

Minutes of Perrysburg Service Committee

Meeting Held October 26, 2022

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:30 p.m. by Chairperson Jan Materni.

ROLL CALL

Committee Members present were Jan Materni, Kevin Fuller, and Mark Weber. Also present were Bridgette Kabat, City Administrator, Brian Thomas, City Engineer, Amber Rathburn, Finance Director, and Khayla Trego, Deputy Finance Director.

CITIZEN'S CONCERNS

Matt Skotynsky, 213 Louisiana Avenue, stated that he is here for guidance regarding lighting up the trees in downtown Perrysburg for the holidays. He has received a quote for \$10,975.00 and if he gets the approval to do this, he will raise enough money to have this done. Mr. Skotynsky needs to know quickly so that the lights can be ordered, so there is a time constraint. Ms. Kabat stated that the Country Garden Club is the entity that comes up with the holiday decorations for downtown and have been out shopping, along with the Service Department. Mr. Weber stated that looking at their plan, it could work in conjunction with what Mr. Skotynsky is proposing. Ms. Materni stated that she is in favor of sending this onto the Mayor with a strong recommendation.

APPROVAL OF 09/28/2022 MEETING MINUTES

There being no objections, the minutes of the September 28, 2022 meeting were approved 3-0.

FT. MEIGS DITCH REPAIRS AND MULTI-USE PATH

Ms. Kabat stated that they are looking for feedback on the two options. Ms. Kabat stated that the estimate to enclose the ditch is slightly less than the original plan, and both options require the removal of vegetation. Ms. Materni likes the enclosing the ditch option. Mr. Weber agrees. Mr. Thomas stated that after the project, they can come back and plant trees. Mr. Weber mentioned engaging the public. Ms. Kabat stated that Jonathan Smith indicated he was going to be reaching out to homeowners. Mr. Thomas has no problem holding an open house where citizens can come in before the design is finalized.

Ms. Materni stated that it will add stabilization to that road. Mr. Weber added that it will eliminate future ditch cleaning and maintenance or replacement of fence. Mr. Fuller stated that there are a lot of major projects and would like to see a priority list. Ms. Kabat stated that if we do not do something, we will lose the road. Ms. Kabat stated that this project will be cash funded, not debt funded, to answer Mr. Fuller's concerns on

funding the project. Ms. Rathburn stated that there is \$480,000.00 in the general fund budget for this project and \$975,000.00 in the sewer fund budget. Mr. Fuller supports enclosing the ditch.

UPDATE ON THE STARBUCKS-RIVER PLACE PLAZA ACCIDENT RATE

Ms. Materni wanted to review the accident rate and how it compares on average to other high volume intersections. Ms. Kabat stated that Chief Jones had pulled information from January 2021 to June 2022 with 22 total crashes at the intersection, but only 3 related to BP/Starbucks. Ms. Kabat will follow up with him about how it compares on average to other intersections.

DEMO OF TWO CITY-OWNED PROPERTIES ON W. INDIANA AVENUE

Ms. Kabat stated that this was mistakenly placed on the agenda. They have received quotes from two bidders, with the lowest bid being under \$25,000.00 so no legislation is needed, but wanted to make the Committee aware. Ms. Kabat stated that Service will go through and anything deemed of value will be placed on their auction site.

AMEND TOLEDO EDISON AGREEMENT FOR ROACHTON ROAD MULTI-USE PATH LIGHTING

Ms. Kabat stated that they had a quote in hand from First Energy/Toledo Edison and once they got the plans back, they saw that the lighting would light up the backyards on the southside of the path. Instead of having eight lights on poles, there will now be fifteen lights, at every other pole. They are using the ARPA funds and just shy of what they budgeted. There being no objections, the Committee agreed 3-0 to recommend this to City Council.

DISCUSSION OF THE 2023 BUDGET

Ms. Kabat stated that she will send out the 2022 budget detail sheets for comparison. Ms. Materni commended Finance on updating the chart of accounts. Ms. Rathburn added that this is a transition year. Mr. Fuller asked about bringing glass back into the recyclables in the toters. Ms. Kabat stated that they are not looking to put glass back into their stream because of the contamination rate. She added that OI is pleasantly surprised with the amount of glass that is being recycled. Mr. Weber had some questions about resurfacing and sidewalk repair. Ms. Kabat stated that it is in the capital budget, not this budget. Mr. Weber noted that Third Street between Locust and Hickory is bad. Mr. Thomas stated that they will be replacing the sewer through there, so he did not want to pave that street.

OTHER BUSINESS

Ms. Materni wants to revisit their recycling program and see the breakdown of the numbers. Ms. Materni suggested maybe scaling it back and has sent the Council members a link to an article. Mr. Weber asked if someone else has taken over since Judy Hagen retired. Ms. Kabat stated that the refuse crew leader is handling recycling.

There being no further business, the meeting adjourned at 6:41 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, November 23, 2022 at 5:30 p.m.