

COW: Front Street Presentation by Collier — 5:15pm

Public Hearing — 6:20pm

Public Hearing — 6:25pm

CITY OF

PERRYSBURG 

CITY OF PERRYSBURG

CITY COUNCIL

AGENDA

July 7, 2026

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of June 16, 2026
5. Special Reports
6. Letters, Communications, and Citizens Communications
7. Administrative Reports
 - a. Mayor Mark's Community Corner
 - b. City Administrator
 - c. Finance Director
 - d. Law Director
8. President of Council Report
9. Committee Reports

a. Finance & Economic Development

Ordinance# 41-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §252.052

2nd Reading, no vote required

Resolution# 56-2026

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF SEVEN THOUSAND NINETY-NINE DOLLARS AND ONE CENT (\$7,099.01), AS ATTACHED IN EXHIBIT A, FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

b. Safety

c. Recreation

d. Planning & Zoning

Ordinance# 42-2026

AN ORDINANCE AMENDING THE PLANNING & ZONING FEE SCHEDULE;
AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 44-2026

AN ORDINANCE ADDING CODIFIED ORDINANCE §1235.04(AAA)
“MEDICAL MARIJUANA AND/OR ADULT USE CANNABIS” TO THE CITY OF
PERRYSBURG ZONING CODE

1st Reading, no vote required

Ordinance# 45-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1215.02(110.01)
“MEDICAL MARIJUANA”

1st Reading, no vote required

Ordinance# 46-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1225.08 “LAND USE
AND BASE ZONING DISTRICT TABLE”

1st Reading, no vote required

e. Personnel

Ordinance# 38-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-1 OF THE
CITY OF PERRYSBURG PERSONNEL CODE

3rd Reading, vote requested

Ordinance# 39-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-3 OF THE
CITY OF PERRYSBURG PERSONNEL CODE

3rd Reading, vote requested

Ordinance# 43-2026

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE
§266.15-1(A); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

f. Public Utilities

Motion to approve a Sanitary Sewer Credit greater than \$1,000.

Ordinance# 47-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1060.06(B) RULE
52

***Recommendation to Suspend the Rules,
Waive the Three Readings, and***

A Vote is requested

Resolution# 54-2026

A RESOLUTION RESCINDING RESOLUTION 47-2026; AND DECLARING AN EMERGENCY

*Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure*

Resolution# 55-2026

A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING AN AGREEMENT WITH ARCADIS U.S., INC. IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED ELEVEN THOUSAND FOUR HUNDRED DOLLARS AND ZERO CENTS (\$411,400.00) FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES; AND DECLARING AN EMERGENCY

*Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure*

g. Service

10. Other Business

11. Adjournment

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 41-2026

DATE: June 16, 2026



Subject Matter/Background

The City of Perrysburg Ohio, Codified Ordinance §252.052 is being updated to provide consistency in the bidding threshold throughout the Code. Council desires to amend Perrysburg Codified Ordinance § 252.052 “Determination of Lowest, Responsible and Responsive Bid for Public Improvement Projects” to match the State of Ohio bidding threshold.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/16/2026

Second Reading – 7/7/2026

Third Reading and Vote – 8/4/2026

ORDINANCE 41-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §252.052

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §252.052 is being updated to provide consistency in the bidding threshold throughout the Code; and,

WHEREAS, the Finance Committee considered this legislation at its meeting on June 9, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §252.052 which currently reads as:

252.052 DETERMINATION OF LOWEST, RESPONSIBLE AND RESPONSIVE BID FOR PUBLIC IMPROVEMENT PROJECTS.

- (a) "Construction projects" shall be defined as any new construction, reconstruction, enlargement, alteration, repair, remodeling, renovation, painting or maintenance of a public improvement, and includes but is not limited to dredging, shoring, demolition, drilling, blasting, excavating, scaffolding, installation and any other change to the physical structure of a public improvement.
- (b) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects that exceed fifty thousand dollars (\$50,000) and require Council approval to submit to the designated city contracting official or a construction management or design build firm hired by the City, with submission of its bid, on a form required by the Department of Finance, proof, in accordance with the wage and fringe benefit requirements set forth in Ohio R.C. 4115.03(E), that it meets the following standards:
 - (1) The bidder provides healthcare benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (2) The bidder provides retirement benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (3) The bidder hires employees who have done one of the following:
 - A. Graduated from or are participating in a construction apprenticeship program certified and regulated by the State of Ohio or the U.S. Department of Labor
 - B. Have at least five (5) years of documented experience in the specific field.
- (c) The failure of a bidder to comply with Section 252.052 due to a lack of submission to the designated city contracting official, or construction management or design-build firm hired by the city, or the bidder's failure to affirmatively meet these standards, shall result in the bidder being considered non-responsive.
- (d) Whether the bidder's employees meet the quality training criteria as provided in § Section 252.052(b)(3), in order to provide full inclusion and creation of entry level opportunities in the construction trades, up to twenty-five percent (25%) of the bidder's employees may

be participating in pre-apprenticeship programs, career technical programs or otherwise have less training and experience.

- (e) A bidder that is awarded a contract under this section shall require its direct subcontractors to meet the requirements of Section 252.05. Failure to ensure a subcontractor meets these requirements shall result in debarment from City contracts for a period of three (3) years.
- (f) A subcontractor of contracts under this section subject to Section 252.052 shall require all direct subcontractors to meet the requirements of Section 252.052. Failure to ensure a subcontractor meets this requirement shall result in debarment from City contracts for a period of three (3) years.
- (g) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects subject to Section 252.052 to provide evidence of the following to the designated city contracting official with submission of its bid:
 - (1) Disclosure of any safety violations or settlement agreements between the bidder and the Occupational Safety & Health Administration or a state-based agency of similar jurisdiction during the ten (10) years prior to the submission of the bid.
 - (2) Disclosure of any violation of, or settlement agreement related to, any wage and hour laws at the local, state, or federal level during the ten (10) years prior the submission of the bid.
 - (3) Disclosure of an active and compliant Ohio Bureau of Workers Compensation insurance policy.
 - (4) Disclosure of any license issued by the Ohio Construction Industry Licensing Board that has been assigned to the bidder.
 - (5) Disclosure of any legal judgments against the bidder during the ten (10) years prior to the submission of the bid.
 - (6) Disclosure of the relevant experience of the bidder, including the number of years in business under its present, alias, fictitious, doing business as, and/or former business names.
 - (7) A complete listing of all the bidder's ongoing and completed public and private construction projects within the last three (3) years, including the nature and value of each contract and the name, address, and phone number or email address for a representative of the owner of each project.
 - (8) Disclosure of any state or federal Environmental Protection Agency complaints issued against the bidder during the ten (10) years prior to the submission of the bid.
 - (9) Description of the management experience of the bidder's project manager(s) and superintendent(s) who will be assigned to the project.
 - (10) If the bidder is a foreign corporation not incorporated under the laws of Ohio, a Certificate of Good Standing from the Ohio Secretary of State demonstrating its right to conduct business in the state of Ohio.
 - (11) Disclosure of any debarments of the bidder by any public authority in the United States during the ten (10) years prior to the submission of the bid.
 - (12) Description of the bidder's Occupational Safety and Health Administration compliant safety program.
 - (13) Disclosure of an active and compliant Ohio Drug Free Workplace policy issued by the State of Ohio.

