



**CITY OF PERRYSBURG
CITY COUNCIL
AGENDA**

October 18, 2022

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of October 4, 2022
5. Special Reports
6. Letters, Communications, and Citizens Communications
7. Administrative Reports
 - a. Mayor

RESOLUTION 88-2022

A RESOLUTION URGING GOVERNOR DEWINE AND THE OHIO DEPARTMENT OF TRANSPORTATION TO RECONSIDER ENDING THE ROUTE 23 CONNECT STUDY, AND IN SUPPORT OF AN IMPROVED HIGHWAY CONNECTION BETWEEN NORTHWEST OHIO AND THE CITY OF COLUMBUS

- b. City Administrator
 - c. Finance Director
 - d. Law Director
8. President of Council Report
9. Committee Reports

a. Finance & Economic Development

Res 83-2022 (Surplus Property DPU)

RESOLUTION 83-2022

A RESOLUTION DECLARING ONE 2009 FORD F250 TRUCK, ONE 2004 DODGE RAM 2500 TRUCK, ONE 2004 FORD CROWN VICTORIA AND ONE 2010 FORD CROWN VICTORIA CURRENTLY USED IN THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR PUBLIC USE OR UNFIT FOR PUBLIC SERVICE

***Recommendation to Suspend the Rules,
Waive the Three Readings, and***

A Vote is requested

**Res 84-2022 (Surplus Property Fire)
RESOLUTION 84-2022**

A RESOLUTION DECLARING FIVE PHILIPS MRX CARDIAC MONITORS CURRENTLY USED BY THE FIRE DIVISION NO LONGER NEEDED FOR PUBLIC USE OR UNFIT FOR PUBLIC SERVICE

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

**Res 85-2022 (Right Stuff)
RESOLUTION 85-2022**

AUTHORIZING A RENEWAL OF THE AGREEMENT WITH RIGHT STUFF FOR THE CITY OF PERRYSBURG'S PAYROLL SYSTEM; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

**Res 86-2022 (Then & Now)
RESOLUTION 86-2022**

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF SIXTY THOUSAND NINE HUNDRED THIRTY-EIGHT DOLLARS FOUR CENTS (\$60,938.04) AS ATTACHED IN EXHIBIT A FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

**Ord 53-2022 (Amend Budget)
ORDINANCE 53-2022**

AN ORDINANCE AMENDING ORDINANCE 54-2021 PREVIOUSLY AMENDED BY ORDINANCES 4-2022, 8-2022 & 43-2022 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

**Ord 54-2022 (Chart of Accounts)
ORDINANCE 54-2022**

AN ORDINANCE AMENDING CHART OF ACCOUNTS; AND DECLARING
AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ord 55-2022 (Urban Forester)

ORDINANCE 55-2022

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCES
266.15-2

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

b. Safety

c. Recreation

Res 87-2022 (Grant)

RESOLUTION 87-2022

AUTHORIZING THE CITY ADMINISTRATION TO PURSUE GRANTS
THROUGH THE WOOD COUNTY PARK DISTRICT IN THE AMOUNT OF
FORTY-ONE THOUSAND FOUR HUNDRED FORTY-EIGHT DOLLARS
AND TWENTY-SIX CENTS (\$41,448.26); AND, IF AWARDED,
AUTHORIZES THE ACCEPTANCE OF GRANT PROCEEDS; AND
DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

d. Planning & Zoning

e. Personnel

f. Public Utilities

g. Service

Res 82-2022 (Building)

RESOLUTION 82-2022

ACCEPTING THE PROPOSAL AND AUTHORIZING AN AGREEMENT
WITH THE COLLABORATIVE INC. IN AN AMOUNT NOT TO EXCEED
ONE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$155,000.00) FOR
THE FIRST PHASE OF THE NEW MUNICIPAL BUILDING PROJECT; AND
DECLARING AN EMERGENCY

***2nd Reading,
Recommendation to Suspend the Rules,
Waive the Third Readings, and***

Pass as an Emergency Measure

10. Other Business

11. Adjournment

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Resolution 88-2022

DATE: October 18, 2022



Subject Matter/Background

A Resolution opposing the recent termination of a study by the Ohio Department of Transportation examining the state of, and possible improvements to, Route 23.

Financial Review

Passage of this Resolution has no immediate financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to waive the rules, suspend the three readings, and authorize this resolution is appropriate.

RESOLUTION 88-2022

**A RESOLUTION URGING GOVERNOR DEWINE AND THE OHIO
DEPARTMENT OF TRANSPORTATION TO RECONSIDER ENDING THE
ROUTE 23 CONNECT STUDY, AND IN SUPPORT OF AN IMPROVED
HIGHWAY CONNECTION BETWEEN NORTHWEST OHIO AND THE CITY
OF COLUMBUS**

WHEREAS, the City of Perrysburg, through its Administration and its City Council have long advocated for a more direct and improved highway connection to the City of Columbus; and

WHEREAS, a free-flowing connection will allow our region to benefit from tremendous economic development that could occur here, as well as central Ohio; and

WHEREAS, research shows that over the next twenty years central Ohio is expected to grow by more than one million households and one million jobs, causing the options for the improvement of safety and travel from this corridor of the state to the City of Columbus to become even more limited and costly.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. That the City of Perrysburg opposes the early termination of the Route 23 connect study by the Ohio Department of Transportation.

SECTION 2. That the City of Perrysburg supports the development of an improved highway connection or by-pass between Northwest Ohio and the City of Columbus so as to provide for a more direct and improved highway connection to the City of Columbus, and to permit the citizens of Perrysburg and Northwest Ohio to benefit from the tremendous economic development occurring in Central Ohio

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Resolution shall take effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
LAW DIRECTOR

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Resolution 83-2022

DATE: October 18, 2022



Subject Matter/Background

A Resolution authorizing the disposal of multiple vehicles from within the Department of Public Utilities. Ohio Revised Code §721.15 requires disposal of any public property valued at over \$1,000.00 to be legislatively approved.

The items being auctioned are a 2009 Ford F250 Truck, a 2004 Dodge Ram 2500 Truck, and one 2004 and one 2010 Ford Crown Victoria cars, which are no longer needed for use by the Department of Public Utilities.

Financial Review

Passage of this Resolution has no immediate financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to waive the rules, suspend the three readings and authorize this resolution as a non-emergency is appropriate.

RESOLUTION 83-2022

A RESOLUTION DECLARING ONE 2009 FORD F250 TRUCK, ONE 2004 DODGE RAM 2500 TRUCK, ONE 2004 FORD CROWN VICTORIA AND ONE 2010 FORD CROWN VICTORIA CURRENTLY USED IN THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR PUBLIC USE OR UNFIT FOR PUBLIC SERVICE

WHEREAS, Article III, Section III – 10.0 of the Perrysburg City Charter provides the City Council with the power to determine the method, manner, consideration and procedure for the purchase of property on behalf of the Municipality and the sale or disposal thereof; and,

WHEREAS, the Department of Public Utilities is no longer in need of the 2009 Ford F250, the 2004 Dodge Ram 2500, the 2004 and 2010 Ford Crown Victoria, the values of which have been determined to be over One Thousand Dollars each; and,

WHEREAS, in accordance with Ohio Revised Code §721.15 it is necessary to legislatively authorize the disposal of property valued at over One Thousand Dollars only after determining the property is no longer needed or unfit for public use; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Council hereby authorizes the Mayor and Director of Finance to arrange for the sale by public auction of one 2009 Ford F250, one 2004 Dodge Ram 2500, one 2004 Ford Crown Victoria and one 2010 Ford Crown Victoria, currently used in the Department of Public Utilities as such are no longer deemed necessary for public use.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
LAW DIRECTOR

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From:

A.J. Coleman

Date:

9/26/2022

Please mark one:

☒ I have determined the following described City property, which was purchased through the is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the Item is valued at \$1,000 or more, It must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

Click here to enter text.

Description of property (vehicle)

Kelly Blue Book Value \$

18,130

(Attach KBB Printout)

Year: 2009

Make: Ford

Model:

F250 Super Duty

Vehicle #: 415

Color: White

VIN:

1FTSF21R89EA23672

Mileage:

69288

I recommend the following method of disposition (please check one of four options):

☒ Sell → Employee Name - Point of Contact for Auction Listing: _____

☐ Destroy

☐ Scrap

☐ Other _____

Approved: _____

Mayor

Date

Director of Finance

Date

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value: <u>18,130</u>
Short Description: Year <u>2009</u> Make <u>Ford</u> Model <u>F250 Super Duty</u>		
VIN: 1 F T S F 2 1 R 8 9 E A 2 3 6 7 2		Title Restriction: ☐ Y ☒ N
Odometer: 6 9 2 8 8		☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N:
Long Description: This Vehicle: ☐ Starts ☐ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☒ Does Not Run ☐ For Parts Only Engine- Type: <u>6.4</u> L, V <u>8</u> ☐ Gas ☒ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☐ Runs ☒ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: <u>2018</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☒ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☐ 2 Wheel Drive ☒ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>white</u> Windows: ☐ No Cracked Glass ☒ Cracked <u>Windshield</u> Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☒ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes		
Interior: Color <u>Gray</u> ☐ Cloth ☒ Vinyl ☐ Leather Damage to Seats: _____ Damage to Dash/Floor: _____ Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual ☐ Cruise Control ☐ Tilt Steering ☐ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☐ Windows ☐ Door Locks ☐ Seats		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: <u>211 E. Boundary St. Perrysburg OH 43057</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		



2009 Ford F250 Super Duty Regular Cab

Pricing Report

Style: XL Pickup 2D 8 ft

Mileage: 69,288

KBB.com Consumer Rating: 4.3/5

Vehicle Highlights

Fuel Economy: N/A

Engine: V8, Turbo Dsl 6.4L

Transmission: Automatic, 5-Spd w/Overdrive

Drivetrain: 4WD

Country of Assembly: United States

Country of Origin: United States

EPA Class: Standard Pickup Trucks

Max Seating: 3

Doors: 2

Body Style: Pickup

Sell to Private Party



Valid for ZIP code 43551 through 09/26/2022

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Exterior Color

✓ White

Engine

✓ V8, Turbo Dsl 6.4L

Transmission

Automatic, 5-Spd w/Overdrive

Drivetrain

✓ 4WD

Comfort and Convenience

Air Conditioning

Steering

Power Steering

Entertainment and Instrumentation

AM/FM Stereo

Safety and Security

Dual Air Bags

Cruise Control

Tilt Wheel

Anti-Theft System

Braking and Traction

ABS (4-Wheel)

Cargo and Towing

Towing Pkg

Wheels and Tires

Oversized Premium Wheels 20"+

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From: A.J. Edman

Date: 9/26/22

Please mark one:

☒ I have determined the following described City property, which was purchased through the is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the Item is valued at \$1,000 or more, it must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

Click here to enter text.

Description of property (vehicle)

Kelly Blue Book Value \$

4566

(Attach KBB Printout)

Year: 2004

Make: Dodge

Model: RAM 2500

Vehicle #: 445

Color: white

VIN: 3D7KU26DX4G191632

Mileage: 113089

I recommend the following method of disposition (please check one of four options):

☒ Sell → Employee Name - Point of Contact for Auction Listing: _____

☐ Destroy

☐ Scrap

☐ Other _____

Approved: _____

Mayor

Date

Director of Finance

Date

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value: <u>4566</u>
Short Description: Year <u>2004</u> Make <u>Dodge</u> Model <u>Ram 2500</u>		
VIN: <u>3D7KU26DX4G191632</u>		Title Restriction: ☐ Y ☒ N
Odometer: <u>113089</u>		☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N:
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>5.7</u> L, V <u>8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: <u>01/2022</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☒ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☐ 2 Wheel Drive ☒ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>white</u> Windows: ☒ No Cracked Glass ☐ Cracked _____ Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☐ Have been Removed & ☐ Impressions Remain ☐ No Impressions Emergency equip: ☒ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes		
Interior: Color <u>gray</u> ☐ Cloth ☒ Vinyl ☐ Leather Damage to Seats: <u>Holes</u> Damage to Dash/Floor: _____ Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual ☒ Cruise Control ☒ Tilt Steering ☐ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☐ Windows ☐ Door Locks ☐ Seats		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: <u>211 E. Boundary St. Perrysburg OH 43551</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

2004 Dodge Ram 2500 Regular Cab Pricing Report

(445)

Style: SLT Pickup 2D 8 ft

Mileage: 113,089

KBB.com Consumer Rating: 4.5/5

Vehicle Highlights

Fuel Economy: N/A

Engine: V8, HEMI, 5.7 Liter

Transmission: Automatic

Drivetrain: 4WD

Country of Assembly: United States

Country of Origin: United States

EPA Class: Standard Pickup Trucks

Max Seating: 3

Doors: 2

Body Style: Pickup

Trade in to a Dealer

Trade-in Range
\$3,924 - \$5,207
Trade-in Value
\$4,566



Valid for ZIP code 43551 through 09/26/2022

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Exterior Color

✓ White

Engine

V8, HEMI, 5.7 Liter

Transmission

Automatic

Drivetrain

4WD

Comfort and Convenience

Air Conditioning

Steering

Power Steering

Entertainment and Instrumentation

AM/FM Stereo

Safety and Security

Dual Air Bags

Cruise Control

Tilt Wheel

Cassette

CD/MP3 (Single Disc)

Braking and Traction

ABS (4-Wheel)

Wheels and Tires

Oversized Premium Wheels 20"+

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From: A.J. Coleman

Date: 9/29/2022

Please mark one:

☒ I have determined the following described City property, which was purchased through the is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the Item is valued at \$1,000 or more, It must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

Click here to enter text.

