

Minutes of Perrysburg City Council

Meeting Held August 16, 2022

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:32 p.m. Present were Council Members Kevin Fuller, Cory Kuhlman, Tim McCarthy, Jonathan Smith, Barry VanHoozen, and Mark Weber (6). Council Member Jan Materni was not present. Also present were Bridgette Kabat, City Administrator, Kate Sandretto, Law Director, Amber Rathburn, Clerk of Council, and Alice Godsey, Director of Public Utilities.

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF JULY 19, 2022

Mr. Smith moved to approve the minutes of the City Council meeting held on July 19, 2022 as written and to dispense with their reading. There being no objections, the minutes were approved. Ayes: (6). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Deborah Born, 125 East Front Street, asked about Ordinance 45-2022 and wondered if there will be a levy on the ballot. Mayor Mackin answered no, they do not anticipate a levy. Ms. Born asked how they will come up with the funds for the fire loss then. Ms. Sandretto answered that it is not a fund that the City puts money into. It is a fund that is created for when fires occur in the City of Perrysburg and the insurance company will give a portion to the City and the City will return it once the clean up after the fire occurs.

Jacqueline Kyle, 235 Southwood Drive, spoke before the Recreation Committee last week regarding her opposition to the dog park. Ms. Kyle addressed the survey and noted that many people are selecting Bicentennial because it is the cheapest option. She noted that parking is being added to already crowded neighborhoods and that loud noises will be brought into parks surrounded by houses. Ms. Kyle stated that it is not needed, it is a want. She is asking for Three Meadows and Bicentennial to be taken off of the survey all together.

Tonya Schneider, 234 Margaret Place, uses Bicentennial Park almost everyday and does not think a dog park should be in the City and that it should not be funded by taxpayer money. She suggested Bicentennial and Three Meadows to be removed from

the choices. Mayor Mackin thanked them both and said that they can email a notice to them if it will be on the agenda.

ADMINISTRATIVE REPORTS

Mayor

In observance of Immunization Awareness Month, Mayor Mackin presented a Proclamation to Mercy Health for addressing public health issues and educating the citizens on vaccination. Mercy is very grateful and honored for this and pointed out the model they created with the Fire Chief, Police Chief, and the Mayor and his team was what helped Mercy Health get through this whole process. This model is how they focus on public health. Mr. Weber noted that his wife and himself were two of the 11,796 and that the whole process was so streamlined, which they appreciated.

1.) A motion to appoint Megan Wolfinger to serve on the Planning Commission. This is for a vacancy that expires on 12/31/2024. Megan had already met with the Planning & Zoning Committee when she was appointed to serve on the Board of Zoning Appeals. The P & Z Committee unanimously agreed to send her directly to City Council for confirmation.

2.) A motion to appoint Judy Hagen to serve the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 12/31/2023. The Recreation Committee voted on 8/09/2022 unanimously to move her appointment forward to City Council for confirmation.

Mayor Mackin recommended Megan Wolfinger to serve on the Planning Commission and Judy Hagen to serve on the Citizen's Park and Recreation Advisory Committee. Mr. Smith made a motion to appoint Ms. Wolfinger and Ms. Hagen to their respective boards. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

City Administrator

Ms. Kabat noted that we are live streaming the meeting on the website for the first time tonight.

Finance Director

Ms. Rathburn stated that they have started the budget and have met with most departments and are gathering everything. Mr. Kuhlman added that people are noticing the budget online and appreciates Ms. Rathburn putting that on there.

Law Director

Resolution 72-2022 (Annexation Request)

Ms. Sandretto explained that the Schroeders are requesting annexation of six parcels

along the River into the City of Perrysburg. Before the Wood County Commissioners can make a decision, they need consent or denial from the City of Perrysburg. Ms. Sandretto's legal recommendation is to recommend this annexation.