- (14) Disclosure of the percentage of the bidder's workforce that has five (5) or more years of experience within their trade.
- (h) Any construction management or design-build firm hired by the City shall only contract with bidders that comply with the requirements of Section 252.052.
 - (i) Any construction management or design-build firm hired by the City shall include Section 252.052 as part of its prequalification requirements for prospective bidders.
 - (j) Contractors and subcontractors awarded a contract by a construction management or design-build firm on a City project shall comply with Section 252.052.
 - (k) The City or a construction management or design-build firm hired by the City shall require a bidder to provide evidence of its compliance or the compliance of its subcontractors with Section 252.052. (Ord. 8-2023. Passed 4-4-23.)

is hereby amended and revised to read:

252.052 DETERMINATION OF LOWEST, RESPONSIBLE AND RESPONSIVE BID FOR PUBLIC IMPROVEMENT PROJECTS.

- (a) "Construction projects" shall be defined as any new construction, reconstruction, enlargement, alteration, repair, remodeling, renovation, painting or maintenance of a public improvement, and includes but is not limited to dredging, shoring, demolition, drilling, blasting, excavating, scaffolding, installation and any other change to the physical structure of a public improvement.
- (b) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects that exceed ~~fifty thousand dollars (\$50,000)~~ **the bidding threshold as set forth in Ohio R.C. §9.17** and require Council approval to submit to the designated city contracting official or a construction management or design build firm hired by the City, with submission of its bid, on a form required by the Department of Finance, proof, in accordance with the wage and fringe benefit requirements set forth in Ohio R.C. 4115.03(E), that it meets the following standards:
 - (1) The bidder provides healthcare benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (2) The bidder provides retirement benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (3) The bidder hires employees who have done one of the following:
 - A. Graduated from or are participating in a construction apprenticeship program certified and regulated by the State of Ohio or the U.S. Department of Labor
 - B. Have at least five (5) years of documented experience in the specific field.
- (c) The failure of a bidder to comply with Section 252.052 due to a lack of submission to the designated city contracting official, or construction management or design-build firm hired by the city, or the bidder's failure to affirmatively meet these standards, shall result in the bidder being considered non-responsive.

- (d) Whether the bidder's employees meet the quality training criteria as provided in § Section 252.052(b)(3), in order to provide full inclusion and creation of entry level opportunities in the construction trades, up to twenty-five percent (25%) of the bidder's employees may be participating in pre-apprenticeship programs, career technical programs or otherwise have less training and experience.
- (e) A bidder that is awarded a contract under this section shall require its direct subcontractors to meet the requirements of Section 252.05. Failure to ensure a subcontractor meets these requirements shall result in debarment from City contracts for a period of three (3) years.
- (f) A subcontractor of contracts under this section subject to Section 252.052 shall require all direct subcontractors to meet the requirements of Section 252.052. Failure to ensure a subcontractor meets this requirement shall result in debarment from City contracts for a period of three (3) years.
- (g) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects subject to Section 252.052 to provide evidence of the following to the designated city contracting official with submission of its bid:
 - (1) Disclosure of any safety violations or settlement agreements between the bidder and the Occupational Safety & Health Administration or a state-based agency of similar jurisdiction during the ten (10) years prior to the submission of the bid.
 - (2) Disclosure of any violation of, or settlement agreement related to, any wage and hour laws at the local, state, or federal level during the ten (10) years prior the submission of the bid.
 - (3) Disclosure of an active and compliant Ohio Bureau of Workers Compensation insurance policy.
 - (4) Disclosure of any license issued by the Ohio Construction Industry Licensing Board that has been assigned to the bidder.
 - (5) Disclosure of any legal judgments against the bidder during the ten (10) years prior to the submission of the bid.
 - (6) Disclosure of the relevant experience of the bidder, including the number of years in business under its present, alias, fictitious, doing business as, and/or former business names.
 - (7) A complete listing of all the bidder's ongoing and completed public and private construction projects within the last three (3) years, including the nature and value of each contract and the name, address, and phone number or email address for a representative of the owner of each project.
 - (8) Disclosure of any state or federal Environmental Protection Agency complaints issued against the bidder during the ten (10) years prior to the submission of the bid.
 - (9) Description of the management experience of the bidder's project manager(s) and superintendent(s) who will be assigned to the project.
 - (10) If the bidder is a foreign corporation not incorporated under the laws of Ohio, a Certificate of Good Standing from the Ohio Secretary of State demonstrating its right to conduct business in the state of Ohio.

- (11) Disclosure of any debarments of the bidder by any public authority in the United States during the ten (10) years prior to the submission of the bid.
 - (12) Description of the bidder's Occupational Safety and Health Administration compliant safety program.
 - (13) Disclosure of an active and compliant Ohio Drug Free Workplace policy issued by the State of Ohio.
 - (14) Disclosure of the percentage of the bidder's workforce that has five (5) or more years of experience within their trade.
- (h) Any construction management or design-build firm hired by the City shall only contract with bidders that comply with the requirements of Section 252.052.
 - (i) Any construction management or design-build firm hired by the City shall include Section 252.052 as part of its prequalification requirements for prospective bidders.
 - (j) Contractors and subcontractors awarded a contract by a construction management or design-build firm on a City project shall comply with Section 252.052.
 - (k) The City or a construction management or design-build firm hired by the City shall require a bidder to provide evidence of its compliance or the compliance of its subcontractors with Section 252.052.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 56-2026

DATE: July 7, 2026



Subject Matter/Background

The Finance Department is submitting a list of items requiring a Then & Now Certificate. Such certificate certifies that both at the time of the making of the contract or order and at the date of the execution of this certification, the amount requested was appropriated for such contract or order and is in the treasury or in the process of collection and free from any previous encumbrances. Any time a purchase is made before a purchase order is issued, a then and now situation is created.

Certificates for purchases greater than or equal to \$3,000, that were not already approved on a purchase order, are required to be approved by Council per ORC 5705.41.

Items included in this Then and Now Request include various supplies and services spanning multiple City departments.

The total for all items totals **\$7,099.01**

Financial Review

The accounts are listed in the Exhibit.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to ensure proper compliance the State of Ohio Auditors rules for Then and Now.

RESOLUTION 56-2026

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES
IN THE AMOUNT OF SEVEN THOUSAND NINETY-NINE
DOLLARS AND ONE CENT (\$7,099.01), AS ATTACHED IN
EXHIBIT A, FOR THE CITY OF PERRYSBURG; AND DECLARING
AN EMERGENCY

WHEREAS, The Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of making such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and the funds in the treasury or in the process of collection at the time of the contract or order were made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificates exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay for this contract(s) or order(s) had been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio; and so that the certificate meets the timeliness requirements of the Ohio State Auditor; this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Then and Now Request For**7/7/2026**

Invoice Date	Vendor	Item	Total Cost	Department	Expense Account
1/1/2026	Ohio Utilities Projection Svs	OUPS 2026 Assessment	4,021.01	DPU	5331-61814/5332- 61826-52600
3/25/2026	Gracious Living	Composters	3,078.00	Env. Services	1110-31360-54111
		Total	7,099.01		

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 42-2026

DATE: July 7, 2026



Subject Matter/Background

City of Perrysburg, Ohio, Codified Ordinance §1280.10 and §1022.10(b) provide the authority to establish various fees charged for Planning & Zoning purposes. The Planning and Zoning Committee has reviewed the updated fees and determined that it is reasonable and appropriate to further add, revise, and/or amend the fees charged by the Planning and Zoning Division to more accurately reflect the time and resources required for the review, permitting, inspection, and administration of applications and permits.

On June 23, 2026 the Planning and Zoning Committee considered the request and voted 3-0 to recommend the Code amendment to Council.

Financial Review

This Resolution will have no financial impact on the City of Perrysburg.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 42-2026

AN ORDINANCE AMENDING THE PLANNING & ZONING FEE SCHEDULE; AND DECLARING AN EMERGENCY

WHEREAS, the Council for the City of Perrysburg, Ohio, has the authority to establish the various fees charged by the Administration for Planning & Zoning and other permits; and,

WHEREAS, pursuant to Ordinance 92-2011, these fees were established by Council and further amended pursuant to Ordinance 17-2012, Ordinance 64-2016 and Ordinance 63-2018; and,

WHEREAS, the Administration has determined it is reasonable and appropriate to further add, revise, and/or amend the fees charged by the Planning and Zoning Division to more accurately reflect the time and resources required for the review, permitting, inspection, and administration of applications and permits; and,

WHEREAS, the Planning and Zoning Committee of Council by a 3-0 vote at the June 23, 2026 meeting recommended approval of the fee changes.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Pursuant to Codified Ordinance 1280.10 and Codified Ordinance 1022.10(b), fees for certain administrative permits are established as follows:

Planning and Zoning Fee Schedule		
Issue	Fee	Notes
PLATS		
Preliminary Plat	\$300.00 plus \$25 per acre	Less than 1 acre = 1 acre
Preliminary Plat Extension	\$200.00	
Final Plat	\$150.00 plus \$10.00 per lot	
Approval without Plat	\$50.00	Includes Lot Splits

