

Minutes of Perrysburg Finance and Economic Development Committee

Meeting Held June 9, 2026

CALL TO ORDER - 4:00 PM

The meeting was called to order at 4:01 p.m. by Chairman Rick Rettig.

ROLL CALL

Committee members present were Rick Rettig and Cory Kuhlman. Tim McCarthy was absent. Also present were Joe Fawcett, City Administrator, Pat Jones, Deputy City Administrator, Amber Rathburn, Finance Director, and Khayla Trego, Deputy Finance Director.

APPROVAL OF MAY 12, 2026 MEETING MINUTES

There being no objections, the minutes of the May 12, 2026 meeting were approved 2-0.

PROPERTY & LIABILITY INSURANCE RENEWAL

Ms. Rathburn spoke about the renewal of the City's property and liability insurance. She said that we have been with Ohio Plan Risk Management since 2004. The total premium for the year is \$291,516. She said that this is an increase of about \$20,000 from last year. She added that this rate includes all the City's current assets as well as two new medic units that should be delivered soon. Mr. Kuhlman asked what the City's average payouts were. Ms. Rathburn said for the past 4 years the City's ratio average has been 73%. The Committee agreed 2-0 to move the renewal of the City's property and liability insurance on to City Council.

ESTIMATE OF REVENUES FOR 2027

Ms. Rathburn said that each year we have to submit estimated revenues for the next year to Wood County. She said that there were no significant changes. The Committee agreed 2-0 to move this along to City Council.

REQUEST OF 2026 BUDGET AMENDMENTS

Ms. Rathburn went over the budget adjustments. She said that the Pool has requested to move \$10,000 from their Services to Equipment, in order to purchase an item for the pool. She said that the next item is for the main contract for the Police Station flood repairs, which will be reimbursed by insurance. She also spoke about the office space leases of the Arbor and Township Building. Ms. Rathburn said the final items are water and sewer adjustments, and extending the water line at the site of Perrysburg Senior Lofts. There being no objections, this is being forwarded 2-0 to City Council.

AMENDING CODIFIED ORDINANCE 252.052

Ms. Rathburn stated that this ordinance will amend this section of the code to provide clarity to section 252.052, which covers "Determination of Lowest, Responsible and Responsive Bid for Public Improvement Projects." She said that instead of having a

specified dollar amount threshold in the code it will now reference the bidding threshold as set by the ORC. So when the threshold is updated by the state the City will not have to keep amending the legislation. There being no objections, the Committee agreed 2-0 to forward this to City Council.

FINANCE DIRECTOR'S REPORT

Expenditures > \$5,000

Ms. Rathburn presented her report on expenses over \$5,000. The committee members did not have any questions or comments.

OTHER BUSINESS

Mr. Rettig said that he has extended an invitation to Visit Perrysburg to give an update at a future Finance Committee meeting and will continue monthly to extend this invitation. Mr. Kuhlman stated that we should maybe take it a step further and compel them to come if they are not accepting the invitation, as they are receiving a significant amount of taxpayer money. Mr. Rettig agreed and stated that he would like to discuss Visit Perrysburg's new bi-laws and doesn't see why there couldn't be two Council members on the committee. He ended by saying that he would like more over site to ensure that the tax dollars are being spent wisely and will continue to compel them to come to a committee meeting.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:14 p.m.

Respectfully submitted,

Rick Rettig, Chairman
Finance and Economic Development Committee

The next meeting is scheduled for **Tuesday, July 14, 2026 at 4:00 p.m.**