

Minutes of Perrysburg Finance and Economic Development Committee

Meeting Held December 13, 2022

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:37 p.m. by Chairman Mark Weber.

ROLL CALL

Committee Members present were Mark Weber, Jonathan Smith, and Tim McCarthy. Also present were Amber Rathburn, Finance Director, Khayla Trego, Deputy Finance Director, and Marie Dunn, Public Information Officer.

APPROVAL OF 11/08/2022 MEETING MINUTES

There being no objections, the minutes of the November 8, 2022 meeting were approved 3-0.

APPROVAL OF 'THEN AND NOW' PURCHASES

Then and Now purchases were presented for approval. Ms. Rathburn explained that the Finance Department continues to work with staff to limit these. There being no objections, this will be recommended 3-0 to City Council.

FEES CHARGED BY THE CITY TO PROMOTERS OF SPECIAL EVENTS

Mr. Weber explained that Patrick Jones, Police Chief, will be at the Finance Committee meeting in January to explain when he feels there is a need for officers at special events. Mr. Smith spoke with the City Administrator of Maumee and learned that fees for service and police are waived for non-profits and large scale community events that occur annually. He also reported that the City of Rossford does not charge for police or services for large events such as their annual "Stroll the Streets" event. Mr. Smith stated that we need to revisit some of the events that are large scale or a benefit for the community and to assess what fees are being charged. Mr. Weber suggested that perhaps these events should be placed in categories to determine which ones are an advantage to the community as a whole, and how the City should determine what to charge the event organizers. He added that there are certain events that bring the community together and are a long-term benefit to the City as well. Mr. McCarthy stated that there should be criteria for events that are City related.

Mr. Smith stated that Adam Cassi, Keep Toledo/Lucas County Beautiful, wants to bring something similar to Perrysburg and they are looking to possibly do a presentation to the Service Committee. Mr. Smith added that they can also do composting and recycling, which we are not doing currently for events.

Mr. Weber stated that the CVB was running the Farmer's Market at revenue neutral until these charges showed up, which is what sparked the whole discussion about the

CVB wanting to drop running the Farmer's Market. Mr. Weber added that it is important to find out from Chief Jones just how much Police presence is needed for the various events. Committee will keep this on the agenda for January to have a conversation with Bridgette Kabat and Chief Jones.

FINANCE DIRECTOR'S REPORT

Expenditures > \$5,000

Mr. McCarthy asked about the pension payments on the report, as far as matching and deductions. Ms. Rathburn explained that deductions are what is withheld from employee's paychecks and then forwarded on to the pension, and the matching is the City's expense.

Health Insurance Fund

Ms. Rathburn stated that the Health Insurance Fund has a balance of \$1.2 million.

Mr. Smith asked about the fund being as healthy as it is, if there are any thoughts on reducing the contributions. Ms. Rathburn stated that they left the contributions even for next year. She added that they pay claims weekly and that can vary drastically. Ms. Rathburn stated that this is something she can talk to Savage & Associates about later in 2023.

CITY SEAL

Ms. Dunn was present to put updating the City Seal back on the committee's radar. She has talked to the designer and they are very excited that they are talking about this again. Mr. Weber stated that the Commodore looks better and thinks it is an improvement that the seal includes Ft. Meigs as well. Ms. Dunn is hoping to get it approved before Winterfest, so that the new City Seal could be carved in ice. Mr. Weber asked if it would go on the side of City vehicles. Ms. Dunn stated that it will mostly go on the letters from City Administration and that the new logo has been going on City vehicles recently. Ms. Dunn will be taking this to other Committees. There being no objections, this is being recommended 3-0 to City Council.

OTHER BUSINESS

Mr. Smith made a motion to enter into Executive Session to discuss security matters.

The Committee entered into Executive Session at 6:17 p.m.

Mr. Smith made a motion to return from Executive Session.

The Committee returned from Executive Session at 6:28 p.m.

There being no further business, the meeting adjourned at 6:29 p.m.

Respectfully submitted,

Mark Weber, Chairperson
Finance & Economic Development Committee

Next meeting: Tuesday, December 20, 2023 at 6:15 p.m.