Description of property (vehicle)

Kelly Blue Book Value \$ 1813

(Attach KBB Printout)

Year: 2008

Make: Ford

Model: Crown Victoria

Vehicle #: 400

Color: Black

VIN: 2FAHP71V28X155640

Mileage: 110320

I recommend the following method of disposition (please check one of four options):

☒ Sell → Employee Name - Point of Contact for Auction Listing: _____

☐ Destroy

☐ Scrap

☐ Other _____

Approved: _____

Mayor

Date

Director of Finance

Date

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value: # <u>1813</u>																	
Short Description: Year <u>2008</u> Make <u>Ford</u> Model <u>Crown Victoria</u>																			
VIN: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>2</td><td>F</td><td>A</td><td>H</td><td>P</td><td>7</td><td>1</td><td>V</td><td>2</td><td>8</td><td>X</td><td>1</td><td>5</td><td>5</td><td>6</td><td>4</td><td>0</td></tr> </table> Title Restriction: ☐ Y ☒ N			2	F	A	H	P	7	1	V	2	8	X	1	5	5	6	4	0
2	F	A	H	P	7	1	V	2	8	X	1	5	5	6	4	0			
Odometer: <table border="1" style="display: inline-table; text-align: center; font-family: monospace;"> <tr><td>1</td><td>1</td><td>0</td><td>3</td><td>2</td><td>0</td></tr> </table> ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N: _____			1	1	0	3	2	0											
1	1	0	3	2	0														
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>4.6</u> L, V <u>8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: <u>2020</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection <u>Transmission:</u> ☒ Automatic ☐ Manual Speed Condition: ☒ Operable ☐ Needs repair ☐ Is Unknown Condition Repairs Needed: _____ <u>Drivetrain:</u> ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____																			
<u>Exterior:</u> Color: <u>Black</u> Windows: ☒ No Cracked Glass ☐ Cracked Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☐ Have been Removed & ☐ Impressions Remain ☐ No Impressions Emergency equip: ☒ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes																			
<u>Interior:</u> Color: <u>Gray</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>Holes</u> Damage to Dash/Floor: _____ Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual ☐ Cruise Control ☐ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☒ Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____																			
Location of Asset: <u>1 West Boundary Perrysburg Oh 43551</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

2008 Ford Crown Victoria Pricing Report

Style: Sedan 4D
Mileage: 110,320
KBB.com Consumer Rating: 4.7/5

Vehicle Highlights

Fuel Economy: City 15/Hwy 23/Comb 18 MPG
Engine: V8, Flex Fuel, 4.6 Liter
Transmission: Automatic, 4-Spd w/Overdrive
Drivetrain: RWD
Country of Assembly: Canada
Country of Origin: United States
EPA Class: Large Cars
Max Seating: 6
Doors: 4
Body Style: Sedan

Trade in to a Dealer

Trade-in Range
\$1,475 - \$2,150
Trade-in Value
\$1,813



Valid for ZIP code 43551 through 09/29/2022

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Exterior Color	Engine	Transmission	Drivetrain
✓ Black	V8, Flex Fuel, 4.6 Liter	Automatic, 4-Spd w/Overdrive	RWD
Comfort and Convenience	Steering	Entertainment and Instrumentation	Safety and Security
Air Conditioning	Power Steering	AM/FM Stereo	Dual Air Bags
Power Windows	Tilt Wheel		
Power Door Locks			
Anti-Theft System			
Braking and Traction	Seats	Wheels and Tires	
ABS (4-Wheel)	Power Seat	Premium Wheels 19"+	

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From: A.J. Coleman

Date: 9/26/2022

Please mark one:

☒ I have determined the following described City property, which was purchased through the is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the item is valued at \$1,000 or more, it must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

Click here to enter text.

Description of property (vehicle)

Kelly Blue Book Value \$ 5342

(Attach KBB Printout)

Year: 2010

Make: Ford

Model: Crown Victoria

Vehicle #: 401

Color: Black

VIN: 2FABP7BVXAX121472

Mileage: 90,290

I recommend the following method of disposition (please check one of four options):

☒ Sell → Employee Name - Point of Contact for Auction Listing: _____

☐ Destroy

☐ Scrap

☐ Other _____

Approved: _____

Mayor

Date

Director of Finance

Date

Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value: <u>5342</u>
Short Description: Year <u>2010</u> Make <u>Ford</u> Model <u>Crown Victoria</u>		
VIN: 2 F A B P 7 B V X A X 1 2 1 4 7 2 Title Restriction: ☐ Y ☒ N		
Odometer: 9 0 2 9 0 ☒ Miles ☐ Kilometers Odometer Accurate ☐ Y ☐ N:		
Long Description: This Vehicle: ☐ Starts ☒ Starts with a Boost & ☐ Runs/Driveable ☐ Engine Runs ☐ Does Not Run ☐ For Parts Only Engine- Type: <u>4.6</u> L, V <u>8</u> ☒ Gas ☐ Diesel Engine ☐ Propane/Natural Gas ☐ Gas/Electric Hybrid Engine Condition: ☒ Runs ☐ Needs repair ☐ is in unknown condition Repairs needed: _____ This vehicle was maintained every _____ ☐ Days ☐ Hours ☐ Miles Date Removed From Service: <u>2019</u> Maintenance Records: ☐ Available ☒ Not Available For Inspection Transmission: ☒ Automatic ☐ Manual Speed Condition: ☐ Operable ☐ Needs repair ☒ Is Unknown Condition Repairs Needed: _____ Drivetrain: ☒ 2 Wheel Drive ☐ 4 Wheel Drive Condition: _____		
Exterior: Color: <u>Black</u> Windows: ☐ No Cracked Glass ☒ Cracked <u>Rear Windshield</u> Minor: ☒ Dents ☒ Scratches ☒ Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: ☐ None ☐ Have Been Sprayed or ☒ Have been Removed & ☒ Impressions Remain ☐ No Impressions Emergency equip: ☒ None ☐ Has been removed & ☐ There are holes in the exterior ☐ There are no holes		
Interior: Color <u>Gray</u> ☒ Cloth ☐ Vinyl ☐ Leather Damage to Seats: <u>None</u> Damage to Dash/Floor: <u>None</u> Radio: ☒ Stock or ☐ Brand & Model: _____ ☐ AM ☒ AM/FM ☐ AM/FM Cassette ☐ AM/FM CD ☒ AC (Condition: ☐ Cold ☒ Unknown) ☐ No AC Air Bags: ☐ Driver's Side ☐ Dual ☐ Cruise Control ☐ Tilt Steering ☒ Remote Mirrors ☐ Climate Control Power: ☒ Steering ☒ Windows ☒ Door Locks ☐ Seats		
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ ☐ Tool Box ☐ Light Bar ☐ Ladder Rack ☐ Utility Body: Brand _____ ☐ Hitch: Type _____		
Location of Asset: <u>211 E. Boundary St. Perrysburg OH 43551</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

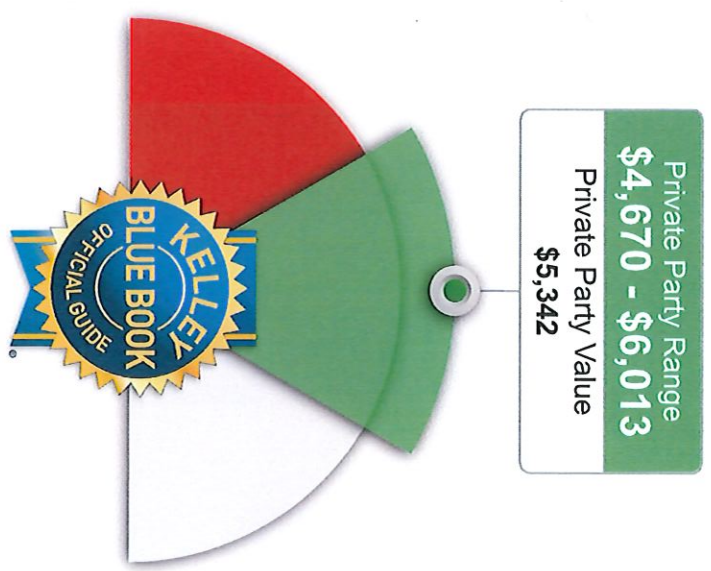
2010 Ford Crown Victoria Pricing Report

Style: LX Sedan 4D
Mileage: 90,290
KBB.com Consumer Rating: 4.7/5

Vehicle Highlights

Fuel Economy: City 16/Hwy 24/Comb 19 MPG
Engine: V8, Flex Fuel, 4.6 Liter
Transmission: Automatic, 4-Spd
Drivetrain: RWD
Country of Assembly: Canada
Country of Origin: United States
EPA Class: Large Cars
Max Seating: 6
Doors: 4
Body Style: Sedan

Sell to Private Party



Valid for ZIP code 43551 through 09/26/2022

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

- ✓ Options that you added while configuring this car.

Exterior Color

- ✓ Black

Engine

V8, Flex Fuel, 4.6 Liter

Transmission

Automatic, 4-Spd

Drivetrain

RWD

Comfort and Convenience

Air Conditioning

Steering

Power Steering

Entertainment and Instrumentation

AM/FM Stereo

Safety and Security

Dual Air Bags

Power Windows

Tilt Wheel

Power Door Locks

Cruise Control

Keyless Entry

Braking and Traction

ABS (4-Wheel)

Wheels and Tires

Alloy Wheels

Lighting

Daytime Running Lights

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Resolution 84-2022

DATE: October 18, 2022



Subject Matter/Background

A Resolution authorizing the donation of heart monitors from the Fire Division that are no longer needed for use in the City of Perrysburg. Ohio Revised Code 721.15 requires disposal including donation of any public property valued at over \$1,000.00 to be legislatively approved.

The items being disposed of are five Philips MRX Cardiac Monitors no longer needed for use by the Fire Division. These items will be donated.

Financial Review

Passage of this Resolution has no immediate financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to waive the rules, suspend the three readings, and authorize this resolution as a non-emergency is appropriate.

RESOLUTION 84-2022

A RESOLUTION DECLARING FIVE PHILIPS MRX CARDIAC MONITORS CURRENTLY USED BY THE FIRE DIVISION NO LONGER NEEDED FOR PUBLIC USE OR UNFIT FOR PUBLIC SERVICE

WHEREAS, Article III, Section III – 10.0 of the Perrysburg City Charter provides the City Council with the power to determine the method, manner, consideration and procedure for the purchase of property on behalf of the Municipality and the sale or disposal thereof; and,

WHEREAS, the Fire Division is no longer in need of the five Philips MRX Cardiac Monitors of which have been determined to be over One Thousand Dollars; and,

WHEREAS, in accordance with Ohio Revised Code §721.15 it is necessary to legislatively authorize the disposal of property valued at over One Thousand Dollars only after determining the property is no longer needed or unfit for public use; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:**

SECTION 1. The Council hereby authorizes the Mayor and Director of Finance to arrange for the donation of five Philips MRX Cardiac Monitors currently used by the Fire Division as such are no longer deemed necessary for public use.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
LAW DIRECTOR

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From: Fire Division

Date: 9/9/2022

Please mark one:

☒ I have determined the following described City property, which was purchased through the General Fund is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the item is valued at \$1,000 or more, it must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

(5) Philips MRX Cardiac Monitors

Serial Numbers: US00322863, US00541083, US00322862, US00548309, US00559961

Description of property (vehicle)

Kelly Blue Book Value \$Click here to enter text. (Attach KBB Printout)

Year:Click here to enter text. Make:Click here to enter text. Model:Click here to enter text.

