

Minutes of Perrysburg Personnel Committee

Meeting Held January 24, 2023

CALL TO ORDER - 5:00 PM

The meeting was called to order at 5:00 p.m. by Chairperson Cory Kuhlman.

ROLL CALL

Committee Members present were Tim McCarthy, Cory Kuhlman, and Kevin Fuller. Also present were Kelly Chalfant, Human Resources Manager, Patrick Jones, Police Chief, and Tom Granata, Deputy Fire Chief.

CITIZEN'S CONCERNS

None.

APPROVAL OF 11/29/2022 MEETING MINUTES

There being no objections, the minutes of the November 29, 2022 meeting were approved 3-0.

PART-TIME JOB DESCRIPTION - PAT JONES

Chief Jones stated that these are part time positions that they are looking for at the Fire Division, since they started the accreditation process. Chief Jones added that to keep the accreditation going, someone needs to do data collection and keep the documentation. He added that it can help with insurance ratings and ensure that best practices are followed. Chief Jones stated that two part-paid firefighters are currently doing most of the leg work for the accreditation. He stated that as Perrysburg has grown, we are getting away from the volunteer mentality, and they are a fulltime professional fire organization. The idea is to phase out the part-paid positions, eventually, and have two Community Risk Reduction and Accreditation Specialist positions, which will be more administrative in nature. Mr. Kuhlman asked about the expected hours for the two employees. Deputy Chief Granata answered that the hours vary depending on the tasks they are doing, but will average 15-20 hours.

Mr. Kuhlman asked about medical benefits. Ms. Chalfant clarified that they could not opt-in, unless they pay 100%. Mr. Fuller asked if this would be appropriate to have as one full-time position. Deputy Chief Granata responded that they are not there yet with having a full-time need because it is not consistent enough. Deputy Chief Granata stated that they are happy to stay a part of the Fire Department and help out in this method. Mr. McCarthy asked if they are going to eliminate the other part-paid positions. Chief Jones answered that the idea is to eliminate the part-paid program and that they will start running into liability with not being trained. There being no objections, the Committee agreed 3-0 to recommend this to City Council.

OTHER BUSINESS

Mr. Kuhlman moved that they enter Executive Session to consider the employment of a public employee or official. Seconded by Mr. Fuller.

The Committee entered into Executive Session at 5:15 p.m.

Mr. Kuhlman moved that they return from Executive Session. Seconded by Mr. Fuller.

The Committee returned from Executive Session at 5:18 p.m.

There being no further business, the meeting adjourned at 5:18 p.m.

Respectfully submitted,

Cory Kuhlman, Chairperson
Personnel Committee

Next meeting: Tuesday, February 28, 2023 at 5:00 p.m.