



**CITY OF PERRYSBURG
CITY COUNCIL
AGENDA**

September 15, 2026

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of September 1, 2026
5. Special Reports
6. Letters, Communications, and Citizens Communications
7. Administrative Reports
 - a. Mayor Mark's Community Corner
 - Request a motion to approve the appointment of Adam Cassi to the Litter Prevention and Recycling Board. To fill an unexpired term ending 12/31/28.
 - Clean Your Streams Proclamation
 - b. City Administrator
 - c. Finance Director
 - d. Law Director
8. President of Council Report
9. Committee Reports

a. Finance & Economic Development

Ordinance# 59-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §896.02

2nd Reading, no vote required

Ordinance# 60-2026

AN ORDINANCE TO AMEND THE CITY OF PERRYSBURG CODIFIED ORDINANCES BY ADDING CHAPTER 814 "SHORT-TERM RENTALS" TO TITLE TWO OF THE PERRYSBURG BUSINESS REGULATION AND TAXATION CODE

2nd Reading, no vote required

Ordinance# 62-2026

AN ORDINANCE AMENDING ORDINANCE 115-2025 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2026; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and***

Pass as an Emergency Measure

Ordinance# 63-2026

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 75-2026

A RESOLUTION ACCEPTING AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION OF WOOD COUNTY, OHIO TO AUTHORIZE NECESSARY TAX LEVIES AND CERTIFY THEM TO THE COUNTY AUDITOR; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 76-2026

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF TWENTY-NINE THOUSAND TWO HUNDRED NINETY-FIVE DOLLARS AND ZERO CENTS (\$29,295.00), AS ATTACHED IN EXHIBIT A, FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

b. Safety

Ordinance# 48-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §474.06

3rd Reading, vote requested

Ordinance# 49-2026

ADDING CODIFIED ORDINANCE § 474.11 "ELECTRIC BICYCLE REGISTRATION" TO THE CITY OF PERRYSBURG CODIFIED ORDINANCES

3rd Reading, vote requested

Ordinance# 50-2026

AN ORDINANCE TO AMEND THE CITY OF PERRYSBURG CODIFIED ORDINANCES BY ADDING CHAPTER 450 "LOW-SPEED VEHICLES, MINI-TRUCKS, UNDER-SPEED VEHICLES, AND UTILITY VEHICLES" TO TITLE SIX OF THE PERRYSBURG TRAFFIC CODE

3rd Reading, vote requested

Resolution# 77-2026

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WOOD COUNTY
TO BECOME A SUB-USER OF THE EVERBRIDGE, INC. MASS
NOTIFICATION SYSTEM; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

c. Recreation

d. Planning & Zoning

e. Personnel

Ordinance# 64-2026

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE
§266.15-1(A); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

f. Public Utilities

g. Service

10. Other Business

11. Adjournment

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ords 59-2026 - 60-2026

DATE: August 28, 2026



Subject Matter/Background

The proposed legislation updates Chapter 896 and establishes Chapter 814, “Short-Term Rentals,” within the City of Perrysburg’s Code. The legislation recognizes the growing use of short-term rental properties as a form of transient lodging and acknowledges their potential economic benefits and ability to provide additional lodging options within the City.

The ordinance is intended to create clear, consistent, and uniform regulations for short-term rentals to protect the health, safety, and welfare of residents, visitors, and neighborhoods. It also requires short-term rental operators to comply with the City’s existing Hotel Tax provisions under Chapter 896 of the Perrysburg Codified Ordinances, ensuring short-term rental operators are treated consistently with other transient lodging providers.

Overall, the legislation establishes a fair and predictable regulatory framework for property owners, operators, residents, and guests while formally incorporating short-term rentals into the City’s regulatory structure.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 9/1/2026
Second Reading – 9/15/2026
Third Reading and Vote – 10/6/2026

ORDINANCE 59-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §896.02

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §896.02 is being updated to ensure that short-term rentals comply with the City's existing Hotel Tax provisions set forth in Chapter 896 of the Perrysburg Codified Ordinances promoting fairness and ensuring that short-term rental operators are treated consistently with other providers of transient lodging; and,

WHEREAS, the Finance Committee considered this legislation at its meeting on August 11, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §896.02 which currently reads as:

896.02 IMPOSITION AND USE OF TAX.

- (a) For the purpose of providing revenue with which to meet the needs of the City for the use of the general fund of the City, for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, all for the benefit of the citizens of the City of Perrysburg, an excise tax of three percent (3%) is hereby levied on transactions by which the lodging by a hotel or transient accommodations is or is to be furnished to transient guests, pursuant to ORC 5739.08(B); and furthermore, effective May 1, 2025, an additional excise tax of three percent (3%) is hereby levied on transactions by which lodging by a hotel or transient accommodations is or is to be furnished to transient guests pursuant to ORC 5739.08(A).
- (b) Although the above levies are separate and distinct for the purposes of determining distribution, the combined amount of six percent (6%) is hereby referred to as the "Hotel Tax."
- (c) The tax applies and is collectable at the time the lodging is furnished regardless of the time when the price is paid.
- (d) For the purpose of the proper administration of this chapter and to prevent evasion of the tax it is presumed that the lodging furnished by hotels to transient guests is subject to the tax until the contrary is established.
- (e) All revenues levied and collected pursuant to the provisions of this chapter shall, upon deposit, be re-appropriated and distributed as follows:

- (1) One hundred percent (100%) of the excise tax collected pursuant to ORC 5739.08(A) shall be deposited in the City's General Fund to be used for any lawful purpose.
- (2) Fifty percent (50%) of the excise tax collected pursuant to ORC 5739.08(B) shall be deposited in a separate fund which shall be used solely to make contributions to convention and visitors bureaus operating within Wood County for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, and to provide community event planning and management of community events within the City of Perrysburg, all for the benefit of the citizens of the City of Perrysburg.
- (3) The remaining fifty percent (50%) of the excise tax collected pursuant to ORC 5739.08(B) shall be deposited in the City's General Fund to be used for any lawful purpose.
- (f) The tax imposed by this chapter shall be paid by the transient guest to the vendor, and each vendor shall collect from the transient guest the full and exact amount of the tax payable on each taxable lodging.
- (g) If the transaction is claimed to be exempt, the transient guest must furnish to the vendor, and the vendor must obtain from the transient guest, written proof of exempt status. If no such proof of exemption is obtained it shall be presumed the tax applies.

is hereby amended and revised to read:

896.02 IMPOSITION AND USE OF TAX.

- (a) For the purpose of providing revenue with which to meet the needs of the City for the use of the general fund of the City, for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, all for the benefit of the citizens of the City of Perrysburg, an excise tax of three percent (3%) is hereby levied on transactions by which the lodging by a hotel or transient accommodations is or is to be furnished to transient guests, pursuant to ORC 5739.08(B); and furthermore, effective May 1, 2025, an additional excise tax of three percent (3%) is hereby levied on transactions by which lodging by a hotel or transient accommodations is or is to be furnished to transient guests pursuant to ORC 5739.08(A).

- (b) Although the above levies are separate and distinct for the purposes of determining distribution, the combined amount of six percent (6%) is hereby referred to as the "Hotel Tax."
- (c) The tax applies and is collectable at the time the lodging is furnished regardless of the time when the price is paid.
- (d) For the purpose of the proper administration of this chapter and to prevent evasion of the tax it is presumed that the lodging furnished by hotels, and/or transient accommodations, to transient guests is subject to the tax until the contrary is established.
- (e) All revenues levied and collected pursuant to the provisions of this chapter shall, upon deposit, be re-appropriated and distributed as follows:
 - (1) One hundred percent (100%) of the excise tax collected pursuant to ORC 5739.08(A) shall be deposited in the City's General Fund to be used for any lawful purpose.
 - (2) Fifty percent (50%) of the excise tax collected pursuant to ORC 5739.08(B) shall be deposited in a separate fund which shall be used solely to make contributions to convention and visitors bureaus operating within Wood County for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, and to provide community event planning and management of community events within the City of Perrysburg, all for the benefit of the citizens of the City of Perrysburg.
 - (3) The remaining fifty percent (50%) of the excise tax collected pursuant to ORC 5739.08(B) shall be deposited in the City's General Fund to be used for any lawful purpose.
- (f) The tax imposed by this chapter shall be paid by the transient guest to the vendor, and each vendor shall collect from the transient guest the full and exact amount of the tax payable on each taxable lodging.
- (g) If the transaction is claimed to be exempt, the transient guest must furnish to the vendor, and the vendor must obtain from the transient guest, written proof of exempt status. If no such proof of exemption is obtained it shall be presumed the tax applies.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the

public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 60-2026

AN ORDINANCE TO AMEND THE CITY OF PERRYSBURG CODIFIED ORDINANCES BY ADDING CHAPTER 814 "SHORT- TERM RENTALS" TO TITLE TWO OF THE PERRYSBURG BUSINESS REGULATION AND TAXATION CODE

WHEREAS, the City of Perrysburg recognizes that short-term rental properties have become an increasingly common form of lodging and may provide economic benefits and additional lodging opportunities within the City; and,

WHEREAS, the City finds that reasonable regulation of short-term rentals is necessary to protect the health, safety, and welfare of the City's residents, visitors, and neighborhoods; and,

WHEREAS, the City desires to establish clear and consistent requirements for the operation of short-term rentals within the City; and,

WHEREAS, the City Council finds that requiring short-term rentals to comply with the City's existing Hotel Tax provisions set forth in Chapter 896 of the Perrysburg Codified Ordinances promotes fairness and ensures that short-term rental operators are treated consistently with other providers of transient lodging; and,

