

Minutes of Perrysburg City Council

Meeting Held October 4, 2022

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:32 p.m.

ROLL CALL

Present were Council Members Cory Kuhlman, Kevin Fuller, Jan Materni, Barry VanHoozen, and Mark Weber. Council Member Jonathan Smith arrived at 6:42 p.m. Council Member Tim McCarthy was not present. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, and Amber Rathburn, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF SEPTEMBER 20, 2022

Mr. Kuhlman moved to appoint Mr. VanHoozen as President of Council. Seconded by Ms. Materni. Ayes: (5). Nays: (0).

Mr. VanHoozen noted the Perrysburg Homecoming Festival. Mayor Mackin added that the event was a big success and wanted to give a shout out to the Chamber of Commerce and Tim Ansted for his first year. Mayor Mackin also stated that it recognized our history while also moving forward as a community. Mr. Weber stated that it was a good turnout. Ms. Materni added that she heard people really liked the name change. Mr. Kuhlman liked the historical appreciation and stated that it was well done.

Mr. VanHoozen moved to approve the minutes of the City Council meeting held on September 20, 2022 as written and to dispense with their reading. There being no objections, the minutes were approved. Ayes: (5). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Deborah Born, 125 East Front Street, asked about the brand new city building and what is the need for that. Mayor Mackin stated that it will be in the Council report during that Committee.

ADMINISTRATIVE REPORTS

Mayor

No report.

City Administrator

Ms. Kabat wanted to let City Council know that there is still information to come from the Committee meetings and they hope to have it to them by the end of this week.

Finance Director

Ms. Rathburn stated that the budget has been sent out and that various committees will be reviewing that at their next meetings. Ms. Materni requested a hard copy.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

None.

COMMITTEE REPORTS**Finance & Economic Development**

No report.

Next meeting: Tuesday, October 11, 2022 at 5:30 p.m.

Safety

Mr. VanHoozen gave his report of the September 27, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Smith arrived at 6:42 p.m.

Next meeting: Tuesday, October 25, 2022 at 6:00 p.m.

Recreation

Mr. Weber moved that Mr. Smith return as President of Council. Seconded by Mr. VanHoozen. Ayes: (6). Nays:(0).

No report.

Next meeting: Tuesday, October 11, 2022 at 6:30 p.m.

Planning & Zoning

No report.

Next meeting: Wednesday, October 19, 2022 at 5:30 p.m.

Ord 52-2022 (street rename)

Mr. Kuhlman introduced **ORDINANCE 52-2022 RENAMING STONECREEK WAY AS ORIGINALLY NAMED AS PART OF THE SANCTUARY PLAT 4 TO NORTH WOODS ROAD** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (6). Nays: (0). The Clerk read Ordinance 52-2022 by number and title only. Mr. Kuhlman moved that Ordinance 52-2022 be passed. Seconded by Ms. Materni. Ayes: (6). Nays: (0).

Personnel

Mr. Kuhlman gave his report of the September 27, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, October 25, 2022 at 5:00 p.m.

Public Utilities

Mr. Fuller gave his report of the September 28, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, October 26, 2022 at 6:30 p.m.

Res 78-2022 (Building)

Mr. Fuller introduced **RESOLUTION 78-2022 AUTHORIZING AN AGREEMENT WITH BOWEN AND ASSOCIATES IN AN AMOUNT NOT TO EXCEED FORTY-FOUR THOUSAND EIGHT HUNDRED FIFTY DOLLARS (\$44,850.00) FOR ENGINEERING AND DESIGN SERVICES FOR A NEW DEPARTMENT OF PUBLIC UTILITIES BUILDING; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Ms. Materni. Ayes: (6). Nays: (0). The Clerk read Resolution 78-2022 by number and title only. Mr. Fuller moved that Resolution 78-2022 be passed as an emergency measure. Seconded by Ms. Materni. Mr. Kuhlman asked if it will be the same site as the current one. Ms. Kabat stated that with the Department of Public Utilities, the personnel are currently all residing on that property, with the exception of Engineering possibly. Mr. Smith mentioned the municipal building and his concern about two large capital projects happening fairly quickly together and the funding for those. Ms. Rathburn stated that the best practice would be to issue bonds and that tax income would pay for the municipal building, and user fees would help pay for the public utilities' construction. Mr. Kuhlman asked if there is one that is a higher need, between Municipal Building and the Department of Public Utilities. Mayor Mackin stated that it is too early to tell if it would be one lump sum or could be done in phases, and that they do not know the answer to that yet. There are legitimate present

needs in both buildings that require attention. Mr. Smith requested to do a walkthrough of the Municipal Building. Ayes: (6). Nays: (0).