Vehicle #:Click here to enter text. Color:Click here to enter text. VIN:Click here to enter text.

Mileage: Click here to enter text.

I recommend the following method of disposition (please check one):

☐ Sell

☐ Destroy

☐ Scrap

☒ Other (donate to educational facility)

Approved: _____

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Res 85-2022

DATE: October 18, 2022



Subject Matter/Background

Resolution authorizing an agreement with Right Stuff Software Corporation for \$21,600 with an annual hosting cost of \$4,800 for a total cost of \$26,400. Right Stuff Software Co. provides scheduling and payroll services for the Fire and Police Departments. This contract renewal will be for 3 years.

Financial Review

This legislation is in the 2022 budget.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate in order to ensure pricing.

RESOLUTION 85-2022

**AUTHORIZING A RENEWAL OF THE AGREEMENT WITH RIGHT
STUFF FOR THE CITY OF PERRYSBURG'S PAYROLL SYSTEM; AND
DECLARING AN EMERGENCY**

WHEREAS, the City of Perrysburg, Ohio requires a payroll system; and

WHEREAS, the City of Perrysburg has contracted with Right Stuff for this service and the contract is now up for a three (3) year renewal; and

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to enter into a renewal of an agreement on behalf of the City with Right Stuff to provide a payroll system for the City of Perrysburg consistent with the original contract or otherwise deemed reasonable and appropriate in coordination with the City's Administrator, Finance Director, and Director of Law.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to ensure there are no gaps in payroll services for the City, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

Res 85-2022

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
Law Director



Right Stuff Software Corporation
4036 North Hampton Drive
Powell, Ohio 43065

614.734.1899 Office
www.rightstuffsoftware.com

Amber Rathburn
City of Perrysburg Finance Director
201 W Indiana Avenue
Perrysburg, OH 43551

October 6, 2022

Dear Ms. Rathburn:

We greatly appreciate the opportunity to work with the City of Perrysburg and we trust that the software we have developed for you has led to greater efficiency and accuracy within the City. This letter contains a contract renewal effective January 1, 2022, for a period of three years. Upon the expiration of this term on December 31, 2024, the agreement will automatically renew for additional one-year terms unless Licensee has provided to Right Stuff Software 90 days written notice of Licensee's intent not to renew.

The new annual licensing fee, which covers the same support and maintenance as provided in your current contract, will be \$21,600 and annual hosting will be \$4,800.

By signing below, the City of Perrysburg, as the Licensee, is agreeing to a renewal of your current contract. All terms and conditions contained within that contract will remain in effect except as outlined above. Please sign and date this letter and return it to Renee Shaul (RShaul@rightstuffsoftware.com) at your earliest convenience.

Signature: _____

Date: _____

If you have any questions or concerns, please don't hesitate to reach out. Our team is happy to help in any way.

Sincerely,
Richard S. Lubanovic, Jr.
President



TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Resolution 86-2022

DATE: October 18, 2022



Subject Matter/Background

The Finance Department is submitting a list of items requiring a Then & Now Certificate. Such certificate certifies that both at the time of the making of the contract or order and at the date of the execution of this certification, the amount requested was appropriated for such contract or order and is in the treasury or in the process of collection and free from any previous encumbrances. Any time a purchase is made before a purchase order is issued, a then and now situation is created.

Certificates for purchases greater than or equal to \$3,000, which were not already approved on a purchase order, are required to be approved by Council per ORC 5705.41.

Some of these various purchases are:

1. Various Subscription Fees
2. Equipment Rentals
3. Legal Services
4. Recording Equipment Maintenance

The total for all items totals \$60,938.04

Financial Review

This Resolution will have no direct financial effect on the City of Perrysburg.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

RESOLUTION 86-2022

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF SIXTY THOUSAND NINE HUNDRED THIRTY-EIGHT DOLLARS FOUR CENTS (\$60,938.04) AS ATTACHED IN EXHIBIT A FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY

WHEREAS, The Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of making such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and the funds in the treasury or in the process of collection at the time of the contract or order were made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificates exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay for this contract(s) or order(s) had been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio; and so that the certificate meets the timeliness requirements of the Ohio State Auditor; this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
LAW DIRECTOR

Then and Now Requests For Finance Committee:**10/11/2022**

Invoice Date	Vendor	Item	Total Cost	Department
11/21/2021	NEOED	Governmentjobs.com	7,825.03	HR
7/18/2022	NEOED	Subscription Fee	20,342.50	HR
8/31/2022	Zaskin & Rich	Legal Services	5,170.00	Law
9/14/2022	Bergren Associates	Services	3,050.00	Utilities
9/22/2022	Buck & Knobby	Equipment Rental	3,657.01	Utilities
9/26/2022	JAVS	Recording System maint.	17,115.00	Court
9/28/2022	VORYS	Legal Services	3,778.50	Utilities
	TOTAL		60,938.04	

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Ord 53-54-2022

DATE: Oct 18, 2022



Subject Matter/Background

Throughout the year, budget amendments may be necessary to move appropriations from one account to another or to request additional funding. While monitoring the budget through the end of June 2022 it was found that five modifications need to be made.

These modifications can be found in Ord 53-2022 Exhibit A.

The Finance Department has created a new charter of accounts because of their new finance software. Ord 54-2022 allows the City to renumber their current accounts to allow for consistency throughout the many departments. These changes are found in Ord 54-2022 Exhibit A.

Financial Review

These Ordinances will have no direct financial effect on the City of Perrysburg beyond the requested approved changes.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this as an Emergency is appropriate. The Finance Department is requesting an emergency to ensure such appropriations, powers, and duties within the annual budget shall be in effect immediately.

ORDINANCE 53-2022

**AN ORDINANCE AMENDING ORDINANCE 54-2021 PREVIOUSLY
AMENDED BY ORDINANCES 4-2022, 8-2022 & 43-2022 TO AMEND
APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER
EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2022 AND
DECLARING AN EMERGENCY**

WHEREAS, to provide for current expenses and other expenditures for the fiscal year ending December 31, 2022, the City of Perrysburg, Ohio, approved the 2022 city budget pursuant to Ordinance 54-2021; and,

WHEREAS, it has been determined by the Mayor and Director of Finance that certain amendments should be made to the revenues, expenditures, and appropriations described in the approved 2022 budget for the City of Perrysburg, Wood County, Ohio; and,

WHEREAS, in order to reflect appropriate adjustments to the budget and otherwise provide for necessary appropriations, it is reasonable and appropriate to amend Ordinance 54-2021 which was previously amended by Ordinances 4-2022, 8-2022 & Ord 43-2022.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. To provide for current expenses and other expenditures for the City of Perrysburg, Ohio, during the fiscal year ending December 31, 2022, sums are set aside and appropriated as stated in Exhibit A attached hereto.

SECTION 2. To the extent the sums set aside and appropriated as stated in Exhibit A change those stated in Ordinance 54-2021 as amended by Ordinance 4-2022 and 8-2022, that ordinance is again amended.

SECTION 3. The Director of Finance is authorized to draw his warrant upon the City Treasury in the amount appropriated and for the purposes stated in this Ordinance upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or resolution of Council to make the expenditure.

SECTION 4. The Mayor and Director of Finance are authorized to enter into contracts in accordance with the laws of the State of Ohio and the Charter, ordinances, and resolutions of the City of Perrysburg, Ohio.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that such appropriations, powers, and duties within the annual budget shall be in effect immediately, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST _____

APPROVED _____

Kathryn Sandretto
LAW DIRECTOR

Budget Adjustment Requests

Budget Account	Description	Department	Adjustment Amount	Notes
1110-11002-53500	Property & Liability Insurance	Clerk	100.00	Adjust between objects
1110-11002-54101	Office Supplies	Clerk	-100.00	Adjust between objects
1110-11020-53220	Postage	Court	-5,000.00	Adjust between objects
1110-11020-55299	Equipment and Furniture	Court	5,000.00	Adjust between objects
1110-21232-53850	Vehicle Equipment & Repairs	Police	-15,000.00	Adjust between objects
1110-21232-54302	Vehicle and Equipment Supplies	Police	15,000.00	Adjust between objects
1110-41648-53825	Building Repairs & Maintenance	Pool	-15,000.00	Adjust between objects
1110-41648-54999	Other Supplies & Materials	Pool	15,000.00	Adjust between objects
1110-41650-53408	Summer Recreation Program	Recreation	20,000.00	Adjust between objects
1110-41650-54199	Equipment and Furniture	Recreation	-20,000.00	Adjust between objects
1110-11005-53999	Other Services	HR	11,600.00	Additional Request
1110-21233-53999	Other Services	Fire	60,000.00	Additional Request
2201-21232-50250	Salaries State Grants	Police	15,869.88	Adjustment grant receipt
2222-11011-59910	Transfers Out to General Fund	Tax	4,000,000.00	Additional Request
2231-31338-53850	Vehicle & Equipment Repairs	Refuse	20,000.00	Additional Request
2231-31338-54301	Vehicle Fuel	Refuse	25,000.00	Additional Request
5331-61814-53410	Purchase of Water	Water	450,000.00	Additional Request
5331-61814-54111	Operational Materials	Water	100,000.00	Additional Request
5331-61814-56400	Refunds	Water	40,000.00	Additional Request
5332-61815-54999	Other Supplies & Materials	WPC	100,000.00	Additional Request
5332-62955-53222	Operational Services	WPC	45,200.00	Additional Request
7220-11015-59900	Transfers Out	Hotel Tax	265,000.00	Additional Request
7508-11085-56900	Remittance	Cemetery	28,500.00	Additional Request

ORDINANCE 54-2022

**AN ORDINANCE AMENDING CHART OF ACCOUNTS; AND
DECLARING AN EMERGENCY**

WHEREAS, the City of Perrysburg has adopted new financial software; and,

WHEREAS, it is necessary to renumber the chart of accounts for the City of Perrysburg to ensure consistency throughout the City's many departments; and

WHEREAS, adaption of the new financial software allows the City to renumber the chart of accounts immediately.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Director of Finance is authorized to re-number the City of Perrysburg's chart of accounts.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3.. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that such chart of account changes shall be in effect immediately, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST _____

APPROVED _____

Kathryn Sandretto
LAW DIRECTOR

CITY OF PERRYSBURG

2022 Budget Remapping - CMI to VIP Finance System

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
GENERAL FUND					
11001 Council	Salaries	Salaries	\$ 51,500	\$ 51,500	\$ -
11001 Council	Fringe Benefits	Fringe Benefits	\$ 8,160	\$ 8,160	\$ -
11001 Council	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ -	\$ -
11001 Council	Contractual Services	Services	\$ 20,450	\$ 20,450	\$ -
11001 Council	Materials and Supplies	Supplies and Materials	\$ 36,000	\$ 2,000	\$ (34,000)
11001 Council	Transfers and Refunds	Other Financing Sources	\$ -	\$ 34,000	\$ 34,000
		DEPARTMENT TOTAL	\$ 116,110	\$ 116,110	\$ -
11002 Clerk of Council	Salaries	Salaries	\$ 18,095	\$ 18,000	\$ (95)
11002 Clerk of Council	Fringe Benefits	Fringe Benefits	\$ 4,321	\$ 4,321	\$ -
11002 Clerk of Council	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ -	\$ -
11002 Clerk of Council	Contractual Services	Services	\$ -	\$ 95	\$ 95
11002 Clerk of Council	Materials and Supplies	Supplies and Materials	\$ 3,000	\$ 3,000	\$ -
		DEPARTMENT TOTAL	\$ 25,416	\$ 25,416	\$ -
11003 Mayor	Salaries	Salaries	\$ 29,830	\$ 28,000	\$ (1,830)
11003 Mayor	Fringe Benefits	Fringe Benefits	\$ 26,988	\$ 26,988	\$ -
11003 Mayor	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ -	\$ -
11003 Mayor	Contractual Services	Services	\$ -	\$ 1,830	\$ 1,830
11003 Mayor	Materials and Supplies	Supplies and Materials	\$ 11,500	\$ 11,500	\$ -
		DEPARTMENT TOTAL	\$ 68,318	\$ 68,318	\$ -
11004 Finance	Salaries	Salaries	\$ 260,000	\$ 260,000	\$ -
11004 Finance	Fringe Benefits	Fringe Benefits	\$ 130,150	\$ 130,150	\$ -
11004 Finance	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ -	\$ -
11004 Finance	Contractual Services	Services	\$ 42,500	\$ 42,500	\$ -
11004 Finance	Materials and Supplies	Supplies and Materials	\$ 16,000	\$ 16,000	\$ -
11004 Finance	Capital Outlay	Capital Outlay	\$ 63,000	\$ 63,000	\$ -
11004 Finance	N/A	Miscellaneous	\$ -	\$ -	\$ -
		DEPARTMENT TOTAL	\$ 511,650	\$ 511,650	\$ -