WHEREAS, the City Council finds that establishing uniform requirements for short-term rentals provides a fair and predictable regulatory framework for property owners, operators, residents, and guests; and,

WHEREAS, the City Council finds that the adoption of Chapter 814 "Short-Term Rentals" within the Business Regulation and Taxation Code is in the best interests of the City and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Effective January 1, 2027, the City hereby amends its Codified Ordinances to adopt and enact Chapter 814 "Short-Term Rentals" as set forth in Exhibit A, attached hereto and incorporated herein.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

CHAPTER 814

Short-Term Rentals

814.01 DEFINITIONS.

For the purposes of this chapter, the following terms, phrases, and words shall have the meanings given to them herein:

- (a) “HOSTING PLATFORM” means a person or entity that participates in the transient rental business by providing an online platform through which an owner or operator may advertise, offer, reserve, or arrange a short-term rental and that, directly or indirectly, collects or receives a fee or other consideration for providing such service. Hosting platforms include, but are not limited to, Airbnb, VRBO, and HomeAway.
- (b) “SHORT-TERM RENTAL” Short-term rentals are transient accommodations and are further defined as any room or dwelling that is rented wholly or partly for a fee for less than thirty (30) consecutive days by persons other than the permanent occupant or owner, from which the permanent occupant or owner receives monetary compensation, whether such compensation is paid directly by the short-term rental guest or is collected and remitted to the permanent occupant or owner by a hosting platform. Short-term rental does not include a room in any hotel or motel, as defined elsewhere in the Codified Ordinances.
- (c) “SHORT-TERM RENTAL GUEST” Short-term rental guests are transient guests and are further defined as: Persons renting temporary lodging from a short-term rental host, or through a hosting platform on behalf of the short-term rental host, for less than 30 consecutive days.
- (d) “SHORT-TERM RENTAL OPERATOR” or “OPERATOR” means the owner, permanent occupant, property manager, or other person who is responsible for the operation, management, or offering of a short-term rental.
- (e) “HOST” means the person or entity who offers a short-term rental to the public or enters into a rental transaction with a short-term rental guest.
- (f) “LOCAL CONTACT” means an individual designated by the operator to serve as the local representative for the short-term rental. The local contact shall:
 - (1) Be available by telephone twenty-four (24) hours per day while a short-term rental guest is occupying the premises;
 - (2) Be authorized to make decisions concerning the operation of the short-term rental and the conduct of short-term rental guests;

- (3) Be capable of responding to complaints or concerns regarding the condition, operation, maintenance, occupancy, or use of the short-term rental; and
- (4) Be able to be physically present at the premises within one (1) hour after receiving a request from the City, a law-enforcement agency, fire department, or other appropriate emergency or governmental authority.
- (g) “REGISTRATION” means the authorization issued by the City pursuant to this chapter permitting a particular short-term rental operation to operate within the City.
- (h) “REGISTRATION NUMBER” means the unique number assigned by the City to an approved short-term rental registration.
- (i) “BEDROOM” means a room lawfully approved or designated for sleeping purposes under applicable building, fire, zoning, or other safety requirements. A room that does not qualify as a lawful bedroom shall not be counted for purposes of calculating maximum occupancy under this chapter.
- (j) “MAXIMUM OCCUPANCY” means the maximum number of short-term rental guests permitted to occupy a short-term rental, as established pursuant to this chapter and applicable building, fire, zoning, and safety requirements.
- (k) “RENTAL TRANSACTION” means a reservation, booking, lease, or other arrangement pursuant to which a short-term rental guest is provided the right to occupy a short-term rental for a specified period.

814.02 AUTHORITY; RELATION TO OTHER LAWS.

- (a) Registration under this chapter authorizes the operation of a short-term rental only to the extent permitted by all other applicable federal, state, and local laws, ordinances, regulations, building and fire codes, and zoning requirements.
- (b) Registration under this chapter shall not be construed to authorize a use that is otherwise prohibited by the City's zoning or land-use regulations.
- (c) Compliance with this chapter does not relieve an owner, operator, host, or short-term rental guest from compliance with any other applicable law or ordinance.

814.03 CAP ON DAILY BOOKINGS.

- (a) A short-term rental may have only one (1) active rental transaction at any given time.
- (b) Concurrent, overlapping, or simultaneous rental transactions for the same short-term rental are prohibited.

- (c) This section does not prohibit a single reservation from including multiple consecutive nights or multiple guests occupying the premises pursuant to the same reservation.

814.04 REGISTRATION REQUIRED.

- (a) No person shall engage in, conduct, operate, manage, advertise, offer, or permit the operation of a short-term rental within the City without a valid registration issued pursuant to this chapter.
- (b) A registration application may be submitted at any time to the City Administrator or the City Administrator's designee on forms approved by the City.
- (c) If approved, an initial registration shall become effective on the date of approval and shall expire on December 31 of the year in which it is approved; provided, however, that an initial registration approved on or after September 1 shall remain effective through December 31 of the following calendar year.
- (d) A registration shall be renewed annually. An application for renewal shall be submitted no later than the first Monday of November preceding the calendar year for which renewal is sought.
- (e) Failure to timely submit a renewal application shall result in expiration of the registration on December 31.
- (f) A renewed registration shall be effective from January 1 through December 31 of the applicable calendar year.
- (g) The operator shall maintain a copy of the current registration at the short-term rental premises and shall make it available to the City upon reasonable request.

814.05 REGISTRATION APPLICATION; NEW AND RENEWAL.

- (a) An application for a new or renewed short-term rental registration shall be made to the City Administrator or the City Administrator's designee on forms approved by the City.
- (b) The application shall contain, at a minimum:
 - (1) The name of the applicant and, if applicable, the legal name of the business entity operating the short-term rental;
 - (2) The applicant's mailing address, telephone number, and email address;
 - (3) The address of the short-term rental premises;
 - (4) The name, telephone number, and email address of the local contact;
 - (5) The names of all hosting platforms through which the short-term rental will be offered;

- (6) If the short-term rental will not be offered through a hosting platform, the names of the advertising outlets through which the short-term rental will be advertised;
 - (7) Proof of liability insurance or other insurance coverage applicable to the short-term rental;
 - (8) The maximum number of occupants proposed for the short-term rental;
 - (9) The number of lawful bedrooms within the short-term rental;
 - (10) An attestation that the short-term rental operation complies with all applicable federal, state, and local laws and regulations concerning the provision of sleeping accommodations to transient guests;
 - (11) A completed safety and fire-code self-inspection checklist in a form approved by the City;
 - (12) A letter of good standing from the City of Perrysburg Income Tax Division establishing that the applicant is current with applicable City income-tax filing and payment obligations; and
 - (13) Any other information reasonably necessary to determine compliance with this chapter.
- (c) The applicant shall notify the City Administrator or designee in writing of any material change in information contained in the registration application within ten (10) days after the change occurs.
- (d) A change in ownership of the dwelling or short-term rental premises shall terminate the existing registration upon the effective date of the ownership transfer and shall require submission and approval of a new registration application before continued operation as a short-term rental.
- (e) A registration shall be assigned a unique registration number.
- (f) The registration number shall be prominently displayed within the short-term rental and shall be included in each online or other advertisement offering the short-term rental for rent.
- (g) A registration number shall not be displayed in connection with a short-term rental after the registration has expired, been suspended, or been revoked.

814.06 MAXIMUM OCCUPANCY.

- (a) The maximum occupancy of a short-term rental shall not exceed the lesser of:
- (1) The occupancy permitted by applicable building, fire, zoning, or other safety requirements; or
 - (2) Two (2) occupants per lawful bedroom, plus two (2) additional occupants.
- (b) The maximum occupancy established by the City shall be stated on the registration.

- (c) No operator or host shall advertise, represent, or permit occupancy of the short-term rental in excess of the registered maximum occupancy.
- (d) A violation of an applicable building, fire, or safety occupancy requirement shall constitute a violation of this chapter in addition to any violation under another applicable law or ordinance.

814.07 OPERATOR AND HOST REQUIREMENTS.

- (a) Only one (1) registration may be issued for each short-term rental operation at a particular premises.
- (b) If the host is not the owner of the dwelling but is a permanent occupant of the dwelling, the host shall obtain written permission from the owner before offering or advertising the dwelling as a short-term rental.
- (c) A rental transaction of thirty (30) or more consecutive days by the same guest or guests shall not constitute a short-term rental under this chapter, provided the transaction otherwise qualifies for treatment as a non-transient occupancy under applicable law.
- (d) The operator shall ensure that a current local contact is available as required by this chapter throughout each period in which the premises are occupied by short-term rental guests.
- (e) The operator shall provide the local contact with sufficient authority to address guest conduct, occupancy, noise, property damage, and other conditions arising from the operation of the short-term rental.
- (f) The operator shall not knowingly permit the short-term rental to be used for an activity prohibited by law or for an activity that materially interferes with the safety or reasonable use and enjoyment of neighboring properties.

814.08 RECORDS REQUIRED.

- (a) A short-term rental operator shall maintain records reasonably necessary to demonstrate compliance with this chapter and Chapter 896 of the Codified Ordinances.
- (b) Required records shall include, at a minimum:
 - (1) The dates and duration of each rental transaction;
 - (2) The nightly rate or total rental charge for each rental transaction;
 - (3) The maximum occupancy stated in the registration;
 - (4) The identity of each hosting platform used by the operator; and
 - (5) Records reasonably sufficient to establish compliance with applicable City Chapter 896 Hotel Tax obligations.
- (c) The operator shall retain the records required by this section for a period of four (4) years, unless the Director of Finance, in writing, consents to their destruction within that period, or by order requires that they be kept longer.