SITE PLANS		
Site Plan Preliminary / Final Review	\$450.00 plus \$25 per acre	Less than 1 acre = 1 acre
Preliminary Site Plan Extension	\$200.00	

MISCELLANEOUS		
Application for Zoning Change	\$200.00 plus \$25 per acre	Less than 1 acre = 1 acre
Special Approval Use Application	\$200.00	
Community and Environmental Impact Assessment	TBD	Cost of third party review shall be borne by applicant.
Planned Unit Development	\$500.00	
Cluster Housing Development	\$200.00	
Urban Village Overlay Master Plan	\$200.00	
Municipal Utility Overlay	\$200.00	
Corridor Overlay	\$200.00	
Open Space Plan	\$200.00	
All Amendments to Approved Plans	\$200.00	
Architectural Review Committee (ARC) Review	\$200.00 / \$50.00	Major Review / Minor Review

BOARD OF ZONING APPEALS		
Application • Residential	\$150.00	
Application • Commercial/ Industrial/Institutional	\$300.00	
Appeal from Board of Zoning Appeals	\$250.00	Appeal made to City Council

CERTIFICATE OF OCCUPANCY

Commercial/Industrial/Institutional	\$50.00	
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CONSTRUCTION PLAN REVIEW

First Submission	\$600.00	
Second Submission	\$750.00	
Third Submission	\$1,000.00	
Any Subsequent Submission	\$1,200.00	Each subsequent submission

ZONING PERMITS

1. New Construction and Additions		
Residential	\$150.00 plus \$0.10 per square foot	Single family, duplexes, condominiums and townhouses. Includes attached garages and excludes basement/crawl spaces.
Commercial/Industrial/Institutional/Multi-Family	\$350.00 plus \$0.10 per square foot	
2. Alterations		
Residential	\$40.00 plus \$0.10 per square foot	
Commercial/Industrial/Institutional/Multi-Family	\$75.00 plus \$0.10 per square foot	
3. Accessory Uses		
Accessory Buildings	\$45.00	
Swimming Pools	\$45.00	
Decks/Patios/Pergolas	\$30.00	

OTHER PERMITS		
Fence Permit	\$25.00	
Sidewalk Permit	\$20.00 plus \$0.10 per square foot in excess of 200 sq. ft.	This applies only to that portion of the sidewalk within the right-of-way
Parking Lots	\$25.00 plus \$0.20 per square foot of parking lot area \$300.00 Maximum	
Driveway Construction Permit	\$30.00	
Sign Permit	\$40.00	
Demolition / Removal Permit 1. Residential 2. Commercial/Industrial/ Institutional/Multi-Family	\$75.00 Principle Structure \$25.00 Accessory \$75.00	
Street Tree Permit	\$475.00	Per Street Tree

OTHER		
Comprehensive Plans*	\$30.00	
Planning and Zoning Codes*	\$30.00	
Color Zoning Maps*	\$5.00	
Color Land Use Plans*	\$5.00	
Blueprint Copies	\$3.00 per page	
Planning Commission, BZA and HLC Meeting Minutes*	\$2.00 per meeting	

*Available on the City's Website free of charge: <https://www.perrysburgoh.gov/>

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the residents of the City of Perrysburg, Wood County, Ohio in order to ensure that the fee structure for administrative permits is clear and accurate and shall be in full force and effect and immediately after its passage and the approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ords 44-2026 - 46-2026

DATE: July 7, 2026



Subject Matter/Background

Ohio voters approved State Issue 2 on November 7, 2023 adopting proposed legislation authorizing the cultivation, sale and use of cannabis products for recreational purposes. Pursuant to the operation of Article II, Section 1b of the Ohio Constitution, the proposed legislation approved by Ohio voters was incorporated into the Ohio Revised Code as Sections 3780.01 through 3780.99 and became effective on December 7, 2023 with no further action required by the Ohio General Assembly (the "Act").

City Council possesses the inherent power to enact appropriate planning, zoning, and business regulation laws that further the health, safety, welfare, comfort and peace of its citizens, including restricting, prohibiting and/or regulating certain business uses.

Pursuant to Section 3780.25 of the Ohio Revised Code, Perrysburg City Council may adopt an Ordinance, by majority vote, to prohibit, or limit the number of adult use cannabis operators within the City.

Proposed Codified Ordinance §1235.04(aaa), and the supplemental Ordinances, establish "Medical Marijuana and/or Adult Use Cannabis" under Special Approval Uses through the City of Perrysburg's Codified Ordinances ("Code").

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 7/7/2026
Second Reading – 8/4/2026
Third Reading and Vote – 9/1/2026

ORDINANCE 44-2026

AN ORDINANCE ADDING CODIFIED ORDINANCE §1235.04(aaa) “MEDICAL MARIJUANA AND/OR ADULT USE CANNABIS” TO THE CITY OF PERRYSBURG ZONING CODE

WHEREAS, Ohio voters approved State Issue 2 on November 7, 2023 adopting proposed legislation authorizing the cultivation, sale and use of cannabis products for recreational purposes; and,

WHEREAS, pursuant to the operation of Article II, Section 1b of the Ohio Constitution, the proposed legislation approved by Ohio voters was incorporated into the Ohio Revised Code as Sections 3780.01 through 3780.99 and became effective on December 7, 2023 with no further action required by the Ohio General Assembly (the "Act"); and,

WHEREAS, pursuant to the Ohio Constitution and local ordinances, City Council possesses the inherent power to enact appropriate planning, zoning, and business regulation laws that further the health, safety, welfare, comfort and peace of its citizens, including restricting, prohibiting and/or regulating certain business uses; and,

WHEREAS, pursuant to Section 3780.25 of the Ohio Revised Code, Perrysburg City Council may adopt an Ordinance, by majority vote, to prohibit, or limit the number of adult use cannabis operators within the City; and

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §1235.04(aaa) establishes “Medical Marijuana and/or Adult Use Cannabis” under Special Approval Uses through the City of Perrysburg’s Codified Ordinances (“Code”); and,

WHEREAS, at their November 7, 2024 meeting, the Planning Commission recommended approval of the proposed Zoning Code addition; and,

WHEREAS, a Public Hearing was held on December 19, 2024 and, at their June 23, 2026 meeting, the Planning and Zoning Committee considered this legislation and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §1235.04(aaa) shall read:

1235.04(aaa) Medical Marijuana and/or Adult Use Cannabis

(1) PURPOSE.

- A. The purposes of this Section are to establish limitations on medical marijuana and adult use cannabis operations within the City and to establish reasonable and uniform regulations to minimize and control the negative secondary effects of adult use cannabis dispensaries within the City, all in order to promote the health, safety, and welfare of the Citizens of the City.

(2) INTENT.

- A. It is the intent of this section to provide appropriate locations and reasonable restrictions for the cultivation and transfer of cannabis allowed by the Ohio Marijuana Control Program. This is a unique land use with ramifications not addressed by more traditional zoning district and home occupation regulations. Although some specific uses of cannabis are allowed by the Ohio Marijuana Control Program, cannabis continues to be classified as a Schedule 1 controlled substance under Federal law making it unlawful under Federal law to use, manufacture, distribute, or dispense, or possess with intent to manufacture, distribute, or dispense cannabis.
- B. It is the intent of this section to protect the health, safety, and general welfare of persons and property by limiting land uses related to cannabis to districts that are compatible with such uses. Additional regulations in this section are intended to provide reasonable restrictions within districts so that these uses do not compromise the health, safety, and general welfare of persons in the district, or other uses allowed in each district.

(3) DEFINITIONS:

- A. The following words and phrases shall have the following definitions when used in this section.
 - 1. Words and phrases contained in the Ohio Marijuana Control Program ("OMCP"), R.C. Chapter 3796, as enacted by the State of Ohio. This subsection contains some words and phrases that are defined in the OMCP. As used in this section, they have the same meaning as provided in the OMCP, except that if at any time the definition of a word or phrase set forth below conflicts with the definition in the OMCP, then the definition in the OMCP shall apply. These words and phrases are as follows:
 - a. "Adult use cannabis" or "cannabis" or "marijuana" means "Marihuana" as defined in Ohio R.C. Chapter 3719.01.