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11005 Human Resources	Salaries	Salaries	\$ 216,434	\$ 216,434	\$ -
11005 Human Resources	Fringe Benefits	Fringe Benefits	\$ 111,566	\$ 111,566	\$ -
11005 Human Resources	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 4,000	\$ 4,000
11005 Human Resources	Contractual Services	Services	\$ 46,899	\$ 50,399	\$ 3,500
11005 Human Resources	Materials and Supplies	Supplies and Materials	\$ 12,500	\$ 5,000	\$ (7,500)
11005 Human Resources	Capital Outlay	Capital Outlay	\$ 32,300	\$ 32,300	\$ -
		DEPARTMENT TOTAL	\$ 419,699	\$ 419,699	\$ -
11006 Law	Salaries	Salaries	\$ 102,222	\$ 102,222	\$ -
11006 Law	Fringe Benefits	Fringe Benefits	\$ 47,160	\$ 47,160	\$ -
11006 Law	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ -	\$ -
11006 Law	Contractual Services	Services	\$ 98,000	\$ 98,000	\$ -
11006 Law	Materials and Supplies	Supplies and Materials	\$ 4,000	\$ 4,000	\$ -
11006 Law	Capital Outlay	Capital Outlay	\$ 2,000	\$ 2,000	\$ -
		DEPARTMENT TOTAL	\$ 253,382	\$ 253,382	\$ -
11008 Legal Advertising	Contractual Services	Services	\$ 5,000	\$ 5,000	\$ -
		DEPARTMENT TOTAL	\$ 5,000	\$ 5,000	\$ -
11009 Board of Elections	Contractual Services	Services	\$ 15,000	\$ 15,000	\$ -
		DEPARTMENT TOTAL	\$ 15,000	\$ 15,000	\$ -
11020 Court	Salaries	Salaries	\$ 1,051,523	\$ 1,051,523	\$ -
11020 Court	Fringe Benefits	Fringe Benefits	\$ 486,212	\$ 486,212	\$ -
11020 Court	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 11,500	\$ 11,500
11020 Court	Contractual Services	Services	\$ 84,275	\$ 126,275	\$ 42,000
11020 Court	Materials and Supplies	Supplies and Materials	\$ 95,500	\$ 42,000	\$ (53,500)
11020 Court	Capital Outlay	Capital Outlay	\$ 15,000	\$ 15,000	\$ -
		DEPARTMENT TOTAL	\$ 1,732,510	\$ 1,732,510	\$ -
11047 Gen. Public Buildings & Lands	Contractual Services	Services	\$ 630,000	\$ 630,000	\$ -
11047 Gen. Public Buildings & Lands	Materials and Supplies	Supplies and Materials	\$ 11,500	\$ 11,500	\$ -
11047 Gen. Public Buildings & Lands	Capital Outlay	Capital Outlay	\$ 32,500	\$ 2,500	\$ (30,000)
11047 Gen. Public Buildings & Lands	N/A	Miscellaneous	\$ -	\$ 30,000	\$ 30,000
		DEPARTMENT TOTAL	\$ 674,000	\$ 674,000	\$ -

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11145 Information Technology	Salaries	Salaries	\$ 216,539	\$ 216,539	\$ -
11145 Information Technology	Fringe Benefits	Fringe Benefits	\$ 88,366	\$ 88,366	\$ -
11145 Information Technology	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 15,000	\$ 15,000
11145 Information Technology	Contractual Services	Services	\$ 5,500	\$ 5,500	\$ -
11145 Information Technology	Materials and Supplies	Supplies and Materials	\$ 17,200	\$ 2,200	\$ (15,000)
11145 Information Technology	Capital Outlay	Capital Outlay	\$ 10,000	\$ 10,000	\$ -
		DEPARTMENT TOTAL	\$ 337,605	\$ 337,605	\$ -
11156 Engineer	Salaries	Salaries	\$ 316,000	\$ 316,000	\$ -
11156 Engineer	Fringe Benefits	Fringe Benefits	\$ 134,710	\$ 134,210	\$ (500)
11156 Engineer	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 2,200	\$ 2,200
11156 Engineer	Contractual Services	Services	\$ 83,750	\$ 86,050	\$ 2,300
11156 Engineer	Materials and Supplies	Supplies and Materials	\$ 12,000	\$ 8,000	\$ (4,000)
11156 Engineer	Capital Outlay	Capital Outlay	\$ 81,000	\$ 81,000	\$ -
		DEPARTMENT TOTAL	\$ 627,460	\$ 627,460	\$ -
11230 Administration	Salaries	Salaries	\$ 331,775	\$ 331,775	\$ -
11230 Administration	Fringe Benefits	Fringe Benefits	\$ 166,833	\$ 166,833	\$ -
11230 Administration	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ -	\$ -
11230 Administration	Contractual Services	Services	\$ 56,610	\$ 56,610	\$ -
11230 Administration	Materials and Supplies	Supplies and Materials	\$ 6,820	\$ 6,820	\$ -
11230 Administration	Capital Outlay	Capital Outlay	\$ 1,000	\$ 1,000	\$ -
11230 Administration	N/A	Miscellaneous	\$ -	\$ -	\$ -
		DEPARTMENT TOTAL	\$ 563,038	\$ 563,038	\$ -
11755 City Wide	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 35,000	\$ 35,000
11755 City Wide	Contractual Services	Services	\$ 515,295	\$ 480,295	\$ (35,000)
11755 City Wide	Materials and Supplies	Supplies and Materials	\$ 35,000	\$ 35,000	\$ -
		DEPARTMENT TOTAL	\$ 550,295	\$ 550,295	\$ -
11761 Special Disbursements	Contractual Services	Services	\$ 643,265	\$ 539,265	\$ (104,000)
11761 Special Disbursements	Materials and Supplies	Supplies and Materials	\$ -	\$ 4,000	\$ 4,000
11761 Special Disbursements	N/A	Miscellaneous	\$ -	\$ 130,000	\$ 130,000
11761 Special Disbursements	Transfers and Refunds	Other Financing Sources	\$ 2,835,370	\$ 2,805,370	\$ (30,000)
		DEPARTMENT TOTAL	\$ 3,478,635	\$ 3,478,635	\$ -

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
21010 Prosecutor	Salaries	Salaries	\$ 260,958	\$ 260,958	\$ -
21010 Prosecutor	Fringe Benefits	Fringe Benefits	\$ 151,364	\$ 151,364	\$ -
21010 Prosecutor	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 4,500	\$ 4,500
21010 Prosecutor	Contractual Services	Services	\$ 25,250	\$ 27,250	\$ 2,000
21010 Prosecutor	Materials and Supplies	Supplies and Materials	\$ 13,000	\$ 6,500	\$ (6,500)
21010 Prosecutor	Capital Outlay	Capital Outlay	\$ 2,500	\$ 2,500	\$ -
		DEPARTMENT TOTAL	\$ 453,072	\$ 453,072	\$ -
21232 Police	Salaries	Salaries	\$ 4,569,805	\$ 4,569,805	\$ -
21232 Police	Fringe Benefits	Fringe Benefits	\$ 1,556,000	\$ 1,491,000	\$ (65,000)
21232 Police	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 61,000	\$ 61,000
21232 Police	Contractual Services	Services	\$ 408,950	\$ 387,950	\$ (21,000)
21232 Police	Materials and Supplies	Supplies and Materials	\$ 207,500	\$ 232,500	\$ 25,000
21232 Police	Capital Outlay	Capital Outlay	\$ 525,500	\$ 524,500	\$ (1,000)
21232 Police	N/A	Miscellaneous	\$ -	\$ 1,000	\$ 1,000
		DEPARTMENT TOTAL	\$ 7,267,755	\$ 7,267,755	\$ -
21233 Fire	Salaries	Salaries	\$ 2,935,993	\$ 2,935,993	\$ -
21233 Fire	Fringe Benefits	Fringe Benefits	\$ 782,693	\$ 756,693	\$ (26,000)
21233 Fire	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 70,750	\$ 70,750
21233 Fire	Contractual Services	Services	\$ 268,100	\$ 282,350	\$ 14,250
21233 Fire	Materials and Supplies	Supplies and Materials	\$ 420,431	\$ 361,430	\$ (59,001)
21233 Fire	Capital Outlay	Capital Outlay	\$ 149,799	\$ 149,000	\$ (799)
21233 Fire	N/A	Miscellaneous	\$ 4,000	\$ 4,800	\$ 800
		DEPARTMENT TOTAL	\$ 4,561,016	\$ 4,561,016	\$ -
31335 Health	Contractual Services	Services	\$ 26,000	\$ 26,000	\$ -
		DEPARTMENT TOTAL	\$ 26,000	\$ 26,000	\$ -
31349 Cemetery	Contractual Services	Services	\$ 1,000	\$ 1,000	\$ -
		DEPARTMENT TOTAL	\$ 1,000	\$ 1,000	\$ -

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
41646 Public Parks and Playgrounds	Salaries	Salaries	\$ 775,545	\$ 775,545	\$ -
41646 Public Parks and Playgrounds	Fringe Benefits	Fringe Benefits	\$ 340,975	\$ 334,475	\$ (6,500)
41646 Public Parks and Playgrounds	N/A	Travel, Registration, Dues, and Memberships	-	2,500	\$ 2,500
41646 Public Parks and Playgrounds	Contractual Services	Services	163,500	208,500	\$ 45,000
41646 Public Parks and Playgrounds	Materials and Supplies	Supplies and Materials	297,500	256,500	\$ (41,000)
41646 Public Parks and Playgrounds	Capital Outlay	Capital Outlay	84,600	80,000	\$ (4,600)
41646 Public Parks and Playgrounds	N/A	Miscellaneous	-	4,600	\$ 4,600
		DEPARTMENT TOTAL	\$ 1,662,120	\$ 1,662,120	\$ -
41648 Swimming Pools and Beaches	Contractual Services	Services	293,250	293,250	\$ -
41648 Swimming Pools and Beaches	Materials and Supplies	Supplies and Materials	13,000	13,000	\$ -
41648 Swimming Pools and Beaches	Capital Outlay	Capital Outlay	-	-	\$ -
41648 Swimming Pools and Beaches	N/A	Miscellaneous	-	-	\$ -
		DEPARTMENT TOTAL	\$ 306,250	\$ 306,250	\$ -
41649 Three Meadows Pond	Contractual Services	Services	6,700	6,700	\$ -
		DEPARTMENT TOTAL	\$ 6,700	\$ 6,700	\$ -
41650 Public Recreation	Salaries	Salaries	89,500	89,500	\$ -
41650 Public Recreation	Fringe Benefits	Fringe Benefits	15,044	15,044	\$ -
41650 Public Recreation	Contractual Services	Services	63,200	63,200	\$ -
41650 Public Recreation	Materials and Supplies	Supplies and Materials	61,500	61,500	\$ -
41650 Public Recreation	Capital Outlay	Capital Outlay	-	-	\$ -
41650 Public Recreation	N/A	Miscellaneous	-	-	\$ -
		DEPARTMENT TOTAL	\$ 229,244	\$ 229,244	\$ -
41652 Firework Display	Contractual Services	Services	24,375	24,375	\$ -
		DEPARTMENT TOTAL	\$ 24,375	\$ 24,375	\$ -
51234 Planning and Zoning	Salaries	Salaries	280,168	280,168	\$ -
51234 Planning and Zoning	Fringe Benefits	Fringe Benefits	111,762	111,762	\$ -
51234 Planning and Zoning	N/A	Travel, Registration, Dues, and Memberships	-	750	\$ 750
51234 Planning and Zoning	Contractual Services	Services	57,200	60,200	\$ 3,000
51234 Planning and Zoning	Materials and Supplies	Supplies and Materials	16,450	12,700	\$ (3,750)
51234 Planning and Zoning	Capital Outlay	Capital Outlay	99,200	99,200	\$ -
51234 Planning and Zoning	N/A	Miscellaneous	-	-	\$ -
		DEPARTMENT TOTAL	\$ 564,780	\$ 564,780	\$ -