- (d) Upon reasonable written request, the operator shall make records required by this section available to the City Administrator or designee for purposes of determining compliance with this chapter or Chapter 896.
- (e) The City shall request only information reasonably necessary to determine compliance and shall handle information obtained pursuant to this section in accordance with applicable law.

814.09 OPERATING STANDARDS.

- (a) A short-term rental shall be operated in a manner that does not create a material threat to public health, safety, or welfare or materially interfere with the reasonable use and enjoyment of neighboring properties.
- (b) Without limiting subsection (a), the following shall constitute violations of this chapter when attributable to the operation of the short-term rental or the conduct of its guests:
 - (1) Noise that violates an applicable provision of the Codified Ordinances;
 - (2) Occupancy exceeding the maximum occupancy established for the short-term rental;
 - (3) Repeated or intentional unauthorized entry by short-term rental guests onto neighboring private property;
 - (4) Use of the premises for an unlawful activity;
 - (5) Failure to maintain a required local contact;
 - (6) Failure to provide the City with required registration or contact information;
 - (7) Advertising or offering the short-term rental without the required registration number; or
 - (8) Conduct that constitutes a material and documented interference with the safety or reasonable use and enjoyment of neighboring property.
- (c) Ordinary residential activities that do not otherwise violate an applicable law or ordinance shall not constitute a violation solely because they occur at a short-term rental.

814.10 GROUNDS FOR DENIAL OF REGISTRATION.

- (a) The City Administrator or designee shall approve a complete registration application unless one or more of the following grounds for denial is established:
 - (1) The applicant has made a material misrepresentation or omission of fact in the application;

- (2) The applicant or owner has failed to pay or remit a required City hotel tax and remains delinquent after receiving notice from the City;
 - (3) The applicant is not in good standing with the City of Perrysburg Income Tax Division with respect to obligations applicable to the short-term rental;
 - (4) The premises do not comply with applicable building, fire, zoning, or other safety requirements;
 - (5) The proposed short-term rental operation would violate an applicable law or ordinance;
 - (6) The premises have a documented history of repeated and material violations of this chapter or other applicable laws or ordinances directly related to the operation of the short-term rental; or
 - (7) The applicant has failed to provide information reasonably necessary to establish compliance with this chapter.
- (b) A denial shall be in writing and shall state the specific grounds supporting the denial.
- (c) A conviction for a criminal offense shall not be required to establish that conduct occurred for purposes of an administrative determination under this chapter. The City may rely upon competent and credible evidence demonstrating that the conduct occurred.

814.11 NOTICE AND OPPORTUNITY TO CURE.

- (a) Except as otherwise provided in this chapter, before suspending or revoking a registration for a violation that does not present an immediate threat to public health or safety, the City Administrator or their designee shall provide written notice of the violation to the operator.
- (b) The notice shall identify:
- (1) The provision alleged to have been violated;
 - (2) The facts supporting the alleged violation;
 - (3) The corrective action required; and
 - (4) The time period within which the violation must be corrected.
- (c) The operator shall be given a reasonable opportunity to correct the violation, which shall ordinarily be not less than ten (10) calendar days after service of notice, unless a shorter period is reasonably necessary because of the nature of the violation.
- (d) The City Administrator or their designee may immediately suspend a registration when the City determines that continued operation presents an immediate threat to public health or safety or involves conduct that requires immediate governmental action.

814.12 SUSPENSION OR REVOCATION OF REGISTRATION.

- (a) The City Administrator or designee may suspend or revoke a registration upon a finding that:
- (1) The registration was obtained through a material misrepresentation or omission;
 - (2) The short-term rental is being operated without required registration information or with an expired registration;
 - (3) The operator has failed to comply with the maximum occupancy requirement;
 - (4) The operator has failed to maintain a required local contact;
 - (5) The operator has failed to comply with applicable City hotel-tax obligations after receiving notice of the delinquency;
 - (6) The operator has committed repeated or material violations of this chapter;
 - (7) The short-term rental is being operated in violation of an applicable building, fire, zoning, or safety requirement;
 - (8) The short-term rental has been used for unlawful activity materially related to the operation of the short-term rental; or
 - (9) The operator has engaged in repeated or material conduct that threatens public health or safety or materially interferes with the reasonable use and enjoyment of neighboring property.
- (b) Except in cases involving an immediate threat to public health or safety, revocation shall not be imposed for a first minor or technical violation when the operator has timely corrected the violation following notice.
- (c) In determining the appropriate sanction, the City Administrator or their designee shall consider:
- (1) The nature and seriousness of the violation;
 - (2) Whether the violation was intentional or negligent;
 - (3) Whether the violation was promptly corrected;
 - (4) Whether the operator has previously violated this chapter;
 - (5) The effect of the violation on neighboring properties or public safety; and
 - (6) Any other circumstance reasonably relevant to the appropriate sanction.
- (d) The City may impose the following progressive sanctions:
- (1) Written warning or notice of violation;
 - (2) Administrative compliance order;
 - (3) Suspension of registration for a specified period, not to exceed six (6) months;
 - (4) Revocation of registration; and
 - (5) Following revocation for serious or repeated violations, a prohibition on reapplication for registration for a specified period.

- (e) A decision to suspend or revoke a registration shall be in writing and shall state the factual and legal basis for the decision.

814.13 APPEAL OF DENIAL, SUSPENSION, OR REVOCATION.

- (a) An applicant or registration holder aggrieved by a denial, suspension, or revocation under this chapter may file a written appeal within ten (10) business days after service of the decision.
- (b) The appeal shall be filed with the City Administrator's office on a form prescribed by the City.
- (c) An appeal from a decision of the City Administrator or designee shall be heard by an independent hearing officer appointed by the Mayor or by such other appeal body as may be established.
- (d) The hearing officer or appeal body shall provide the appellant with reasonable notice of the hearing and an opportunity to present evidence and argument.
- (e) The burden of proof in such an appeal shall be upon the appellant to show that the denial, suspension, or revocation was arbitrary or unreasonable.
- (f) The hearing officer or appeal body may affirm, modify, or reverse the decision appealed from.
- (g) Unless otherwise ordered because of an immediate threat to public health or safety, a timely appeal shall stay the effectiveness of a suspension or revocation until a decision is issued on the appeal.

814.14 INSPECTIONS.

- (a) The City Administrator or their designee may inspect a short-term rental to determine compliance with this chapter with the consent of the owner or lawful occupant.
- (b) If consent is denied, the City shall suspend the registration until the inspection has occurred.
- (c) Nothing in this section authorizes an inspection in violation of the United States Constitution, the Ohio Constitution, or other applicable law.
- (d) Inspections shall be conducted at reasonable times except when an emergency or other lawful basis permits otherwise.

814.15 TRANSFER OF REGISTRATION PROHIBITED.

- (a) A registration issued under this chapter is specific to the premises and registration holder and shall not be transferred to another dwelling, premises, or short-term rental operation.
- (b) A change in ownership shall be governed by Section 814.05(d).

814.16 COMPLIANCE WITH CHAPTER 896 “HOTEL TAX.”

- (a) All short-term rentals subject to Chapter 896 of the Codified Ordinances shall comply with the hotel-tax requirements established by Chapter 896, including the collection, reporting, and remittance of all applicable taxes.
- (b) Operation through a hosting platform shall not, by itself, relieve an operator or other responsible party of any obligation imposed by Chapter 896 unless Chapter 896 or applicable law expressly provides otherwise.
- (c) Nothing in this chapter shall be construed to modify the tax rate, filing requirements, assessment procedures, exemptions, penalties, or other substantive provisions of Chapter 896.

814.17 EXISTING SHORT-TERM RENTALS.

- (a) A person lawfully operating a short-term rental on the effective date of this chapter shall submit an initial registration application within sixty (60) days after the effective date of this chapter.
- (b) During the sixty-day registration period, an existing operator may continue operating the short-term rental, provided the operator complies with all other applicable laws and ordinances.
- (c) Nothing in this section authorizes an existing short-term rental to continue operating if the use is prohibited by applicable zoning, building, fire, or other law.
- (d) An existing short-term rental that fails to submit a timely registration application shall cease operation unless and until registration is subsequently approved.

814.18 ADMINISTRATIVE RULES.

The City Administrator may adopt reasonable administrative procedures, forms, and rules consistent with this chapter for the administration of the registration process, provided that no administrative rule may create a substantive requirement inconsistent with this chapter or other applicable law.

814.19 SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or provision of this chapter is declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this chapter. The City Council declares that it would have adopted the remaining portions of this chapter notwithstanding the invalidity of any particular portion.

814.99 PENALTY.

- (a) It shall be unlawful to operate a short-term rental without a valid registration as required by this chapter.
- (b) Except as otherwise provided in this section, a violation of this chapter shall constitute a civil violation subject to a civil penalty not to exceed five hundred dollars (\$500) per violation, in addition to any other remedy authorized by law.
- (c) A person who knowingly operates a short-term rental after receiving written notice that the registration has been revoked or suspended may be subject to a civil penalty not to exceed one thousand dollars (\$1,000) for each violation, in addition to any other remedy authorized by law.
- (d) Nothing in this section shall limit the City's authority to seek injunctive relief, pursue other remedies authorized by law, or enforce other applicable provisions of the Codified Ordinances.
- (e) No penalty under this section shall be imposed in a manner inconsistent with applicable state or federal law.

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 62-2026

DATE: September 15, 2026



Subject Matter/Background

Throughout the year, budget amendments may be necessary to move appropriations from one account to another or to request additional funding. While monitoring the budget through the beginning of September 2026 it was found that certain modifications need to be made.