Mr. Smith introduced RESOLUTION 72-2022 CONSENTING TO THE PETITION OF SCHROEDER COMPANY FOR ANNEXATION INTO THE CITY and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 72-2022 by number and title only. Mr. Smith moved that Resolution 72-2022 be passed. Seconded by Mr. McCarthy. Mr. Kuhlman asked what the anticipated zoning would be. Ms. Sandretto stated that it will come in as it is zoned now, which is single family, and then will be a recommendation from Planning & Zoning. Mr. Weber asked if this includes a campground. Ms. Sandretto stated that it does and at some point they will discuss what is and is not permitted in the City of Perrysburg along the River. Ayes: (6). Nays: (0).

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the August 9, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, September 13, 2022 at 5:30 p.m.

Resolution 65-2022 (Surplus Property)

Mr. Weber introduced **RESOLUTION 65-2022 A RESOLUTION DECLARING ONE 2006 TORO 3 MOWER, ONE 1999 TORO 2 MOWER, ONE 2003 STERLING ACTERRA DUMP TRUCK AND ONE 1994 FORD F-350 TRUCK CURRENTLY USED IN THE DEPARTMENT OF PUBLIC SERVICE NO LONGER NEEDED FOR PUBLIC USE OR UNFIT FOR PUBLIC SERVICE** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 65-2022 by number and title only. Mr. Weber moved that Resolution 65-2022 be passed. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Resolution 66-2022 (Then and Now)

Mr. Weber introduced **RESOLUTION 66-2022 A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF TWENTY-TWO THOUSAND SIX HUNDRED THIRTEEN DOLLARS AND SEVENTY-THREE CENTS (\$22,613.73) AS ATTACHED IN EXHIBIT A FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by

number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 66-2022 by number and title only. Mr. Weber moved that Resolution 66-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Ordinance 45-2022 (New Fund)

Mr. Weber introduced **ORDINANCE 45-2022 AUTHORIZING ALL ACTIONS NECESSARY TO ESTABLISH A FIRE LOSS CLAIMS FUND** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Ordinance 45-2022 by number and title only. Mr. Weber moved that Ordinance 45-2022 be passed. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Safety

Mr. VanHoozen gave his report of the July 26, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, August 23, 2022 at 6:00 p.m.

Recreation

Mr. Smith gave his report of the August 9, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, September 13, 2022 at 6:30 p.m.

Planning & Zoning

No report.

Next meeting: Wednesday, September 7, 2022 at 5:30 p.m.

Personnel

Mr. Kuhlman gave his report of the July 26, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, August 23, 2022 at 5:00 p.m.

Ordinance 46-2022 (% change)

Mr. Kuhlman introduced **ORDINANCE 46-2022 AMENDING CODIFIED ORDINANCE 266.11-1 (B) "CLASSIFICATIONS AND RATES OF PAY" OF THE CITY OF PERRYSBURG ADMINISTRATION CODE CODIFIED BY ORDINANCE 260-2006 AND PASSED ON DECEMBER 19, 2006** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 46-2022 by number and title only. Mr. Kuhlman moved that Ordinance 46-2022 be

passed. Mr. McCarthy seconded. Mr. Kuhlman clarified that they are moving the pay raise from 7% to 5% and that any twelve month period is a period of reflection and there should not be two raises within a twelve month period. Mr. Weber clarified that it does not keep employees from getting 7%, City Council just has to approve anything above 5%. Ayes: (6). Nays: (0).

Public Utilities

Mr. Fuller gave his report of the July 27, 2022, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, August 24, 2022 at 6:30 p.m.