- b. "Medical marijuana" means that term as defined in Ohio R.C. 3796.01.
 - c. "Primary caregiver" means a person who is at least twenty-one years old and who has agreed to assist with a patient's medical use of marijuana and who has never been convicted of a felony involving illegal drugs.
 - d. "Qualifying patient" means a person who has been diagnosed by a physician as having a qualifying medical condition.
2. Other words and phrases. The words and phrases in this subsection, as used in this section, shall have the following meanings:
- a. "Medical and/or adult use cannabis dispensary" means a building or part of a building where employees operate with the intent to transfer cannabis between employees and qualifying consumers under the OMCP.
 - b. "Medical and/or adult use cannabis research and testing facility" means a building or part of a building where a qualified agency conducts research and testing as permitted by the OMCP.
 - c. For all other definitions of terms associated with the "Ohio Marijuana Control Program" or "OMCP", reference R.C. § 3796.01 "Definitions".

(4) PROHIBITION ON CERTAIN MEDICAL AND/OR ADULT USE CANNABIS OPERATIONS.

- A. No person shall operate a medical and/or adult use cannabis cultivator or processor in the City. Any person who violates this section shall be guilty of a misdemeanor of the first degree.

(5) LOCATIONS OF MEDICAL AND/OR ADULT USE CANNABIS DISPENSARIES.

- A. No more than one (1) medical and/or adult use cannabis dispensary may be located in the City, in accordance with the following restrictions:
 - 1. Medical and/or adult use cannabis dispensaries shall only be located in a district classified pursuant to Part Twelve - Planning and Zoning Code.
- B. Buildings used for medical and/or adult use cannabis dispensaries shall require a special approval use in accordance with the process described in this Chapter of the Planning and Zoning Code. Should an approved medical cannabis dispensary desire to add adult use cannabis sales or

transition exclusively to adult use cannabis sales, said dispensary shall go through the special approval use process to seek approval for the special approval use to be amended to allow for adult use cannabis sales.

- C. No medical and/or adult use cannabis dispensary shall be located within 1,000 feet of a parcel on which a school, church, public library, child care facility, public playground, or public park is located.
- D. No medical and/or adult use cannabis product and/or dispensary advertisements shall be located within 1,000 feet of a parcel on which a school, church, child care facility, public library, public playground, or public park is located.
- E. No medical and/or adult use cannabis dispensary shall be located within one (1) mile of another legally operating medical and/or adult use cannabis dispensary.

(6) MEDICAL AND/OR ADULT USE CANNABIS DISPENSARY REGULATIONS:

- A. No person may operate or cause to be operated a medical and/or adult use cannabis dispensary without complying with the following requirements:
 - 1. The medical and/or adult use cannabis dispensary shall be operated in accordance with all applicable laws, rules and regulations promulgated by the state.
 - 2. No person under the age of 21 who is not a medical marijuana patient is permitted to access a dispensary's retail area. Dispensaries must have procedures in place to verify identification to prevent unauthorized access.
 - a. Dispensaries must ensure all members of the public present valid, government-issued photographic identification containing the individual's date of birth prior to entering the designated retail area.
 - b. A registered dispensary employee must review the individual's identification and ensure the individual is at least 21 years of age or older.
 - c. Medical marijuana patients and caregivers may continue accessing the dispensary pursuant to O.A.C. 3796.
 - d. Registered patients who are under the age of 21 may enter the premises if they present valid patient identification and government-issued photographic identification or one of the other forms of identification provided here.

- e. Registered patients under the age of 18 are to be accompanied by their registered caregiver.
 - f. A registered dispensary employee must ensure the patient presents valid patient identification.
- 3. No smoking, inhalation, or consumption of cannabis shall take place on the premises.
- 4. Drive-Through Windows and Facilities Prohibited. Medical and/or adult use cannabis dispensaries shall not be permitted to have any accessory drive-through facilities or provide drive-through or “curbside” delivery service.
 - a. A medical and/or adult use cannabis dispensary may be permitted to have a drive thru if such drive thru is required by the Ohio Revised Code or by a rule or regulation set by a State of Ohio regulatory department or agency. Said drive thru will still be reviewed as part of the special approval use review process to ensure it appropriately fits the property where the dispensary is to be located. Shall a medical and/or adult use cannabis dispensary desire to add a drive thru after receiving a special approval use and Use Permit, said dispensary shall go through the special approval use process to ensure the drive thru is designed in a safe and secure manner and have the special approval use be amended as needed to accommodate said drive thru.
- 5. All activities of a medical and/or adult use cannabis dispensary shall be conducted indoors, with the exception of transactions that occur through a drive thru, if a drive thru is required for the State of Ohio to license the dispensary.
- 6. No equipment or process shall be used in any medical and/or adult use cannabis dispensary which creates noise, dust, vibration, glare, fumes, odors or electrical interference detectable to the normal senses beyond the property boundary.
- 7. Signage: All signage shall be in compliance with the Zoning Code. The following signage standards are applicable to medical and/or adult use cannabis dispensaries:
 - a. Exterior signs, other than those required by the State of Ohio or by Zoning Code, on the building shall not cover the windows of the medical and/or adult use cannabis dispensary.

- b. Exterior signs shall be posted on the outside of the dispensary and shall only contain the name of the business.
 - c. Neon signs, LED signs, and/or electronic message boards are not permitted in connection with any medical and/or adult use cannabis business establishment.
 - d. Signage shall not contain any language or imagery that is considered false, misleading, targeted to minors, attractive to minors, promoting excessive use, promoting illegal activity, are obscene or indecent, containing depictions of marijuana use, promoting marijuana as an intoxicant, or asserting or suggesting that adult-use marijuana has any health or therapeutic benefits.
 - e. The special approval use authorizing the medical and/or adult use cannabis dispensary shall include a signage plan depicting the allowed exterior signs for the dispensary.
8. Security and Video Surveillance. Each medical and/or adult use cannabis dispensary must install and maintain in good working order security, video surveillance, and inventory protection and control systems:
- a. Medical and/or adult use dispensaries must adhere to the security and surveillance requirements, standards set forth by the State of Ohio.
 - b. Medical and/or adult use cannabis dispensaries must have a Security Plan containing written policies and procedures for security, surveillance, and control to prevent diversion, theft, or loss, approved by the Chief of Police, prior to approval for a special approval use.
 - i. In the event a dispensary is made aware of any investigations or legal proceedings where a video recording may contain relevant information, they must retain an unaltered copy of the recording until the investigation is closed, or the investigating authority notifies that it is no longer necessary to retain the recording.
9. Lighting. All interior, exterior and site lighting for medical and/or adult use cannabis dispensaries must be installed and maintained in good working order and of sufficient intensity for security cameras and the safety of customers and employees.

- a. The premises of every adult use cannabis dispensary shall be equipped with overhead lighting fixtures of sufficient intensity to illuminate every place to which patrons are permitted access, including restrooms.
 10. The dispensary shall operate only between the hours of 9:00 a.m. and 7:00 p.m.
 11. The use of any vending machine which allows access to marijuana is prohibited. For purposes of this subsection (a)(11), a vending machine is any device which allows access to medical marijuana and/or adult use cannabis without a human intermediary.
 - B. Medical marijuana and/or adult use cannabis dispensaries shall comply with all other regulations of the zoning district in which the medical and/or adult use cannabis dispensary is located, except when they are in conflict, in which case this section shall prevail.
 - C. Medical marijuana and/or adult use cannabis dispensaries are required to obtain a Use Permit from the Office of Planning and Zoning.
 - D. Medical marijuana and/or adult use cannabis dispensaries shall be operated in compliance with the OMCP.
- (7) CULTIVATION OR OTHER MEDICAL AND/OR ADULT USE OF CANNABIS AS A MEDICAL AND/OR ADULT USE CANNABIS HOME OCCUPATION IN RESIDENTIAL DWELLINGS.
- A. In a residential dwelling in any zoning district, cannabis cultivation and/or dispensary shall not be permitted as a home-based business. This section does not prohibit an individual from engaging in home grow activities authorized as part of the OMCP and as permitted and defined in R.C. § 3796.04.
- (8) LOCATION AND REGULATION OF MEDICAL AND/OR ADULT USE CANNABIS RESEARCH AND TESTING FACILITIES.
- A. Medical and/or adult use cannabis research and testing facilities shall be designated as “Laboratories” and shall follow all of the rules and regulations set forth in this Chapter and through the Ohio Revised Code.
 - B. Medical and/or adult use cannabis research and testing facilities "Laboratories" shall be permitted or subject to a special approval use.
 - C. Retail sales are not permitted.
 - D. Medical and/or adult use cannabis research and testing facilities shall comply with all other regulations of the zoning district in which the medical and/or adult use cannabis research and testing facility is

located, except when they are in conflict, in which case this section shall prevail.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 45-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1215.02(110.01) “MEDICAL MARIJUANA”