These modifications can be found in Exhibit A.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this as an Emergency is appropriate. The Finance Department is requesting an emergency to ensure such appropriations, powers, and duties within the annual budget shall be in effect immediately.

ORDINANCE 62-2026

AN ORDINANCE AMENDING ORDINANCE 115-2025 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2026; AND DECLARING AN EMERGENCY

WHEREAS, to provide for current expenses and other expenditures for the fiscal year ending December 31, 2026, the City of Perrysburg, Ohio, approved the 2026 city budget pursuant to Ordinance 115-2025 and subsequently amended by Ordinance 1-2026, Ordinance 5-2026, Ordinance 6-2026, Ordinance 7-2026 Ordinance, 23-2026, Ordinance 34-2026, Ordinance 40-2026, and Ordinance 58-2026; and,

WHEREAS, it has been determined by the Mayor and Director of Finance that certain amendments should be made to the revenues, expenditures, and appropriations described in the approved 2026 budget for the City of Perrysburg, Wood County, Ohio; and,

WHEREAS, in order to reflect appropriate adjustments to the budget and otherwise provide for necessary appropriations, it is reasonable and appropriate to amend Ordinance 115-2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. To provide for current expenses and other expenditures for the City of Perrysburg, Ohio, during the fiscal year ending December 31, 2026, sums are set aside and appropriated as stated in Exhibit A attached hereto.

SECTION 2. To the extent the sums set aside and appropriated as stated in Exhibit A change those stated in Ordinance 115-2025, that Ordinance is amended.

SECTION 3. The Director of Finance is authorized to draw their warrant upon the City Treasury in the amount appropriated and for the purposes stated in this Ordinance upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or resolution of Council to make the expenditure.

SECTION 4. The Mayor and Director of Finance are authorized to enter into contracts in accordance with the laws of the State of Ohio and the Charter, ordinances, and resolutions of the City of Perrysburg, Ohio.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that such appropriations, powers, and duties within the annual budget shall be in effect immediately, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Budget Amendments - September 2026

Department	Account	Description	Amount
Communications	1110-21231-53821	Janitorial Services	\$ (15,000.00)
Police	1110-21232-53821	Janitorial Services	\$ 15,000.00
Streets	1110-71541-53850	Vehicle and Equipment Repairs/Maintenance	\$ 20,000.00
Total General Fund			\$ 20,000.00

Tax	2222-11011-56400	Refunds	\$ 40,000.00
Tax	2222-11011-59910	Transfers - Out - Tax Rev. to G.F.	\$ (40,000.00)
Garbage & Refuse	2231-31338-53850	Vehicle and Equipment Repairs/Maintenance	\$ 55,000.00
Court - Computer Fund	2238-11820-54199	Equipment and Furniture <\$10k	\$ (14,850.00)
Court - Special Projects	2241-11720-54999	Other - Supplies and Materials	\$ 14,850.00
Total Other Funds			\$ 55,000.00

Total Budget Adjustment: \$ 75,000.00

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 63-2026

DATE: September 15, 2026



Subject Matter/Background

The Walter H. Drane Company has completed the updating and revision of the Codified Ordinances of the City.

Various ordinances of a general and permanent nature that have been passed by Council since the date of the last updating of the Codified Ordinances have been included in the Codified Ordinances of the City.

This Ordinance will update the Perrysburg Codified Ordinances to be in compliance with Ordinances passed by the City and the Ohio Revised Code.

Financial Review

There is no financial component to this Ordinance.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 63-2026

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY

WHEREAS, the Walter H. Drane Company has completed the updating and revision of the Codified Ordinances of the City; and,

WHEREAS, various ordinances of a general and permanent nature that have been passed by Council since the date of the last updating of the Codified Ordinances have been included in the Codified Ordinances of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

Section 1. The editing, arrangement and numbering or renumbering of the following ordinances and parts of ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
99-2025	10-7-25	813.01 to 813.06
4-2026	3-3-26	286.01, 286.02
9-2026	4-7-26	266.06-9
10-2026	4-7-26	266.05-3
18-2026	5-5-26	452.19
19-2026	4-7-26	266.15-1
20-2026	5-5-26	1058.01 to 1058.14
25-2026	5-19-26	252.08
26-2026	5-5-26	266.09-1
27-2026	5-5-26	Repeals 266.08-2-1
28-2026	5-5-26	266.07-3
29-2026	5-5-26	266.01-3
30-2026	5-5-26	266.15-1
31-2026	6-2-26	266.15-2
35-2026	5-19-26	266.15-1

38-2026	7-7-26	266.06-1
39-2026	7-7-26	266.06-3
43-2026	7-7-26	266.15-1
47-2026	7-7-26	1060.06(b)
Rule 52		

Section 2. The following sections of the Traffic and General Offenses Codes as amended, are hereby approved and adopted as amended, enacted or repealed so as to conform to enactments of the Ohio General Assembly:

Traffic Code

402.02	Agricultural tractor and traction engine. (Added)
402.03	Alley. (Added)
402.04	Arterial street or highway. (Added)
402.05	Autocycle. (Added)
402.06	Beacon. (Added)
402.07	Bicycle. (Added)
402.08	Bicycle box. (Added)
402.09	Bicycle lane. (Added)
402.10	Bicycle signal face. (Added)
402.11	Bicycle signal sign. (Added)
402.12	Bikeway. (Added)
402.13	Bus. (Added)
402.14	Business district. (Added)
402.15	Busway. (Added)
402.16	Cab-enclosed motorcycle. (Added)
402.17	Chauffeured limousine. (Added)
402.18	Child care center. (Added)
402.19	Commercial tractor. (Added)
402.20	Controlled-access highway. (Added)
402.21	Crosswalk. (Added)
402.22	Driver or operator. (Added)
402.23	Driveway. (Added)
402.24	Electric bicycle. (Added)
402.25	Electronic. (Added)
402.26	Emergency vehicle. (Added)
402.27	Explosives. (Added)
402.28	Expressway. (Added)
402.29	Farm machinery. (Added)
402.30	Flammable liquid. (Added)
402.31	Freeway. (Added)

402.32	Funeral escort vehicle. (Added)
402.33	Gross weight. (Added)
402.34	Highway maintenance vehicle. (Added)
402.35	Highway traffic signal. (Added)
402.36	Hybrid beacon. (Added)
402.37	In-road warning light. (Added)
402.38	Intersection. (Added)
402.39	Lane-use control signal. (Added)
402.40	Laned highway. (Added)
402.41	Limited driving privileges. (Added)
402.42	Local authorities. (Added)
402.43	Low-speed micromobility device. (Added)
402.44	Median. (Added)
402.45	Motor-driven cycle or motor scooter. (Added)
402.46	Motor vehicle. (Added)
402.47	Motorcycle. (Added)
402.48	Motorized bicycle or moped. (Added)
402.49	Motorized wheelchair. (Added)
402.50	Multi-wheel agricultural tractor. (Added)

Section 3. All ordinances and resolutions and parts thereof that are in conflict with any of the provisions of the new matter approved, adopted and enacted by Section 2 hereof are hereby repealed, except as follows:

- (a) The enactment of such new matter shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision or to affect an indictment or prosecution therefore. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purposes of revision and recodification.
- (b) The repeal provided above shall not affect any legislation enacted subsequent to July 1, 2026.

Section 4. The Clerk of Council, pursuant to Perrysburg City Charter, Article III, Section 11.0E, shall cause to be published in the manner required by law notice of the enactment of new matter contained in the July 2026 Replacement Pages. The Clerk shall, as required by the City Charter, Article III, Section 12.0A, post a copy of this Adopting Ordinance thereto in the Perrysburg Municipal Building for a period of not less than fifteen (15) days.

All sections and subsections of the July 2026 Replacement Pages, without an ordinance or resolution history or with the words “Adopting Ordinance” at the end thereof, are or contain new matter ordained by this Adopting Ordinance, which new matter is listed as enacted in Section 2 of this ordinance.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all requirements of the City of Perrysburg and the State of Ohio.

Section 6. This Ordinance is hereby declared to be an emergency measure and should take effect and be in force immediately from and after its passage and approval by the Mayor. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public health and safety of the citizens of the City of Perrysburg, Wood County, Ohio.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 75-2026

DATE: September 15, 2026



Subject Matter/Background

This Resolution accepts the budget amounts determined by the Wood County Budget Commission for revenues for the budget year beginning January 1, 2027. City Council authorized in Resolution 52-2026 the submission of estimated revenues to the Budget Commission. Wood County prepared the updated estimates attached as Exhibit A based on the amounts calculated inside and outside the 10 mill limitations. This annual legislation provides estimated revenue amounts that will then be incorporated into the 2026 budget process.

Financial Review

This will have a financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to waive the rules, waive the three readings, and pass the legislation as an emergency measure is appropriate. An emergency is requested to ensure the necessary tax rates are effective at the earliest date possible.

RESOLUTION 75-2026

A RESOLUTION ACCEPTING AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSION OF WOOD COUNTY, OHIO TO AUTHORIZE NECESSARY TAX LEVIES AND CERTIFY THEM TO THE COUNTY AUDITOR; AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Resolution 52-2026, the City Council for the City of Perrysburg, Wood County, Ohio, adopted a Revenue Estimate for the next succeeding fiscal year, which commences on January 1, 2027; and,

WHEREAS, as reflected on Exhibit A, the Budget Commission for Wood County, Ohio, has certified its action thereon to this Council, together with an estimate by the Wood County Auditor of the rate of each tax necessary to be levied by the City Council and what part is without and what part within the ten-mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The amounts and rates determined by the Budget Commission for Wood County, Ohio in its certification are accepted.