Resolution 67-2022 (Neptune Meters)

Mr. Fuller introduced **RESOLUTION 67-2022 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH NEPTUNE TECHNOLOGY GROUP INC, FOR THE PURCHASE OF NEW WATER METERS AND REMOTES FOR THE DEPARTMENT OF PUBLIC UTILITIES IN AN AMOUNT NOT TO EXCEED FORTY-SIX THOUSAND SEVEN HUNDRED DOLLARS (\$46,700.00); AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 67-2022 by number and title only. Mr. Fuller moved that Resolution 67-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Resolution 68-2022 (SewerUpgrade)

Mr. Fuller introduced **RESOLUTION 68-2022 A RESOLUTION AUTHORIZING AN AGREEMENT WITH FELLER FINCH, FOR THE SANITARY SEWER IMPROVEMENTS ON 3RD ST IN AN AMOUNT NOT TO EXCEED TWENTY-NINE THOUSAND FIVE HUNDRED DOLLARS (\$29,500.00); AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 68-2022 by number and title only. Mr. Fuller moved that Resolution 68-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Resolution 69-2022 (Trojan purchase)

Mr. Fuller introduced **RESOLUTION 69-2022 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH TROJAN TECHNOLOGIES, FOR THE PURCHASE OF VARIOUS APPARATUS INVOLVED IN WATER PURIFICATION FOR THE DEPARTMENT OF PUBLIC UTILITIES IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY-EIGHT THOUSAND FORTY-ONE DOLLARS (\$178,041.00); AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Smith. Ayes: (6). Nays: (0). The Clerk read Resolution 69-

2022 by number and title only. Mr. Fuller moved that Resolution 69-2022 be passed as an emergency measure. Seconded by Mr. Smith. Ayes: (6). Nays: (0).

Service

Mr. Weber, in the absence of Ms. Materni, gave the report of the July 27, 2022 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, August 24, 2022 at 5:30 p.m.

Resolution 70-2022 (Pavement Marking)

Mr. Weber introduced **RESOLUTION 70-2022 A RESOLUTION AUTHORIZING THE AWARD OF THE BID AND AGREEMENT WITH GRIFFIN PAVEMENT STRIPING, LLC IN AN AMOUNT NOT TO EXCEED ONE HUNDRED TEN THOUSAND SEVEN HUNDRED THIRTY-EIGHT DOLLARS AND EIGHTY-EIGHT CENTS (\$110,738.88) WHICH INCLUDES A CONTINGENCY AMOUNT NO GREATER THAN 5% FOR 2022 PAVEMENT MARKING PROJECT FOR THE CITY OF PERRYSBURG'S DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (6). Nays: (0). The Clerk read Resolution 70-2022 by number and title only. Mr. Weber moved that Resolution 70-2022 be passed as an emergency measure. Seconded by Mr. Fuller. Mr. Smith noted, as someone who runs quite often, that sometimes after rain the crosswalks are slick and is hoping there is more friction. Ayes: (6). Nays: (0).

Resolution 71-2022 (Hydroseeder)

Mr. Weber introduced **RESOLUTION 71-2022 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH FINN ALL SEASONS IN AN AMOUNT NOT TO EXCEED FORTY-SEVEN THOUSAND THREE HUNDRED SEVENTY-TWO DOLLARS AND FORTY CENTS (\$47,372.40) FOR THE PURCHASE OF A FINN T60 TRAILER HYDROSEEDER FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY** and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (6). Nays: (0). The Clerk read Resolution 71-2022 by number and title only. Mr. Weber moved that Resolution 71-2022 be passed as an emergency measure. Seconded by Mr. Fuller. Ayes: (6). Nays: (0).

OTHER BUSINESS

Mr. McCarthy noted that they skipped over Planning & Zoning Committee during the meeting, but there was no report.

Mr. Kuhlman requested that they enter Executive Session to discuss personnel issues and to consider a purchase of property. Mr. Smith seconded. Ayes: (6). Nays: (0). City Council, Mayor Mackin, and Ms. Sandretto entered Executive Session at 7:36 p.m.

Mr. Kuhlman requested that they return from Executive Session. Mr. Smith seconded. Ayes: (6). Nays: (0). They returned from Executive Session at 8:14 p.m.

ADJOURNMENT

There being no objections, the meeting adjourned at 8:14 p.m.

Amber Rathburn, Clerk

Thomas G. Mackin, Mayor