71541 Street Division	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
71541 Street Division	Salaries	Salaries	\$ 1,266,047	\$ 1,266,047	\$ -
71541 Street Division	Fringe Benefits	Fringe Benefits	\$ 613,547	\$ 598,547	\$ (15,000)
71541 Street Division	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 2,500	\$ 2,500
71541 Street Division	Contractual Services	Services	\$ 153,500	\$ 251,000	\$ 97,500
71541 Street Division	Materials and Supplies	Supplies and Materials	\$ 301,000	\$ 216,000	\$ (85,000)
71541 Street Division	Capital Outlay	Capital Outlay	\$ 5,000	\$ 5,000	\$ -
71541 Street Division	N/A	Miscellaneous	\$ -	\$ -	\$ -
		DEPARTMENT TOTAL	\$ 2,339,094	\$ 2,339,094	\$ -
		TOTAL EXPENSES	\$ 26,819,524	\$ 26,819,524	\$ -
RESERVE BALANCE FUND					
11761 Special Disbursements	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Transfers and Refunds	Other Financing Sources	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ -	\$ -	\$ -
PAYROLL PAYOUT AND 27TH PAY FUND					
11755 City Wide ("Committed Projects")	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Salaries	Salaries	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ -	\$ -	\$ -
FEDERAL GRANTS FUND					
21232 Police	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
21232 Police	Salaries	Salaries	\$ -	\$ -	\$ -
21232 Police	Contractual Services	Services	\$ -	\$ -	\$ -
21232 Police	Materials and Supplies	Supplies and Materials	\$ -	\$ -	\$ -
21232 Police	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
21232 Police	Transfers and Refunds	Other Financing Sources	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ -	\$ -	\$ -
STATE GRANTS FUND					
21232 Police	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
21232 Police	Salaries	Salaries	\$ -	\$ -	\$ -
21232 Police	Contractual Services	Services	\$ -	\$ -	\$ -
21232 Police	Materials and Supplies	Supplies and Materials	\$ -	\$ -	\$ -
21232 Police	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
21232 Police	Transfers and Refunds	Other Financing Sources	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ -	\$ -	\$ -
ONE OHIO OPIOID SETTLEMENT FUND					
11755 City Wide	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Salaries	Salaries	\$ -	\$ -	\$ -

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11755 City Wide	Fringe Benefits	Fringe Benefits	\$ -	\$ -	\$ -
11755 City Wide	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ -	\$ -
11755 City Wide	Contractual Services	Services	\$ -	\$ -	\$ -
11755 City Wide	Materials and Supplies	Supplies and Materials	\$ -	\$ -	\$ -
11755 City Wide	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ -	\$ -	\$ -

INCOME TAX FUND

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11011 Income Tax Division	Salaries	Salaries	\$ 418,820	\$ 418,820	\$ -
11011 Income Tax Division	Fringe Benefits	Fringe Benefits	\$ 206,551	\$ 206,551	\$ -
11011 Income Tax Division	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 1,700	\$ 1,700
11011 Income Tax Division	Contractual Services	Services	\$ 32,374	\$ 36,524	\$ 4,150
11011 Income Tax Division	Materials and Supplies	Supplies and Materials	\$ 55,850	\$ 50,000	\$ (5,850)
11011 Income Tax Division	Capital Outlay	Capital Outlay	\$ 6,000	\$ 6,000	\$ -
11011 Income Tax Division	N/A	Miscellaneous	\$ -	\$ 925,000	\$ 925,000
11011 Income Tax Division	Transfers and Refunds	Other Financing Sources	\$ 20,280,405	\$ 19,355,405	\$ (925,000)
		TOTAL EXPENSES	\$ 21,000,000	\$ 21,000,000	\$ -

STREET CONTRUCTION & REPAIR FUND

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
71545 Personnel Services	Contractual Services	Services	\$ 1,800,300	\$ 1,800,300	\$ -
71545 Personnel Services	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		DEPARTMENT TOTAL	\$ 1,800,300	\$ 1,800,300	\$ -
71546 Traffic Signals	Contractual Services	Services	\$ 365,000	\$ 365,000	\$ -
		DEPARTMENT TOTAL	\$ 365,000	\$ 365,000	\$ -
71547 Street Signs	Materials and Supplies	Supplies and Materials	\$ 25,000	\$ 25,000	\$ -
		DEPARTMENT TOTAL	\$ 25,000	\$ 25,000	\$ -
		TOTAL EXPENSES	\$ 2,190,300	\$ 2,190,300	\$ -

STATE HIGHWAY FUND

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
71548 State Highway	Contractual Services	Services	\$ 100,000	\$ 100,000	\$ -
71548 State Highway	Materials and Supplies	Supplies and Materials	\$ 300,000	\$ 300,000	\$ -
71548 State Highway	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ 400,000	\$ 400,000	\$ -

LIGHTING FUND

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
93238 Bond and Note Retirement	Contractual Services	Services	\$ 292,200	\$ 252,200	\$ (40,000)
93238 Bond and Note Retirement	Materials and Supplies	Supplies and Materials	\$ -	\$ -	\$ -

93238 Bond and Note Retirement	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	N/A	Miscellaneous	\$ -	\$ 40,000	\$ 40,000
		TOTAL EXPENSES	\$ 292,200	\$ 292,200	\$ -
POLICE & FIRE PENSION FUND 21236 Police and Fire Pension 21236 Police and Fire Pension	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Fringe Benefits	Fringe Benefits	\$ 1,275,000	\$ 1,275,000	\$ -
	Contractual Services	Services	\$ 15,500	\$ 15,500	\$ -
		TOTAL EXPENSES	\$ 1,290,500	\$ 1,290,500	\$ -
SECONDARY SEWER PLANT FUND 93930 Secondary Sewer Plant	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Debt Service	Debt Service	\$ 900,005	\$ 900,005	\$ -
		TOTAL EXPENSES	\$ 900,005	\$ 900,005	\$ -
GARBAGE & REFUSE FUND 31338 Garbage and Refuse 31338 Garbage and Refuse 31338 Garbage and Refuse 31338 Garbage and Refuse 31338 Garbage and Refuse 31338 Garbage and Refuse 31338 Garbage and Refuse	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Salaries	Salaries	\$ 378,457	\$ 378,457	\$ -
	Fringe Benefits	Fringe Benefits	\$ 193,270	\$ 188,070	\$ (5,200)
	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 1,000	\$ 1,000
	Contractual Services	Services	\$ 361,100	\$ 453,100	\$ 92,000
	Materials and Supplies	Supplies and Materials	\$ 254,500	\$ 166,700	\$ (87,800)
	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ 1,187,327	\$ 1,187,327	\$ -
31952 Curbside Recycling	Contractual Services	Services	\$ 301,400	\$ 301,400	\$ -
		TOTAL EXPENSES	\$ 301,400	\$ 301,400	\$ -
MOTOR VEHICLE LICENSE FUND 71542 Motor Vehicle License	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 230,000	\$ 230,000	\$ -
		TOTAL EXPENSES	\$ 230,000	\$ 230,000	\$ -
ASR RADIO FUND 21233 Fire	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 41,700	\$ 41,700	\$ -
		TOTAL EXPENSES	\$ 41,700	\$ 41,700	\$ -
STREET TREES FUND 71645 Street Trees 71645 Street Trees	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 360,825	\$ 353,825	\$ (7,000)
	Materials and Supplies	Supplies and Materials	\$ 2,000	\$ 9,000	\$ 7,000
		TOTAL EXPENSES	\$ 362,825	\$ 362,825	\$ -
PUBLIC TRANSPORTATION FUND 71375 Public Transportation	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 505,600	\$ 505,600	\$ -

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
		TOTAL EXPENSES	\$ 505,600	\$ 505,600	\$ -
MUNI COURT COMPUTER/L.R. FUND					
11820 Municipal Court - Computer/L.R.	Old Category	New Category			
	Materials and Supplies	Supplies and Materials	\$ 20,000	\$ 20,000	\$ -
11820 Municipal Court - Computer/L.R.	Capital Outlay	Capital Outlay	\$ 150,000	\$ 150,000	\$ -
		TOTAL EXPENSES	\$ 170,000	\$ 170,000	\$ -
MUNI COURT PROBATION SERV. FUND					
11920 Municipal Court - Probation	Old Category	New Category			
	Contractual Services	Services	\$ 50,000	\$ 50,000	\$ -
11920 Municipal Court - Probation	Materials and Supplies	Supplies and Materials	\$ 10,000	\$ 10,000	\$ -
11920 Municipal Court - Probation	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ 60,000	\$ 60,000	\$ -
MUNI COURT SPEC. PROJECTS FUND					
11720 Municipal Court - Special Projects	Old Category	New Category			
	Contractual Services	Services	\$ 20,000	\$ 20,000	\$ -
11720 Municipal Court - Special Projects	Materials and Supplies	Supplies and Materials	\$ 20,000	\$ 20,000	\$ -
11720 Municipal Court - Special Projects	Capital Outlay	Capital Outlay	\$ 20,000	\$ 20,000	\$ -
		TOTAL EXPENSES	\$ 60,000	\$ 60,000	\$ -
RIGHT OF WAY REPAIRS FUND					
71100 Right of Way Repairs	Old Category	New Category			
	N/A	Miscellaneous	\$ -	\$ 10,000	\$ 10,000
71100 Right of Way Repairs	Transfers & Refunds	Other Financing Sources	\$ 10,000	\$ -	\$ (10,000)
		TOTAL EXPENSES	\$ 10,000	\$ 10,000	\$ -
CORONAVIRUS RELIEF FUND					
11745 CARES Act	Old Category	New Category			
	Salaries	Salaries	\$ -	\$ -	\$ -
11745 CARES Act	Contractual Services	Services	\$ -	\$ -	\$ -
11745 CARES Act	Materials and Supplies	Supplies and Materials	\$ -	\$ -	\$ -
11745 CARES Act	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ -	\$ -	\$ -
CARES ACT 2 FUND					
11746 CARES Act (2)	Old Category	New Category			
	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ -	\$ -	\$ -
LOCAL FISCAL RECOVERY FUND					
11747 American Rescue Plan Act	Old Category	New Category			
	Salaries	Salaries	\$ -	\$ -	\$ -
11747 American Rescue Plan Act	Contractual Services	Services	\$ 2,265,346	\$ 2,265,346	\$ -
11747 American Rescue Plan Act	Materials and Supplies	Supplies and Materials	\$ -	\$ -	\$ -

11747 American Rescue Plan Act	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ 2,265,346	\$ 2,265,346	\$ -
FIRE LOSS CLAIMS FUND 11755 City Wide 11755 City Wide 11755 City Wide	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services N/A	Services Miscellaneous	\$ -	\$ -	\$ -
	Transfers and Refunds	Other Financing Sources TOTAL EXPENSES	\$ -	\$ -	\$ -
DRUG LAW ENFORCEMENT FUND 21232 Police 21232 Police 21232 Police 21232 Police 21232 Police	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 2,500	\$ 2,500
	Contractual Services Materials and Supplies Capital Outlay N/A	Services Supplies and Materials Capital Outlay Miscellaneous TOTAL EXPENSES	\$ 2,500 \$ 12,500 \$ 5,000 \$ - \$ 20,000	\$ - \$ 12,500 \$ 5,000 \$ - \$ 20,000	\$ (2,500) \$ - \$ - \$ - \$ -
POLICE DIV. DUI ARREST FUND 21232 Police 21232 Police	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Salaries	Salaries	\$ -	\$ -	\$ -
	Materials and Supplies	Supplies and Materials TOTAL EXPENSES	\$ 10,000 \$ 10,000	\$ 10,000 \$ 10,000	\$ - \$ -
FURTHERANCE OF JUSTICE FUND 21232 Police 21232 Police	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 12,000	\$ 12,000	\$ -
	Materials and Supplies	Supplies and Materials TOTAL EXPENSES	\$ - \$ 12,000	\$ - \$ 12,000	\$ - \$ -
FEDERAL LAW ENFORCEMENT TRUST FUND 21232 Police 21232 Police 21232 Police 21232 Police	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	N/A	Travel, Registration, Dues, and Memberships	\$ -	\$ 50,000	\$ 50,000
	Contractual Services Materials and Supplies Capital Outlay	Services Supplies and Materials Capital Outlay TOTAL EXPENSES	\$ 50,000 \$ - \$ 313,704 \$ 363,704	\$ - \$ - \$ 313,704 \$ 363,704	\$ (50,000) \$ - \$ - \$ -
BOND RETIREMENT FUND 93021 Bond Retirement 93021 Bond Retirement	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Debt Service	Debt Service	\$ -	\$ -	\$ -
	Transfers and Refunds	Other Financing Sources TOTAL EXPENSES	\$ - \$ -	\$ - \$ -	\$ - \$ -

		Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
CAPITAL IMPROVEMENTS FUND						
Capital Improvements	Contractual Services		Services	\$ 9,340,700	\$ 100	\$ (9,340,600)
Capital Improvements	Capital Outlay		Capital Outlay	\$ 132,000	\$ 9,472,600	\$ 9,340,600
Capital Improvements	Debt Service		Debt Service	\$ -	\$ -	\$ -
Capital Improvements	Transfers and Refunds		Other Financing Sources	\$ -	\$ -	\$ -
			TOTAL EXPENSES	\$ 9,472,700	\$ 9,472,700	\$ -
PARK, LAND, ACQUISITION FUND						
Capital Improvements	Contractual Services		Services	\$ 258,000	\$ -	\$ (258,000)
Capital Improvements	Transfers and Refunds		Other Financing Sources	\$ -	\$ -	\$ -
Capital Improvements	Capital Outlay		Capital Outlay	\$ -	\$ 258,000	\$ 258,000
			TOTAL EXPENSES	\$ 258,000	\$ 258,000	\$ -
WATER DIVISION FUND						
61814 Water	Salaries		Salaries	\$ 802,596	\$ 802,596	\$ -
61814 Water	Fringe Benefits		Fringe Benefits	\$ 353,934	\$ 342,934	\$ (11,000)
61814 Water	N/A		Travel, Registration, Dues, and Memberships	\$ -	\$ 7,000	\$ 7,000
61814 Water	Contractual Services		Services	\$ 4,587,100	\$ 4,549,200	\$ (37,900)
61814 Water	Materials and Supplies		Supplies and Materials	\$ 148,400	\$ 190,300	\$ 41,900
61814 Water	Capital Outlay		Capital Outlay	\$ 256,100	\$ 255,500	\$ (600)
61814 Water	N/A		Miscellaneous	\$ -	\$ 3,100	\$ 3,100
61814 Water	Transfers and Refunds		Other Financing Sources	\$ 2,175,500	\$ 2,173,000	\$ (2,500)
			TOTAL EXPENSES	\$ 8,323,630	\$ 8,323,630	\$ -
WATER POLLUTION CONTROL FUND						
61815 Water Pollution Control	Salaries		Salaries	\$ 1,552,871	\$ 1,552,871	\$ -
61815 Water Pollution Control	Fringe Benefits		Fringe Benefits	\$ 612,574	\$ 601,574	\$ (11,000)
61815 Water Pollution Control	N/A		Travel, Registration, Dues, and Memberships	\$ -	\$ 15,000	\$ 15,000
61815 Water Pollution Control	Contractual Services		Services	\$ 837,700	\$ 1,007,699	\$ 169,999
61815 Water Pollution Control	Materials and Supplies		Supplies and Materials	\$ 385,799	\$ 211,800	\$ (173,999)
61815 Water Pollution Control	Capital Outlay		Capital Outlay	\$ 216,000	\$ 213,000	\$ (3,000)
61815 Water Pollution Control	N/A		Miscellaneous	\$ -	\$ 33,000	\$ 33,000
61815 Water Pollution Control	Transfers and Refunds		Other Financing Sources	\$ 3,433,944	\$ 3,403,944	\$ (30,000)
			DEPARTMENT TOTAL	\$ 7,038,888	\$ 7,038,888	\$ -
62955 Storm Water Management	Salaries		Salaries	\$ -	\$ -	\$ -
62955 Storm Water Management	Fringe Benefits		Fringe Benefits	\$ -	\$ -	\$ -
62955 Storm Water Management	N/A		Travel, Registration, Dues, and Memberships	\$ -	\$ 3,500	\$ 3,500
62955 Storm Water Management	Contractual Services		Services	\$ 4,000	\$ 4,000	\$ -

62955 Storm Water Management 62955 Storm Water Management	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Materials and Supplies	Supplies and Materials	\$ 12,500	\$ 9,000	\$ (3,500)
	Capital Outlay	Capital Outlay	\$ -	\$ -	\$ -
		DEPARTMENT TOTAL	\$ 16,500	\$ 16,500	\$ -
		TOTAL EXPENSES	\$ 7,055,388	\$ 7,055,388	\$ -
I & I CLEAN WATER CREDIT FUND 61816 Utility Collections	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Materials and Supplies	Supplies and Materials	\$ 280,000	\$ 280,000	\$ -
		TOTAL EXPENSES	\$ 280,000	\$ 280,000	\$ -
WATER R & E FUND 61916 Water 61916 Water 61916 Water 61916 Water	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 5,221,000	\$ -	\$ (5,221,000)
	Capital Outlay	Capital Outlay	\$ 750,000	\$ 5,971,000	\$ 5,221,000
	N/A	Miscellaneous	\$ -	\$ -	\$ -
	Debt Service	Debt Service	\$ -	\$ -	\$ -
SEWER R & E FUND 61826 Sewer Collections 61826 Sewer Collections 61826 Sewer Collections 61826 Sewer Collections	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 3,550,000	\$ -	\$ (3,550,000)
	Capital Outlay	Capital Outlay	\$ 650,000	\$ 4,200,000	\$ 3,550,000
	Debt Service	Debt Service	\$ 995,900	\$ 995,900	\$ -
	Transfers and Refunds	Other Financing Sources	\$ -	\$ -	\$ -
EMPLOYEES HEALTH & WELFARE FUND 11075 Employees Health and Welfare 11075 Employees Health and Welfare	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 3,547,184	\$ -	\$ (3,547,184)
	N/A	Miscellaneous	\$ -	\$ 3,547,184	\$ 3,547,184
		TOTAL EXPENSES	\$ 3,547,184	\$ 3,547,184	\$ -
POSTAGE METER FUND 11102 Postage Meter 11102 Postage Meter 11102 Postage Meter	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
	Contractual Services	Services	\$ 7,000	\$ 40,000	\$ 33,000
	Materials and Supplies	Supplies and Materials	\$ 33,000	\$ -	\$ (33,000)
	Transfers and Refunds	Other Financing Sources	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ 40,000	\$ 40,000	\$ -

	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
HOTEL/MOTEL TAX FUND					
11015 Hotel/Motel Tax	N/A	Miscellaneous	\$ -	\$ -	\$ -
11015 Hotel/Motel Tax	Transfers and Refunds	Other Financing Sources	\$ 500,000	\$ 500,000	\$ -
		TOTAL EXPENSES	\$ 500,000	\$ 500,000	\$ -
DUI INDIGENT FUND					
11020 Court	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11020 Court	Contractual Services	Services	\$ -	\$ 10,000	\$ 10,000
11020 Court	Materials and Supplies	Supplies and Materials	\$ 15,000	\$ 5,000	\$ (10,000)
	Transfers and Refunds	Other Financing Sources	\$ -	\$ -	\$ -
		TOTAL EXPENSES	\$ 15,000	\$ 15,000	\$ -
STATE HIGHWAY PATROL FUND					
11032 State Highway Patrol	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11032 State Highway Patrol	N/A	Miscellaneous	\$ -	\$ 31,000	\$ 31,000
	Transfers and Refunds	Other Financing Sources	\$ 62,000	\$ 31,000	\$ (31,000)
		TOTAL EXPENSES	\$ 62,000	\$ 62,000	\$ -
UTILITY COLLECTION FUND					
61816 Utility Collections	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
61816 Utility Collections	N/A	Miscellaneous	\$ -	\$ 1,500,000	\$ 1,500,000
	Transfers and Refunds	Other Financing Sources	\$ 1,499,999	\$ -	\$ (1,499,999)
		TOTAL EXPENSES	\$ 1,499,999	\$ 1,500,000	\$ 1
MUN.PUB.IMPROV.TAX.INCR.EQUIV FUND					
51120 TIF	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
51120 TIF	Contractual Services	Services	\$ 15,500	\$ 15,500	\$ -
51120 TIF	N/A	Miscellaneous	\$ -	\$ 2,002,499	\$ 2,002,499
	Transfers and Refunds	Other Financing Sources	\$ 2,002,499	\$ -	\$ (2,002,499)
		TOTAL EXPENSES	\$ 2,017,999	\$ 2,017,999	\$ -
JT. CEMETARY R.E. TAX FUND					
11085 Fort Meigs Union Cemetery	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11085 Fort Meigs Union Cemetery	Contractual Services	Services	\$ 2,300	\$ 2,300	\$ -
11085 Fort Meigs Union Cemetery	N/A	Miscellaneous	\$ -	\$ 229,700	\$ 229,700
	Transfers and Refunds	Other Financing Sources	\$ 229,700	\$ -	\$ (229,700)
		TOTAL EXPENSES	\$ 232,000	\$ 232,000	\$ -
LEVIS COMMONS SPECIAL ASSESSMENT FUND					
51090 Levis Commons Special Assessments	Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
51090 Levis Commons Special Assessments	Contractual Services	Services	\$ 4,300	\$ 4,300	\$ -
51090 Levis Commons Special Assessments	N/A	Miscellaneous	\$ -	\$ 420,800	\$ 420,800
	Transfers and Refunds	Other Financing Sources	\$ 420,800	\$ -	\$ (420,800)
		TOTAL EXPENSES	\$ 425,100	\$ 425,100	\$ -

IMD DR INTERLOCK & ALC MONITOR FUND		Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11025 Indigent Driver Alcohol Monitor	Contractual Services	Services		\$ 30,000	\$ 30,000	\$ -
11025 Indigent Driver Alcohol Monitor	N/A	Miscellaneous		\$ -	\$ 50,000	\$ 50,000
11025 Indigent Driver Alcohol Monitor	Transfers and Refunds	Other Financing Sources		\$ 50,000	\$ -	\$ (50,000)
		TOTAL EXPENSES		\$ 80,000	\$ 80,000	\$ -
MAT SURPLUS FUND		Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11026 MAT Surplus	Contractual Services	Services		\$ 50,000	\$ 50,000	\$ -
		TOTAL EXPENSES		\$ 50,000	\$ 50,000	\$ -
ESID FUND		Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
51095 ESID Special Assessments	Contractual Services	Services		\$ 1,000	\$ 1,000	\$ -
51095 ESID Special Assessments	N/A	Miscellaneous		\$ -	\$ 82,000	\$ 82,000
51095 ESID Special Assessments	Transfers and Refunds	Other Financing Sources		\$ 82,000	\$ -	\$ (82,000)
		TOTAL EXPENSES		\$ 83,000	\$ 83,000	\$ -
UNCASHED CHECKS FUND		Old Category	New Category	2022 Budget - CMI	2022 Budget - VIP	Difference
11761 Special Disbursements	Materials and Supplies	Supplies and Materials		\$ 3,000	\$ -	\$ (3,000)
11761 Special Disbursements	N/A	Miscellaneous		\$ -	\$ 3,000	\$ 3,000
11761 Special Disbursements	Transfers and Refunds	Other Financing Sources		\$ -	\$ -	\$ -
		TOTAL EXPENSES		\$ 3,000	\$ 3,000	\$ -

ORDINANCE 55-2022

**AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCES
266.15-2**

WHEREAS, the City of Perrysburg has determined it necessary to higher and Urban Forester; and,

WHEREAS, the position of Urban Forester must now be added to the City of Perrysburg Pay Bands as codified in section 266.15-2.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance 266.15-2 which currently read as:

Ordinances 266.15-2 which currently reads:

266.15-2 WAGE RANGES FOR EXECUTIVE STAFF, SENIOR ADMINISTRATIVE STAFF AND ADMINISTRATIVE STAFF (including hourly employees)
is hereby amended and revised to read:

Broad Band	Title
Band A	City Administrator
Minimum Salary \$100,000	
Maximum Salary \$160,000	
Band B	Assistant City Administrator
Minimum Salary \$80,000	City Engineer
Maximum Salary \$140,000	City Prosecutor
	Director of Public Service
	Director of Public Utilities
	Finance Director
	Fire Chief
	Law Director
	Planning and Zoning Administrator
	Police Chief
	Safety Director
Band C	Deputy Administrator of Planning and Zoning
Minimum Salary \$70,000	Deputy Director of Finance

Maximum Salary \$120,000	Deputy Director of Public Service
	Deputy Fire Chief
	Deputy Police Chief
	Human Resources Manager
	IT Manager
	Police Lieutenant
	Police Support Services Manager (Dispatch, Records)
	Public Utilities Commissioner
	WWTP (Wastewater Treatment Program) Manager
Band D	Assistant Prosecutor
Minimum Salary \$50,000	GIS Software Specialist
Maximum Salary \$100,000	OSH Coordinator
	Police Support Services Supervisor
	Staff Engineer
	Superintendent of Field Operations
	Tax Administrator
	WWTP Assistant Manager
Band E	Administrative Assistant
Minimum Salary \$45,000	Construction Inspector
Maximum Salary \$75,000	Engineering Technician
	Executive Assistant
	IT Support/Network Technician
	Legal Assistant
	Planning and Zoning Inspector
	Public Information Officer
	HR Coordinator
	Storm Water Program Technician

These wage ranges shall be reviewed every even year beginning in 2024.