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §1215.02(110.01) establishes the definition for “Medical Marijuana” through the City of Perrysburg’s Codified Ordinances (“Code”); and,

WHEREAS, this Ordinance is being updated to amend the definition of “Medical Marijuana” and to add Adult Use Cannabis; and,

WHEREAS, at their November 7, 2024 meeting, the Planning Commission recommended approval of the proposed Code amendment; and,

WHEREAS, a Public Hearing was held on December 19, 2024 and, at their June 23, 2026 meeting, the Planning and Zoning Committee considered this legislation and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §1215.02(110.01) which currently reads as:

1215.02(110.01) “Medical Marijuana” has the same meaning as provided in Section 3796.01(A)(2) of the Ohio Revised Code which is marijuana that is cultivated, processed, dispensed, tested, possessed or used for a medical purpose.

(A) The cultivation, processing or retail dispensing of medical marijuana, even under a license issued under Chapter 3796 of the Ohio Revised Code, is prohibited within the City of Perrysburg, Ohio. (Ord. 87-2017. Passed 9-5-17.)

is hereby amended and revised to read:

1215.02 (110.01) Medical Marijuana and/or Adult Use Cannabis: See “Definitions” Section of Chapter 1235.04(aaa), “Medical Marijuana and/or Adult Use Cannabis”.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Office	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Medical Offices								S	P	P	P	P			P				S
Medical Urgent Care Facilities											P		P	P					S

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Institutional	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Accessory	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P
Cemetery	S	S	S	S													S		S
Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S	S	S				S
Club, Lodges, Fraternal and Civic Assembly										P	P				P				S
College and Universities																			S
Convalescent and Nursing Homes							S												S
Essential Services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		S	P	P
Hospital															P				S
Institutional Use													S	S	P			P	S
Mortuaries/Funeral Homes								S	S	S	S				P				
Non-Commercial Recreation Facilities	S	S	S	S	S	S	S						S	S	S	S		P	
Parks and Recreation Facilities	S	S	S	S	S	S	S	S	S			S			S	S		P	
Part-Time Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S	S	P				S
Postal Service															P				S
Public and Private Schools								S		S	S								S
Public Service Facility	S	S	S	S	S	S	S	S	S	S	P		P	P	P			P	S
Public/Private Utility	S	S	S	S	S	S	S	P	P	P	P	P	P	P	P			P	S
Wireless Telecommunication Facility	S										S		S	S	S			S	S

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Industrial	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Office	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Medical Offices								S	P	P	P	P			P				S
Medical Urgent Care Facilities											P		P	P	P				S

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Institutional	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Accessory	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P
Cemetery	S	S	S	S													S		S
Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S	S	S				S
Club, Lodges, Fraternal and Civic Assembly										P	P				P				S
College and Universities																			S
Convalescent and Nursing Homes							S												S
Essential Services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		S	P	P
Hospital															P				S
Institutional Use													S	S	P			P	S
Mortuaries/Funeral Homes								S	S	S	S				P				
Non-Commercial Recreation Facilities	S	S	S	S	S	S	S						S	S	S	S		P	
Parks and Recreation Facilities	S	S	S	S	S	S	S	S	S			S			S	S		P	
Part-Time Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S	S	P				S
Postal Service															P				S
Public and Private Schools								S		S	S								S
Public Service Facility	S	S	S	S	S	S	S	S	S	S	P		P	P	P			P	S
Public/Private Utility	S	S	S	S	S	S	S	P	P	P	P	P	P	P	P			P	S
Wireless Telecommunication Facility	S										S		S	S	S			S	S

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Industrial	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Auto & Metal Salvage, Junk Yards														S					
Excavation of Sand, Gravel, Clay, Stone and Topsoil	S													S					

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinances 38 & 39-2026

DATE: June 2, 2026



Subject Matter/Background

These proposed Ordinances will amend Ordinance §266.06-1 and §266.06-3 which establishes “Sickness, Accident, Disability, and Pregnancy Leaves” and “Bereavement Leave” to ensure employees are not financially disadvantaged when taking leave to grieve the loss of a child based on miscarriage or stillbirth.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/2/2026

Second Reading – 6/16/2026

Third Reading and Vote – 7/7/2026

ORDINANCE 38-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-1 OF THE CITY OF PERRYSBURG PERSONNEL CODE

WHEREAS, Codified Ordinance §266.06-1 establishes “Sickness, Accident, Disability, and Pregnancy Leaves” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy”; and,

WHEREAS, it is appropriate to amend and revise that Ordinance to provide clarity and include references to new Personnel Code updates; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting held May 18, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.06-1 which currently reads as:

266.06-1 SICKNESS, ACCIDENT, DISABILITY AND PREGNANCY LEAVES.

For purposes of this subsection and all other references in this section to “health care professional” OR “licensed health care professional” the term shall mean physician, psychologist, psychiatrist, and others licensed to administer health care independently or under the direction of a physician.

Leaves under this section for purposes authorized by the Family Medical Leave Act shall be charged against eligibility for leaves under Section 266.06-7 Family and Medical Leaves of Absence, until the same has been exhausted. Leaves of absence for sickness, accident or disability (including pregnancy) shall be granted in writing when the City is presented with a health care professional’s certificate indicating the reason(s) the employee is unable to perform his/her regular job duties and the anticipated duration of the leave.

Leaves of absence for worker’s compensation shall be for a minimum of seven (7) calendar days and a maximum of thirty (30) calendar day periods up to a maximum of one hundred eighty (180) calendar days within a twenty-four (24) month period or three hundred sixty-five (365) calendar days within a twenty-four (24) month period for a Workers' Compensation disability. Any request for an extension must be accompanied by a health care professional’s

certificate setting forth the same type of information as is required for the original leave of absence.

At the beginning of a leave of absence or at any time(s) during a leave of absence or any extension thereof or at the end of a leave of absence, the City may require the employee to be examined by a licensed health care professional to determine whether or not the employee is able to perform his or her regular job duties/essential functions of the position.

Examinations shall be conducted by a health care professional designated by the Employer for the purpose of verifying the illness, determining whether the employee is unable to perform his/her required duties, and determining the expected date of recovery. The Employer shall bear the cost of the examination.

The employee may dispute the finding of the City's health care professional by submitting to the City written reports of his/her health care professional. If the City's health care professional and the employee's health care professional are unable to agree on whether the employee is able to perform his/her regular job duties/essential job functions, the two health care professionals shall choose a third health care professional who shall forthwith examine the employee and whose written decision shall be final and binding upon the City and the employee. This process must be expedited. The examination by the City health care professional shall be at City expense and the examination by the third health care professional shall be borne by the City. If it is determined by the employee's health care professional or by the third health care professional that the employee is able to perform his/her regular job/essential job functions, the employee shall report for work the following day after being notified by the City to do so. Failure of the employee to report for work shall be considered as overstaying an approved leave of absence.

An employee on an approved leave of absence under this Section must exhaust accrued but unused sick leave and may then use accrued but unused vacation pay. When sick leave and vacation pay are exhausted, the employee will be on an unpaid leave. Employees eligible for accident compensation benefits under Section 9.3 will not be eligible to use accrued but unused sick leave or vacation pay. The City will continue to pay health insurance premiums on behalf of an employee for the first sixty (60) days of an unpaid leave under this Section and thereafter the employee must pay the full premium rate to the City to maintain health insurance in effect.

is hereby amended and revised to read:

266.06-1 SICKNESS, ACCIDENT, DISABILITY AND PREGNANCY LEAVES.