SECTION 2. The rate of each tax necessary to be levied within and without the ten-mill limitation, as stated in the attachment hereto, is levied on the tax duplicate of the City of Perrysburg, Wood County, Ohio.

SECTION 3. The Clerk of City Council is directed to certify a copy of this Resolution to the Auditor for Wood County, Ohio.

SECTION 4. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 5. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that the necessary tax amounts and rates are effective at the earliest possible date, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

PERRYSBURG CITY	AMOUNT APPROVED BY BUDGET COMM. INSIDE 10 MILL LIMITATION	AMT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR EST. OF TAX RATE LEVIED	
			INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
	Column 2	Column 3		
FT MEIGS CEMETERY**	337,792.94		0.32	
PUBLIC TRANSPORTATION	-	568,186.80		0.80
GENERAL FUND	1,984,533.51		1.88	
LIBRARY BOND		-		-
GARBAGE & REFUSE		1,054,671.22		1.00
PARK LAND ACQU & DEV				
POLICE PENSION (charter)	422,241.17	475,021.32	0.40	0.45
FIRE PENSION (charter)	211,120.59	633,361.76	0.20	0.60
TOTAL	2,955,688.21	2,731,241.10	2.80	2.85

SCHEDULE B

Levies outside 10 mill limitation, Exclusive of Debt Levies

GENERAL FUND	MAXIMUM RATE AUTHORIZED TO BE LEVIED	AUDITOR'S ESTIMATE OF YIELD OF LEVY
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
Levy Authorized by voters on _____ for not to exceed _____ years.		
PUBLIC TRANSPORT Levy Authorized by voters on _____ 11/7/23 for not to exceed <u>5</u> years. 2023-2027	0.80	568,186.80
REFUSE Levy Authorized by voters on 11/4/25 for not to exceed <u>2</u> years. 2025-2026	1.00	1,054,671.22
Levy Authorized by voters on _____ for not to exceed _____ years.	-	-
SUBJECT TO VOTE		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Adopted the _____ day of _____, 20_____.

_____ Clerk, City of _____

Wood County, Ohio

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(Village or City Council)
Revised Code, Secs. 5705.34, .35

The Council of the Village/City of _____ Wood County, Ohio, met in
(regular or special) session on the _____ day of _____, 2026 at the office of
_____ with the following members present:

_____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Revenue Estimate for the next succeeding fiscal year commencing **January 1st, 2027** and

WHEREAS, The Budget Commission of Wood County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the Village/City of _____, Wood County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village/City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

CERTIFICATE OF COPY

Original on File

The State of Ohio, Wood County, ss.

I, _____, Clerk of the Council of the Village/City of
_____, within and for said County, and in whose custody
the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do
hereby certify that the foregoing is taken and copied from the original _____

_____ now on file, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this ____ day of _____, 2026.

Clerk of Council

Village/City
Wood County, Ohio

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 76-2026

DATE: September 15, 2026



Subject Matter/Background

The Finance Department is submitting a list of items requiring a Then & Now Certificate. Such certificate certifies that both at the time of the making of the contract or order and at the date of the execution of this certification, the amount requested was appropriated for such contract or order and is in the treasury or in the process of collection and free from any previous encumbrances. Any time a purchase is made before a purchase order is issued, a then and now situation is created.

Certificates for purchases greater than or equal to \$3,000, that were not already approved on a purchase order, are required to be approved by Council per ORC 5705.41.

The total for all items totals **\$29,295.00**

Financial Review

The accounts are listed in the Exhibit.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to ensure proper compliance the State of Ohio Auditors rules for Then and Now.

RESOLUTION 76-2026

**A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES
IN THE AMOUNT OF TWENTY-NINE THOUSAND TWO
HUNDRED NINETY-FIVE DOLLARS AND ZERO CENTS
(\$29,295.00), AS ATTACHED IN EXHIBIT A, FOR THE CITY OF
PERRYSBURG; AND DECLARING AN EMERGENCY**

WHEREAS, The Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of making such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and the funds in the treasury or in the process of collection at the time of the contract or order were made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificates exceeds \$3,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:**

SECTION 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay for this contract(s) or order(s) had been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio; and so that the certificate meets the timeliness requirements of the Ohio State Auditor; this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Then and Now Requests For					
9/8/2026					
Invoice Date	Vendor	Item	Total Cost	Department	Expense Accounts
7/23/2026	Trimble	Trimble Unity - Elite Package Annual Cost - Year 2	\$ 29,295.00	Public Utilities	5331-61814-53215 5332-61826-53215
			\$ 29,295.00		

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 48-2026

DATE: August 4, 2026



Subject Matter/Background

Chapter 474.06 is being updated to include electric bicycles and to provide additional regulations regarding operating bicycles and electric bicycles on the sidewalks and shared-use paths within the City.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 8/4/2026

Second Reading – 9/1/2026

Third Reading and Vote – 9/15/2026

ORDINANCE 48-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §474.06

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §474.06 is being updated to include electric bicycles and to provide additional regulations regarding operating bicycles and electric bicycles on the sidewalks and shared-use paths within the City; and,

WHEREAS, the Safety Committee considered this legislation at its meeting on July 21, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §474.06 which currently reads as:

474.06 RULES OF OPERATION.

- (a) Obedience to Traffic Control Devices. Whenever authorized signs are erected indicating that no right, left or "U" turn is permitted, no person operating a bicycle shall disobey the direction of any such sign, except when such person dismounts from the bicycle to make any such turn, in which event such person shall then obey the regulations applicable to pedestrians.
- (b) Bicycle Paths. Whenever a usable path for bicycles has been provided adjacent to a roadway, bicycle riders shall use such path and shall not use the roadway.
- (c) Speed. No person shall operate a bicycle at a speed greater than is reasonable and prudent under the conditions then existing.
- (d) Emerging from Alley or Driveway. The operator of a bicycle emerging from an alley, driveway or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right of way to all pedestrians approaching on such sidewalk or sidewalk area, and upon entering the roadway shall yield the right of way to all vehicles approaching on such roadway.
- (e) Parking. No person shall park a bicycle upon a street other than upon the roadway against the curb, upon the sidewalk in a rack to support the bicycle, or against a building or at the curb, in such manner as to afford the least obstruction to pedestrian traffic. (Ord. 24-64. Passed 10-27-64.)
- (f) Riding on Sidewalks.
 - (1) No person shall ride a bicycle or a skateboard on the sidewalks of the 100, 200 and 300 blocks of Louisiana Avenue. (Ord. 31-91. Passed 3-19-91.)

- (2) Whenever any person is riding a bicycle on a sidewalk, such person shall yield the right of way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian. (Ord. 78-71. Passed 11-23-71.)
- (g) Penalty. Whoever violates any provision of this section is guilty of a minor misdemeanor on a first offense; on a second offense within one year after the first offense, the person is guilty of a misdemeanor of the fourth degree; on each subsequent offense within one year after the first offense, the person is guilty of a misdemeanor of the third degree.

is hereby amended and revised to read:

474.06 RULES OF OPERATION.

- (a) Obedience to Traffic Control Devices. Whenever authorized signs are erected indicating that no right, left or "U" turn is permitted, no person operating a bicycle **or electric bicycle** shall disobey the direction of any such sign, except when such person dismounts from the bicycle **or electric bicycle** to make any such turn, in which event such person shall then obey the regulations applicable to pedestrians.
- (b) Bicycle Paths. Whenever a usable path for bicycles has been provided adjacent to a roadway, bicycle **or registered class 1 and class 2 electric bicycle** riders shall use such path and shall not use the roadway.
- (c) Speed. No person shall operate a bicycle **or electric bicycle** at a speed greater than is reasonable and prudent under the conditions then existing.
- (d) Emerging from Alley or Driveway. The operator of a bicycle **or electric bicycle** emerging from an alley, driveway or building shall, upon approaching a sidewalk or the sidewalk area extending across any alleyway, yield the right of way to all pedestrians approaching on such sidewalk or sidewalk area, and upon entering the roadway shall yield the right of way to all vehicles approaching on such roadway.
- (e) Parking. No person shall park a bicycle **or electric bicycle** upon a street other than upon the roadway against the curb, upon the sidewalk in a rack to support the bicycle, or against a building or at the curb, in such manner as to afford the least obstruction to pedestrian traffic.
- (f) Riding on Sidewalks.
- (1) No person shall ride a bicycle, **electric bicycle**, or skateboard on the sidewalks of the 100, 200 and 300 blocks of Louisiana Avenue.
 - (2) **Bicycles and electric bicycles shall not be operated on:**
 - (A) **Sidewalks and sidewalk areas of highways within the City except when immediately leaving or accessing parking locations;**