Personnel Committee shall be notified each year of increases or reductions to employees' salaries.

Personnel Committee shall be notified of salaries and fringe benefits for new employees.

is hereby amended and revised to read:

266.15-2 WAGE RANGES FOR EXECUTIVE STAFF, SENIOR ADMINISTRATIVE STAFF AND ADMINISTRATIVE STAFF (including hourly employees)

Broad Band	Title
Band A	City Administrator
Minimum Salary \$100,000	
Maximum Salary \$160,000	
Band B	Assistant City Administrator
Minimum Salary \$80,000	City Engineer
Maximum Salary \$140,000	City Prosecutor
	Director of Public Service
	Director of Public Utilities
	Finance Director
	Fire Chief
	Law Director
	Planning and Zoning Administrator
	Police Chief
	Safety Director
Band C	Deputy Administrator of Planning and Zoning
Minimum Salary \$70,000	Deputy Director of Finance
Maximum Salary \$120,000	Deputy Director of Public Service
	Deputy Fire Chief
	Deputy Police Chief
	Human Resources Manager
	IT Manager
	Police Lieutenant
	Police Support Services Manager (Dispatch, Records)
	Public Utilities Commissioner
	WWTP (Wastewater Treatment Program) Manager

Band D	Assistant Prosecutor
Minimum Salary \$50,000	GIS Software Specialist
Maximum Salary \$100,000	OSH Coordinator
	Police Support Services Supervisor
	Staff Engineer
	Superintendent of Field Operations
	Tax Administrator
	Urban Forester
	WWTP Assistant Manager
Band E	Administrative Assistant
Minimum Salary \$45,000	Construction Inspector
Maximum Salary \$75,000	Engineering Technician
	Executive Assistant
	IT Support/Network Technician
	Legal Assistant
	Planning and Zoning Inspector
	Public Information Officer
	HR Coordinator
	Storm Water Program Technician

These wage ranges shall be reviewed every even year beginning in 2024.

Personnel Committee shall be notified each year of increases or reductions to employees' salaries.

Personnel Committee shall be notified of salaries and fringe benefits for new employees.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
LAW DIRECTOR

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Ord 55-2021

DATE: Oct 18, 2022



Subject Matter/Background

The City of Perrysburg has determined it is now appropriate to higher an Urban Forester. This legislation enables the Finance Department to pay this position by placing it into Pay Band D in the City of Perrysburg Pay Band Codified Ordinances.

Financial Review

The Financial Impact on the City will be the employment of an Urban Forester.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings, and pass this as a non-emergency is appropriate.

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Resolution 87-2022

DATE: October 18, 2022



Subject Matter/Background

This Resolution authorizes three applications to the Wood County Park District for items to be used within the various parks. The District's grant process permits up to three separate applications for three different grant levels to be submitted on an annual basis. Judy Hagen has prepared three projects to be submitted to the District. The projects are:

Less than \$5,000 Grant:	Purchase of 3 additional Riverside Park Trash Receptacles do to an increase in volume, total cost for the trash receptacles is \$4,690.76;
Between \$5,000 and \$10,000 Grant:	Purchase of 8 Woodlands Park Picnic tables (6 traditional and 2 ADA compliant) to replace aging tables, total cost for the tables is \$9,900.00;
Excess of \$10,000 Grant:	Purchase of Sun Shades for Rivercrest Park over 8 fan bleachers at 4 fields to protect individuals from the sun, total cost for the sun shades is \$26,857.50 with a matching amount from the City for a total cost of the project at \$53,715.00; and

The City has been successful in previous years with grant awards from the District. Previous projects include sunshades at the pool and tennis courts and safety surfaces for playgrounds and an ADA compliant kayak launch for Hood Park Boat Dock. The current applications are due on October 21, 2022. For that reason, the concept was presented to the Recreation Committee as an emergency measure to meet the application deadlines.

Financial Review

There is no immediate financial impact associated with the application for the grants. Upon award of the grant(s), the funds are provided as a reimbursement for expenditures.

Legal Review

The legislation has been reviewed internally and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the three reading, waive the rules, and pass this Resolution as an emergency is appropriate. An emergency is requested to ensure timely application for the grant.

RESOLUTION 87-2022

AUTHORIZING THE CITY ADMINISTRATION TO PURSUE GRANTS THROUGH THE WOOD COUNTY PARK DISTRICT IN THE AMOUNT OF FORTY-ONE THOUSAND FOUR HUNDRED FORTY-EIGHT DOLLARS AND TWENTY-SIX CENTS (\$41,448.26); AND, IF AWARDED, AUTHORIZES THE ACCEPTANCE OF GRANT PROCEEDS; AND DECLARING AN EMERGENCY

WHEREAS, the Wood County Park District has certain grant funds which may be available to the City of Perrysburg, Ohio, pursuant to an application process; and

WHEREAS, specifically, the Park District has grants available at three levels (less than \$5,000, between \$5,000 and \$10,000, and in excess of \$10,000); and

WHEREAS, the City believes that application for three grants would assist the City to improve and expand its recreational offerings by defraying the cost to the City. Therefore, the City is applying for the following grants:

Less than \$5,000 Grant:	Purchase of 3 additional Riverside Park Trash Receptacles do to an increase in volume, total cost for the trash receptacles is \$4,690.76;
Between \$5,000 and \$10,000 Grant:	Purchase of 8 Woodlands Park Picnic tables (6 traditional and 2 ADA compliant) to replace aging tables, total cost for the tables is \$9,900.00;
Excess of \$10,000 Grant:	Purchase of Sun Shades for Rivercrest Park over 8 fan bleachers at 4 fields to protect individuals from the sun, total cost for the sun shades is \$26,857.50 with a matching amount from the City for a total cost of the project at \$53,715.00; and

WHEREAS, the grant application is due no later than October 21, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The City Administrator is authorized to apply for grant funds through the Wood County Park District to defray certain costs in its recreational budget and otherwise to improve the City's ability to provide parks and recreation programming to residents and authorizes the acceptance of the grant funds if awarded.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to permit the applicable deadlines for the grant applications, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
LAW DIRECTOR

TO: Mayor Mackin
President Smith
Members of City Council

FROM: Kathryn Sandretto, Law Director

RE: Res 82-2022

DATE: October 18, 2022



Subject Matter/Background

A Resolution authorizing an agreement with The Collaborative, Inc. for architectural services for the development of the new Municipal and Police Building. The overall cost of this first phase of planning will be \$155,000. This includes \$145,000 for the plan itself, and an additional \$10,000 in reimbursibles.

Financial Review

This phase of the planning is in the 2022 budget line item 403.1919.51058.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the third readings and pass this legislation as an emergency is appropriate in order to ensure pricing.

RESOLUTION 82-2022

ACCEPTING THE PROPOSAL AND AUTHORIZING AN AGREEMENT WITH THE COLLABORATIVE INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$155,000.00) FOR THE FIRST PHASE OF THE NEW MUNICIPAL BUILDING PROJECT; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg is planning on building a new Municipal Building and Expanding the current Police facility; and,

WHEREAS, the City released a Request for Proposal to solicit qualified firms for Architectural and Engineering work; and,

WHEREAS, following an internal review of all proposals, the proposal from The Collaborative Inc. was found to be the most qualified and best firm to complete the Plans for the new municipal building; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to accept the proposal and enter into an agreement with The Collaborative Inc. in an amount not to exceed One Hundred Fifty-Five Thousand Dollars (\$155,000.00) for phase 1 of the new Municipal Complex as set forth in the Proposal attached hereto and incorporated herein as Exhibit A. This cost includes \$145,000 for the first phase of the project, as well as \$10,000 in reimbursables.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure pricing of services, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Kathryn Sandretto
LAW DIRECTOR

One SeaGate, Park Level 118
Toledo, OH 43604
419.242.7405

206 South Main Street, Suite 231
Ann Arbor, MI 48104
734.922.8002

September 6, 2022

Mr. Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer
City of Perrysburg
127 West Fifth Street
Perrysburg, Ohio 43551
Sent Via E-Mail: bthomas@ci.perrysburg.oh.us

RE / City of Perrysburg: New Administrative Building Design Services

Dear Brian,

We are truly thrilled to be selected to provide Architectural Services for the planning and execution of your Municipal Building Project! We appreciate the relationship we have with the City of Perrysburg over the years and look forward to rolling-up-our-sleeves and collaborating again on this important project. This proposal will describe our understanding of the project, our recommended process and our approach to fees for services.

UNDERSTANDING OF THE PROJECT

The City of Perrysburg's current Municipal Building is home to the Mayor and the City's Administrative Staff, including Zoning, Tax, Law, etc. It also provides a venue for City Council meetings and the City would also like to bring its Engineer's Office and IT staff within the new building. The existing building is small, is laden with accessibility & security problems and it's layout is less-than-ideal. The City would like to replace it with a new, larger modern building on the same site.

Additionally, the City's Police Building is not accommodating the needs of the department (the department has outgrown the facility). There is space on the ground floor which was designed as a holding facility which has never been used and there is a 2nd floor space roughed-in which may be suitable for build-out. This study will consider options for improvements to this building.

The City owns several adjacent parcels. Parking is sometimes overcrowded and the City needs better solutions for it's fleet of vehicles. This study will consider land-use for the overall site.

At this point a budget for the project has not been established (that will be explored in the Conceptual Design Phase). The City does not have a hard deadline for occupancy but would like the planning & design to proceed in an orderly way beginning immediately. At this point we assume the Construction Delivery Approach will be CM at Risk. We assume the CM will be brought on-board before the end of the Conceptual Design Phase.



SCOPE OF SERVICES:

Basic Services (as defined by the American Institute of Architects) include:

- Architecture (by The Collaborative)
- Structural Engineering (by Kleinfelder (Poggemeyer Design Group))
- Mechanical, Electrical & Plumbing Engineering (by MDA Engineering)

Additional Services may include:

- Programming (by The Collaborative)
- Civil Engineering (by Kleinfelder (Poggemeyer Design Group))
- Landscape Architecture (by The Collaborative)
- AV, Security, Data, Wayfinding

PROCESS: PART 1, PROGRAMMING AND CONCEPTUAL DESIGN

Programming & Conceptual Design Phase

We envision the Programming & Conceptual Design process to involve approximately 10 meetings and to take approximately 3 to 4 months.

Meeting 1 – With Steering Committee (some of these items were addressed in the scope-review meeting on Sept 1 2022.)

The following agenda items will be addressed at the kick-off meeting:

- Introduce team / establish roles & responsibilities and lines of communication
- Establish project goals and programmatic objectives
- Discuss process/ review timeline expectations
- Develop overall Programmatic framework
- Review parameters within which the project needs to remain (size, budget, etc)
- We will present existing site & building observations and discuss opportunities
- We will present urban context/ land use observations and discuss opportunities

Shortly after 1st meeting, tour facilities, create measured drawings, prepare BIM model of existing conditions on site and at Police Building..

Meeting 2 – (Programming meetings with users- will likely involve around 6 meetings of 30 to 45 minutes with individual department leaders from Administration & Police Departments.

The following agenda items will be addressed at each user meeting:

- Create a list of programmatic requirements, including an enumeration of space sizes and needs
- Discuss critical adjacencies and flow
- Discuss security requirements for various areas within the building
- Discuss technological requirements
- Discuss desired space attributes- (level of finish, natural light, etc)

The Design Team will produce a List of Programmatic Requirements in spreadsheet form and will deliver this document to the users for review with oversight by the Steering Committee. The Program of Requirements will be used to make an early cost projection for review.