For purposes of this Chapter, including Sections 266.06-1 through 266.06-8, references to the following terms shall be defined as follows:

- (a) "health care professional" OR "licensed health care professional" shall mean physician, psychologist, psychiatrist, and others licensed to administer health care independently or under the direction of a physician.
- (b) "birth of a child" shall mean the complete expulsion or extraction from its mother of a product of human conception that after such expulsion or extraction breathes or shows any other evidence of life such as beating of the heart, pulsation of the umbilical cord, or definite movement of voluntary muscles, whether or not the umbilical cord has been cut or the placenta is attached.
- (c) "death of an employee's child" shall include fetal death of a child, which shall be documented as either a miscarriage or stillbirth, as applicable.
 - (1) "fetal death" shall mean death prior to the complete expulsion or extraction from its mother of a product of human conception, irrespective of the duration of pregnancy, which after such expulsion or extraction does not breathe or show any other evidence of life such as beating of the heart, pulsation of the umbilical cord, or definite movement of voluntary muscles.
 - (2) "miscarriage" shall mean that an infant prior to twenty weeks of gestation suffered a fetal death.
 - (3) "stillbirth" shall mean that an infant of at least twenty weeks of gestation suffered a fetal death.

Employees eligible for Pregnancy and Parental Leave under Section 266.06-8 will not be required to exhaust accrued but unused sick leave or vacation to qualify for leave. Employees on Pregnancy or Parental Leave are not permitted to use vacation time or accrued sick leave during the leave period.

Employees on any approved leave of absence under this Section, including, but not limited to, leaves granted under Sections 266.09-3 and 266.06-8 and approved leave without pay, shall not be eligible for Bereavement Leave under 266.06-3.

Leaves under this section for purposes authorized by the Family Medical Leave Act shall be charged against eligibility for leaves under Section 266.06-7 Family and Medical Leaves of Absence, until the same has been exhausted.

Leaves of absence for sickness, accident or disability (including pregnancy) shall be granted in writing when the City is presented with a health care professional's certificate indicating the reason(s) the employee is unable to perform his/her regular job duties and the anticipated duration of the leave.

Leaves of absence for worker's compensation shall be for a minimum of seven (7) calendar days and a maximum of thirty (30) calendar day periods up to a maximum of one hundred eighty (180) calendar days within a twenty-four (24) month period or three hundred sixty-five (365) calendar days within a twenty-four (24) month period for a Workers' Compensation disability. Any request for an extension must be accompanied by a health care professional's certificate setting forth the same type of information as is required for the original leave of absence.

At the beginning of a leave of absence or at any time(s) during a leave of absence or any extension thereof or at the end of a leave of absence, the City may require the employee to be examined by a licensed health care professional to determine whether or not the employee is able to perform his or her regular job duties/essential functions of the position.

Examinations shall be conducted by a health care professional designated by the Employer for the purpose of verifying the illness, determining whether the employee is unable to perform his/her required duties, and determining the expected date of recovery. The Employer shall bear the cost of the examination.

The employee may dispute the finding of the City's health care professional by submitting to the City written reports of his/her health care professional. If the City's health care professional and the employee's health care professional are unable to agree on whether the employee is able to perform his/her regular job duties/essential job functions, the two health care professionals shall choose a third health care professional who shall forthwith examine the employee and whose written decision shall be final and binding upon the City and the employee. This process must be expedited. The examination by the City health care professional shall be at City expense and the examination by the third health care professional shall be borne by the City. If it is determined by the employee's health care professional or by the third health care professional that the employee is able to perform his/her regular job/essential job functions, the employee shall report for work the following day after being notified by the City to do so. Failure of the employee to report for work shall be considered as overstaying an approved leave of absence.

An employee on an approved leave of absence under this Section must exhaust accrued but unused sick leave and may then use accrued but unused vacation pay. When sick leave and vacation pay are exhausted, the employee will be on an unpaid leave. Employees eligible for accident compensation benefits under Section 266.09-3 will not be eligible to use accrued but unused sick leave or vacation pay. The City will continue to pay health insurance premiums on behalf of an employee for the first sixty (60) days of an unpaid leave under this Section and thereafter the employee must pay the full premium rate to the City to maintain health insurance in effect.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 39-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-3 OF THE CITY OF PERRYSBURG PERSONNEL CODE

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.06-3 establishes “Bereavement Leave” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy”; and,

WHEREAS, this Ordinance is being updated to help clarify this portion of the Code; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on May 18, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.06-3 which currently reads as:

266.06-3 BEREAVEMENT LEAVE:

In case of death of an employee's child, current spouse, mother, father, brother, sister, grandmother, grandfather, grandchild, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepmother, stepfather, stepchild, or any other relative who resides in the household of the employee, the Department Head, Division Head, Office Manager or their designee may, upon request grant a leave of absence from the day of death, until and including the day after the funeral not to exceed five (5) working days to employees. Full-time employees will receive pay for their regularly scheduled work hours as applicable at the applicable straight-time rate for each day of bereavement leave.

If a holiday occurs while an employee is on funeral leave, the employee will be paid for the funeral leave or the holiday, but not for both.

Depending on the individual circumstances, the Department Head, Division Head, Office Manager or their designee may allow an employee to take one (1) or more of the five (5) days of bereavement leave at a later time, past the date of the funeral, to address items related to the death (estate, etc.). The decision to grant this exception shall be at the discretion of the Department Head, Division Head, Office Manager or their designee. Additional bereavement leave may be granted at the discretion of the Department Head, Division Head, Office Manager or their designee, with such additional time being deducted from the employee’s sick leave bank. Proof of relationship to the deceased may be required.

is hereby amended and revised to read:

266.06-3 BEREAVEMENT LEAVE:

In case of death of an employee's child, current spouse, mother, father, brother, sister, grandmother, grandfather, grandchild, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepmother, stepfather, stepchild, or any other relative who resides in the household of the employee, the Department Head, Division Head, Office Manager or their designee may, upon request grant a leave of absence from the day of death, until and including the day after the funeral not to exceed five (5) working days to employees.

An employee using bereavement leave based on a miscarriage shall provide appropriate medical documentation of the miscarriage. An employee using bereavement leave based on a stillbirth shall provide a copy of the fetal death certificate.

Full-time employees will receive pay for their regularly scheduled work hours as applicable at the applicable straight-time rate for each day of bereavement leave.

If a holiday occurs while an employee is on funeral leave, the employee will be paid for the funeral leave or the holiday, but not for both.

Depending on the individual circumstances, the Department Head, Division Head, Office Manager or their designee may allow an employee to take one (1) or more of the five (5) days of bereavement leave at a later time, past the date of the funeral, to address items related to the death (estate, etc.). The decision to grant this exception shall be at the discretion of the Department Head, Division Head, Office Manager or their designee. Additional bereavement leave may be granted at the discretion of the Department Head, Division Head, Office Manager or their designee, with such additional time being deducted from the employee's sick leave bank.

Proof of relationship to the deceased may be required.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 43-2026

DATE: July 7, 2026



Subject Matter/Background

City of Perrysburg, Ohio, Codified Ordinance §266.15-1(A) establishes “Pay Grades Established for Full-Time Non-Bargaining Unit Staff” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy.” The City of Perrysburg has determined it is appropriate to update and add certain job titles to the Pay Grades table set forth in §266.15-1.