- (B) On publicly held or owned lands, which are not open as streets or highways or as vehicle parking areas unless such lands are permitted for general vehicle or for bicycle or electric bicycle use;
 - (C) On closed streets and highways;
 - (D) For electric bicycles only: On any path set aside for the exclusive use of bicycles, or multi-use paths or shared-use paths within the City, without proper registration, as set forth in Section 474.11.
- (3) The provisions of Section (f)(2)(A) shall not apply to children under the age of fifteen (15) years when operating a bicycle or a class 1 or class 2 electric bicycle on a sidewalk. This exclusion does not extend to electric mopeds, motorized bicycles or class 3 electric bicycles.
- (4) When riding on a sidewalk within the City, riders shall:
 - (A) use the right side of the sidewalk insofar as practical;
 - (B) obey all street signs and/or sidewalk markings as set forth therein;
 - (C) yield the right of way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian; and
 - (D) dismount prior to entering any crosswalk and shall proceed across the roadway as a pedestrian.
- (5) The provisions of this section shall not apply to Police Division personnel in the performance of their duties, and other persons trained by the City Police Division and authorized by the Chief of Police, or their designee, to operate on City sidewalks or other publicly-owned property.
- (g) Riding on Shared-Use or Multi-Use Paths.
 - (1) No person shall operate an electric moped, motorized bicycle, or class 3 electric bicycle on a multi-use path or shared-use path within the City.
 - (2) No person shall ride a class 1 or class 2 electric bicycle on a multi-use path or shared-use path within the City, unless the class 1 or class 2 electric bike is properly registered with the City Police Division.
 - (3) When riding on a multi-use path or shared-use path within the City, riders shall:
 - (A) use the right side of the path insofar as practical;
 - (B) obey all street signs and/or sidewalk/path markings as set forth therein;
 - (C) yield the right of way to any pedestrian and shall give an audible signal before overtaking and passing such pedestrian; and
 - (D) dismount prior to entering any crosswalk and shall proceed across the roadway as a pedestrian.
- (h) Penalty. Whoever violates any provision of this section is guilty of a minor misdemeanor on a first offense; on a second offense within one year after the

first offense, the person is guilty of a misdemeanor of the fourth degree; on each subsequent offense within one year after the first offense, the person is guilty of a misdemeanor of the third degree.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 49-2026

DATE: August 4, 2026



Subject Matter/Background

The City of Perrysburg recognizes the increasing use of electric bicycles on shared-use paths and the importance of promoting the safe and orderly use of these facilities by pedestrians, cyclists, and other lawful users. The City of Perrysburg has determined it is appropriate to add Ordinance §474.11 which establishes “Electric Bicycles Registration” to the City of Perrysburg’s Codified Ordinances (“Code”).

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

1st Reading – 8/4/2026
2nd Reading – 9/1/2026
3rd Reading and Vote – 9/15/2026

ORDINANCE 49-2026

ADDING CODIFIED ORDINANCE § 474.11 “ELECTRIC BICYCLE REGISTRATION” TO THE CITY OF PERRYSBURG CODIFIED ORDINANCES

WHEREAS, the City of Perrysburg recognizes the increasing use of electric bicycles on shared-use paths and the importance of promoting the safe and orderly use of these facilities by pedestrians, cyclists, and other lawful users; and,

WHEREAS, requiring the registration of electric bicycles authorized to operate on the City's shared-use paths will assist in identifying the proper class of electric bicycle, support compliance with applicable laws and regulations, and enhance public safety by ensuring that only eligible electric bicycles are operated on these facilities; and,

WHEREAS, City Council finds that a registration program will provide a safer environment for all citizens using shared-use paths by encouraging accountability, facilitating education regarding permitted uses, and assisting with enforcement of applicable regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance § 474.11 shall read:

474.11 ELECTRIC BICYCLES REGISTRATION.

- (a) No person shall operate a class 3 electric bicycle on any sidewalk, path set aside for the exclusive use of bicycles, or shared-use path within the City.
- (b) No person shall ride or use a class 1 or class 2 electric bicycle on any path set aside for the exclusive use of bicycles or on any shared-use path within the City, unless such bicycle or motorized bicycle is registered with the Perrysburg Police Division.
- (c) No person under the age of 18 years shall ride or use a class 1 or class 2 electric bicycle on any path set aside for the exclusive use of bicycles or on any shared-use path within the City, unless the person is wearing a properly fitted protective helmet that meets the standards established by the consumer product safety commission or the American society for testing and materials prior to or at the time of registration.
- (d) Registration Procedure
 - 1. The owner of a class 1 or class 2 electric bicycle shall list and register with the Police Chief, or their designee, his or her name and address, the name of the manufacturer of the class 1 or class 2 electric bicycle,

- and its number, style, and general description.
2. In the event the owner of a class 1 or class 2 electric bicycle is under the age of 18 years, the parent, guardian, or person having the care of such person or with whom he or she lives shall make such listing and registration on behalf of such owner.
 3. In the event the operator of a class 1 or class 2 electric bicycle is under the age of 18 years, the parent, guardian, or person having the care of such person or with whom he or she lives shall provide proof that the person under the age of 18 years has a properly fitted protective helmet that meets the standards established by the consumer product safety commission or the American society for testing and materials prior to or at the time of registration.
 4. The Police Chief, or their designee, shall provide registration tags, which shall have numbers stamped thereon in numerical order.
 - i. Such tags shall be attached to the frame of the electric bicycle by the owner in a conspicuous place and in a manner that assures that the registration tag is highly visible, prominent, and easily noticed.
 - ii. The tag shall remain attached to the electric bicycle for which it was issued during the existence of the electric bicycle. The Police Chief, or their designee, shall also keep a record of the registration.
- (e) No person shall willfully or maliciously remove, destroy, mutilate, or alter the number on any class 1 or class 2 electric bicycle frame. No person shall remove, destroy, mutilate, or alter any registration tag during the time such registration tag is operative.
1. All registration tags shall expire ten years after date of original issuance or on the selling or trading of, junking of, or dismantling of the class 1 or class 2 electric bicycle, by the original registered owner, whichever occurs sooner.
- (f) If any class 1 or class 2 electric bicycle is found on any path set aside for the exclusive use of bicycles or on any shared-use path within the City without a registration tag, with a mutilated or altered serial number, or with no serial number stamped on the frame of the class 1 or class 2 electric bicycle, it shall be prima facie evidence that the class 1 or class 2 electric bicycle is being operated without proper registration and the electric bike shall be impounded as hereinafter set forth.
- (g) In the event any electric bicycle is found as set forth in divisions (e) above, the Police Division shall take possession and impound the electric bicycle until proper ownership is proven.
- (h) Enforcement and Penalties
1. Except as otherwise provided in this section, whoever violates this

section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to this section, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more offenses of this section, whoever violates this section is guilty of a misdemeanor of the third degree.

2. In addition to the penalties provided in Sections 408.01 and 408.02, a court may prohibit any person who violates or fails to comply with any of the provisions of this chapter from riding an electric bicycle for a period not to exceed three months, and may require satisfactory completion of rider education training.

SECTION 2. It is hereby found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 50-2026

DATE: August 4, 2026



Subject Matter/Background

This Ordinance adds Chapter 450 to the City of Perrysburg Codified Ordinances which would establish Rules of Operation for Low-Speed Vehicles, Mini-Trucks, Under-Speed Vehicles, and Utility Vehicles within the City limits.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 8/4/2026

Second Reading – 9/1/2026

Third Reading and Vote – 9/15/2026

ORDINANCE 50-2026

AN ORDINANCE TO AMEND THE CITY OF PERRYSBURG CODIFIED ORDINANCES BY ADDING CHAPTER 450 “LOW- SPEED VEHICLES, MINI-TRUCKS, UNDER-SPEED VEHICLES, AND UTILITY VEHICLES” TO TITLE SIX OF THE PERRYSBURG TRAFFIC CODE

WHEREAS, the City of Perrysburg, through its Codified Ordinances, establishes acceptable traffic and safety standards to ensure vehicular and pedestrian safety; and,

WHEREAS, Ohio Revised Code 4511.215 authorizes the City to permit and regulate the use of low-speed, under-speed, or utility vehicles, or a mini-trucks, which includes private golf carts, upon public streets owned and maintained by the City, and further permits localities establish additional standards; and,

WHEREAS, the City encourages alternative modes of transportation to reduce pollution, and wear and tear on our City streets; and,

WHEREAS, the increased use of low-speed, under-speed, or utility vehicles, or a mini-trucks within the City necessitates the adoption of standards for their safe and lawful use on public roadways of the City, and for the safety of others using the City's public streets, roads or highways.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The City hereby amends its Codified Ordinances to enact the following Chapter:

CHAPTER 450

Low-speed vehicles, mini-trucks, under-speed vehicles, and utility vehicles

450.01 DEFINITIONS.

As used in this Chapter and in the Codified Ordinances, “low-speed vehicle,” “mini-truck,” “under-speed vehicle,” and “utility vehicle” have the same meanings as in Ohio R. C. 4501.01.

450.02 RESTRICTIONS.

No person shall operate a low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle on the streets within the City of Perrysburg unless the low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle has first passed an

inspection by the Chief of Police, or their designee, for compliance with the State of Ohio's requirements that are applicable to motor vehicles and such low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle contains all equipment required by this Chapter.

450.03 EQUIPMENT.

A list of equipment required for safe operation by Ohio R.C. Chapter 4513 shall be maintained at the Police Division, and shall include:

- (a) Two working headlights.
- (b) At least one working taillight and one working brake light.
- (c) Directional signals.
- (d) A rearview mirror.
- (e) A white light illuminating the rear license plate legible from a distance of 50 feet.
- (f) A working horn.
- (g) Windshield made of glass or safety glass.
- (h) At least one license plate in the rear; bracketed to the cart.
- (i) One seat belt per occupant.

450.04 LICENSING REQUIREMENTS OF OPERATOR.

- (a) No person who is less than sixteen (16) years of age shall operate a low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle on the streets of the City.
- (b) The operator of a low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle on permitted streets within the City must hold a valid current motor vehicle driver's license.
- (c) No person who is the owner or operator of a low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle shall fail to display, in plain view on the front and rear of the low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle, the distinctive number and registration mark, including any county identification sticker and any validation sticker.

450.05 CITY INSPECTION.

- (a) No person shall operate a low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle on the streets within the City unless the low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle has been inspected for compliance with the State of Ohio statutory requirements that are applicable to motor vehicles and the Codified Ordinances of the City, is registered in accordance with Ohio R.C. Chapter 4503 and is titled in accordance with Ohio R.C. Chapter 4505.