Meeting 3 to 6 (with Steering Committee): Plan Development & refinements

- The design team will present progressively-refined plans and design imagery with input from the Steering Committee.
- Our supporting consultants will participate in evaluation and development of narratives, including:
 - Structural- Foundation & Framing
 - Civil Engineering- Impacts to utilities & stormwater management
 - MEP Systems
 - Security & Technology

Our consultants will interface with the steering committee for 1 or 2 meetings across the design process.

Meeting 7 (Public input meeting): Our team will facilitate a public meeting in which the preliminary design materials would be presented for comment. Our team would take feedback and summarize for the Steering Committee. Online presentation of materials and public surveys could also be part of the process.

Meeting 8-9 (with Steering Committee): A draft of final deliverables (listed below) will be refined and presented for final input- Conceptual Design Set will include:

- Program of Requirements
- A site plan showing:
 - Existing parcels and major issues that need to be addressed (i.e. alley vacations, setbacks, etc)
 - Building footprint(s)
 - Drives, parking lots and sidewalks
 - Basic locations & character of landscaping
- Floor Plans with general overall dimensions of Admin Building
- Floor Plans with general overall dimensions of Police Building
- Floor Plans with general overall dimensions of Fleet Vehicles Building
- Plans showing and modifications at sallyport at Courthouse

- Basic building elevations (N,S,E&W)- showing heights, exterior materials & distribution (to assist in estimating)
- 3d perspective views- 3 exterior, 2 interior for communication of design intent
- Narrative describing site utilities and stormwater detention requirements
- Narrative describing Mechanical, Electrical, Plumbing & Fire Protection requirements
- Narrative describing structural systems- foundation & frame
- Support the Owner's Construction Manager in the preparation of a Conceptual Design estimate.
- Schedule & Phasing Plan (collaborate with Owner's Construction Manager)

Meeting 10 (Presentation to City Council):

- Present Conceptual Design Package and answer questions

Assuming City Council approves the project to move forward, our team will proceed to the next phase of design.

PROCESS: PART 2, FULL-SCOPE A/E SERVICES

Completion of Schematic Design Phase (Concept Phase described-above represents appx 50% SD)

- Based upon the approved Conceptual Design documents and the approved Conceptual Cost Estimate, we will provide Schematic Design documents. These documents will include:
 - Site Plan(s)
 - Building Plans
 - Building Sections
 - 3D Views as necessary to convey intent
 - Mechanical, Electrical & Plumbing evaluations & narratives
 - Civil Engineering (stormwater & utilities) narratives
 - Structural evaluation, narratives & simple framing schematics
- This propose assumes three (5) design meetings.
- We will assist the team in establishing schedule options.
- Support the Owner's Construction Manager in the preparation of a Schematic Design estimate.

Design Development Phase

- TC will develop Design Development Documents based on approved Schematic Design Documents and Owner-approved estimate. During this

phase of the project we will illustrate and describe the refinement of the design, including the following:

- Establish the project scope and functional relationships.
- Finalize layout & construction system types.
- Finalize square footage requirements by means of plans, sections, elevations, and typical construction details.
- The documents shall also include specifications that identify major materials and building systems and establish, in general, the quality levels for each.
- Provide Structural, Electrical and Mechanical Construction Documents and Technical Specifications for the project, including all lighting, power, HVAC, plumbing and fire protection (as necessary).
- Meet with the Owner's Core Team during Design Development - (up to five (5) meetings).
- Work with Owner's preferred furniture vendor in recommendation of types & quantities of furnishings as well as finish selections.
- Support the Owner's Construction Manager in the preparation of a Design Development estimate.

Construction Documents Phase

- The Construction Documents shall set forth in detail the requirements for construction of the project, including drawings and specifications that establish, in detail, the quality levels of materials and systems required for the project.
- Develop and prepare Bidding and Procurement Documents as necessary.
- TC will submit documents to Authority Having Jurisdiction to attain the necessary permitting and approvals to bid and construct the Work. This process typically takes between 6-8 weeks for initial review.
- Meet with the Owner's Core Team during Construction Documents - (up to two (4) meetings).
- Work with Owner's preferred furniture vendor in recommendation of types & quantities of furnishings as well as finish selections.

Bidding Phase

- Prepare technical information for Bid Documents for the project.
- Answer inquiries during the Bidding Phase regarding the information contained on the Bid Documents.
- Provide technical information for Addenda to the Construction Documents during the Bidding Phase.
- Participate in a Pre-Bid Meeting
- Participate in a Public Bid Opening

Construction Administration Phase

- This proposal assumes that the Construction will span a period of up to 18 months.
- Up to (2) visits per month to the project site to observe the quality of the work and determine if construction is progressing in accordance with the Contract Documents. (It is assumed that in early phase of construction only 1 visit per month will be needed.)
- Additional visits to the project sites beyond two (2) will be provided, as requested by The City of Perrysburg, at standard hourly rates.
- Review and process all submittals and shop drawings (two reviews) for the project.
- Respond to Contractor Requests for Information.
- Prepare Bulletins and Change Orders as required.
- Review monthly Payment Applications from Contractor.
- Assist Contractor in preparing a Final Punch List for the Project.
- Prepare Certificate of Substantial Completion and process project Close-Out documents.
- Facilitate the transfer of Manuals and Warrantee Information and any training required under the Specifications.
- Participate in a building walk-thru near the end of the building warrantee period.

SCHEDULE

We have begun this process based upon verbal authorization. Service Durations will be roughly as follows:

- Completion of Programming/ Conceptual Design: 3 to 4 months
- Completion of Schematic Design: 2 months
- Design Development: 3 months
- Construction Documents: 4 months
- Bidding: 1 month
- Construction Administration: up to 18 months

COMPENSATION

We propose that our fees be broken into 2 phases as follows:

Programming/ Conceptual Design Phase: A Lump-Sum of \$145,000

Completion of full A/E Services:

For Basic Services (Architecture, Site Design, MEP Engineering & Structural), we propose a lump-sum calculated as between 6.5% and 7.5% of Construction Cost as

determined by the Conceptual Design Estimate Approved by the City of Perrysburg. Factors that will influence the final proposed fee will include:

- Final approved budget for project
- Complexity of approach
- Degree to which renovations of existing buildings will be part of scope

Additional Services will be negotiated when scope for those services is better defined.

Potential Additional services include:

- Civil Engineering
- Furnishings
- AV, Data, Security Systems

CLARIFICATIONS

- Hazardous Materials Surveys / Assessments are not included
- Specification and Procurement of Furniture, Fixtures and Equipment is not included. (We will provide input to the Owner on types of furnishings and finishes thereof. We will also assist in reviewing proposals from Furnishings Vendors and advise on finishes.)
- Site Surveying to be provided by Owner- (Kleinfelder will provide a quote)

REIMBURSABLES

Reimbursables are in addition to the Fee for Services, and shall be invoiced for 1.1 times TCI's actual cost. They shall include expenditures made in the interest of the project, such as transportation when traveling in connection with the project, printing, postage and delivery.

FORM OF CONTRACT:

If the above services, fees and Terms and Conditions are satisfactory to you, we will prepare an AIA, B133-2019 Standard Form of Agreement Between Owner and Architect, Construction Manager as Constructor Edition.

Brian, we appreciate the opportunity to submit this proposal for your consideration. If you have any questions or comments, please call. I'll look forward to speaking with you soon!

All the very best,



Ray D. Micham, AIA

RDM/ rdm

TERMS & CONDITIONS will be standard as established between Rudolph Libbe and the Collaborative. Given that we are already underway, the following terms will govern our services until our Contract is set in-place:

Fee

The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Service, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered. Reimbursable expenses will include a mark-up of 1.10%. Any change in scope will be discussed prior to additional services being rendered.

Billings/Payments

Invoices for services and reimbursable expenses shall be submitted, at the Design Professional's option, either upon completion of the services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. A service charge of 1.5% (or the maximum legal rate) per month will be applied to the unpaid balance after 30 days from the invoice date. Design Professional shall have the right to suspend/terminate services if payment is not received within 60 days after the invoice date and the Design Professional shall have no liability for any resultant delays or damages incurred by Client as a result of such suspension/termination. Retainers shall be credited on the final invoice. The Client agrees to pay all costs of collection, including reasonable attorney's fees.

Standard of Care

In providing services under this agreement, the Design Professional will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Design Professional will perform its services as expeditiously as is consistent with professional skill and care and the orderly progress of Design Professional's part of the Project. Regardless of any other term or condition of this Agreement, Design Professional makes no express or implied warranty of any sort. All warranties, including warranty of merchantability or warranty of fitness for a particular purpose, are expressly disclaimed.

Consequential Damages

Notwithstanding any other provision to the contrary, and to the fullest extent permitted by law, neither the Client nor the Design Professional shall be liable to the other for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business or income or any other consequential damages that either party may have incurred from any cause of action whatsoever.

Hidden Conditions

A condition is hidden if concealed by existing finishes or structure or is not capable of investigation by reasonable visual observation. If the Design Professional has reason to believe that a condition may exist, the Client shall authorize and pay for all costs associated with the investigation of such a condition. If (1) the Client fails to authorize such investigation

after such notification, or (2) the Design Professional has no reason to believe that such a condition exists, the Design Professional shall not be responsible for the existing conditions or any resulting damages or losses resulting therefrom.

Hazardous Materials/Mold

The Design Professional shall have no responsibility for the discovery, presence, handling, removal, disposal or exposure of persons to hazardous materials of any form including mold. The Design Professional shall have no responsibility for an existing or constructed building that may, as a result of post-construction, use, maintenance, operation or occupation, contain or be caused to contain mold substances which can present health hazards and result in bodily injury, property damage and/or necessary remedial measures and costs.

Indemnifications

The Client agrees, to the fullest extent permitted by law, to indemnify and hold Design Professional and its subconsultants harmless from and against any and all damage, losses or cost (including reasonable attorneys' fees and defense costs) caused in whole or in part by its acts, errors or omissions and those of anyone for whom they are legally liable. The Design Professional further agrees, subject to Risk Allocation below, to indemnify the Client for damages to the extent arising from its own negligent errors acts or omissions.

Risk Allocation

In recognition of the relative risks and benefits of the Project to both the Client and the Design Professional, the Client agrees, to the fullest extent permitted by law, to limit the Design Professional's total liability to the Client or anyone making claims through the client, for any and all damages or claim expenses (including attorney's fees) arising out of this Agreement, from any and all causes, to the total amount of \$50,000 or the amount of the Design Professional's fee, whichever is greater.

Termination of Services

This agreement may be terminated upon 10 days written notice by either party should the other fail to perform their obligations hereunder. In the event of termination, the Client shall pay the Design Professional for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Betterment

If a required item or component of the Project is omitted from the Design Professional's documents, the Design Professional shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been included or required in the Design Professional's original documents. In no event will the Design professional be responsible for any costs or expense that provides betterment or upgrades or enhances the value of the Project.

Ownership of Documents

All documents produced by the Design Professional under this agreement, including electronic files, shall remain the property of the Design Professional and may not be used by this Client for any other purpose without the written consent of the Design Professional. Any such use or reuse shall be at the sole risk of Client who shall defend, indemnify and hold the Design

Professional and its subconsultants harmless from any and all claims and/or damages arising therefrom. Electronic files are not contract documents and cannot be relied upon as identical to contract documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its subconsultants.

Defects in Service

The Client shall promptly report to the Design Professional any defects or suspected defects in the Design Professional's services. The Client further agrees to impose a similar notification requirement on all contractors in its Client/Contractor contract and shall require all subcontracts at any level to contain a like agreement. Failure by the Client and the Client's contractors or subcontractors to notify the Design Professional shall relieve the Design Professional of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

Construction Activities

The Design Professional shall not be responsible for the acts or omissions of any person performing any construction Work or for instructions given by the Client or its representatives to any one performing any construction Work, nor for construction means and methods or job-site safety.

Dispute Resolution

Any claim or dispute between the Client and the Design Professional shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator. If the Parties cannot agree upon a mediator the claim or dispute shall be submitted to the American Arbitration Association (AAA) for mediation in accordance with the Construction Arbitration and Mediation Rules of the AAA then in effect.

Relationship of the Parties

All services provided by Design Professional are for the sole use and benefit of the Client. Nothing in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Design Professional.

Entire of Agreement

This Agreement constitutes the entire agreement between the parties and these Terms & Conditions may only be amended by written agreement by both parties. Should any portion of this Agreement is found to be illegal or enforceable, such portion shall be deleted and the balance shall remain in effect. Applicable Law The law applicable to this Agreement is the state of the Project location.

Applicable Law

The law applicable to this Agreement is the state of the Project location.