This Ordinance will add the job title “DPU Office Manager” to the City of Perrysburg, Ohio, Codified Ordinance §266.15-1(A) and place this position in Grade 7 of the Pay Grade table.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 43-2026

**AN ORDINANCE AMENDING PERRYSBURG CODIFIED
ORDINANCE §266.15-1(A); AND DECLARING AN EMERGENCY**

WHEREAS, Perrysburg Codified Ordinance §266.15-1(A) establishes the pay grades for full-time non-bargaining unit staff; and,

WHEREAS, the City of Perrysburg has determined it necessary to update and add certain job titles to the Pay Grades table set forth in §266.15-1; and,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.15-1(A), which currently reads as:

266.15-1 PAY GRADES ESTABLISHED FOR FULL-TIME NON-BARGAINING UNIT STAFF

A. Pay Grades are established as follows (Base Wage/Steps are outlined in Section 266.15-2):

PAY GRADE	TITLE	FLSA
Grade 4	Administrative Assistant/Victim Advocate	N
	Administrative Assistant	N
Grade 5	Executive Assistant	N
	Legal Assistant	N
	Zoning Inspector	N
Grade 6	Construction Inspector	N
	GIS Technician	N
	IT Technician	N
Grade 7	Advanced Certified Paralegal	N
	CAD Technician/Construction Inspector	N
	Human Resources Coordinator	N
	Legal Assistant/Clerk of Council	N
	Stormwater Program Technician	N
	Support Services Supervisor	N
	Urban Forester	N
	Utilities Supervisor	N
Service Supervisor	N	
Grade 8	Public Information Officer	E
Grade 9	Superintendent Field Operations/DPS	E
Grade 10	Deputy Administrator Planning & Zoning	E
	OSH Coordinator	E
Grade 11	Natural Resources Manager	E
	Staff Engineer	E
	Superintendent Field Operations/DPU	E

Grade 12	Assistant Manager WWTP	E
	Support Services Manager	E
Grade 13	Deputy Director of Public Service	E
Grade 14	Assistant Prosecutor	E
	GIS Administrator	E
	IT Administrator	E
Grade 15	Income Tax Commissioner	E
	Lieutenant - Police	E
Grade 16	Deputy Chief of Police	E
	Deputy Director of Finance	E
	Deputy Fire Chief	E
	Human Resources Manager	E
	Municipal Court Prosecutor	E
	WWTP Manager	E
Grade 17	Deputy Director Public Utilities	E
	Planning and Zoning Administrator	E
Grade 18	City Engineer	E
	Director of Public Service	E
	Fire Chief	E
	IT Manager	E
	Police Chief	E
Grade 19	Director of Finance/Clerk of Council	E
	Director of Public Utilities	E
	Law Director	E
Grade 20	Deputy City Administrator	E
	Director of Public Safety	E
Grade 22	City Administrator	E

is hereby amended and revised to read:

266.15-1 PAY GRADES ESTABLISHED FOR FULL-TIME NON-BARGAINING UNIT STAFF

A. Pay Grades are established as follows (Base Wage/Steps are outlined in Section 266.15-2):

PAY GRADE	TITLE	FLSA
Grade 4	Administrative Assistant/Victim Advocate	N
	Administrative Assistant	N
Grade 5	Executive Assistant	N
	Legal Assistant	N
	Zoning Inspector	N
Grade 6	Construction Inspector	N
	GIS Technician	N

	IT Technician	N
Grade 7	Advanced Certified Paralegal	N
	CAD Technician/Construction Inspector	N
	DPU Office Manager	N
	Human Resources Coordinator	N
	Legal Assistant/Clerk of Council	N
	Stormwater Program Technician	N
	Support Services Supervisor	N
	Urban Forester	N
	Utilities Supervisor	N
Service Supervisor	N	
Grade 8	Public Information Officer	E
Grade 9	Superintendent Field Operations/DPS	E
Grade 10	Deputy Administrator Planning & Zoning	E
	OSH Coordinator	E
Grade 11	Natural Resources Manager	E
	Staff Engineer	E
	Superintendent Field Operations/DPU	E
Grade 12	Assistant Manager WWTP	E
	Support Services Manager	E
Grade 13	Deputy Director of Public Service	E
Grade 14	Assistant Prosecutor	E
	GIS Administrator	E
	IT Administrator	E
Grade 15	Income Tax Commissioner	E
	Lieutenant - Police	E
Grade 16	Deputy Chief of Police	E
	Deputy Director of Finance	E
	Deputy Fire Chief	E
	Human Resources Manager	E
	Municipal Court Prosecutor	E
	WWTP Manager	E
Grade 17	Deputy Director Public Utilities	E
	Planning and Zoning Administrator	E
Grade 18	City Engineer	E
	Director of Public Service	E
	Fire Chief	E
	IT Manager	E
	Police Chief	E
Grade 19	Director of Finance/Clerk of Council	E
	Director of Public Utilities	E
	Law Director	E

Grade 20	Deputy City Administrator Director of Public Safety	E E
Grade 22	City Administrator	E

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to allow for the posting of the job in a timely manner, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 47-2026

DATE: July 7, 2026



Subject Matter/Background

An Ordinance updating Codified Ordinance 1060.06(b), Rule 52 to bring the City in line with water service language similar to other communities and to provide additional options for construction. The new language adds polyethylene (PE) pipe with tracer wire as an acceptable material for water service lines and changes the minimum diameter from three-quarters (3/4") of an inch to one (1") inch.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion waive the three readings rule, and pass this legislation is appropriate.

ORDINANCE 47-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1060.06(b) RULE 52

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §1060.06(b) Rule 52 is being updated to bring the City in line with water service language similar to other communities and to provide additional options for construction; and,

WHEREAS, the Public Utilities Committee considered this legislation at its meeting on June 22, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §1060.06(b), Rule 52, which currently reads as:

Rule 52. All lines between the curb cock and the meter shall be of Type K soft copper, of a minimum diameter of three-quarters (3/4") of an inch. Repairs to existing lines shall be made with Type K soft copper. After inspection of existing lines needing repair, the entire line may be required to be replaced with Type K soft copper and an existing pit meter may be required to be replaced with a remote meter, at the discretion of the Commissioner of Public Utilities Operations. The Commissioner shall allow plastic pipe to be used in lines larger than one inch (1"), however, the type of pipe must be approved by the Division of Public Utilities Operations. Plastic water lines three inches (3") or larger shall transition to ductile iron pipes before the building foundation through the meter set.

is hereby amended and revised to read:

Rule 52. All **water service** lines between the curb cock and the meter shall be of Type K soft copper **or polyethylene (PE) pipe with tracer wire and,** of a minimum diameter of **three-quarters (3/4") of an one (1")** inch. Repairs to existing **water service** lines shall be made with Type K soft copper **or polyethylene (PE) pipe with tracer wire**. After inspection of existing **water service** lines needing repair, the entire line may be required to be replaced with Type K soft copper **or polyethylene (PE) pipe with tracer wire** and an existing pit meter may be required to be replaced with a remote meter, at the discretion of the **Commissioner of Public Utilities Operations Director of Public Utilities or their designee**. ~~The Commissioner shall allow plastic pipe to be used in lines larger than one inch (1"), however, the type of pipe must be approved by the Division of Public Utilities Operations.~~ Plastic water **service** lines three inches (3") or

larger shall transition to ductile iron pipes before the building foundation through the meter set.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 54-2026

DATE: July 7, 2026



Subject Matter/Background

On May 19, 2026, City Council adopted Resolution 47-2026, awarding a bid and contract to Pivotal HP for construction of a watermain extension at the proposed Perrysburg Senior Lofts Project at a cost not to exceed Seventy-Two Thousand One Hundred Sixty-Eight Dollars and Sixty Cents (\$72,168.60).

Following the adoption of the Resolution, the Department of Public Utilities obtained a quote from an additional contractor that could provide the same services at a lower cost.

This Resolution hereby rescinds Resolution 47-2026, adopted on May 19, 2026, in its entirety in order to pursue another contractor's services.

Financial Review

There is no financial impact to the City

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, as it is necessary to rescind Resolution 47-2026 in order to proceed with alternative procurement actions consistent with applicable law and the best interests of the City.