Res 79-2022 (Arcadis Agreement)

Mr. Fuller introduced **RESOLUTION 79-2022 A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING AN AGREEMENT WITH ARCADIS IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED NINETY-SIX THOUSAND THREE HUNDRED DOLLARS (\$596,300.00) FOR PHASE 1 OF A PROJECT TO PREPARE THE INTEGRATED PLAN AND THE AMENDED LONG TERM CONTROL PLAN FOR THE CITY OF PERRYSBURG DEPARTMENT OF PUBLIC UTILITIES AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 79-2022 by number and title only. Mr. Fuller moved that Resolution 79-2022 be passed as an emergency measure. Seconded by Ms. Materni. Mr. Smith noted that it is a significant cost, but that it help with a lot of the issues that we are seeing. Mr. VanHoozen added that it is much needed. Mr. Fuller mentioned that residents in that area are very thankful that something is finally being done. Ayes: (6). Nays: (0).

Service

Ms. Materni gave her report of the September 28, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, October 26, 2022 at 5:30 p.m.

Res 80-2022 (Bridge Inspections)

Ms. Materni introduced **RESOLUTION 80-2022 A RESOLUTION AUTHORIZING THE DEPARTMENT OF PUBLIC SERVICE TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT TRANSPORTATION FOR THE RENEWAL OF THE BRIDGE INSPECTION PROGRAM; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 80-2022 by number and title only. Ms. Materni moved that Resolution 80-2022 be passed as an emergency measure. Seconded by Mr. Weber. Mr. Smith asked how often the bridges would be inspected. Ms. Kabat and Ms. Materni stated annually. Ayes: (6). Nays: (0).

Res 81-2022 (Street Lights)

Ms. Materni introduced **RESOLUTION 81-2022 A RESOLUTION AUTHORIZING AN AGREEMENT WITH TOLEDO EDISON IN AN AMOUNT NOT TO EXCEED TWO HUNDRED FIFTY-ONE THOUSAND NINETY-ONE DOLLARS (\$251,091.00) FOR THE INSTALLATION OF LED LIGHTPOSTS ALONG ROACHTON ROAD; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings.

Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 81-2022 by number and title only. Ms. Materni moved that Resolution 81-2022 be passed as an emergency measure. Seconded by Mr. Weber. Mr. Smith asked about some of the lights at the intersections that are still missing and wanted to know the timeline. Ms. Kabat understands that once everything is signed and agreed upon, it will be a two month turnaround. Ms. Rathburn requested that they amend the Resolution title, instead of along Roachton Road, it should read Throughout the City. Mr. Smith made a motion to amend the Resolution. Seconded by Ms. Materni. Ayes: (6). Nays: (0). Ayes: (6). Nays: (0).

Res 82-2022 (Building)

Ms. Materni introduced **RESOLUTION 82-2022 ACCEPTING THE PROPOSAL AND AUTHORIZING AN AGREEMENT WITH THE COLLABORATIVE INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$155,000.00) FOR THE FIRST PHASE OF THE NEW MUNICIPAL BUILDING PROJECT; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 82-2022 by number and title only. Ms. Materni moved that Resolution 82-2022 be passed as an emergency measure. Seconded by Mr. Weber. Mr. VanHoozen wanted to clarify if this includes the Police building. Ms. Kabat stated that they will look at Police in conjunction with the Municipal Building. Mr. Smith asked if there was any consultation with the Courts. Ms. Kabat stated that they can reach out to the Judge, although they just went through extensive renovations. Mr. Kuhlman asked about the justification for this being an emergency measure. Ms. Kabat stated that there will be a series of meetings, along with a fair amount of research work that must be done. Deborah Born, 125 East Front Street, asked why we are doing this all of the sudden and that there are two buildings next to the City building. She stated that ADA should be put into all buildings, not just one. Mr. Smith does not think this should be an emergency at this point, so that they can walk through the Municipal and Police buildings. Ayes: Materni, VanHoozen (2). Nay: Kuhlman, Smith, Weber, Fuller (4).

Mr. Kuhlman introduced **RESOLUTION 82-2022 ACCEPTING THE PROPOSAL AND AUTHORIZING AN AGREEMENT WITH THE COLLABORATIVE INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$155,000.00) FOR THE FIRST PHASE OF THE NEW MUNICIPAL BUILDING PROJECT** for its first reading. Seconded by Mr. Smith. Ayes: Fuller, Smith, VanHoozen, Weber, Kuhlman (5). Nays: Materni (1). The Clerk read Resolution 82-2022 by number and title only. Ms. Materni is not sure what the objection is to the emergency measure because it is only a plan. Mr. Smith stated that they are elected here to represent the tax payers and their money, so he wants to have a more in-depth conversation with the Administration. Mr. Weber also wants an in-depth look at the buildings. Mr. Kuhlman stated that this is the first time on the agenda and it is potentially a long term, big expenditure.

OTHER BUSINESS

Mr. Smith mentioned that PRAC had a conversation about grants that are due by October 22nd, so that we do not miss out on those opportunities.

ADJOURNMENT

There being no objections, the meeting adjourned at 7:46 p.m.

Amber Rathburn, Clerk

Thomas G. Mackin, Mayor