

Minutes of Perrysburg City Council

Meeting Held December 20, 2022

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:30 p.m.

ROLL CALL

Present were Council Members Barry VanHoozen, Jan Materni, Mark Weber, Jonathan Smith, Cory Kuhlman, and Kevin Fuller (6). Council Member Tim McCarthy was not present. Also present were Bridgette Kabat, City Administrator, Amber Rathburn, Clerk of Council, Brody Walters, Planning and Zoning Administrator, and Patrick Jones, Police Chief.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF DECEMBER 6, 2022

Mr. Smith moved to approve the minutes of the City Council meeting held on December 6, 2022 as written and to dispense with their reading. There being no objections, the minutes were approved. Ayes: (6). Nays: (0).

SPECIAL REPORTS

No report.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Jim Hagen, 10741 Avenue Road, gave all of the City Council members their annual candy to show his appreciation and thank everyone for all that they do.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin wishes everyone a Happy Holidays.

Mayor Mackin is recommending that City Council appoints Laura Amezquita-Cadavid to serve on the Litter Prevention and Recycling Board. This is for a student vacancy that expires on June 1, 2023. Ms. Amezquita-Cadavid met with the Service Committee on December 7, 2022 and they unanimously voted to send her appointment forward to City Council for confirmation. Mr. Smith made a motion to approve the appointment of Laura Amezquita-Cadavid. Seconded by Ms. Materni. Ayes: (6). Nays: (0).

Mayor Mackin is recommending that City Council appoints Michael Deal to serve on the Street Tree Commission. This is for a vacancy that expires on December 31, 2023. Mr. Deal met with the Service Committee on December 7, 2022 and they unanimously

voted to send his appointment forward to City Council for confirmation. Mr. Smith made a motion to approve the appointment of Michael Deal. Seconded by Ms. Materni. Ayes: (6). Nays: (0).

Mayor Mackin is recommending that City Council appoints Daniel Judson to serve on the Historic Landmarks Commission. This is for a vacancy that expires on December 31, 2025. Mr. Judson met with the Planning and Zoning Committee on December 7, 2022 and they unanimously voted to send his appointment forward to City Council for confirmation. Mr. Smith made a motion to approve the appointment of Daniel Judson. Seconded by Ms. Materni. Ayes: (6). Nays: (0).

Mayor Mackin would like to appoint Patrick Jones as the new Public Safety Director. Mr. Smith made a motion to appoint Patrick Jones as the Public Safety Director. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0).

Mayor Mackin swore in Chief Jones as the Public Safety Director. Mayor Mackin thanked Chief Jones' family because it is a team effort in order to serve the City of Perrysburg.

City Administrator

Ms. Kabat wished everyone a Happy Holidays and stated that she looks forward to continue working with Chief Jones in the future.

Finance Director

No report.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

Mr. Smith made a motion to move into Executive Session to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

City Council entered into Executive Session at 6:36 p.m.

Mr. Smith made a motion to return from Executive Session. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

City Council returned from Executive Session at 6:44 p.m.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the December 13, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Weber introduced **RESOLUTION 105-2022 A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF SIXTY-EIGHT THOUSAND TWO HUNDRED FIFTY-ONE DOLLARS AND NINETY-FOUR CENTS (\$68,251.94) AS ATTACHED IN EXHIBIT A FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 105-2022 by number and title only. Mr. Weber moved that Resolution 105-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Mr. Weber introduced **RESOLUTION 108-2022 A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PURCHASE OF INSURANCE THROUGH OHIO PLAN RISK MANAGEMENT, INC. AT A COST NOT TO EXCEED TWO HUNDRED FORTY-ONE THOUSAND TWO HUNDRED SIXTY-FOUR DOLLARS AND NO CENTS (\$241,264.00); AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 108-2022 by number and title only. Mr. Weber moved that Resolution 108-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Mr. Weber introduced **ORDINANCE 63-2022 AMENDING CITY BUDGET ORDINANCE BY AUTHORIZING CERTAIN ADDITIONS TO APPROPRIATIONS FOR THE YEAR ENDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 63-2022 by number and title only. Mr. Weber moved that Ordinance 63-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Mr. Weber introduced **ORDINANCE 64-2022 AMENDING THE CITY BUDGET ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 64-2022 by number and title only. Mr. Weber moved that Ordinance 64-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Mr. Weber introduced **ORDINANCE 65-2022 AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S BUDGETS AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by

number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 65-2022 by number and title only. Mr. Weber moved that Ordinance 65-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Next meeting: Tuesday, January 10, 2023 at 5:30 p.m.

Safety

No report.

Next meeting: Tuesday, January 24, 2023 at 6:00 p.m.

Recreation

No report.

Next meeting: Tuesday, January 10, 2023 at 6:30 p.m.