RESOLUTION 54-2026

A RESOLUTION RESCINDING RESOLUTION 47-2026; AND DECLARING AN EMERGENCY

WHEREAS, City Council adopted Resolution 47-2026 on May 19, 2026, authorizing an agreement with Pivotal HP for construction of an extension to the watermain at the proposed Perrysburg Senior Lofts Project at a cost not to exceed Seventy-Two Thousand One Hundred Sixty-Eight Dollars and Sixty Cents (\$72,168.60); and,

WHEREAS, following the adoption of the Resolution, the Department of Public Utilities obtained a quote from an additional contractor that could provide the same services at a lower cost; and,

WHEREAS, the City Council finds it necessary and appropriate to rescind Resolution 47-2026 in order to proceed with alternative procurement actions consistent with applicable law and the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Resolution 47-2026, adopted on May 19, 2026, authorizing an agreement with Pivotal HP for construction of an extension to the watermain at the proposed Perrysburg Senior Lofts Project at a cost not to exceed Seventy-Two Thousand One Hundred Sixty-Eight Dollars and Sixty Cents (\$72,168.60), is hereby rescinded in its entirety.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as it is necessary to rescind Resolution 47-2026 in a timely manner as the agreement is no longer necessary, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 55-2026

DATE: July 7, 2026



Subject Matter/Background

The City of Perrysburg is in need of construction engineering and inspection services for the water main replacement project located on Front Street, Section Street, Third Street and Indiana Avenue.

A Request for Qualifications (RFQ) was issued on March 27, 2026 for an firm to develop the plan for and implement the program in which Nine (9) submittals were received, evaluated, and ranked and Arcadis U.S., Inc., of Toledo, Ohio, was the top ranked firm, selected as the most qualified based upon the firm's experience and professional expertise. The total cost for the construction engineering and inspection services is Four Hundred Eleven Thousand Four Hundred Dollars and Zero Cents (\$411,400.00).

Financial Review

Account: 5401-61814-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, in order to ensure pricing of services.

RESOLUTION 55-2026

A RESOLUTION ACCEPTING THE PROPOSAL AND AUTHORIZING AN AGREEMENT WITH ARCADIS U.S., INC. IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED ELEVEN THOUSAND FOUR HUNDRED DOLLARS AND ZERO CENTS (\$411,400.00) FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg is in need of construction engineering and inspection services for the water main replacement project located on Front Street, Section Street, Third Street and Indiana Avenue; and,

WHEREAS, a Request for Qualifications (RFQ) was issued on March 27, 2026 for a firm to provide the construction engineering and inspection services. Nine (9) submittals were received, evaluated, and ranked and Arcadis U.S., Inc., of Toledo, Ohio, was the top ranked firm, selected as the most qualified based upon the firm's experience and professional expertise; and,

WHEREAS, the cost for the construction engineering and inspection services is Four Hundred Eleven Thousand Four Hundred Dollars and Zero Cents (\$411,400.00); and,

WHEREAS, at its June 22, 2026 meeting, the Public Utilities Committee unanimously recommended approval of the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to accept the proposal and enter into an agreement with Arcadis U.S., Inc. in an amount not to exceed Four Hundred Eleven Thousand Four Hundred Dollars and Zero Cents (\$411,400.00) for construction engineering and inspection services for the water main replacement project located on Front Street, Section Street, Third Street and Indiana Avenue, as set forth in the proposal attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with

all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure pricing of services, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Mr. Brian Thomas, PE, PS, CPESC, CFM
City Engineer
City of Perrysburg
127 W. Fifth Street
Perrysburg, OH 43551

Arcadis U.S., Inc.
One SeaGate
Suite 700
Toledo, OH 43604
United States
Phone: 419 473 1121
www.arcadis.com

Date: June 10, 2026
Our Ref: 30022882
Subject: Contract 11 Water Main Replacement Project
Engineering Services Proposal – Construction Phase
and Resident Project Representative Services

Dear Mr. Thomas,

We are pleased to submit this proposal to provide engineering construction phase and resident project representative (RPR) phase services for the subject project.

PROJECT UNDERSTANDING

The City is nearing the completion of the design of its Contract 11 Water Main Replacement project, including approximately 10,500 lineal feet of new water mains within the City, recently approved by the Ohio EPA DDAGW.

The scope of water main replacements and new mains includes:

1. Water main and fittings with new mainline water mains generally varying in size from 8-inch to 12-inch.
2. New valves, hydrants, and service lines between the main and rights-of-way (ROW). Private service lines from the ROW to the property owners' structure will be replaced during construction.
3. Pavement replacement over trench width.

One construction contract will be awarded for the Contract 11 Water Main Replacement project.

SCOPE OF SERVICES

Our proposed scope of construction phase and RPR services is described as follows:

Construction Phase

Following written authorization to proceed, Arcadis will:

- Attend a public meeting with the City and the Contractor to review the project with the affected customers.
- Schedule, attend, administer and prepare a record for the pre-construction meeting.
- Assist the City with the preparation of the Notice of Intent (NOI) related to the State of Ohio EPA Construction Stormwater Permit.

- Coordinate and conduct a pre-construction meeting with the successful bidder and the City.
- Review shop drawings submitted by the contractor.
- Provide survey reference points to be used by the contractor for construction layout purposes.
- Attend and participate in seven (7) monthly progress meetings.
- Review and recommend approval of six (6) monthly pay estimates as submitted by the contractor.
- Issue necessary interpretations and clarifications of the contract documents and, in connection therewith, prepare work change directives and one (1) final adjusting change order. Provide our opinion to the City for change requests and to process same.
- Review schedules and test results which are to be assembled by the contractor in accordance with the Contract Documents and transmit them to the City as necessary.
- Once substantial completion is achieved by contractor, issue substantial completion certificate and transmit a punch list of items to be completed. Conduct a final inspection to determine if the completed work is acceptable so that we may recommend final payment to the contractor by the City. Give written notice to the City and the contractor that the work is acceptable.
- Incorporate the Contractor's record drawings into the electronic drawing set.

RPR Phase

- Provide representation during construction of the project (anticipated to be 8 months).
- Assist the City and its contractor with collecting their version of record drawing information.
- Assist the City with coordinating any construction material testing required for the construction of water mains.

The City is expected to hire under separate contract a construction material testing laboratory to perform all material testing for the project (i.e., concrete, and backfill materials/compaction).

Assumptions

- All permit fees will be the responsibility of the City.
- Any easement information for the existing water mains will be provided by the City. No services associated with easement development or verification are proposed.

SCHEDULE

Based on our understanding of the anticipated schedule for the Contract 11 Water Main Replacement project, construction phase services are expected to begin in October 2026 and extend through September 2027. RPR phase services are expected to be performed for approximately 8 months at some time during the period October 2026 (depending on material delivery) through September 2027.

Mr. Brian Thomas, PE, PS, CPESC, CFM
June 10, 2026

FEE

Our estimated cost reimbursement multiplier fee to perform the described Construction Phase engineering services for the Contract 11 Water Main Replacement project is \$217,800

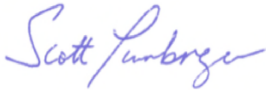
Our estimated cost reimbursement multiplier fee to perform the described RPR phase services for the Contract 11 Water Main Replacement project is \$193,600. This estimate is based on:

- 12-month total construction contract period (October 2026 through September 2027)
- 8 months (approximately 1,300 representation hours up to 8-hour workdays, 5 days per week) of actual field construction activities (October 2026 through September 2027)
- overtime services (if needed) are paid at 1.5 times the normal salary rates.

We believe this period assumed for construction activities is reasonable but request the City be open to revisiting this proposed fee upon determination of the contractor and their proposed schedule. Arcadis' fees include all expenses except reproduction costs for Contract Documents (i.e., construction drawings) to be provided to contractor.

If these arrangements are acceptable, please authorize us to proceed by sending us a Purchase Order authorizing the work.

Sincerely,
Arcadis U.S., Inc.



Scott L. Lumbrezer, PE
Project Manager

Email: scott.lumbrezer@arcadis.com
Direct Line: 419.213.1634

CC. Mr. Matthew P. Choma, PE, City of Perrysburg
Mr. AJ Coleman, PE, City of Perrysburg

This proposal and its contents shall not be duplicated, used or disclosed — in whole or in part — for any purpose other than to evaluate the proposal. This proposal is not intended to be binding or form the terms of a contract. The scope and price of this proposal will be superseded by the contract. If this proposal is accepted and a contract is awarded to Arcadis as a result of — or in connection with — the submission of this proposal, Arcadis and/or the client shall have the right to make appropriate revisions of its terms, including scope and price, for purposes of the contract. Further, client shall have the right to duplicate, use or disclose the data contained in this proposal only to the extent provided in the resulting contract.