- (b) The owner of the low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle shall provide proof of insurance at the time of inspection.

450.06 USAGE AND RESTRICTIONS; WAIVER.

- (a) No low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicles shall be permitted to travel on any City street where the speed limit is greater than twenty-five (25) mph. Low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicles will be permitted to cross intersections with higher speeds, so long as they remain on a street that has a posted speed limit of twenty-five (25) mph or less.
- (b) All low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle lighting shall be compliant with Ohio R.C. 4513.17.
- (c) Occupants of low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicles shall be seated at all times on the seat of the low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle buckled by the seat belt when the low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle is on and in motion. Standing on any portion of the low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle while it is in motion is prohibited.
- (d) Any child who falls under the child restraint criteria set by Ohio R.C. 4511.81 is prohibited from being a passenger in a low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle operated on any City street, right-of-way, or public area in the City of Perrysburg.
- (e) No person shall operate a low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicle on sidewalks, shared-use paths, multi-use paths, or on paths set aside exclusively for bicycles.
- (f) Low-speed vehicles, mini-trucks, under-speed vehicles, or utility vehicles must be operated in accordance with all State of Ohio traffic laws in addition to all applicable sections of the City of Perrysburg Codified Ordinances.
- (g) The provisions of this section may be waived during a limited period of special events for which the operators of low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicles have received prior approval for the use of low-speed vehicle, mini-truck, under-speed vehicle, or utility vehicles from the City's Chief of Police, or their designee.

450.99 PENALTY.

Whoever violates the provisions of this Chapter is guilty of a minor misdemeanor on a first offense. If within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this Chapter is guilty of a misdemeanor of the fourth degree. If within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates this Chapter is guilty of a misdemeanor of the third degree.

Definitions.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 77-2026

DATE: September 15, 2026



Subject Matter/Background

On February 26, 2026, Wood County entered into contract with Everbridge, Inc. for the new mass notification system which replaced CodeRED.

This Resolution authorizes the City to enter into an Agreement with Wood County that allows the City to be a sub-user of the mass notification system.

Currently 18 political subdivisions have agreed to become sub-users of the system. The fee to be a sub-user is based on the population of your jurisdiction from the 2020 Census. In 2026, the cost for political subdivisions is \$.11 per capita.

Financial Review

Account: 1110-11755-53215

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to ensure proper compliance the State of Ohio Auditors rules for Then and Now.

RESOLUTION 77-2026

A RESOLUTION AUTHORIZING AN AGREEMENT WITH WOOD COUNTY TO BECOME A SUB-USER OF THE EVERBRIDGE, INC. MASS NOTIFICATION SYSTEM; AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Ohio Revised Code 9.48, a political subdivision may permit one or more other political subdivisions to participate in contracts into which it has entered for the acquisition of equipment, materials, supplies, or services; and,

WHEREAS, the County has entered into an agreement with Everbridge, Inc. (hereinafter "Everbridge") for the purchase of countywide mass notification services; and,

WHEREAS, the Everbridge system will permit the County EMA to send mass emergency and other important notifications to County residents and businesses by voice, text and/or email messages; and,

WHEREAS, under the authority of R.C. 9.48, the County is permitting other political subdivisions in Wood County to participate in this service contract; and,

WHEREAS, the County shall pay half of the annual costs, and the remaining cost will be allocated amongst participating political subdivisions based upon their population; and,

WHEREAS, the City desires to participate in the Everbridge contract under the terms and conditions set forth in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. This Council authorizes and Agreement with Wood County to allow the City to become a sub-user of the Everbridge Inc. mass notification system, upon the terms and conditions set forth in Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that the City is able to utilize the mass notification system for important notifications and in emergency situations, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

RESOLUTION NO. ____

**TEMPLATE AGREEMENT TO PARTICIPATE IN THE WOOD COUNTY
EVERBRIDGE NOTIFICATION SYSTEM CONTRACT**

THIS AGREEMENT is entered into this day ____ of ____, 2026, by and between the Wood County Board of Commissioners, One Courthouse Square, Bowling Green, Ohio 43402, on behalf of the Wood County Emergency Management Agency, (hereinafter collectively referred to as the "County") and City of Perrysburg, whose address is 201 W. Indiana Ave., Perrysburg, OH 43551, (hereinafter referred to as the "Political Subdivision").

WHEREAS, pursuant to Ohio Revised Code 9.48, a political subdivision may permit one or more other political subdivisions to participate in contracts into which it has entered for the acquisition of equipment, materials, supplies, or services; and

WHEREAS, the County has entered into an agreement with Everbridge, Inc. (hereinafter "Everbridge") for the purchase of countywide mass notification services; and

WHEREAS, the Everbridge system will permit the County EMA to send mass emergency and other important notifications to County residents and businesses by voice, text and/or email messages; and

WHEREAS, under the authority of R.C. 9.48, the County is permitting other political subdivisions in Wood County to participate in this service contract; and

WHEREAS, the County shall pay half of the annual costs, and the remaining cost will be allocated amongst participating political subdivisions based upon their population; and

WHEREAS, the Political Subdivision desires to participate in the Everbridge contract under the terms and conditions set forth herein.

NOW THEREFORE, the parties, each in consideration of the mutual promises of the other made herein, agree as follows:

I. County's Responsibilities.

The County agrees to:

1. Contract with Everbridge to provide a countywide mass notification system for emergency and other important information affecting residents and businesses in participating political subdivisions (hereinafter the "Notification System").
2. Pay for half of the annual cost of the Notification System.
3. In November of each year, County shall send a communication to the Political Subdivisions requesting confirmation of participation for the upcoming year.

4. In January of each year, the County shall invoice the Political Subdivision for its proportionate share of the annual cost of the Notification System. The invoice amount shall be calculated as follows:
 - a. Half of the annual cost of the Notification System shall be subdivided amongst the participating political subdivision based on their respective populations.
 - b. The annual cost to the political subdivisions may vary from year-to-year due to political subdivision participation and the total annual contract cost.
5. Provide the Political Subdivision with access to the Notification System via a password upon execution of this Agreement and payment of its annual invoice.
6. Assist the Political Subdivision with training and public education on the Notification System.

II. Political Subdivision's Responsibilities.

The Political Subdivision agrees to:

1. Pay the County within thirty (30) days of receipt of the County invoice for access and use of the Notification System.
2. Comply with:
 - (a) Attached Exhibit A - Acceptable Use Policy, which shall be incorporated into this Agreement as if fully set forth herein;
 - (b) All applicable statutes, rules and regulations, including privacy laws, governing the use of the Notification System. If the Notification System is used in an unlawful manner or in violation of the terms of this Agreement, the County will request that the Political Subdivision remove the offending user from accessing the system or user information. If the situation is not promptly remedied, the County may terminate this Agreement, revoke access to the Notification System and no reimbursements shall be provided.
3. Use the Notification System in a responsible manner to inform residents and businesses of emergency and other important information affecting residents and businesses. Notification System shall not be used as a means to improperly obtain end-user information.
4. Limit the distribution of the access password for the Notification System to essential personnel who have been trained to access and use the system.
5. Accept and be responsible for the actions or omissions of its officials, employees and agents arising out of use of the Notification System under this Agreement.
6. Work with the County and other users of the Notification System on training and public education regarding the Notification System.

III. Term of Agreement.

This Agreement shall commence on 2/26/26 and expire on 2/26/27. Upon payment of the annual invoice, this Agreement shall automatically renew for one-year periods.

IV. Termination of Agreement.

This Agreement may be terminated by either party without cause upon providing thirty (30) days written notice. The County shall not provide reimbursement for a mid-year termination. This Agreement may be immediately terminated by the County for the following reasons: (1) Political Subdivision does not pay annual invoice amount; (2) Political Subdivision uses the system in an unlawful manner or in violation of this Agreement and does not promptly remedy the misuse.

V. Payment

The Political Subdivision agrees to pay the County within thirty (30) days after receipt of the annual invoice. Payment shall be made payable to the TREASURER of WOOD COUNTY and delivered to the Wood County Emergency Management Agency, One Courthouse Square, Bowling Green, Ohio 43402.

VI. Independent Contractor

It is mutually agreed by and between the parties that the relationship between the County and the Political Subdivision will be that of an independent contractor and no principal-agent or employer-employee relationship is created by this Agreement.

VII. Non-Discrimination

Pursuant to Ohio Revised Code Section 125.111(A), the parties agrees to the following: (1) That, in the hiring of employees for the performance of work under this contract or any subcontract, no contractor, subcontractor, or any person acting on contractor's behalf, shall by reason of race, color, religion, sex, age, disability, or military status as defined in R.C. 4112.01, national origin or ancestry shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates; (2) That no contractor, subcontractor, or person on his behalf shall, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability, or military status as defined in R.C. 4112.01, national origin or ancestry.

VIII. Modification of Contract

Any alteration or modification of the terms or conditions of this Agreement must be in writing and signed by all parties.

IX. Severability

If any section, subsection, sentence, clause, phrase, or portion of this Agreement shall for any reason be held invalid, unenforceable, or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

X. Entire Agreement

This Agreement, the schedules and all attachments designated on the face of the Agreement as included shall constitute the entire Agreement of the parties and shall supersede all prior negotiations and representations, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed as evidenced by their signatures below:

FOR POLITICAL SUBDIVISION:

Date

Date

Date

Date

Date

Date

WOOD COUNTY BOARD OF COMMISSIONERS

Date

Doris I. Herringshaw, Ed.D.

