

**CIVIL SERVICE COMMISSION  
MEETING MINUTES  
APRIL 14, 2026**

The Civil Service Commission meeting was called to order by Mr. Drew Griffith at 8:33 a.m. In addition to Mr. Griffith, the meeting was attended by Tom Mackin, Kelly Chalfant, and Elaine Bishop. Mike Murphy was absent.

The meeting minutes from March 10, 2026, were introduced. A motion to approve the minutes was made by Mr. Mackin, and the motion was seconded; the minutes were approved unanimously.

Elaine Bishop reviewed data regarding the number of applicants who applied and tested for the Lateral Entry Police Officer position.

A brief discussion was held regarding one candidate who withdrew from the process. The Perrysburg Police Division dress code does not permit visible tattoos on the face, neck, head, or hands. The candidate has visible hand tattoos and declined the option to cover them while working.

The list of six candidates who completed the application process and passed the physical ability test was presented by Kelly Chalfant, and it was requested that the list of eligible candidates be certified by the Commission.

Mr. Mackin made a motion to approve the Lateral Patrol Officer eligibility list, and Mr. Griffith seconded. The motion passed unanimously.

Police Chief Chris Sargent presented a modified promotional scoring matrix for the position of Police Sergeant for consideration by the Commission. Chief Sargent explained that the request to alter the weighting of the various components was more in line with the needs of the department. The changes give more weight to the interview portion and add several new leadership courses to the education and training that would qualify for additional points.

With no other business before the Commission, Mr. Mackin moved to adjourn the meeting; Mr. Griffith seconded, and the meeting was adjourned at 8:52 a.m.

The next meeting is scheduled for May 12, 2026, at 8:30 a.m. in Council Chambers.

