

Minutes of Perrysburg Service Committee

Meeting Held December 7, 2022

CALL TO ORDER - 6:30 PM

The meeting was called to order at 6:30 p.m. by Chairperson Jan Materni.

ROLL CALL

Committee Members present were Jan Materni, Kevin Fuller, and Mark Weber. Also present were Bridgette Kabat, City Administrator, and Brian Thomas, City Engineer.

CITIZEN'S CONCERNS

None.

APPROVAL OF 10/26/2022 MEETING MINUTES

There being no objections, the minutes of the October 26, 2022 meeting were approved 3-0.

MAYOR'S APPOINTMENT OF LAURA AMEZQUITA-CADAVID TO FILL A STUDENT VACANCY ON LITTER PREVENTION & RECYCLING BOARD

Laura Amezquita-Cadavid, 14589 Wood Creek Court, has applied to fill a student vacancy on Litter Prevention & Recycling Board. Mr. Weber stated that it is a very nice application and is grateful that she is willing to come forward and provide service. Mr. Fuller is excited for her and thanked her for stepping forward. Ms. Materni thanked Ms. Amezquita-Cadavid and that she appreciates her applying. There being no objections, Laura Amezquita-Cadavid is being recommend 3-0 to fill a student vacancy on Litter Prevention & Recycling Board.

MAYOR'S APPOINTMENT OF MICHAEL DEAL TO FILL A VACANCY ON STREET TREE COMMISSION

Michael Deal, 6158 Brookhaven Boulevard, has applied to fill a vacancy on Street Tree Commission. Mr. Deal currently works for the Ohio EPA in the Bowling Green office. Mr. Weber wanted to make Mr. Deal aware that they are interviewing for an Urban Forrester. Mr. Deal asked about the timeline on that. Ms. Kabat stated that the interviews begin on next Friday, which is a new position for the City. Mr. Weber stated that they are very fortunate to have him and thanked him for stepping up. Mr. Fuller thanked Mr. Deal for stepping up and getting involved. Ms. Kabat added that, once approved, the Mayor's office will reach out with meeting dates and times for them both. There being no objections, Michael Deal is being recommend 3-0 to fill a vacancy on Street Tree Commission.

AWARDING DESIGN SERVICES FOR SR25 M.U.P. FROM DDI TO INDIANA

AVENUE

This is for an agreement with Tetra Tech for the engineering services for a ten foot asphalt multi use path on the west side of Dixie Highway and West South Boundary from just north of the State Route 25 (Dixie Highway) diverging diamond interchange to Indiana Avenue (State Route 65). The project will be funded in part by a TMACOG Transportation Alternatives Grant. Mr. Thomas explained that they were awarded funds but unfortunately were pushed back for the fiscal year 2025. Mr. Thomas added that they will have to have railroad approval from CSX, before they can do work on the rail line crossing. Mr. Fuller asked if there is still money in the budget for this. Ms. Kabat answered that there is money in the budget for the design. There being no objections, the Committee agreed 3-0 to recommend to City Council for approval the design services for SR25 multi use path from DDI to Indiana Avenue.

PERMISSION FOR DPS TO PURCHASE A SNOW BLOWER

This is for the purchase of John Deere tractor for the Department of Public Service, which will have a heavy duty two-stage snow blower attachment to for clearing snow from over seven miles of city sidewalks during the winter months. The current unit is over twenty-six years old and is not reliable any longer. Ms. Kabat stated that we will not be getting the mower attachment, just the blower attachment. She added though that in the future, they could purchase the mower attachment and it could be put into the fleet with the mowers as well. Mr. Fuller asked how it does in the snow. Ms. Kabat stated that it does well in the snow and is an all-purpose vehicle. Ms. Kabat stated that it is currently available, so that is why it is an emergency, so we do not lose it. There being no objections, the Committee agreed 3-0 to recommend to City Council for approval for the Department of Public Service to purchase a snow blower.

SNOW EMERGENCY STREET ORDINANCE FOR LOUISIANA BETWEEN FRONT AND INDIANA - JAN MATERNI

Ms. Materni stated that she has gotten complaints about the downtown area in the winter, with the snow piles or ridges built up along the parking spaces and sidewalks. Ms. Materni suggested no parking being allowed on Louisiana between Front and Indiana, as well as on Second Street between Walnut and Elm, between the hours of 2:00 a.m. and 6:00 a.m. during a level two or level three snow emergency, or if we get two inches or more of snow. She stated that this would allow of the parking spots to be cleared properly and would alleviate much of the piles or ridges built up along the parking spaces and sidewalks. Ms. Materni has talked about this with Rob Ross.

Ms. Materni noted that there are issues for the plows, as well as the Fire Department, with people parking within the cul-de-sac and that they are not supposed to. This will not be done for this winter, but Mr. Weber would like to know more about the enforcement component. Mr. Fuller likes the idea, especially with talking about accessibility in downtown recently. Ms. Materni added that social media education can come into play here and wanted to put this on everyone's radar. She stated that it pays to be proactive, rather than reactive.

Unrelated to snow emergency street ordinance, Ms. Materni mentioned charging stations and would like to see us get some charging stations along Louisiana Avenue if possible. They should not be designated areas, but would like to see charging stations with the cord long enough to reach down two spots. She stated that Governor Dewine is giving away funds for electric vehicle charging stations.

BIDDING DOCUMENT - JAN MATERNI

Ms. Materni stated that she would like to amend 252 to determine the lowest and best bid for projects, specifically section 1 A. Mr. Fuller added that he had introduced this draft ordinance at the Finance Committee. Ms. Materni noted that they changed the threshold from \$25,000.00 to exceeds \$50,000.00. Ms. Kabat stated that they are using a variety of outside legal firms for a variety of topics, at this time. Ms. Materni is fully in support of this. Ms. Kabat will be sure it is on their agenda for the next Committee meeting.

OTHER BUSINESS

Adam Cassi, Executive Director of Keep Toledo/Lucas County Beautiful, would like to continue and solidify Keep Perrysburg Beautiful. Ms. Materni is concerned about recycling and whether it really pays because some of our recycling winds up going to the landfill. Mr. Cassi stated that recycling works very well and that education is what he recommends first. He stated that one of the biggest impacts Toledo saw was inspectors that would open the recycling totes and the City will not pick it up until the contaminants are removed.

Mr. Weber is interested in Mr. Cassi's program for events in our downtown area. Mr. Cassi stated that they have three main elements, including beautification, litter reduction, and waste reduction. Ms. Kabat noted that a lot of what they see from Farmers Markets is the food truck refuse fills up the trash fast, such as Styrofoam containers. Mr. Cassi stated that a lot of food trucks will come in with all compostable products, which means they could put out bins to collect composting as well. Ms. Materni thanked Mr. Cassi for showing up and hopes to work together.

Ms. Kabat stated that this would be for a purchase agreement with Brondes Ford Toledo in an amount not to exceed \$31,940.00 for the purchase of one Ford Bronco Sport Vehicle for the Engineering Division. Mr. Thomas added that the Engineering Division is in need of one new vehicle to replace a 2003 Ford Crown Victoria vehicle. Mr. Fuller asked if this is in the budget. Mr. Thomas confirmed that this purchase is in the 2022 budget. There being no objections, the purchase for the Engineering Division is being recommended to City Council 3-0.

There being no further business, the meeting adjourned at 7:33 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, January 25, 2022 at 6:30 p.m.