

Minutes of Perrysburg Service Committee

Meeting Held September 28, 2022

CITIZEN'S CONCERNS

The meeting was called to order at 5:30 p.m. by Chairperson Jan Materni. Committee members present were Jan Materni, Kevin Fuller, and Mark Weber. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, Brian Thomas, City Engineer, and Amber Rathburn, Director of Finance.

Steve Dane, 315 East Sixth Street, came tonight to talk about the ADA improvement proposal and is shocked by the downtown businesses and their reactions. He stated that any downtown business can be sued and that portable ramps are unacceptable under ADA standards.

APPROVAL OF 08/24/2022 MEETING MINUTES

There being no objections, the minutes of the August 24, 2022 meeting were approved 3-0.

ODOT BRIDGE INSPECTION AGREEMENT

Ms. Kabat stated that this is free to the City, unless ODOT finds anything wrong with a bridge that we must fix. The City has participated in this program in the past and this is simply an extension of the program for next year. Ms. Materni stated that this is a no-brainer. Mr. Fuller asked about the financial impact. Mr. Thomas stated that there is no immediate financial impact on the City and will only cost money if something is found to be wrong with a bridge. There being no objections, the Committee agreed 3-0 to recommend this to City Council.

AGREEMENT WITH TOLEDO EDISON LED STREET LIGHT CONVERSION

Ms. Kabat stated that this is an agreement with Toledo Edison/First Energy for the replacement of street lights throughout the City of Perrysburg to LED street lights. Ms. Kabat stated that the two biggest perks of replacement are to ensure to safety of those traveling in the City and that they are also more energy efficient. This purchase will come out of the ARPA funds awarded to the City of Perrysburg and approved in Resolution 25-2022. There being no objections, the Committee agreed 3-0 to recommend this to City Council.

CONTRACT FOR PROGRAMMING AND CONCEPTUAL DESIGN FOR A NEW MUNICIPAL BUILDING

Ms. Kabat stated that this is for an agreement with The Collaborative, Inc. for architectural services for the development of the new Municipal and Police Building. The overall cost of this first phase of planning will be \$155,000 which includes \$145,000 for the plan itself, and an additional \$10,000 in reimbursibles. Ms. Kabat stated that

phase one will review their needs and include the conceptual design. Mr. Thomas explained to the Committee that architects are selected based on the best firm and the best fit. Mr. Fuller suggested the idea of a parking garage for the building, one that is potentially subterranean. There being no objections, the Committee agreed 3-0 to recommend this to City Council.

UPDATE REGARDING FT. MEIGS DITCH REPAIRS AND MULTI-USE PATH

Mr. Thomas explained that with costs as they are now currently, it is less costly to close the ditch than it is to build the retaining wall. Mr. Weber stated that cons of closing the ditch would be cutting down vegetation and disturbing wildlife there. Ms. Kabat noted that with both options, the retaining wall and closing the ditch, vegetation will be cut down. Mr. Weber asked about residents being notified whose backyards are along the Fort Meigs ditch. Mr. Thomas stated that they are preparing letters to be sent out to residents in that area. Mr. Weber noted that the trees along there act as a buffer for residents. Ms. Kabat stated that with the new Urban Forrester position, they could add street trees or a variety of other vegetation. Mr. Thomas added that they would not necessarily have to put grass seed in that area and could do something like prairie grass instead. Ms. Kabat stated that they were looking to get feedback from the Committees.

OTHER BUSINESS

Mr. Fuller mentioned the bidding specifications and to start looking at that. Ms. Sandretto asked the Committee what they would like the next step to be. Ms. Materni stated that they are still researching it, but then moving it forward with legislation. Mr. Thomas stated that he could present a sample project to the Committee with the checklist they use.

Mr. Weber asked about a noise wall at Three Meadows Park. Ms. Kabat stated that they have not looked into this and it could be an ODOT issue. Mr. Thomas stated a noise study would have to be done and it is more likely for a noise wall to be approved if it a residential area, rather than a park.

There being no further business, the meeting adjourned at 6:27 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, October 26, 2022 at 5:30 p.m.