Planning & Zoning

Mr. Kuhlman, in the absence of Mr. McCarthy, gave his report of the December 7, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Kuhlman introduced **RESOLUTION 106-2022 A RESOLUTION AMENDING RESOLUTION 18-2022 AND AUTHORIZING A CHANGE ORDER TO THE AGREEMENT IN AN AMOUNT NOT TO EXCEED ONE THOUSAND FIVE HUNDRED FORTY-TWO DOLLARS (\$1,542.00) FOR THE PURCHASE OF THREE (3) 2022 FORD ESCAPE VEHICLES FOR THE DIVISION OF PLANNING AND ZONING AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0). The Clerk read Resolution 106-2022 by number and title only. Mr. Kuhlman moved that Resolution 106-2022 be passed as an emergency measure. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0).

Next meeting: Wednesday, January 4, 2022 at 5:30 p.m.

Personnel

No report.

Mr. Kuhlman introduced **RESOLUTION 109-2022 A RESOLUTION AUTHORIZING AN INCREASE FOR CERTAIN CITY OF PERRYSBURG'S NON-BARGAINING UNIT EMPLOYEES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (6). Nays: (0). The Clerk read Resolution 109-2022 by number and title only. Mr. Kuhlman moved that Resolution 109-2022 be passed as an emergency measure. Mr. Kuhlman stated that there was a need that was identified, where they are expanding Mr. Walters' role and job

description. Mayor Mackin added that it is an expansion of duties and they are compensating for the additional work being performed by him. Mr. Kuhlman supports this and is looking forward to seeing the positive outcomes that will come with this. Mr. Weber added that Mr. Walters will likely be a regular attendee for their Finance and Economic Development Committee meetings. Mr. Smith asked if we should attach the additional duties for Planning and Zoning as Exhibit B for this Resolution. Mr. Smith made a motion to add that in as Exhibit B to Resolution 109-2022. Seconded by Mr. Fuller. Ayes: (6). Nays: (0). Regarding the pending motion, with the attached exhibit. Ayes: (6). Nays: (0).

Next meeting: Tuesday, January 24, 2023 at 5:00 p.m.

Public Utilities

No report.

Mr. Fuller introduced **RESOLUTION 107-2022 AUTHORIZING AN AGREEMENT WITH SYNAGRO CENTRAL, LLC. FOR BIOSOLID MANAGEMENT SERVICES** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (6). Nays: (0). The Clerk read Resolution 107-2022 by number and title only. Mr. Fuller moved that Resolution 107-2022 be passed. Seconded by Ms. Materni. Ayes: (6). Nays: (0).

Next meeting: Wednesday, January 25, 2023 at 6:30 p.m.

Service

Ms. Materni gave her report of the December 7, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Ms. Materni introduced **RESOLUTION 102-2022 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH BRONDES FORD TOLEDO IN AN AMOUNT NOT TO EXCEED THIRTY-ONE THOUSAND NINE HUNDRED FORTY DOLLARS (\$31,940.00) FOR THE PURCHASE OF ONE (1) 2022 FORD BRONCO SPORT VEHICLE FOR THE PERRYSBURG ENGINEERING DIVISION AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 102-2022 by number and title only. Ms. Materni moved that Resolution 102-2022 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Ms. Materni introduced **RESOLUTION 103-2022 AUTHORIZING AN AGREEMENT WITH TETRA TECH IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY-FOUR THOUSAND FOR ENGINEERING SERVICES FOR A MULTI-USE PATH ALONG DIXIE HIGHWAY AND WEST BOUNDARY STREET** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the

second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 103-2022 by number and title only. Ms. Materni moved that Resolution 103-2022 be passed. Seconded by Mr. Weber. Mr. Kuhlman asked if the construction phase of this is in 2025 and wanted to know about the shelf life of this design. Ms. Kabat answered that the construction phase will be 2025 or 2026, depending on the funding cycle from TMACOG, and that the shelf life is forever. Ayes: (6). Nays: (0).

Ms. Materni introduced **RESOLUTION 104-2022 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH JOHN DEERE & CO. IN AN AMOUNT NOT TO EXCEED FORTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS AND SEVENTY-FOUR CENTS (\$44,594.74) FOR THE PURCHASE OF A JOHN DEERE TRACTOR FOR THE DEPARTMENT OF PUBLIC SERVICE AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 104-2022 by number and title only. Ms. Materni moved that Resolution 104-2022 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Next meeting: Wednesday, January 25, 2023 at 5:30 p.m.

OTHER BUSINESS

None.

ADJOURNMENT

There being no objections, the meeting adjourned at 7:16 p.m.

Amber Rathburn, Clerk

Thomas G. Mackin, Mayor