. He had asked on January 6, 2023 about the school zone flashing lights that were approved for Louisiana Avenue and Seventh Street. Mr. Weber has not heard back from Mr. Ross and noted that it has been two years since he started asking about those lights.

Ms. Materni mentioned the 900 block of Pine Street. Mr. Weber stated that there is a six to seven foot drop off into the Creek and wanted to know why there is not a fence or guardrail there, to make it safe. This was already discussed at the Safety Committee. Mr. Thomas stated that it is on the agenda for their internal meeting next week.

There being no further business, the meeting adjourned at 6:56 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, February 22, 2023 at 5:30 p.m.