Dr. Theodore H. Bowlus

Craig LaHote

TEMPLATE APPROVED AS TO FORM:



Paul A. Dobson
Wood County Prosecuting Attorney

Date: 8/3/2026

**CERTIFICATION BY DEPARTMENT HEAD OF
ESTIMATE DUE UNDER AGREEMENT**

I, _____, am the duly appointed _____ of _____, a political subdivision of Wood County, Ohio. The Agreement with _____ County is for the benefit of said subdivision. Pursuant to the provisions of O.R.C. Section 5705.41 (D) (3), paragraph 3, I estimate that the sum of _____ (write out amount) (\$ _____) is the total amount that will become due under this agreement for _____ (name goods/services) for purposes of the Auditor's Certificate of Availability of Funds as required by O.R.C. Section 5705.41 (D) (1).

Amount: _____

Department Head Signature

Date: _____

CERTIFICATION OF AVAILABILITY OF FUNDS

I, _____, Fiscal Officer for _____ (name of political subdivision), hereby certify that the money to meet this agreement has been lawfully appropriated for the purpose of this agreement and is in the treasury of _____ or is in the process of collection to the credit of the appropriate fund, free from prior encumbrance.

Amount: _____

Fiscal Officer Signature

Date: _____

Exhibit A-Acceptable Use Policy

1. Definitions.

1.1 "Contact" means an individual person capable of only receiving and responding to Notifications and, if permitted, updating its own profile.

1.2 "Content" means content, data, text, messages and other material contained in a Notification.

1.3 "Notification(s)" means messages issued by Political Subdivision through the Service, whether or not responded to by Contact.

1.4 "Political Subdivision" includes the governmental body executing this Agreement and any of its officials, employees or agents who can use, access and/or send Notifications under this Service.

1.5 "Provider" means Everbridge, Inc.

1.6 "Service" means the Everbridge, Inc. countywide mass notification system purchased by Wood County Board of Commissioners.

2. General.

2.1 Each Political Subdivision is solely responsible for its Content.

2.2 Political Subdivision shall be responsible for procuring any necessary consents or having other legal basis to contact Contacts with respect to the provision of any data transmitted through the Service.

2.3 Political Subdivision shall use any data it uploads into the Service in accordance with any and all restrictions applicable to such data and all applicable laws.

2.4 Political Subdivision should include, at the beginning of each Notification, its official government name.

- 2.5 Political Subdivision must provide Contacts with a simple mechanism for “opting-out” or unsubscribing from receiving Notifications, including information on how to “opt-out” or unsubscribe.
- 2.6 Political Subdivision shall not send any Content that it knows or has reason to know: (i) infringes another’s rights in intellectual property; (ii) invades any privacy laws including without limitation another’s right to privacy and/or any privacy policies of Political Subdivision or any third-party and/or (iii) justifies a complaint to the FCC or FTC.
- 2.7 Political Subdivision shall not: (i) engage or facilitate any unethical, deceptive or misleading practices in connection with the use of this Service; (ii) use the Service in connection with any telemarketing, solicitations, donations, sales, spamming or any unsolicited messages (commercial or otherwise); and/or (iii) provide Content to be transmitted in the Service which: (a) is defamatory, libelous, obscene, pornographic, or is otherwise harmful; (b) promotes violence, discrimination, illegal activities, gambling, alcoholic beverages, guns or tobacco; and/or (c) contains or otherwise links to viruses, worms, cancelbots or any other harmful code or computer programs designed to disrupt the functionality of any computer software or hardware or telecommunications equipment.
- 2.8 Political Subdivision acknowledges and agrees that Notifications may not be delivered to the phone if not in range of a transmission site, or if sufficient network capacity is not available at a particular time. Even within a coverage area, factors beyond the control of the carrier may interfere with message delivery, including the Political Subdivision’s equipment, terrain, proximity to buildings, foliage, and weather. Political Subdivision acknowledges that urgent Notifications may not be timely received and that the carrier does not guarantee that messages will be delivered.
- 2.9 Political subdivision acknowledges that Provider may block Notifications (e.g., based on instructions from Contacts, carriers, aggregators, governmental agencies, etc.)
- 2.10 Political Subdivision agrees to maintain all security regarding its account ID, password, and connectivity with the Service. If Political Subdivision’s account ID or password are stolen, or otherwise compromised, Political Subdivision is obligated to immediately change the password and inform Provider of the compromise.

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 64-2026

DATE: September 15, 2026



Subject Matter/Background

City of Perrysburg, Ohio, Codified Ordinance §266.15-1(A) establishes “Pay Grades Established for Full-Time Non-Bargaining Unit Staff” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy.” The City of Perrysburg has determined it is appropriate to update and add certain job titles to the Pay Grades table set forth in §266.15-1.

This Ordinance will add the job title “Paralegal” to the City of Perrysburg, Ohio, Codified Ordinance §266.15-1(A) and place this position in Grade 7 of the Pay Grade table.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 64-2026

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE §266.15-1(A); AND DECLARING AN EMERGENCY

WHEREAS, Perrysburg Codified Ordinance §266.15-1(A) establishes the pay grades for full-time non-bargaining unit staff; and,

WHEREAS, the City of Perrysburg has determined it necessary to update and add certain job titles to the Pay Grades table set forth in §266.15-1; and,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.15-1(A), which currently reads as:

266.15-1 PAY GRADES ESTABLISHED FOR FULL-TIME NON-BARGAINING UNIT STAFF

A. Pay Grades are established as follows (Base Wage/Steps are outlined in Section 266.15-2):

PAY GRADE	TITLE	FLSA
Grade 4	Administrative Assistant/Victim Advocate	N
	Administrative Assistant	N
Grade 5	Executive Assistant	N
	Legal Assistant	N
	Zoning Inspector	N
Grade 6	Construction Inspector	N
	GIS Technician	N
	IT Technician	N
Grade 7	Advanced Certified Paralegal	N
	CAD Technician/Construction Inspector	N
	DPU Office Manager	N
	Human Resources Coordinator	N
	Legal Assistant/Clerk of Council	N
	Stormwater Program Technician	N
	Support Services Supervisor	N
	Urban Forester	N
	Utilities Supervisor	N
	Service Supervisor	N
Grade 8	Public Information Officer	E
Grade 9	Superintendent Field Operations/DPS	E
Grade 10	Deputy Administrator Planning & Zoning	E
	OSH Coordinator	E
Grade 11	Natural Resources Manager	E
	Staff Engineer	E

	Superintendent Field Operations/DPU	E
Grade 12	Assistant Manager WWTP	E
	Support Services Manager	E
Grade 13	Deputy Director of Public Service	E
Grade 14	Assistant Prosecutor	E
	GIS Administrator	E
	IT Administrator	E
Grade 15	Income Tax Commissioner	E
	Lieutenant - Police	E
Grade 16	Deputy Chief of Police	E
	Deputy Director of Finance	E
	Deputy Fire Chief	E
	Human Resources Manager	E
	Municipal Court Prosecutor	E
	WWTP Manager	E
Grade 17	Deputy Director Public Utilities	E
	Planning and Zoning Administrator	E
Grade 18	City Engineer	E
	Director of Public Service	E
	Fire Chief	E
	IT Manager	E
	Police Chief	E
Grade 19	Director of Finance/Clerk of Council	E
	Director of Public Utilities	E
	Law Director	E
Grade 20	Deputy City Administrator	E
	Director of Public Safety	E
Grade 22	City Administrator	E

is hereby amended and revised to read:

266.15-1 PAY GRADES ESTABLISHED FOR FULL-TIME NON-BARGAINING UNIT STAFF

B. Pay Grades are established as follows (Base Wage/Steps are outlined in Section 266.15-2):

PAY GRADE	TITLE	FLSA
Grade 4	Administrative Assistant/Victim Advocate	N
	Administrative Assistant	N
Grade 5	Executive Assistant	N
	Legal Assistant	N
	Zoning Inspector	N
Grade 6	Construction Inspector	N
	GIS Technician	N

	IT Technician	N
Grade 7	Advanced Certified Paralegal	N
	CAD Technician/Construction Inspector	N
	DPU Office Manager	N
	Human Resources Coordinator	N
	Legal Assistant/Clerk of Council	N
	Paralegal	N
	Stormwater Program Technician	N
	Support Services Supervisor	N
	Urban Forester	N
	Utilities Supervisor	N
	Service Supervisor	N
Grade 8	Public Information Officer	E
Grade 9	Superintendent Field Operations/DPS	E
Grade 10	Deputy Administrator Planning & Zoning	E
	OSH Coordinator	E
Grade 11	Natural Resources Manager	E
	Staff Engineer	E
	Superintendent Field Operations/DPU	E
Grade 12	Assistant Manager WWTP	E
	Support Services Manager	E
Grade 13	Deputy Director of Public Service	E
Grade 14	Assistant Prosecutor	E
	GIS Administrator	E
	IT Administrator	E
Grade 15	Income Tax Commissioner	E
	Lieutenant - Police	E
Grade 16	Deputy Chief of Police	E
	Deputy Director of Finance	E
	Deputy Fire Chief	E
	Human Resources Manager	E
	Municipal Court Prosecutor	E
	WWTP Manager	E
Grade 17	Deputy Director Public Utilities	E
	Planning and Zoning Administrator	E
Grade 18	City Engineer	E
	Director of Public Service	E
	Fire Chief	E
	IT Manager	E
	Police Chief	E
Grade 19	Director of Finance/Clerk of Council	E
	Director of Public Utilities	E

	Law Director	E
Grade 20	Deputy City Administrator	E
	Director of Public Safety	E
Grade 22	City Administrator	E

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to allow for the posting of the job in a timely manner, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR