

Joint Cemetery Meeting - 5:30 pm
Public Hearing - 6:25 pm



**CITY OF PERRYSBURG
CITY COUNCIL
AGENDA**

May 5, 2026

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of April 21, 2026
5. Special Reports
6. Letters, Communications, and Citizens Communications
7. Administrative Reports
 - a. Mayor Mark's Community Corner
 - b. City Administrator
 - c. Finance Director
 - d. Law Director
8. President of Council Report
9. Committee Reports

a. Finance & Economic Development

Ordinance# 25-2026

ADDING CODIFIED ORDINANCE § 252.08 "AUTHORITY TO ACCEPT
DONATIONS" TO THE CITY OF PERRYSBURG CODIFIED ORDINANCES

2nd Reading, no vote required

b. Safety

Ordinance# 18-2026

AN ORDINANCE ADDING CODIFIED ORDINANCE §452.19 "SNOW
EMERGENCY PARKING BAN" TO THE CITY OF PERRYSBURG CODIFIED
ORDINANCES

3rd Reading, vote requested

Resolution# 36-2026

A RESOLUTION AWARDED A BID AND AGREEMENT TO COMTE
CONSTRUCTION CO. IN AN AMOUNT NOT TO EXCEED TWO HUNDRED
SEVENTY-ONE THOUSAND NINE HUNDRED NINETY-EIGHT DOLLARS
AND TEN CENTS (\$271,998.10), FOR THE FIRE STATION 38 KITCHEN
AND DAYROOM REMODEL; AND DECLARING AN EMERGENCY

Recommendation to Suspend the Rules,

***Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 37-2026

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PRINT &
PROTECT GRANT TO BE USED BY THE POLICE DIVISION TO RUN A
KIDPRINT ID SYSTEM; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

c. Recreation

Resolution# 38-2026

A RESOLUTION RESCINDING RESOLUTION 11-2026; AND DECLARING
AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 39-2026

A RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH FORT
MEIGS YMCA FOR MUNICIPAL POOL MANAGEMENT SERVICES; AND
DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

d. Planning & Zoning

Ordinance# 16-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1215.02(110.01)
“MEDICAL MARIJUANA”

3rd Reading, vote requested

Ordinance# 17-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1225.08 “LAND USE
AND BASE ZONING DISTRICT TABLE”

3rd Reading, vote requested

e. Personnel

Ordinance# 26-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.09-1; AND
DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 27-2026

AN ORDINANCE REPEALING ORDINANCE §266.08-2-1; AND DECLARING

AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 28-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.07-3; AND
DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 29-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.01-3; AND
DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 30-2026

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE
§266.15-1(A); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 31-2026

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE
§266.15-2(A)

1st Reading, no vote required

f. Public Utilities

Motion to approve a Sanitary Sewer Credit greater than \$1,000.

Ordinance# 20-2026

AN ORDINANCE TO AMEND THE CITY OF PERRYSBURG CODIFIED
ORDINANCES CHAPTER 1058 "STORMWATER MANAGEMENT"

3rd Reading, vote requested

Resolution# 25-2026

A RESOLUTION ESTABLISHING THE BASE RATE FOR THE
STORMWATER UTILITY SERVICE CHARGE AS AUTHORIZED BY THE
CITY OF PERRYSBURG CODIFIED ORDINANCES

3rd Reading, vote requested

Resolution# 40-2026

A RESOLUTION DECLARING A 2014 DODGE RAM 2500 CURRENTLY
USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER

NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN
EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 41-2026

A RESOLUTION RATIFYING THE PURCHASE FROM AND AUTHORIZING
AGREEMENTS WITH CLA-VAL CO FOR THE NECESSARY PARTS AND
TECHNICIANS TO REPLACE TWO (2) PRESSURE SUSTAINING VALVES
AT AN AMOUNT NOT TO EXCEED NINETY THOUSAND THREE HUNDRED
FORTY-NINE DOLLARS AND ZERO CENTS (\$90,349.00); AND DECLARING
AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

g. Service

10. Other Business

11. Adjournment

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 25-2026

DATE: April 21, 2026



Subject Matter/Background

The City of Perrysburg occasionally receives gifts from individuals, corporations, and foundations for municipal purposes and programs, including the enhancement of current services and facilities. In an effort to provide an expedited process for acceptance of certain donations, Council desires to add § 252.08 “Authority to Accept Donations” to the Perrysburg Codified Ordinances.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 4/21/2026

Second Reading – 5/5/2026

Third Reading and Vote – 5/19/2026

ORDINANCE 25-2026

ADDING CODIFIED ORDINANCE § 252.08 “AUTHORITY TO ACCEPT DONATIONS” TO THE CITY OF PERRYSBURG CODIFIED ORDINANCES

WHEREAS, the City of Perrysburg occasionally receives gifts from individuals, corporations, and foundations for municipal purposes and programs, including the enhancement of current services and facilities; and,

WHEREAS, in an effort to provide an expedited process for acceptance of certain donations, Council desires to add § 252.08 “Authority to Accept Donations” to the Perrysburg Codified Ordinances; and,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance § 252.08 shall read:

252.08 AUTHORITY TO ACCEPT DONATIONS.

- (a) The Mayor, or their designee, is authorized to accept donations of money and/or personal property on behalf of the City, so long as:
 - 1. The donation is an unconditional gift or a gift for specific programs and/or purposes; and
 - 2. The donation does not require that the City provide any matching funds or property; and
 - 3. The fair market value of the donation does not exceed Five Thousand Dollars and Zero Cents (\$5,000.00).
- (b) Prior to acceptance of any donation, the department or division head shall provide a report to the Finance Director, or their designee, and the City Administrator, or their designee, stating the purpose for which the donation is being made by the donor, and, if the donation is money, the fund into which the donation shall be deposited.
- (c) For purposes of this section, an “unconditional” gift is one in which there is no obligation imposed by the donor upon the City as a condition of acceptance. A gift shall not be considered “conditional” if the donor simply restricts the use of the gift to a particular department or division of the City, or, if the gift is money, the fund into which the money shall be deposited. Any donation that does not designate a specific fund shall be allocated to the City’s General Fund for unrestricted use.
- (d) For any gift for specific programs and/or purposes, the Mayor, or their designee, shall not accept a gift to the City that is deemed too restrictive in

purpose or difficult to administer, that violates City policy, the Codified Ordinances, and/or state and federal law, or that does not fulfill a proper municipal purpose.

- (e) All other donations shall be subject to the approval of Council by ordinance, resolution, or motion.
- (f) All donations shall be consistent with a proper municipal purpose, City policy, the Codified Ordinances, and state and federal law.

SECTION 2. It is hereby found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 18-2026

DATE: April 7, 2026



Subject Matter/Background

The City is updating certain portions of the City of Perrysburg's Codified Ordinances ("Code"). In an effort to allow for the safe flow of traffic and emergency vehicles and the proper cleaning, clearing and making safe of all public streets of this City and City parking areas during snow emergencies, the City is adding Ordinance §452.19 establishing "Snow Emergency Parking Ban" to the City of Perrysburg's Codified Ordinances ("Code").

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

1st Reading – April 7, 2026
2nd Reading – April 21, 2026
3rd Reading and Vote – May 5, 2026

ORDINANCE 18-2026

AN ORDINANCE ADDING CODIFIED ORDINANCE §452.19 “SNOW EMERGENCY PARKING BAN” TO THE CITY OF PERRYSBURG CODIFIED ORDINANCES

WHEREAS, the City is updating certain portions of the City of Perrysburg’s Codified Ordinances (“Code”); and,

WHEREAS, in an effort to allow for the safe flow of traffic and emergency vehicles and the proper cleaning, clearing and making safe of all public streets of this City and City parking areas during snow emergencies, the City is adding Ordinance §452.19 establishing “Snow Emergency Parking Ban” to the City of Perrysburg’s Codified Ordinances (“Code”); and,

WHEREAS, the Safety Committee considered this legislation at its meeting on March 17, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §452.19 shall read:

452.19 SNOW EMERGENCY PARKING BAN.

- (a) The Director of Public Safety or the Chief of Police may declare a snow emergency parking ban in anticipation of, during, and/or after a snow fall of two inches or more, during which period of time the parking of vehicles on the public streets of this City and in City parking areas could hinder, delay and obstruct the safe flow of traffic and emergency vehicles and the proper cleaning, clearing and making safe of all public streets of this City and City parking areas. The snow emergency parking ban shall continue in effect until an announcement by the Director of Public Safety or the Chief of Police that the snow emergency parking ban is no longer in effect. Owners and operators of motor vehicles shall have full responsibility to determine existing weather conditions and to comply with emergency parking regulations when a snow emergency parking ban is in effect.
- (b) The Director of Public Safety or the Chief of Police shall make a reasonable effort to announce the existence of the snow emergency parking ban and shall make similar reasonable efforts to announce the termination of such emergency parking ban through public announcements (i.e. local press, city website, city social media).
- (c) During snow emergency parking bans, no person shall park, or cause to be parked or permit to be parked or permit to remain parked, or abandon or

leave unattended, any vehicle of any kind or description upon the public streets and alleyways, in public parking spaces or in City public parking lots and areas. Temporary exceptions may be granted, in writing, on a case-by-case basis by the Director of Public Safety or Chief of Police.

- (d) If a snow emergency parking ban is declared at any time between 7 am and 9 pm, vehicles must be removed within 2 hours after declaration. If a snow emergency parking ban is declared at any time between 9 pm and 7 am, vehicles parked on a snow street must be removed by 9 am. In addition to any penalty provided for a violation of this section, any vehicle parked in violation of this section may be towed away at the owner's expense.
- (e) Whoever violates any provisions of this section is guilty of a minor misdemeanor. In addition to the foregoing penalties, any police officer, upon discovering any vehicle parked or stopped in violation of any provision of this chapter may remove such vehicle or cause the same to be removed to any City-owned property or to a private tow lot. The owner of the vehicle shall be responsible for paying all the costs related to the towing and storage of the vehicle.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Webber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 36-2026

DATE: May 5, 2026



Subject Matter/Background

Fire Station 38 Kitchen and Dayroom are in need of a remodel. The City, through the City Engineer, solicited general contractor bids to do the remodel. The City received three (3) bids and Comte Construction Co. provided the lowest and best bid for the proposed work.

The cost for the project is Two Hundred Forty-Seven Thousand Two Hundred Seventy-One Dollars and Zero Cents (\$247,271.00), with the City Engineer requesting a ten percent (10%) contingency, leaving the total cost of the project at an amount not to exceed Two Hundred Seventy-One Thousand Nine Hundred Ninety-Eight Dollars and Ten Cents (\$271,998.10)

This Resolution will allow the Mayor and director of finance to enter into an agreement with Comte Construction Co. in an amount not to exceed Two Hundred Seventy-One Thousand Nine Hundred Ninety-Eight Dollars and Ten Cents (\$271,998.10).

Financial Review

Account Number: 4403-21233-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate, as the bid award is only valid for sixty (60) days.

RESOLUTION 36-2026

A RESOLUTION AWARDING A BID AND AGREEMENT TO COMTE CONSTRUCTION CO. IN AN AMOUNT NOT TO EXCEED TWO HUNDRED SEVENTY-ONE THOUSAND NINE HUNDRED NINETY-EIGHT DOLLARS AND TEN CENTS (\$271,998.10), FOR THE FIRE STATION 38 KITCHEN AND DAYROOM REMODEL; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg, Ohio solicited general contractor bids to remodel the Kitchen and Dayroom at Fire Station 38; and

WHEREAS, the City issued a bid package which contained all relevant specifications and requirements for the project, which acknowledged that the City was authorized to waive minor irregularities in bidding which did not affect the fairness of the process, and pursuant to which the City would accept the lowest and best bid for the required work; and

WHEREAS, the City of Perrysburg received three (3) bids and the bid received from Comte Construction Co., of Toledo, Ohio, provided the lowest and best bid for the proposed work, and they have the equipment, expertise, personnel, and knowledge to perform the required work; and

WHEREAS, the cost for the project is Two Hundred Forty-Seven Thousand Two Hundred Seventy-One Dollars and Zero Cents (\$247,271.00), with the City Engineer requesting a ten percent (10%) contingency, leaving the total cost of the project at an amount not to exceed Two Hundred Seventy-One Thousand Nine Hundred Ninety-Eight Dollars and Ten Cents (\$271,998.10); and,

WHEREAS, the Safety Committee, at its meeting held April 21, 2026, unanimously approved advancement of this bid award to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to enter into an Agreement with Comte Construction Co. in an amount not to exceed Two Hundred Forty-Seven Thousand Two Hundred Seventy-One Dollars and Zero Cents (\$247,271.00) for additional office spaces for the Municipal Court, as set forth in the proposal attached hereto and incorporated herein as Exhibit A, and the Mayor and Director of Finance are further authorized to approve all change orders considered necessary to this project in an amount not to exceed Twenty-Four Thousand Seven Hundred Twenty-Seven Dollars and Ten Cents (\$24,727.10), for a total project amount not to exceed Two Hundred Seventy-One Thousand Nine Hundred Ninety-Eight Dollars and Ten Cents (\$271,998.10).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as the bid award is only valid for sixty (60) days, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

General Info

Total:

\$230,500.00

Number	Description
Fire Station 38 Renovations	Fire Station 38 Interior Renovation - Kitchen & Dayroom
Deadline	This project consists of renovating the kitchen and dayroom portion of Fire Station 38, which is located at 140 West Indiana Avenue, Perrysburg, Ohio 43551.
04/02/2026 02:00 PM EDT	
Vendor	This contract is subject to the provision of State of Ohio, Prevailing Wage Rates. The subsequent contract will require certificates of insurance and may require performance and payment bonds.
Comte Construction Co.	
Submitted	In order to be considered responsive, the contractor and all subcontractors will need to comply with City Ordinance 08-2023 which was passed in April of 2023. A copy of the Ordinance 08-2023 is included in the attachment list.
04/02/2026 01:46 PM EDT	
Signed by	There will be a mandatory prebid meeting on March 17, 2026 at 10:00 am. Bidders should meet at the Engineering Department (127 W Fifth Street). After some general information and discussion, the meeting will move across the alley to the Fire Station so that the potential bidders can see the proposed work area.
Robert Comte, Jr.	
Account Holder Robert Comte Jr.	
Opened	The project will be awarded to the lowest and most responsive bidder based on the Grand Total Price of the Base Bid and any Alternatives that are accepted.
04/02/2026 02:00 PM EDT	
By	Final Completion for the project: December 31, 2026
bthomas@ci.perrysburg.oh.us	Engineering Estimate for the project: \$230,000
	Allows zero unit prices and labor
	Yes
	Allows negative unit prices and labor
	Yes

Ordinance 08-2023 Confirmation Statement

I confirm, in accordance with the wage and fringe benefit requirements set from in O.R.C. 4115.03(E), that my company, bidding on this City of Perrysburg project, meets the following standards (select either Yes or No):

Statement #1: The bidder provides healthcare benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.

Statement #2: The bidder provides retirement benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.

Statement #3: The bidder hires employees who have done one of the following:

- 1) Graduated from or are participating in a construction apprenticeship program certified and regulated by the State of Ohio or the U.S. Department of Labor.
- 2) Have at least five (5) years of documented experience in the specified field.

Statement #1 Answer *

Yes

Statement #2 Answer *

Yes

Statement #3 Answer *

Yes

In addition to the above, the bidder certifies they will comply with all provisions of the City of Perrysburg Code 252.052. Please refer to the copy of Ordinance 08-2023 in the attached document list for additional details.

Failure of a bidder to comply with 252.052 due to the lack of submission of the above confirmations or bidder's failure to affirmatively meet the above standards, shall result in the bidder being considered non-responsive.

Signature *

Craig Comte

Title *

Vice President

Bidder Company Name *

Comte Construction Co.

Date *

04/02/2026

The above signature hereby certifies, by signing and submitting this form, they have the ability to contract on behalf of the company and understand the implications of the failure to comply with the City of Perrysburg code 252.052.

Attachment List

Ordinance 8-2023 Signed.pdf (759 KB)
Ordinance 08-2023

4140_Perrysburg_FD_Station38_KitchenDayroom_FOR CONSTRUCTION.pdf (25.6 MB)
Bidding Plan Set

Alternate 2.pdf (1.46 MB)
Alternate 2 Location and Work

Legal Notice Fire Station 38 Remodel.pdf (100 KB)
Legal Advertisement

3_ProjDesc_FY21.pdf (123 KB)
Project Description

4_InstructionstoBid-FY21.pdf (113 KB)
Instruction to Bidders

5_General Conditions.pdf (234 KB)
General Conditions

6_Specs_FY21.pdf (158 KB)
Supplemental Specifications

7_Insurance Requirements.pdf (109 KB)
Additional Requirements

8_ContractForm_FY21.pdf (677 KB)
Contract Forms (For Reference Only)

Perrysburg FS38 ADD1.pdf (1.22 MB)
Addendum #1 to Address Building Permit Comments (Building Permit has been approved)

Sign in Sheet for Fire Station Prebid.pdf (825 KB)
Prebid Meeting Sign In Sheet

Proposal

BID

Proposal of: *

Comte Construction Co.

(hereinafter called "Bidder"), organized and existing under the laws of the State of *

Ohio

doing business as *

"a corporation"

submitted to The City of Perrysburg (hereinafter called "Owner").

In compliance with the Advertisement for Bids, the Bidder hereby proposes to perform all Work for the construction of: *

City of Perrysburg: Fire Station 38 Interior Renovation - Kitchen & Dayroom

in strict accordance with the Contract Documents, within the time set forth therein, and accept as compensation therefore the sum of (in words): *

Two Hundred Thirty Thousand Five Hundred Dollars

\$ (in currency): *

\$230,500.00

;however, the final amount will be controlled by the following unit prices and no payments shall exceed the total unit prices for said work. The Bidder agrees to accept the following unit prices for any addition or deductions caused by any change or alterations in the plans or specifications of the work.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to his own organization, that: 1) this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor; 2) they do not have an unresolved finding for recovery issued by the Auditor of State, in accordance with Section 9.24 of the Ohio Revised Code; and 3) they do not have an active exclusion shown in the Federal System of Award Management (SAM).

The Bidder hereby agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to complete the project on/before the date specified. The Bidder further agrees to pay as liquidated damages, the sum of \$400 for each consecutive calendar day thereafter as provided in the General Conditions.

The Bidder acknowledges receipt of the following Addendum (Type N/A if not applicable):

Addenda #: *

#1

Addenda Date: *

03/13/2026

The Bidder acknowledges that 1) they have not received nor relied upon any representations or warranties of any nature whatsoever from the Owner, its officers, employees, or agents; 2) they are responsible for verifying the current prevailing wage rates and requirements according to Chapter 4114 of the Ohio Revised Code; 3) upon contract award, they will be required to sign an affidavit indicating whether or not they have delinquent personal property taxes on the General Tax List of Personal Property of Wood County, Ohio, in accordance with Section 5719.042 of the Ohio Revised Code.

In submitting this Bid, it is understood it may be withdrawn prior to the scheduled closing time for the receipt of bids, but that the Bidder may not withdraw its Bid after the actual opening thereof.

On acceptance of this Bid, the Bidder does hereby bind itself to enter into a written contract with the Owner within ten (10) days of the Notice of Award and give a Surety Bond amounting to 100% of the Contract.

Signature: *

Craig Comte

Address: *

912 N. Summit Street

Title: *

Vice President

City, State, Zip: *

Toledo, OH 43604

Legal Name of Bidder: *

Comte Construction Co.

Phone Number: *

(419) 241-3254

Fax Number: *

(419) 241-3425

E-mail Address *

craigcomte@att.net

Base Bid

\$230,500.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
Division 02	Interior Demolition	1.00	LS	\$13,600.00	\$13,600.00
Division 06	Carpentry	1.00	LS	\$36,400.00	\$36,400.00
Division 07	Thermal & Moisture Protection	1.00	LS	\$2,100.00	\$2,100.00
Division 09	Finishes	1.00	LS	\$34,000.00	\$34,000.00
Division 10	Miscellaneous Accessories	1.00	LS	\$1,900.00	\$1,900.00
Division 22	Plumbing	1.00	LS	\$22,000.00	\$22,000.00
Division 23	HVAC	1.00	LS	\$52,500.00	\$52,500.00
Division 26	Electrical & Fire Alarms	1.00	LS	\$39,000.00	\$39,000.00
Special	General Conditions	1.00	LS	\$29,000.00	\$29,000.00
					Total: \$230,500.00

Alternate 1

\$7,775.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Component is not included in bid total. Alternates are not included in bid total.					
ALT 1	Add for Quartz Countertop	1.00	LS	\$7,775.00	\$7,775.00
					Total: \$7,775.00

Alternate 2

\$8,996.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Component is not included in bid total. Alternates are not included in bid total.					
ALT 2	Additional Flooring Replacement	520.00	SF	\$17.30	\$8,996.00
					Total: \$8,996.00

BID GUARANTEE AND PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned *

Comte Construction Co.

as Principal and *

Swiss Re Corporate Solutions America Insurance Corporation

as Surety, are hereby held and firmly bound unto the City of Perrysburg as Obligee in the penal sum of the dollar amount of the bid submitted by the Principal to the Obligee on *

April 2, 2026

to undertake the project known as: *

Fire Station 38 Interior Renovation - Kitchen & Dayroom

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee. In no case shall the penal sum exceed the amount of (in words):

\$ (in currency):

(If the above line is left blank, the penal sum shall be the full amount of Principal's bid, including alternates. Alternatively, if completed, the amount stated must not be less than the full amount of the Principal's bid including alternates, in dollars and cents. A percentage is not acceptable)

Bond Percentage

10.00%

Guarantee Method *

Certified Check or Paper Bid
Bond

Certified Check or Paper Bid Bond

Confirmation *

I have provided a paper bid bond and uploaded the Consent of Surety to the Required Documents List at the bottom of the solicitation forms. I further agree to submit the original Bid Bond to The City of Perrysburg Engineering Department within three (3) business days, if found to be the Apparent Low Bidder.

For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successor, and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named Principal has submitted a bid on the above-referred project;

NOW, THEREFORE, if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid and such larger amount for which the Obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event that the Obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, that this obligation shall be null and void, otherwise to remain in full force and effect. If the Obligee accepts the bid of the Principal, and the Principal within ten days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, then said contract is made part of this bond the same as through set forth herein.

NOW ALSO, if the said Principal shall well and faithfully do and perform each and every condition of such contract; and shall pay all lawful claims of subcontractors, materialmen and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialman or laborer having a just claim, as well as for the Obligee herein; then this obligation shall be void; otherwise the same shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans or specifications therefore shall in any wise affect the obligations of said Surety on this bond.

Principal: *

Comte Construction Co.

By: *

Craig Comte

Title: *

Vice President

Surety: *

Swiss Re Corporate Solutions America Insurance Corporation

By (Attorney-in-Fact): *

Amy J. Forde

Address: *

1200 Main Street Suite 800 Kansas City, MO 64105

Agent: *

USI Insurance Services, LLC

Address: *

200 N. St. Clair St, suite 1400 Toledo, OH 43604

EXPERIENCE STATEMENT

Bidder shall provide information regarding similar work performed including, but not limited to, project name, description, location, and contact information, and any other details that will enable the City to assess the Contractor's capabilities, experience, skills, and financial standing with regard to this proposal. This statement shall also include information showing that the Bidder:

- maintains a permanent place of business.
- has adequate facilities and equipment available for the work under the proposed contract.
- has suitable financial means to meet obligations incidental to the proposed contract.
- has appropriate technical experience and possesses sufficient skills and experience.
- has the ability or resources available to make all repairs and adjustments that may be required on the equipment to be used under the proposed contract.

Response to the above: *

* Comte Construction Co. permanent place of business: 912 N. Summit Street Toledo, OH 43604

* Comte Construction Co. does have adequate facilities and equipment available for work under the proposed contract

* Comte Construction Co. has suitable financial means to meet obligations incidental to the proposed contract

* Comte Construction Co. has appropriate technical experience and possesses sufficient skills and experience

* Comte Construction Co. has the ability of resources available to make all repairs and adjustments that may be required on the equipment to be used under the proposed contract

If Bidder is Corporation, list Officers, type N/A if not applicable:

Name: *

Robert F. Comte, Jr.

Title: *

President

If Bidder is Corporation, list Officers, type N/A if not applicable: 1

Name: *

Craig Comte

Title: *

Vice President

If Bidder is Partnership, list Members, type N/A if not applicable:

Name: *

N/A

Title: *

N/A

LIST OF SUBCONTRACTORS

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract.

Name: *

Laibe Electric

Address: *

26440 Southpoint Road Perrysburg, OH 43551

Type of Work: *

Electrical

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. 1

Name: *

Tri State Industrial Floors

Address: *

1302 S. Expressway Drive Toledo, OH 43608

Type of Work: *

Flooring

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. 2

Name: *

Rivereast Custom Cabinets,
Inc.

Address: *

221 S. St. Clair Street Toledo, OH 43604

Type of Work: *

Casework

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. 3

Name: *

Affordable Fire Protection

Address: *

11732 Newton Road Bowling Green, OH 43402

Type of Work: *

Fire Protection

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. 4

Name: *

Bayes, Inc.

Address: *

7414 Ponderosa Road Perrysburg, OH 43551

Type of Work: *

Mechanical

By signing below, the bidder certifies that, they will require the proposed subcontractors listed above and any subcontractors to those subcontractors to meet the requirements of the City of Perrysburg code 252.052. Failure to ensure a proposed subcontractor listed above or any subcontractor to those subcontractors will result in debarment from City contracts for a period of three (3) years.

Signed By: *

Craig Comte

Title *

Vice President

Company *

Comte Construction Co.

Date *

April 2, 2026

NONCOLLUSION AFFIDAVIT

STATE OF: *

Ohio

COUNTY OF: *

Lucas

Bid Identification *

City of Perrysburg: Fire Station 38 Interior Renovations - Kitchen & Dayroom

Bidder's Name *

Craig Comte

, being first dually sworn, deposes and says that he is:

*

other

Enter response if "other" was selected

Vice President

of (company name): *

Comte Construction Co.

the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit, or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and further that said bidder has not, directly or indirectly submitted his bid price on any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

Signed: *

Craig Comte

Title: *

Vice President

SUBSTITUTIONS/OPTIONS FORM

Optional: Vendor is not required to complete.

Any substitutions, deletions, additions, or deviations to the minimum specifications must be shown on this form and attached to the proposal forms in order to be considered as part of the bid. The City reserves the right to accept or reject any and all substitutions or optional bids. *

No Substitutions.

Please note: Our \$ 15,000.00 allowance is included in our general conditions.

PREVAILING WAGE RESPONSIBILITIES

Keep full and accurate payroll records available for inspection for up to one (1) year following the completion of the project. Owners/partners must be shown on payrolls for any physical work they perform on the job.

- A. time records
- B. payroll records including canceled checks
- C. fringe benefit records including canceled check

Prevailing Wage Determination must be posted on the project site.

Supply Perrysburg Prevailing Wage Coordinator with dates of the life of the contract and a listing of all subcontractors to include the name, address, and telephone number of each.

Supply each employee with written notification of his assigned job classification, hourly prevailing wage rate and fringe payments, and identity of the Prevailing Wage Coordinator for the project.

Supply all subcontractors with any changes in the Prevailing Wage rates issued during the life of the project.

Out-of-State contractors must submit to the Ohio Secretary of State, the full name and address of their Statutory Agent in Ohio.

Submit certified payrolls starting no later two (2) weeks after the initial pay period. Insure all payrolls include the following:

- A. Employees full name, address, and social security number
- B. Work classification
 - (1) Be specific when listing laborers and operators
 - (2) Show level/year for all apprentices
- C. Hours worked on the project
 - (1) As of May 1, 1984, overtime is to be paid at not less than time and one-half for all hours worked in excess of forty (40) hours per week.
- D. Hourly rate of pay

Actual hourly rate paid employee for the time worked. Overtime hourly rate of not less than time and one-half the basic or regular rate paid is required under Chapter 4115. In addition to paying not less than the predetermined rate for the classification in which the employee works, the amounts predetermined as fringe benefits in the wage determination issued for the project, shall also be paid.

(Sample calculation: $\$12.82$ (base rate) $\times 1\frac{1}{2} = \$19.25 + \1.70 (fringe payments) = $\$20.93$). Fringe payments must be entered in appropriate blocks on payroll forms when such fringes are paid to approved plans, funds, etc.

E. List all fringe benefits (if any) and amount per hour for each

(1) Hourly amount is to be based on 2080 hours per year.

F. Total deductions

G. Net pay for the pay period

Send a copy of Apprenticeship Agreement for each apprentice and a Final Affidavit to:

Perrysburg Prevailing Wage Coordinator

201 West Indiana Avenue

Perrysburg, OH 43551

(419) 872-7880

dbombrys@ci.perrysburg.oh.us

STATE OF OHIO PREVAILING WAGE RATES ARE AVAILABLE ON-LINE AT THE FOLLOWING WEBSITE:

Ohio Department of Commerce (<http://www.com.ohio.gov/laws/>)

Perrysburg Code 252.02(G) Disclosures

1) Has there been any safety violations or settlement agreements between the bidder and the Occupational Safety & Health Administration or a state based agency of similar jurisdiction during the ten (10) year prior to the submission of the bid? *

Yes - 2 for fall protection

2) Has there been any violation of, or settlement agreement related to, any wage and hour laws at the local, state or federal level during the ten (10) years prior to the submission of the bid? *

No

3) Does the bidder have an active and compliant Ohio Bureau of Workers Compensation insurance policy? *

Yes

4) Please list any license(s) issued by the Ohio Construction Industry Licensing Board that has been assigned to the bidder *

None

5) Have there been any legal judgments against the bidder during the last ten (10) years prior to the submission of the bid? *

No

6) List the relevant experience of the bidder, including the number of years in the business under its present, alias, fictitious, doing business as, and/or former business name. *

Comte Construction Co. has been in business since 1890. Robert F. Comte, Jr. - 55 years experience Craig Comte - 33 years experience

7) Attach a complete list of all the bidder's ongoing and completed public and private construction projects within the last three (3) years, including the nature and value of each contract and the name, address, and phone number or email address for a representative of the owner of each project. *

Job list attached

8) Have there been any state or federal Environmental Protection Agency complaints issued against the bidder during the ten (10) years prior to the submission of the bid? *

No

9) Describe the management experience of the bidder's project manager(s) and superintendent(s) who will be assigned to the project *

Craig Comte - 29 years as journeyman carpenter / 15 years as project manager Jerry Koralewski - 26 years as journeyman carpenter

10) Is the bidder a foreign corporation not incorporated under the laws of Ohio? If yes, a Certificate of Good Standing from the Ohio Secretary of State demonstrating its right to conduct business in the State of Ohio must

be attached. *

No

11) Has the bidder been debarred by any public authority in the United States during the ten (10) years prior to the submission of the bid? *

No

12) Provide a description of the bidder's Occupational Safety and Health Administration compliant safety program. *

Comte Construction Co.'s safety manual attached

13) Does the bidder have an active and compliant Ohio Drug Free Workplace policy issued by the State of Ohio? *

Comte Construction Co. has an active and compliant Ohio Drug Free Workplace policy

14) Provide the percentage of the bidder's workforce that has five (5) or more years of experience in their trade. *

95%

I hereby certify that, to the best of my knowledge, the provided information is true and accurate and by signing and submitting this form, I have the ability to contract on behalf of the company and understand the implications of the failure to comply with the City of Perrysburg code 252.052

Company Name *

Comte Construction Co.

Signature *

Craig Comte

Title *

Vice President

Date *

April 2, 2026

Attachments for Perrysburg Code 252.02(G) Disclosures Listed Above

Name	Omission Terms	Submitted File
Optional: Vendor is not required to complete.		
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	4 - SAFETY POLICIES - PDF.doc
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	BWC Cert 07.01.2026.PDF
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	Comte Construction Jobs_04022026123709.PDF
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	Perrysburg Fire Department_Comte Constructio Co._25.26 CERT_4-2-2026_1598788444.p
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	Perrysburg Fire Bid Bond_04022026124859.PDF
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
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Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
14 Required Documents		

Name	Omission Terms	Submitted File
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
14 Required Documents		

Required Document List

Name		Omission Terms	Submitted File
Consent of Surety If providing a certified check or paper bid bond in lieu of Electronic Bid Bond		Electronically verifying Bid Bond	I am not enclosing this document because the omission terms have been met.
Miscellaneous Attachment as Needed Miscellaneous Attachment		Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
2 Required Documents			

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 37-2026

DATE: May 5, 2026



Subject Matter/Background

Justice for Sierah, Inc. has awarded the City of Perrysburg, on behalf of Perrysburg Fire Division a “Print & Protect Grant” which provides the Police Division with a complete KidPrint ID System, that includes one (1) dual sided color printer, ID management software, digital fingerprint unit, webcam, tripod, backdrop and a starter's supply kit valued at Five Thousand Nine Hundred Ten Dollars and Zero Cents (\$5,910.00).

This Resolution authorizes the Mayor and Director of Finance to take all actions necessary to accept the “Print & Protect Grant”, which will provide a complete KidPrint ID System valued at Five Thousand Nine Hundred Ten Dollars and Zero Cents (\$5,910.00).

Financial Review

There is no financial impact to the City

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, in order to ensure timely acceptance of the grant.

RESOLUTION 37-2026

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PRINT & PROTECT GRANT TO BE USED BY THE POLICE DIVISION TO RUN A KIDPRINT ID SYSTEM; AND DECLARING AN EMERGENCY

WHEREAS, the KidPrint ID provides law enforcement and safety personnel with important information aiding in the swift recovery of a missing child; and,

WHEREAS, the Print & Protect grant allows law enforcement agencies to run a KidPrint ID system year-round, providing families with a photo ID of a child that includes a color photo of the child, the height, weight, eye and hair color, as well as a fingerprint; and,

WHEREAS, this grant provides the Police Division with a complete KidPrint ID System, that includes one (1) dual sided color printer, ID management software, digital fingerprint unit, webcam, tripod, backdrop and a starter's supply kit valued at Five Thousand Nine Hundred Ten Dollars and Zero Cents (\$5,910.00); and,

WHEREAS, the City agrees to accept the Print & Protect grant award and comply with the terms of the award.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. That Council hereby authorizes the Mayor and Director of Finance to perform all actions necessary to accept the Print & Protect Grant, which provides the Police Division with a complete KidPrint ID System, that includes one (1) dual sided color printer, ID management software, digital fingerprint unit, webcam, tripod, backdrop and a starter's supply kit valued at Five Thousand Nine Hundred Ten Dollars and Zero Cents (\$5,910.00).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the residents of the City of Perrysburg, Wood County, Ohio and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

CITY OF
PERRYSBURG

INTERNAL GRANT APPLICATION APPROVAL FORM

Name of Employee Submitting Request

Sgt. Jerrod Parsell

Department

Public Safety- Police Division

Grant Funder/Sponsor

Justice for Sierah

Project Title

Print and Protect program

Website Link to Funding Opportunity

<https://justiceforsierah.org/kidprintid/#ForAgencies>

Project Description (Explain what the funds would be used for. Attach any additional information you think would be helpful in reviewing the request.)
Please detail any personnel costs being requested, equipment to be purchased, facility/technology needs if the project were to be funded.

The Print & Protect grant allows law enforcement agencies to run a KidPrint ID system year-round, providing families with a photo ID of a child. The KidPrint ID includes a color photo of the child, the height, weight, eye and hair color, as well as a clean fingerprint for confirmation. The card also includes a simple crisis checklist on the back. The program can be administered by trained members of the Police Division to provide these ID cards to children and families at no cost to the family. The Justice for Sierah grant provides the KidPrint printer, camera, fingerprint scanner, starter cards and ribbon, as well as a step-by-step guide and virtual training. The program requires we produce at least 100 cards a year, store the equipment safely and reorder supplies as necessary, and track yearly totals to provide the Justice for Sierah program.

Application Deadline

Anticipated Project Start Date 04/01/2026

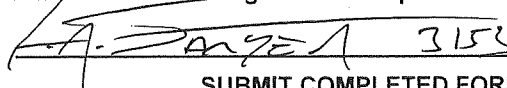
Anticipated Project End Date

TOTAL GRANT FUNDS REQUESTED:

Are matching funds required? ☐ YES ————— If yes, what dollar amount/percentage is required?
(matching, in-kind, or cost-sharing) ☒ NO

Printed Name and Signature of Department/Division/Office Head

Date

 3153 CHRIS A. SARGENT

03/17/2026

SUBMIT COMPLETED FORM TO FINANCE OFFICE VIA EMAIL OR INTEROFFICE MAIL

ADMINISTRATION USE ONLY

Printed Name and Signature of Director of Finance

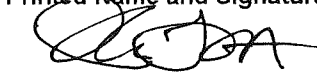
Date

Amber Rathburn 

3-20-26

Printed Name and Signature of City Administrator OR Mayor

Date



3/23/26

☒ **Approved - please proceed with application submission
& report application to applicable Committee**

☐ **Denied - see comments below**

COMMENTS

kidprint



kidprint

Amy Smith

DOB: 05/21/2016

Hair: Blonde Eyes: Blue

Height: 4'6" Weight: 90lbs

Issue Date: 1/14/2022

Kids growup fast - Please Update Annually



WHAT TO DO IF YOUR CHILD IS MISSING

1. When a child is missing act quickly, time is of the essence.
2. Call the Police immediately. Don't wait. Stay calm.
3. Show the Police the kidprint ID card.
4. Alert friends, neighbors, and relatives. Organize a search for your child as quickly as possible.
5. Check your child's favorite play areas and have someone else check these areas again.
6. Be prepared. Child protection is the responsibility of everyone.



Right
Thumbprint

"Speed makes all the difference"

Cards produced by Total ID Solutions, Inc. 440.944.6000

Our **kidprint** Child Identification card provides law enforcement and safety personnel with important information aiding in the swift recovery of a missing child. Time is critical when it comes to a missing person. Having the information printed and ready for a parent and officer is paramount when time is of the essence.

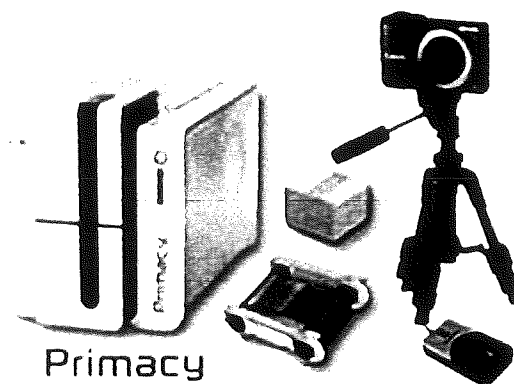
The complete **kidprint** system:

- ♥ 1 Dual Sided Color Printer
- ♥ ID Management Software
- ♥ Digital Fingerprint Unit
- ♥ Webcam, Tripod, and Backdrop
- ♥ Starter's Supply Kit

Contact Steve Siko for more information!!!

(440) 944-6000

ssiko@totalidsolutions.com



Primacy

TOTALid
solutions

Where keeping a child safe through
identification is our solution.



Proposal for Perrysburg Police Department
 Jerrod Parsell – jparsell@perrysburgoh.gov
 Proposed by Steve Siko, Total ID Solutions
 Presented on August 20, 2025

Dual Side Kidprint Child Identification System

ITEM #	ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	Badge Software	Card Exchange 10 (Business Version) Allows for multiple databases, unlimited card designs, conditional displays	1	\$ 1,495.00	\$ 1,495.00
2	Professional Services	Complete Implementation and Training - Includes: database set-up and importing of existing data - Implementation will be handled via the Internet with "GoToAssist"	1	\$ 0.00	\$ 0.00
3	Software Support	Complete software support for one (1) year - Included as part of ID Image software purchase when Professional Services are provided on installation - Unlimited phone support with on-line diagnostics Extended software support available for \$395.00/yr following the first year.	1	\$ 300.00 Included	\$ 300.00 Included
4	Printer	Evolis Primacy II Dual Side Color Printer - Prints full color front, black back in approximately 23 seconds - Includes unlimited print warranty for Three (3) years (if cleaning cycle is followed)	1	\$ 2,505.00	\$ 2,505.00
5	Image Capture	Image Capture Hardware - Digital USB Webcam - Tripod and Backdrop	1	\$ 175.00	\$ 175.00
6	Finger Print	USB Fingerprint Scanner Automatic Capture (Speeds up process)	1	\$ 270.00	\$ 270.00
7	Cleaning Kit	Printer Maintenance Kit 5 Cleaning Cards, 5 Swabs & T-Card	1	\$ 30.00	\$ 30.00
8	Supply Starter Kit	Kidprint Supply Starter Kit 200 Plain White PVC Cards - One (1) Color Ribbon – YMCKOK 200 prints	1	\$ 110.00	\$ 110.00
9	Laptop	KidPrint Laptop 16 GB Ram, 500 G SSD - I7 Processor - Driver Pre-loaded & Tested - Windows 11 Business Pro Operating System - Wireless Mouse & USB Hub - Includes 1-year warranty - Card Exchange Software loaded with all peripherals for KidPrint	1	\$ 900.00	\$ 900.00
10	Carrying Case	Special Designed Hard Carrying Case Custom carrying case holds all components safely for transport with foam insert.	1	\$ 425.00	\$ 425.00

Package Total: \$5,910.00



Proposal for Perrysburg Police Department
Jerrod Parsell – jparsell@perrysburgoh.gov
Proposed by Steve Siko, Total ID Solutions
Presented on August 20, 2025

10 Printer Supplies **Discounted Supply Pack** _____ \$ 570.00 \$ _____
● 1,000 Plain White, 30 Mil PVC Cards 520.00
● Five (5) Color Ribbons (YMCKOK)

Revised Total: \$ _____

NOTES:

- Delivery ● Most items are in stock and ready for immediate shipment. Please allow 3-5 days for non-stocked items.
● Upon receipt of signed agreement/P.O., order will be processed immediately and a technician will call to schedule a time for the installation.
- Terms ● Net 30 Days (Upon Credit Approval)

PROPOSAL ACCEPTED BY:			
Print Name:		Phone:	
Signature:		Date: 8/20/25	
COMPANY INFORMATION			
Company Name:	Perrysburg Police Department	Email:	
Company Address:		PO #:	
City:		State:	Zip:

To process the order, please fill in the data above and fax a copy of this proposal and/or the Purchase Order to the attention of Diane at (440) 944-6003. The order will be process immediately.

If this order will require a Purchase Order to be processed but you would like to expedite the order, please fill in the data above and we will start the process on our end.

If you have any questions please do not hesitate to call.

Thank you for the opportunity.

Regards,

Steve Siko

Total ID Solutions
Vice President of Sales & Marketing
Cell: 440.346.4416
Office: 440.944.6000

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 38-2026

DATE: May 5, 2026



Subject Matter/Background

On February 17, 2026, City Council adopted Resolution 11-2026, awarding a bid and contract to USA Management LLC (“Company”) pursuant to a competitive bidding process for Municipal Pool Management Services.

Prior to execution of a final written agreement, the Company notified the City of its decision to withdraw its bid and took actions consistent with that decision, including rescinding offers previously made to prospective employees. Due to these actions, the contract awarded under Resolution 11-2026 cannot be executed or performed.

This Resolution hereby rescinds Resolution 11-2026, adopted on February 17, 2026, in its entirety.

Financial Review

There is no financial impact to the City

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, as it is necessary to rescind Resolution 11-2026 in order to move forward with the procurement of pool management services in an expedited manner to ensure the availability of the pool to the citizens of Perrysburg for 2026.

RESOLUTION 38-2026

A RESOLUTION RESCINDING RESOLUTION 11-2026; AND DECLARING AN EMERGENCY

WHEREAS, City Council adopted Resolution 11-2026 on February 17, 2026, awarding a bid and contract to USA Management LLC (“Company”) pursuant to a competitive bidding process for Municipal Pool Management Services; and,

WHEREAS, following the award, the City prepared and transmitted a proposed contract to the Company on March 5, 2026; and,

WHEREAS, the City and the Company thereafter engaged in discussions and negotiations concerning the terms and conditions of the proposed contract; and,

WHEREAS, the City proceeded in good faith and, at the conclusion of such discussions, believed that the material terms of the contract had been substantially agreed upon; and,

WHEREAS, prior to the execution of a final written agreement, the Company notified the City of its decision to withdraw its bid and took actions consistent with that decision, including rescinding offers previously made to prospective employees; and,

WHEREAS, as a result of the Company’s withdrawal, the contract awarded under Resolution 11-2026 cannot be executed or performed; and,

WHEREAS, the City Council finds it necessary and appropriate to rescind Resolution 11-2026 in order to proceed with alternative procurement actions consistent with applicable law and the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Resolution 11-2026, adopted on February 17, 2026, awarding a bid and contract to USA Management LLC for Municipal Pool Management Services, is hereby rescinded in its entirety.

SECTION 2. City Council hereby authorizes and directs the Mayor, Director of Finance, and Law Director to take any and all actions necessary and appropriate to address the withdrawal of the bid by USA Management LLC, including but not limited to reinitiating the procurement process, awarding the contract to the next lowest and responsive bidder, or otherwise proceeding in accordance with applicable

law and in the best interest of the City.

SECTION 3. The City expressly reserves any and all rights, claims, and remedies available to it under the bid documents, applicable law, or in equity arising out of or related to the withdrawal of the bid by USA Management LLC, including but not limited to any rights with respect to bid security, costs, or damages, and nothing in this Resolution shall be construed as a waiver of such rights.

SECTION 4. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 5. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as it is necessary to rescind Resolution 11-2026 in order to move forward with the procurement of pool management services in an expedited manner to ensure the availability of the pool to the citizens of Perrysburg for 2026, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 39-2026

DATE: May 5, 2026



Subject Matter/Background

A Resolution authorizing awarding a bid and agreement with Fort Meigs YMCA for the Operation and Management of the City of Perrysburg's Municipal Pool. Fort Meigs YMCA has successfully operated the pool in the past and is prepared to continue into the 2026 summer swim season.

The City received four (4) bids, two (2) of which were responsive. Following the unexpected withdrawal of the bidder determined to be the lowest and best responsive bidder, the City is seeking to contract with Fort Meigs YMCA as the next lowest and best responsive bidder for the proposed work. Fort Meigs YMCA possesses the equipment, expertise, personnel, and knowledge necessary to perform the required work.

The total cost for the three-year agreement is not to exceed Seven Hundred Ninety-Five Thousand Seven Hundred Four Dollars and Zero Cents (\$795,704.00).

Financial Review

Account Number: 1110-41648-53222

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate, as it is necessary to procure pool management services in an expedited manner to ensure the availability of the pool to the citizens of Perrysburg for 2026.

RESOLUTION 39-2026

A RESOLUTION AUTHORIZING A THREE-YEAR AGREEMENT WITH FORT MEIGS YMCA FOR MUNICIPAL POOL MANAGEMENT SERVICES; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg is in need of pool management services for the City's outdoor swimming pool; and,

WHEREAS, the City issued a bid package which contained all relevant specifications and requirements for the project, which acknowledged that the City was authorized to waive minor irregularities in bidding which did not affect the fairness of the process, and pursuant to which the City would accept the lowest and best bid for the required work; and,

WHEREAS, the City received four (4) bids, two (2) of which were deemed responsive; and,

WHEREAS, following the unexpected withdrawal of the bidder determined to be the lowest and best responsive bidder, the City seeks to contract with Fort Meigs YMCA as the next lowest and best responsive bidder for the proposed work; and,

WHEREAS, Fort Meigs YMCA possesses the equipment, expertise, personnel, and knowledge necessary to perform the required work; and,

WHEREAS, the City wishes to enter into a three-year agreement with Fort Meigs YMCA for the management of the City's outdoor swimming pool; and,

WHEREAS, the total cost for the three-year agreement is not to exceed Seven Hundred Ninety-Five Thousand Seven Hundred Four Dollars and Zero Cents (\$795,704.00); and,

WHEREAS, the total cost for 2026 is not to exceed Two Hundred Sixty Thousand Dollars and Zero Cents (\$260,000.00); the total cost for 2027 is not to exceed Two Hundred Sixty-Five Thousand Two Hundred Dollars and Zero Cents (\$265,200.00); and, the total cost for 2028 is not to exceed Two Hundred Seventy Thousand Five Hundred Four Dollars and Zero Cents (\$270,504.00).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. City Council has determined that the Fort Meigs YMCA constitutes the next lowest and best responsive bidder pursuant to the City of Perrysburg's competitive bidding process for municipal pool management services.

SECTION 2. The Mayor and Director of Finance are hereby authorized to enter into a three-year agreement with YMCA Fort Meigs in an amount not to exceed Seven Hundred Ninety-Five Thousand Seven Hundred Four Dollars and Zero Cents (\$795,704.00), to manage the City's outdoor pool, as defined in Exhibit A.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as it is necessary to procure pool management services in an expedited manner to ensure the availability of the pool to the citizens of Perrysburg for 2026, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

General Info

Total:

\$795,704.00

Number	Description
Rebid Municipal Pool Management	The City of Perrysburg is seeking bids from qualified consultants to manage and operate the Perrysburg Municipal Pool, located at 915 Elm Street, Perrysburg, Ohio 43551.
Deadline	The City's objective is to have the Consultant maintain the swimming pool in a safe, clean, hazard-free manner and in compliance with all applicable governmental standards and regulations.
01/08/2026 02:00 PM EST	
Vendor	It is also part of the objective to have the Consultant operate the swimming pool in such a manner that patrons are encouraged to use the facilities and that all facilities and operations reflect well on the City of Perrysburg.
Fort Meigs YMCA	
Submitted	Engineer's Estimate = \$250,000.00 (first year)
01/02/2026 10:21 AM EST	
Signed by	Allows zero unit prices and labor
Kacy Myers Account Holder	Yes
Kacy Myers	
Opened	Allows negative unit prices and labor
01/08/2026 02:00 PM EST	Yes
By	
bthomas@ci.perrysburg.oh.us	

Attachment List

Rebid Municipal Pool Management Legal.pdf (88.6 KB)
Legal Advertisement

ReBid Pool Specs (1).pdf (251 KB)
Specifications

Proposal

BID

Proposal of: *

YMCA of Greater Toledo

(hereinafter called "Bidder"), organized and existing under the laws of the State of *

Ohio

doing business as *

"a corporation"

submitted to The City of Perrysburg (hereinafter called "Owner").

In compliance with the Advertisement for Bids, the Bidder hereby proposes to perform all Work for the construction of: *

Management of the City of Perrysburg Municipal Outdoor Pool

in strict accordance with the Contract Documents, within the time set forth therein, and accept as compensation therefore the sum of (in words): *

Two hundred sixty thousand dollars

\$ (in currency): *

\$260,000.00

;however, the final amount will be controlled by the following unit prices and no payments shall exceed the total unit prices for said work. The Bidder agrees to accept the following unit prices for any addition or deductions caused by any change or alterations in the plans or specifications of the work.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to his own organization, that: 1) this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor; 2) they do not have an unresolved finding for recovery issued by the Auditor of State, in accordance with Section 9.24 of the Ohio Revised Code; and 3) they do not have an active exclusion shown in the Federal System of Award Management (SAM).

The Bidder acknowledges receipt of the following Addendum (Type N/A if not applicable):

Addenda #: *

Addenda Date: *

12/31/2025

The Bidder acknowledges that 1) they have not received nor relied upon any representations or warranties of any nature whatsoever from the Owner, its officers, employees, or agents; 2) they are responsible for verifying the current prevailing wage rates and requirements according to Chapter 4114 of the Ohio Revised Code; 3) upon contract award, they will be required to sign an affidavit indicating whether or not they have delinquent personal property taxes on the General Tax List of Personal Property of Wood County, Ohio, in accordance with Section 5719.042 of the Ohio Revised Code.

In submitting this Bid, it is understood it may be withdrawn prior to the scheduled closing time for the receipt of bids, but that the Bidder may not withdraw its Bid after the actual opening thereof.

On acceptance of this Bid, the Bidder does hereby bind itself to enter into a written contract with the Owner within ten (10) days of the Notice of Award and give a Surety Bond amounting to 100% of the Contract.

Signature: *

Kacy Myers

Address: *

13415 Eckel Junction

Title: *

Vice President of Program Development

City, State, Zip: *

Perrysburg, OH 43551

Legal Name of Bidder: *

Kacy Marie Myers

Phone Number: *

(419) 251-9622

Fax Number: *

N/A

E-mail Address *

kmyers@ymcatoledo.org

Base Bid

\$795,704.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
10	2026 Contract Fee	1.00	Lump Sum	\$260,000.00	\$260,000.00
20	2027 Contract Fee	1.00	Lump Sum	\$265,200.00	\$265,200.00
30	2028 Contract Fee	1.00	Lump Sum	\$270,504.00	\$270,504.00
					Total: \$795,704.00

BID GUARANTEE AND PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned *

YMCA of Greater Toledo

as Principal and *

as Surety, are hereby held and firmly bound unto the City of Perrysburg as Obligee in the penal sum of the dollar amount of the bid submitted by the Principal to the Obligee on *

to undertake the project known as: *

Management of the City of Perrysburg Municipal Outdoor Pool

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee. In no case shall the penal sum exceed the amount of (in words):

\$ (in currency):

(If the above line is left blank, the penal sum shall be the full amount of Principal's bid, including alternates. Alternatively, if completed, the amount stated must not be less than the full amount of the Principal's bid including alternates, in dollars and cents. A percentage is not acceptable)

Bid Bond Amount

\$500.00

Guarantee Method *

Certified Check or Paper Bid
Bond

Certified Check or Paper Bid Bond

Confirmation *

I have provided a Cashier's Check for \$500.00 and have uploaded the Consent of Surety to the Required Documents List at the bottom of the solicitation forms.

For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successor, and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named Principal has submitted a bid on the above-referred project;

NOW, THEREFORE, if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid and such larger amount for which the Obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event that the Obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, that this obligation shall be null and void, otherwise to remain in full force and effect. If the Obligee accepts the bid of the Principal, and the Principal within ten days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, then said contract is made part of this bond the same as through set forth herein.

NOW ALSO, if the said Principal shall well and faithfully do and perform each and every condition of such contract; and shall pay all lawful claims of subcontractors, materialmen and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialman or laborer having a just claim, as well as for the Obligee herein; then this obligation shall be void; otherwise the same shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans or specifications therefore shall in any wise affect the obligations of said Surety on this bond.

Principal: *

YMCA of Greater Toledo

By: *

Kacy Myers

Title: *

Vice President of Program Development

Surety: *

By (Attorney-in-Fact): *

Address: *

Agent: *

Address: *

EXPERIENCE STATEMENT

Bidder shall provide information regarding similar work performed including, but not limited to, project name, description, location, and contact information, and any other details that will enable the City to assess the Contractor's capabilities, experience, skills, and financial standing with regard to this proposal. This statement shall also include information showing that the Bidder:

- maintains a permanent place of business.
- has adequate facilities and equipment available for the work under the proposed contract.
- has suitable financial means to meet obligations incidental to the proposed contract.
- has appropriate technical experience and possesses sufficient skills and experience.
- has the ability or resources available to make all repairs and adjustments that may be required on the equipment to be used under the proposed contract.

Response to the above: *

The YMCA of Greater Toledo has been successfully managing and operated the Perrysburg Municipal Outdoor Pool for more than 15 years. Our organization brings a national reputation for professionalism, safety, comprehension training, and operational resources to ensure the pool is managed safely and effectively. Responsibilities include, but are not limited to, season pass sales, gate entry, concession sales and supplies, community swim lesson programming, swim team, and lifeguard staffing. Collectively, YMCAs are the largest operators of swimming pools in the United States. The YMCA will dedicate the time and expertise of our professional staff to ensure the outdoor pool operates safely, efficiently, and smoothly throughout the season.

Central to the YMCA's approach is a strong commitment to community partnership. The YMCA of Greater Toledo views the operation of the Perrysburg Municipal Outdoor Pool as a collaborative relationship with the City and the broader community, focused on enhancing quality of life, promoting water safety, and ensuring equitable access to aquatic opportunities. Through open communication, shared goals, and responsiveness to community needs, the YMCA strives to be a trusted partner that supports the City's vision while creating a welcoming, inclusive, and positive experience for residents and visitors.

In support of season pass sales and overall community engagement, the YMCA of Greater Toledo will collaborate with our marketing team to develop and provide marketing material promoting the outdoor pool and season pass offerings. This may include digital and print-ready promotional content, messaging for social media and email campaigns, and on-site signage support as appropriate. The YMCA's marketing resources and brand experience will be leveraged to help maximize awareness, increase participation, and support strong season pass sales.

If Bidder is Corporation, list Officers, type N/A if not applicable:

Name: *

N/A

Title: *

If Bidder is Partnership, list Members, type N/A if not applicable:

Name: *

N/A

Title: *

LIST OF SUBCONTRACTORS

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. If none, type N/A

Name: *

N/A

Address: *

Type of Work: *

NONCOLLUSION AFFIDAVIT

STATE OF: *

Ohio

COUNTY OF: *

Wood

Bid Identification *

Municipal Pool Operations and Management

Bidder's Name *

Kacy Myers

, being first dually sworn, deposes and says that he is:

*

other

Enter response if "other" was selected

Vice President of Program Development

of (company name): *

Fort Meigs YMCA

the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit, or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and further that said bidder has not, directly or indirectly submitted his bid price on any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

Signed: *

Kacy Myers

Title: *

Vice President of Program Development

SUBSTITUTIONS/OPTIONS FORM

Optional: Vendor is not required to complete.

Any substitutions, deletions, additions, or deviations to the minimum specifications must be shown on this form and attached to the proposal forms in order to be considered as part of the bid. The City reserves the right to accept or reject any and all substitutions or optional bids. *

Required Document List

Name	Omission Terms	Submitted File
Consent of Surety If providing a certified check or paper bid bond in lieu of Electronic Bid Bond	Electronically verifying Bid Bond	I am not enclosing this document because the omission terms have been met.
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	I am not enclosing this document because the omission terms have been met.
2 Required Documents		

Required Documents

Name	Omission Terms	Submitted File
Summer Swim Lessons Summer Swim Lesson Plan and Fees		Swim Lessons.pdf
Summer Swim Team Summer Swim Team Plan and Fees		Spring Summer 2025 info (1).docx
Pool Passes Plan for Selling Pool Passes, Fees and Method of Verifying Residency		2026 Perrysburg City Pool Pricing Sheet - Google Sheets.pdf
Pool Parties Plan for Pool Party Rentals and Fees		City Pool Rental Form.docx.pdf
4 Required Documents		

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ords 16-2026 & 17-2026

DATE: April 7, 2026



Subject Matter/Background

Ohio voters approved State Issue 2 on November 7, 2023 adopting proposed legislation authorizing the cultivation, sale and use of cannabis products for recreational purposes. Pursuant to the operation of Article II, Section 1b of the Ohio Constitution, the proposed legislation approved by Ohio voters was incorporated into the Ohio Revised Code as Sections 3780.01 through 3780.99 and became effective on December 7, 2023 with no further action required by the Ohio General Assembly (the "Act").

City Council possesses the inherent power to enact appropriate planning, zoning, and business regulation laws that further the health, safety, welfare, comfort and peace of its citizens, including restricting, prohibiting and/or regulating certain business uses.

Pursuant to Section 3780.25 of the Ohio Revised Code, Perrysburg City Council may adopt an Ordinance, by majority vote, to prohibit, or limit the number of adult use cannabis operators within the City.

These proposed Ordinances, prohibit "Medical Marijuana and/or Adult Use Cannabis" through the City of Perrysburg's Codified Ordinances ("Code").

Financial Review

There is no financial impact to this legislation.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 4/7/2026

Second Reading – 4/21/2026

Third Reading and Vote – 5/5/2026

ORDINANCE 16-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1215.02(110.01) “MEDICAL MARIJUANA”

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §1215.02(110.01) establishes the definition for “Medical Marijuana” through the City of Perrysburg’s Codified Ordinances (“Code”); and,

WHEREAS, this Ordinance is being updated to amend the definition of “Medical Marijuana” and to add Adult Use Cannabis; and,

WHEREAS, at their November 7, 2024 meeting, the Planning Commission recommended approval of the proposed Code amendment; and,

WHEREAS, a Public Hearing was held on December 19, 2024 and, at their February 3, 2025 meeting, the Planning and Zoning Committee considered this legislation and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §1215.02(110.01) which currently reads as:

1215.02(110.01) “Medical Marijuana” has the same meaning as provided in Section 3796.01(A)(2) of the Ohio Revised Code which is marijuana that is cultivated, processed, dispensed, tested, possessed or used for a medical purpose.

- A. The cultivation, processing or retail dispensing of medical marijuana, even under a license issued under Chapter 3796 of the Ohio Revised Code, is prohibited within the City of Perrysburg, Ohio. (Ord. 87-2017. Passed 9-5-17.)

is hereby amended and revised to read:

1215.02 (110.01) Marijuana - Medical Marijuana **and/or Adult Use Cannabis:**

- A. “Medical Marijuana” has the same meaning as provided in Section 3796.01(A)(2) of the Ohio Revised Code which is marijuana that is cultivated, processed, dispensed, tested, possessed or used for a medical purpose.
 - 1. The cultivation, processing and/or retail dispensing of medical marijuana, even under a license issued under Chapter 3796 of the Ohio Revised Code, is prohibited within the City of Perrysburg, Ohio.
- B. **“Adult Use Cannabis”**

1. "Adult use cannabis" has the same meaning as provided in Section 3780.01(A)(1) of the Ohio Revised Code, which is "adult use cannabis" or "cannabis" or "marijuana" means marihuana as defined in section 3719.01 of the Ohio Revised Code, which means all parts of a plant of the genus cannabis, whether growing or not; the seeds of a plant of that type; the resin extracted from a part of a plant of that type; and every compound, manufacture, salt, derivative, mixture, or preparation of a plant of that type or of its seeds or resin. "Marihuana" does not include the mature stalks of the plant, fiber produced from the stalks, oils or cake made from the seeds of the plant, or any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from the mature stalks, fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination. "Marihuana" does not include "hemp" or a "hemp product" as those terms are defined in section 928.01 of the Revised Code.
 - i. The cultivation, processing and/or retail dispensing of adult use cannabis, even under a license issued under Chapter 3780 of the Ohio Revised Code, is prohibited within the City of Perrysburg, Ohio.
 1. This section does not prohibit an individual from engaging in home grow activities as permitted and defined in R.C. § 3780.29.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Multiple Family Dwellings							P												
Apartments Above 1st Floor									P			S							
Bed & Breakfast		S	S	S	S	S			S										
Assisted Living Units							P												S
Mobile Homes (1235.04w)																			

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Commercial	A-1																		
Agriculture, Construction, Semi-Truck Sales/Service	S												P	P					
Animal Services (outdoor)								S	S	S	P								
Animal Services (indoor)								P	P	P	P								
Automotive Oil & Lube Service Facilities										P	P				P				
Automotive Repair - General											S		P	P					
Automotive Repair - Light											P				P				
Automotive Sales or Lease for New and Used Vehicles - Outdoors											S		S	S	S				
Auto Wash											S				S				
Carry-Outs/Other Business, Alcoholic Beverages									S	S	S				S				
Commercial Recreational Facilities									S	S	P		P		P				
Commercial Schools									P	P	P	P			P				

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Commercial	A-1																		
Commercial semi-truck sales/service													P	P					
Drive-in commercial uses											P	S			S				
Entertainment and spectator sport facilities									P	P	P				P	S			S
Grocery Stores									P	P	P				P				
Gym/Fitness Facility (<5,000 GSF)								P	P	P	P	P		S	S				

Gym/Fitness Facility (>5,000 GSF)										P	P				S	S				
Massage Establishment									S						S	S				
Medical Marijuana																				
Motels and hotels										P	P					P				
Neighborhood business less than 10,000 SF								P	P	P	P		S			P				
Office and Banks								P	P	P	P		P			P				
Personal Services								P	P	P	P		S			P				
Printing									P	P	P		P	P	P					
Recreational vehicles/equipment outdoor sales														S	S					
Restaurant carry-out only									P	P	P					P				

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Commercial																			
Restaurant drive-in										S	P				P				
Restaurant fast food									S	P	P				P				
Restaurant outdoor café									S	P2	S				P				
Restaurant full service									P	P	P		S		P				
Retail business: less than 60,000 GSF									P	P	P				P				
Retail business: more than 60,000 GSF										S	S				S				
Sale and storage of building materials	S										S		P	P	S				
Self-service storage											S		P	P	P				
Service station									S	S	P				P				
Sexually oriented business													S	S					
Shopping center										P	P								
Hospitality Facilities									S		S				P				
Rooming House		S	S	S	S	S	S		S										
Transient Habitation									S		S				P				
Repair Services, Consumer								P	P	P	P	P			P				
Nursery/green house	S1										P		P	P					

1 Excluding retail sales of any type on premises.

2 With the exception of those commercial centers zoned C-3 that are adjacent to residential properties. In those situations, Chapter 1235 - Special Approval use, specifically, Chapter 1235.04(mm) shall apply.

3 Only within an Urban Village Overlay District (UVO).

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Office	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Medical Offices								S	P	P	P	P			P				S
Medical Urgent Care Facilities											P		P	P	P				S

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Institutional	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB	P	S-1	X	INS
Accessory	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P
Cemetery	S	S	S	S													S		S
Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S		S				S
Club, Lodges, Fraternal and Civic Assembly										P	P				P				S
College and Universities																			S
Convalescent and Nursing Homes							S												S
Essential Services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		S	P	P
Hospital															P				S
Institutional Use													S	S	P			P	S
Mortuaries/Funeral Homes								S	S	S	S				P				
Non-Commercial Recreation Facilities	S	S	S	S	S	S	S						S	S	S	S		P	
Parks and Recreation Facilities	S	S	S	S	S	S	S	S	S			S			S	S		P	
Part-Time Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S		P				S
Postal Service															P				S
Public and Private Schools								S		S	S								S
Public Service Facility	S	S	S	S	S	S	S	S	S	S	P		P	P	P			P	S
Public/Private Utility	S	S	S	S	S	S	S	P	P	P	P	P	P	P	P			P	S
Wireless Telecommunication Facility	S										S		S	S	S			S	S

Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
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** Outside storage is prohibited, unless specifically permitted and maintained in accordance with the established ARC Site Development Standards.

1225.08 LAND USE AND BASE ZONING DISTRICT TABLE.

[illegible][illegible]

Two-Family Dwelling						P	P		P										
Multiple Family Dwellings							P												
Apartments Above 1st Floor									P				S						
Bed & Breakfast		S	S	S	S	S			S										
Assisted Living Units							P												S
Mobile Homes (1235.04w)																			

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Commercial	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Agriculture, Construction, Semi-Truck Sales/Service	S												P	P					
Animal Services (outdoor)								S	S	S	P								
Animal Services (indoor)								P	P	P	P								
Automotive Oil & Lube Service Facilities										P	P				P				
Automotive Repair - General											S		P	P					
Automotive Repair - Light											P				P				
Automotive Sales or Lease for New and Used Vehicles - Outdoors											S		S	S	S				
Auto Wash											S				S				
Carry-Outs/Other Business, Alcoholic Beverages									S	S	S				S				
Commercial Recreational Facilities									S	S	P		P		P				
Commercial Schools									P	P	P	P			P				

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Commercial	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Commercial semi-truck sales/service													P	P					
Drive-in commercial uses											P	S			S				
Entertainment and spectator sport facilities									P	P	P				P	S			S
Grocery Stores									P	P	P				P				
Gym/Fitness Facility (<5,000 GSF)								P	P	P	P	P		S	S				
Gym/Fitness Facility (>5,000 GSF)										P	P			S	S				

Massage Establishment									S						S	S				
Marijuana - Medical Marijuana and/or Adult Use Cannabis																				
Motels and hotels										P	P					P				
Neighborhood business less than 10,000 SF								P	P	P	P		S			P				
Office and Banks								P	P	P	P		P			P				
Personal Services								P	P	P	P		S			P				
Printing									P	P	P		P	P	P	P				
Recreational vehicles/equipment outdoor sales														S	S					
Restaurant carry-out only									P	P	P					P				

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Restaurant drive-in										S	P				P				
Restaurant fast food									S	P	P				P				
Restaurant outdoor café									S	P2	S				P				
Restaurant full service									P	P	P		S		P				
Retail business: less than 60,000 GSF									P	P	P				P				
Retail business: more than 60,000 GSF										S	S				S				
Sale and storage of building materials	S										S		P	P	S				
Self-service storage											S		P	P	P				
Service station									S	S	P				P				
Sexually oriented business													S	S					
Shopping center										P	P								
Hospitality Facilities									S		S				P				
Rooming House		S	S	S	S	S	S		S										
Transient Habitation									S		S				P				
Repair Services, Consumer								P	P	P	P	P			P				
Nursery/green house	S1										P		P	P					

1 Excluding retail sales of any type on premises.

2 With the exception of those commercial centers zoned C-3 that are adjacent to residential properties. In those situations, Chapter 1235 - Special Approval use, specifically, Chapter 1235.04(mm) shall apply.

3 Only within an Urban Village Overlay District (UVO).

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Office	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Medical Offices								S	P	P	P	P			P				S
Medical Urgent Care Facilities											P		P	P	P				S

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Institutional	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Accessory	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P
Cemetery	S	S	S	S													S		S
Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S		S				S
Club, Lodges, Fraternal and Civic Assembly										P	P				P				S
College and Universities																			S
Convalescent and Nursing Homes							S												S
Essential Services	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		S	P	P
Hospital															P				S
Institutional Use													S	S	P			P	S
Mortuaries/Funeral Homes								S	S	S	S				P				
Non-Commercial Recreation Facilities	S	S	S	S	S	S	S						S	S	S	S		P	
Parks and Recreation Facilities	S	S	S	S	S	S	S	S	S			S			S	S		P	
Part-Time Child Day Care Centers		S	S	S	S	S	S	S	S	S	S	S	S		P				S
Postal Service															P				S
Public and Private Schools								S		S	S								S
Public Service Facility	S	S	S	S	S	S	S	S	S	S	P		P	P	P			P	S
Public/Private Utility	S	S	S	S	S	S	S	P	P	P	P	P	P	P	P			P	S
Wireless Telecommunication Facility	S										S		S	S	S			S	S

	Ag	Residential						Commercial				Office Service	Industrial		Special				Institutional
Industrial	A-1	R-1	R-2	R-3	R-4	R-5	RM	C-1	C-2	C-3	C-4	OS	I-1	I-2	PB P	P	S-1	X	INS
Auto & Metal Salvage, Junk Yards														S					
Excavation of Sand, Gravel, Clay, Stone and Topsoil	S													S					

Food Processing														P	P	P				
Laboratories														P	P	S			P	
Manufacturing, Sale/Storage Building Materials														P	P					
Manufacturing: General															P					
Manufacturing: Light														P	P	P				
Oil & Gas Wells														S	S					S
Outside Storage	S													S	S	**			P	S
Publishing														P	P	P				
Research & Testing														P	P	P			P	
Transport & Trucking														S	S				P	
Warehousing														P	P	P			P	
Wholesale Business											P			P	P	P				
Wind Generator (Turbine)	S	S4												S	S					S

4 Minimum lot size is 30,000 square feet.

** Outside storage is prohibited, unless specifically permitted and maintained in accordance with the established ARC Site Development Standards.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ord 26-29-2026

DATE: May 5, 2026



Subject Matter/Background

The City is updating its Codified Ordinance to clarify non-bargaining unit classifications and eliminate an obsolete employment category (less than full-time).

Ordinances 26-2026, 27-2026, 28-2026, and 29-2026 contain language referring to the obsolete employment category and are being amended or repealed to remove the portions of the language that are no longer necessary.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 26-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.09-1; AND DECLARING AN EMERGENCY

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.09-1 is being updated to clarify non-bargaining unit classifications and eliminate obsolete employment categories (less than full-time); and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on April 28, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.09-1 which currently reads as:

266.09-1 INSURANCE.

A. HEALTH INSURANCE:

- (1) All full-time staff members of the City are eligible to participate in the City's health insurance program which includes comprehensive medical, dental, and prescription coverage. Full-time staff members shall pay ten percent (10%) of the premium cost with the City paying ninety percent (90%) of the premium cost.
- (2) As reflected in Section [266.01-2](#), certain employees are not eligible under the City's personnel policy for health insurance coverage and other benefits. Less than full-time staff members whose positions are budgeted at not less than sixty (60) hours per pay period for the calendar year at issue are eligible to pay twenty-five percent (25%) of the premium for a single or family policy, and the same percentage of any premium increase, in order to provide for and maintain coverage.
- (3) Elected officials who have health benefits available through an employer, spouse's employer or retirement benefit and for whom that benefit has an out of pocket premium cost to the elected official that is the same or less than the City's plan shall not be eligible to have health benefits under the City's plan. If not otherwise prohibited from utilizing the City's health benefits plan under this section, elected officials shall be entitled to the health benefits provided that premiums incident to such enrollment are paid for by such elected officials.

(Ord. 15-2021. Passed 2-16-21.)

B. HEALTH INSURANCE COMMITTEE.

A Citywide Health Insurance Committee shall be established consisting of two (2) voting entities of equal representation of each labor bargaining unit, nonbargaining employees and management to make recommendations for coverage and coverage changes and other health insurance benefit design modifications. (Ord. 62-2019. Passed 12-17-19.)

C. LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT ("AD&D") INSURANCE:

The City will provide term life insurance to staff members who have length of service credit and who are on the active payroll in the amount of:

- (1) Pay Grades 16 and higher - 110% of the employees annual salary
- (2) Pay Grades 10-15 - 105% of the employees annual salary
- (3) Pay Grades 7-9 - 100% of the employees annual salary
- (4) Pay Grades 4-6 - \$45,000

D. LIFE AND AD&D BENEFIT SUMMARY:

- (1) Eligible Classes of Staff Members. All regular full-time staff members of the policy holder working a minimum of 30 hours each week. The staff members are classified as follows:

CLASS DESIGNATION

I All Eligible Staff Members

- (2) Service Waiting Period. First of the month following one month of continued employment.

- (3) Staff Member Life Insurance and AD&D Insurance:

At age 65, the benefit amount is reduced to 65%

At age 70, the benefit amount is reduced to 50%.

Waiver of Premium Continued Protection applies to this coverage.

E. DENTAL INSURANCE: (REPEALED)

(EDITOR'S NOTE: Former subsection E. was repealed by Ordinance 62-2019, passed December 17, 2019.)

F. DENTAL INSURANCE BENEFIT SUMMARY: (REPEALED)

(EDITOR'S NOTE: Former subsection F. was repealed by Ordinance 78-97, passed June 3, 1997.)

G. OPTICAL REIMBURSEMENT:

The City will reimburse an employee an amount not to exceed \$375 per year per employee household to cover eye exams, frames, corrective lenses, prescription sunglasses, or contacts for employees, spouses and dependents living in the household under the age of eighteen. Original itemized receipts must be submitted to the employee's supervisor for reimbursement. (Ord. 62-2019. Passed 12-17-19.)

H. PARAMOUNT PREFERRED OPTIONS. (REPEALED)

(EDITOR'S NOTE: Former subsection H. was repealed by Ordinance 78-97, passed June 3, 1997.)

I. HEALTH CARE BENEFITS. (REPEALED)

(EDITOR'S NOTE: Former subsection I. was repealed by Ordinance 78-97, passed June 3, 1997.)

is hereby amended and revised to read:

266.09-1 INSURANCE.

A. HEALTH INSURANCE:

- (1) All full-time staff members of the City are eligible to participate in the City's health insurance program which includes comprehensive medical, dental, and prescription coverage. Full-time staff members shall pay ten percent (10%) of the premium cost with the City paying ninety percent (90%) of the premium cost.
- (2) As reflected in Section [266.01-2](#), certain employees are not eligible under the City's personnel policy for health insurance coverage and other benefits. ~~Less than full-time staff members whose positions are budgeted at not less than sixty (60) hours per pay period for the calendar year at issue are eligible to pay twenty-five percent (25%) of the premium for a single or family policy, and the same percentage of any premium increase, in order to provide for and maintain coverage.~~
- (3) Elected officials who have health benefits available through an employer, spouse's employer or retirement benefit and for whom that benefit has an out of pocket premium cost to the elected official that is the same or less than the City's plan shall not be eligible to have health benefits under the City's plan. If not otherwise prohibited from utilizing the City's health benefits plan under this section, elected officials shall be entitled to the health benefits provided that premiums incident to such enrollment are paid for by such elected officials.

(Ord. 15-2021. Passed 2-16-21.)

B. HEALTH INSURANCE COMMITTEE.

A Citywide Health Insurance Committee shall be established consisting of two (2) voting entities of equal representation of each labor bargaining unit, nonbargaining employees and management to make recommendations for coverage and coverage changes and other health insurance benefit design modifications. (Ord. 62-2019. Passed 12-17-19.)

C. LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT ("AD&D") INSURANCE:

The City will provide term life insurance to staff members who have length of service credit and who are on the active payroll in the amount of:

- (1) Pay Grades 16 and higher - 110% of the employees annual salary
- (2) Pay Grades 10-15 - 105% of the employees annual salary
- (3) Pay Grades 7-9 - 100% of the employees annual salary
- (4) Pay Grades 4-6 - \$45,000

D. LIFE AND AD&D BENEFIT SUMMARY:

- (1) Eligible Classes of Staff Members. All regular full-time staff members of the policy holder working a minimum of 30 hours each week. The staff members are classified as follows:

CLASS DESIGNATION

I All Eligible Staff Members

- (2) Service Waiting Period. First of the month following one month of continued employment.

- (3) Staff Member Life Insurance and AD&D Insurance:

At age 65, the benefit amount is reduced to 65%

At age 70, the benefit amount is reduced to 50%.

Waiver of Premium Continued Protection applies to this coverage.

E. DENTAL INSURANCE: (REPEALED)

(EDITOR'S NOTE: Former subsection E. was repealed by Ordinance 62-2019, passed December 17, 2019.)

F. DENTAL INSURANCE BENEFIT SUMMARY: (REPEALED)

(EDITOR'S NOTE: Former subsection F. was repealed by Ordinance 78-97, passed June 3, 1997.)

G. OPTICAL REIMBURSEMENT:

The City will reimburse an employee an amount not to exceed \$375 per year per employee household to cover eye exams, frames, corrective lenses, prescription sunglasses, or contacts for employees, spouses and dependents living in the household under the age of eighteen. Original itemized receipts must be submitted to the employee's supervisor for reimbursement. (Ord. 62-2019. Passed 12-17-19.

H. PARAMOUNT PREFERRED OPTIONS. (REPEALED)

(EDITOR'S NOTE: Former subsection H. was repealed by Ordinance 78-97, passed June 3, 1997.)

I. HEALTH CARE BENEFITS. (REPEALED)

(EDITOR'S NOTE: Former subsection I. was repealed by Ordinance 78-97, passed June 3, 1997.)

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the

citizens of the City of Perrysburg, Wood County, Ohio, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 27-2026

AN ORDINANCE REPEALING ORDINANCE §266.08-2-1; AND DECLARING AN EMERGENCY

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.08-2-1, establishes “Vacation Eligibility (Part-Time)” for less than full-time employees; and,

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.08-2-1 is being repealed to clarify non-bargaining unit classifications and eliminate obsolete employment categories (less than full-time); and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on April 28, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.08-2-1, which currently reads as follows is hereby repealed:

266.08-2-1 VACATION ELIGIBILITY (PART-TIME).

For any existing eligible part-time staff members earning vacation leave as of January 1, 2024, to be eligible for pro-rated paid vacation, based upon a pro-ration formula of actual hours worked versus 2080 hours, an existing eligible part-time staff member must work at least 1040 hours, but less than 2080 hours, during his/her anniversary year. For purposes of computing hours worked under this Part an overtime or premium hour counts as one hour worked, paid time off work on vacation, holidays and pregnancy/parental leave shall be considered as hours worked, and paid time off work on either sick leaves or leaves of absence up to a maximum of 120 lost work hours shall be considered as hours worked.
(Ord. 18-2024. Passed 4-16-24.)

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 28-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.07-3; AND DECLARING AN EMERGENCY

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.07-3 is being updated to clarify non-bargaining unit classifications and eliminate obsolete employment categories (less than full-time); and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on April 28, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.07-3 which currently reads as:

266.07-3 HOLIDAY PAY.

A full-time staff member shall receive the equivalent of eight (8) hours pay for each holiday set forth above in 266.07-1, provided the staff member qualifies for holiday pay under 266.07-2. Less than full-time staff members will receive seventy-five (75%) percent of full pay.

(Ord. 105-91. Passed 11-5-91; Ord. 111-94. Passed 9-20-94.)

is hereby amended and revised to read:

266.07-3 HOLIDAY PAY.

A full-time staff member shall receive the equivalent of eight (8) hours pay for each holiday set forth above in 266.07-1, provided the staff member qualifies for holiday pay under 266.07-2. ~~Less than full-time staff members will receive seventy-five (75%) percent of full pay.~~

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 29-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.01-3; AND DECLARING AN EMERGENCY

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.01-3 is being updated to clarify non-bargaining unit classifications and eliminate obsolete employment categories (less than full-time); and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on April 28, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.01-3 which currently reads as:

266.01-3 NOMENCLATURE.

When referred to collectively, individuals covered by the Personnel Policy may be referred to as staff members. Less than full -time staff members means those working thirty or more hours per week, but less than full-time. For purposes of this Policy, employees/staff members job classifications and pay grades are listed in Codified Ordinance Section 266.15-1. (Ord. 73-2025. Passed 6-3-25.)

is hereby amended and revised to read:

266.01-3 NOMENCLATURE.

When referred to collectively, individuals covered by the Personnel Policy may be referred to as staff members. ~~Less than full -time staff members means those working thirty or more hours per week, but less than full-time.~~ For purposes of this Policy, employees/staff members job classifications and pay grades are listed in Codified Ordinance Section 266.15-1.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 30-2026

DATE: May 5, 2026



Subject Matter/Background

City of Perrysburg, Ohio, Codified Ordinance §266.15-1 establishes “Pay Grades Established for Full-Time Non-Bargaining Unit Staff” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy.” The City of Perrysburg has determined it is appropriate to update a certain job title in §266.15-1.

This Ordinance will update the job title “Fire Administrative Assistant” to “Administrative Assistant.”

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 30-2026

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE §266.15-1(A); AND DECLARING AN EMERGENCY

WHEREAS, Perrysburg Codified Ordinance §266.15-1(A) establishes the pay grades for full-time non-bargaining unit staff; and,

WHEREAS, the City of Perrysburg has determined it necessary to update certain job titles set forth in §266.15-1(A); and,

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.15-1(A), which currently reads as:

266.15-1 PAY GRADES ESTABLISHED FOR FULL-TIME NON-BARGAINING UNIT STAFF

A. Pay Grades are established as follows (Base Wage/Steps are outlined in Section 266.15-2):

PAY GRADE	TITLE	FLSA
Grade 4	Administrative Assistant/Victim Advocate	N
	Fire Administrative Assistant	N
Grade 5	Executive Assistant	N
	Legal Assistant	N
	Zoning Inspector	N
Grade 6	Construction Inspector	N
	GIS Technician	N
	IT Technician	N
Grade 7	Advanced Certified Paralegal	N
	CAD Technician/Construction Inspector	N
	Human Resources Coordinator	N
	Legal Assistant/Clerk of Council	N
	Stormwater Program Technician	N
	Support Services Supervisor	N
	Urban Forester	N
	Utilities Supervisor	N
	Service Supervisor	N
Grade 8	Public Information Officer	E
Grade 9	Superintendent Field Operations/DPS	E
Grade 10	Deputy Administrator Planning & Zoning	E
	OSH Coordinator	E
Grade 11	Natural Resources Manager	E
	Staff Engineer	E
	Superintendent Field Operations/DPU	E

Grade 12	Assistant Manager WWTP	E
	Support Services Manager	E
Grade 13	Deputy Director of Public Service	E
Grade 14	Assistant Prosecutor	E
	GIS Administrator	E
	IT Administrator	E
Grade 15	Income Tax Commissioner	E
	Lieutenant - Police	E
Grade 16	Deputy Chief of Police	E
	Deputy Director of Finance	E
	Deputy Fire Chief	E
	Human Resources Manager	E
	Municipal Court Prosecutor	E
	WWTP Manager	E
Grade 17	Deputy Director Public Utilities	E
Grade 18	City Engineer	E
	Director of Public Service	E
	Fire Chief	E
	IT Manager	E
	Planning and Zoning Administrator	E
	Police Chief	E
Grade 19	Director of Finance/Clerk of Council	E
	Director of Public Utilities	E
	Law Director	E
Grade 20	Deputy City Administrator	E
	Director of Public Safety	E
Grade 22	City Administrator	E

is hereby amended and revised to read:

266.15-1 PAY GRADES ESTABLISHED FOR FULL-TIME NON-BARGAINING UNIT STAFF

A. Pay Grades are established as follows (Base Wage/Steps are outlined in Section 266.15-2):

PAY GRADE	TITLE	FLSA
Grade 4	Administrative Assistant/Victim Advocate	N
	Fire Administrative Assistant	N
Grade 5	Executive Assistant	N
	Legal Assistant	N
	Zoning Inspector	N
Grade 6	Construction Inspector	N
	GIS Technician	N
	IT Technician	N

Grade 7	Advanced Certified Paralegal	N
	CAD Technician/Construction Inspector	N
	Human Resources Coordinator	N
	Legal Assistant/Clerk of Council	N
	Stormwater Program Technician	N
	Support Services Supervisor	N
	Urban Forester	N
	Utilities Supervisor	N
	Service Supervisor	N
Grade 8	Public Information Officer	E
Grade 9	Superintendent Field Operations/DPS	E
Grade 10	Deputy Administrator Planning & Zoning	E
	OSH Coordinator	E
Grade 11	Natural Resources Manager	E
	Staff Engineer	E
	Superintendent Field Operations/DPU	E
Grade 12	Assistant Manager WWTP	E
	Support Services Manager	E
Grade 13	Deputy Director of Public Service	E
Grade 14	Assistant Prosecutor	E
	GIS Administrator	E
	IT Administrator	E
Grade 15	Income Tax Commissioner	E
	Lieutenant - Police	E
Grade 16	Deputy Chief of Police	E
	Deputy Director of Finance	E
	Deputy Fire Chief	E
	Human Resources Manager	E
	Municipal Court Prosecutor	E
	WWTP Manager	E
Grade 17	Deputy Director Public Utilities	E
Grade 18	City Engineer	E
	Director of Public Service	E
	Fire Chief	E
	IT Manager	E
	Planning and Zoning Administrator	E
	Police Chief	E
Grade 19	Director of Finance/Clerk of Council	E
	Director of Public Utilities	E
	Law Director	E
Grade 20	Deputy City Administrator	E
	Director of Public Safety	E

Grade 22	City Administrator	E
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SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 31-2026

DATE: May 5, 2026



Subject Matter/Background

Perrysburg Codified Ordinance §266.15-2(A) establishes pay grades, base wages, and steps for full-time non-bargaining unit staff, which are reviewed annually and adjusted to reflect any Council approved across-the-board wage increases.

In developing the City's 2026 budget, Council budgeted for a three percent (3%) across-the-board wage increases for all full-time non-bargaining unit employees.

This Ordinance approves the budgeted for three percent (3%) across-the-board wage increase for all full-time non-bargaining unit employees and updates the wage table to reflect the increase.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 5/5/2026

Second Reading – 5/19/2026

Third Reading and Vote – 6/2/2026

ORDINANCE 31-2026

AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE §266.15-2(A)

WHEREAS, Perrysburg Codified Ordinance §266.15-2(A) establishes pay grades, base wages, and steps for full-time non-bargaining unit staff; and,

WHEREAS, to ensure that employees are fairly compensated and to allow the City to attract and retain qualified individuals, the wage table is reviewed annually and adjusted to reflect any Council approved across-the-board wage increases; and,

WHEREAS, in developing the City's 2026 budget, the Council budgeted for a three percent (3%) across-the-board wage increases for all full-time non-bargaining unit employees; and,

WHEREAS, City Council has determined that the wage table should be adjusted to reflect the three percent (3%) across-the-board wage increase budgeted for by Council in 2026; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on April 28, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The budgeted for three percent (3%) across-the-board wage increase for all full-time non-bargaining unit employees is hereby approved and shall be incorporated into the 2026 Wage Table, as set forth in the amended §266.15-2.

SECTION 2. Codified Ordinance §266.15-2(A) which currently reads as:

266.15-2 WAGE TABLE: PAY GRADES, BASE WAGES, AND STEPS FOR FULL-TIME NON-BARGAINING UNIT STAFF.

A. Effective July 7, 2025, the Wage Table is established as follows (Pay Grades/Job Classifications are outlined in Section 266.15-1):

2025	MIN					Hiring Max					MAX
Years between steps	1	1	1	1	1	3	3	3	3	3	
PAY GRADE	A	B	C	D	E	F	G	H	I	J	K
Grade 4	\$25.42	\$26.44	\$27.46	\$28.47	\$29.49	\$30.51	\$31.52	\$32.54	\$33.56	\$34.58	\$35.59

Grade 5	\$27.24	\$28.33	\$29.41	\$30.50	\$31.59	\$32.68	\$33.77	\$34.86	\$35.95	\$37.04	\$38.13
Grade 6	\$29.05	\$30.21	\$31.37	\$32.53	\$33.70	\$34.86	\$36.02	\$37.18	\$38.34	\$39.51	\$40.67
Grade 7	\$30.86	\$32.10	\$33.33	\$34.56	\$35.80	\$37.03	\$38.27	\$39.50	\$40.74	\$41.97	\$43.21
Grade 8	\$32.67	\$33.98	\$35.29	\$36.60	\$37.90	\$39.21	\$40.52	\$41.82	\$43.13	\$44.44	\$45.74
Grade 9	\$34.49	\$35.87	\$37.25	\$38.63	\$40.00	\$41.38	\$42.76	\$44.14	\$45.52	\$46.90	\$48.28
Grade 10	\$36.30	\$37.75	\$39.20	\$40.66	\$42.11	\$43.56	\$45.01	\$46.46	\$47.92	\$49.37	\$50.82
Grade 11	\$38.11	\$39.64	\$41.16	\$42.69	\$44.21	\$45.73	\$47.26	\$48.78	\$50.31	\$51.83	\$53.36
Grade 12	\$39.93	\$41.52	\$43.12	\$44.72	\$46.31	\$47.91	\$49.51	\$51.10	\$52.70	\$54.30	\$55.90
Grade 13	\$41.74	\$43.41	\$45.08	\$46.75	\$48.42	\$50.09	\$51.75	\$53.42	\$55.09	\$56.76	\$58.43
Grade 14	\$43.55	\$45.29	\$47.03	\$48.78	\$50.52	\$52.26	\$54.00	\$55.74	\$57.49	\$59.23	\$60.97
Grade 15	\$45.36	\$47.18	\$48.99	\$50.81	\$52.62	\$54.44	\$56.25	\$58.06	\$59.88	\$61.69	\$63.51
Grade 16	\$52.45	\$53.50	\$54.55	\$55.60	\$56.65	\$57.70	\$59.80	\$61.90	\$63.99	\$66.09	\$68.19
Grade 17	\$56.41	\$57.54	\$58.66	\$59.79	\$60.92	\$62.05	\$64.31	\$66.56	\$68.82	\$71.08	\$73.33
Grade 18	\$60.36	\$61.57	\$62.78	\$63.99	\$65.19	\$66.40	\$68.81	\$71.23	\$73.64	\$76.06	\$78.47
Grade 19	\$64.32	\$65.61	\$66.89	\$68.18	\$69.46	\$70.75	\$73.32	\$75.90	\$78.47	\$81.04	\$83.61
Grade 20	\$68.27	\$69.64	\$71.00	\$72.37	\$73.74	\$75.10	\$77.83	\$80.56	\$83.29	\$86.03	\$88.76
Grade 22	\$76.18	\$77.71	\$79.23	\$80.75	\$82.28	\$83.80	\$86.85	\$89.90	\$92.95	\$95.99	\$99.04

is hereby amended, and adopted to read as:

266.15-2 WAGE TABLE: PAY GRADES, BASE WAGES, AND STEPS FOR FULL-TIME NON-BARGAINING UNIT STAFF.

A. Effective **July 6, 2026**, the Wage Table is established as follows (Pay Grades/Job Classifications are outlined in Section 266.15-1):

2026	MIN					Hiring Max					MAX
Years between steps	1	1	1	1	1	3	3	3	3	3	
PAY GRADE	A	B	C	D	E	F	G	H	I	J	K
Grade 4	\$26.18	\$27.23	\$28.28	\$29.32	\$30.37	\$31.43	\$32.47	\$33.52	\$34.57	\$35.62	\$36.66
Grade 5	\$28.06	\$29.18	\$30.29	\$31.42	\$32.54	\$33.66	\$34.78	\$35.91	\$37.03	\$38.15	\$39.27
Grade 6	\$29.92	\$31.12	\$32.31	\$33.51	\$34.71	\$35.91	\$37.10	\$38.30	\$39.49	\$40.70	\$41.89
Grade 7	\$31.79	\$33.06	\$34.33	\$35.60	\$36.87	\$38.14	\$39.42	\$40.69	\$41.96	\$43.23	\$44.51
Grade 8	\$33.65	\$35.00	\$36.35	\$37.70	\$39.04	\$40.39	\$41.74	\$43.07	\$44.42	\$45.77	\$47.11

Grade 9	\$35.52	\$36.95	\$38.37	\$39.79	\$41.20	\$42.62	\$44.04	\$45.46	\$46.89	\$48.31	\$49.73
Grade 10	\$37.39	\$38.88	\$40.38	\$41.88	\$43.37	\$44.87	\$46.36	\$47.85	\$49.36	\$50.85	\$52.34
Grade 11	\$39.25	\$40.83	\$42.39	\$43.97	\$45.54	\$47.10	\$48.68	\$50.24	\$51.82	\$53.38	\$54.96
Grade 12	\$41.13	\$42.77	\$44.41	\$46.06	\$47.70	\$49.35	\$51.00	\$52.63	\$54.28	\$55.93	\$57.58
Grade 13	\$42.99	\$44.71	\$46.43	\$48.15	\$49.87	\$51.59	\$53.30	\$55.02	\$56.74	\$58.46	\$60.18
Grade 14	\$44.86	\$46.65	\$48.44	\$50.24	\$52.04	\$53.83	\$55.62	\$57.41	\$59.21	\$61.01	\$62.80
Grade 15	\$46.72	\$48.60	\$50.46	\$52.33	\$54.20	\$56.07	\$57.94	\$59.80	\$61.68	\$63.54	\$65.42
Grade 16	\$54.02	\$55.11	\$56.19	\$57.27	\$58.35	\$59.43	\$61.59	\$63.76	\$65.91	\$68.07	\$70.24
Grade 17	\$58.10	\$59.27	\$60.42	\$61.58	\$62.75	\$63.91	\$66.24	\$68.56	\$70.88	\$73.21	\$75.53
Grade 18	\$62.17	\$63.42	\$64.66	\$65.91	\$67.15	\$68.39	\$70.87	\$73.37	\$75.85	\$78.34	\$80.82
Grade 19	\$66.25	\$67.58	\$68.90	\$70.23	\$71.54	\$72.87	\$75.52	\$78.18	\$80.82	\$83.47	\$86.12
Grade 20	\$70.32	\$71.73	\$73.13	\$74.54	\$75.95	\$77.35	\$80.16	\$82.98	\$85.79	\$88.61	\$91.42
Grade 22	\$78.47	\$80.04	\$81.61	\$83.17	\$84.75	\$86.31	\$89.46	\$92.60	\$95.74	\$98.87	\$102.01

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 20-2026

DATE: April 7, 2026



Subject Matter/Background

This Ordinance amends Chapter 1058 of the City of Perrysburg Codified Ordinances to establish and formalize a comprehensive stormwater utility program. The City currently owns and operates a stormwater system and is required to comply with federal and state regulations, including the Clean Water Act and NPDES Phase II permitting, which mandate improved stormwater quality management.

In response to ongoing infrastructure needs, regulatory requirements, and community growth, this Ordinance creates a dedicated fund through a stormwater service based on impervious surface area. It is the intent of the City of Perrysburg that the costs of the operation, maintenance, and improvements of the stormwater system be borne by the users of the system in relation to their individual contributions of stormwater to the system in order to support maintenance and capital improvements, reduce flooding risks, protect water quality, and promote public health, safety, and environmental sustainability.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 4/7/2026

Second Reading – 4/21/2026

Third Reading and Vote – 5/5/2026

ORDINANCE 20-2026

AN ORDINANCE TO AMEND THE CITY OF PERRYSBURG CODIFIED ORDINANCES CHAPTER 1058 "STORMWATER MANAGEMENT"

WHEREAS, the City of Perrysburg currently owns and operates a stormwater system for the collection and disposal of storm and other surface waters and for flood control; and,

WHEREAS, the constitution of the State of Ohio, Article XVIII, Section 4, authorizes municipalities to operate a public utility; and,

WHEREAS, the 1972 Federal Clean Water Act, amended by the Water Quality Act of 1987, U.S. EPA and Ohio EPA regulates the City's operation of this system, by which the City is required to obtain an NPDES Phase II permit for this system and will be required to implement programs to improve the quality of stormwater; and,

WHEREAS, the City of Perrysburg is conducting a stormwater utility program business plan, level of service analysis, cost of service analysis, rate study analysis, cash flow analysis, billing policy papers, identifying and analyzing problems, needs, goals, developing a green best management practices credit program, which is hereby incorporated by reference; and,

WHEREAS, City Council finds that the repair, replacement, improvement and regulation of the stormwater system is necessary to prevent further deterioration of the existing system, prevent or reduce flooding and to prevent water pollution; and,

WHEREAS, it is the intent of the City of Perrysburg that the costs of the operation, maintenance, and improvements of the stormwater system be borne by the users of the system in relation to their individual contributions of stormwater to the system; and,

WHEREAS, it is necessary and desirable and in the best interests of the City, its citizens, and the users of the stormwater system to establish a mechanism for the financing of facilities, systems, and services provided by the City of Perrysburg and the stormwater utility program user fee charge, which shall be designated the stormwater service charge, and shall be imposed and collected as provided in this Ordinance; and,

WHEREAS, the stormwater service charge should be fair, equitable, revenue sufficient, and reflect the relative contribution of stormwater runoff from a property or parcel of land, benefits enjoyed, and services received by each property or parcel as a result of the collection of surface and subsurface water, and should consider the

impervious area of the various properties or parcels located within the City limits, because the extent of stormwater, surface water and subsurface water runoff from a particular lot or parcel is largely a function of its impervious area; and,

WHEREAS, the City will adopt rules and regulations to properly manage and maintain the stormwater system; and,

WHEREAS, the City of Perrysburg will establish standards to regulate the quantity of stormwater discharged and to regulate stormwater contaminants as necessary to protect the water quality; and,

WHEREAS, the City will review and approve plans and plats for stormwater management in proposed subdivision or commercial developments; and,

WHEREAS, the City may suspend or revoke permits when it is determined that the permittee has violated any applicable ordinance, resolution or condition of the permit; and,

WHEREAS, the City is responsible for the protection and preservation of the public health, safety, and welfare of the community, and the environment and finds that it is in the best interest of the health, safety, and welfare of the citizens of the city and the community at large and the environment to proceed with the development, implementation, and operation of a stormwater utility program; and,

WHEREAS, the City stormwater program strives to provide and maintain the highest quality of life in a growing community through watershed management, infrastructure enhancement, and sustainable economic development in the future in an efficient, effective, and financially responsible manner.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Chapter 1058 of the Municipal Code of Perrysburg, Ohio entitled "Stormwater Management" is hereby amended by modifying the following sections as set forth hereafter:

Chapter 1058
Stormwater Management

1058.01	Definitions
1058.02	Purpose and Intent.
1058.03	Creation of a Stormwater Utility Program.
1058.04	Funding the Stormwater Utility Program
1058.05	Stormwater Utility Program Enterprise Fund
1058.06	Stormwater Utility Operating Budget

1058.07	Stormwater Utility Rate Structure Charges and Fees
1058.08	Necessity for Charges
1058.09	Powers of the Director of Public Utilities
1058.10	Right to appeal.
1058.11	Collection.
1058.12	Adjustments to Stormwater Service Charges
1058.13	Payments of Charges
1058.14	Falsifying Information

1058.01 Definitions.

(a) Unless the content specifically indicates otherwise, the meaning of the terms used in this chapter shall be as follows:

(1) "Adjustments" means a modification in a non-residential stormwater user fee for certain activities that impact stormwater runoff or impact the City's costs of providing stormwater management services.

(2) "Agricultural Property" means a lot or parcel located within the City of Perrysburg regardless of the size of the building lot or the square footage of the buildings classified as agricultural per County Auditor parcel classifications which for purposes of ERU determination will be classified as single-family residential.

(3) "Apartment Property" means a non-single family residential lot or parcel on which three or more dwelling units are situated.

(4) "Approved plans" means plans approved according to permits and plan review which will govern all stormwater improvements, required or not, made within the City or changes or alternations to existing stormwater facilities.

(5) "Best Management Practices (BMP)" means those practices recognized by the Ohio Department of Natural Resources and the Ohio Environmental Protection Agency which provide the best available and reasonable physical, structural, managerial, or behavioral activity to reduce or eliminate pollutant loads and/or concentrations leaving the site and no language contained in this BMP definition prohibits the City from accepting recognized alternative BMP's other than those recognized by these two agencies.

(6) "Brownfield" means typically a former industrial or commercial site that is considered to be contaminated to varying extents and certified as such by the Ohio Environmental Protection Agency.

(7) "Buffer" means a designated area adjacent to or part of a stream or wetland that is an integral part of the stream or wetland ecosystem (e.g. greenways). The critical function of riparian buffers including shading, input of organic debris and

coarse sediments, stabilization of banks, overflow during high water events and for maintenance of wildlife habitat.

(8) "Condominium Property" means a lot or parcel of real estate in which individuals own their own unit and share joint ownership in common elements with other unit owners on which is situated a building containing single story units on individual parcels according to the county auditor records for purposes of ERU determination will be classified as single-family residential.

(9) "Condominium Property Multi Story" means a lot or parcel of real estate in which individuals own their units and share joint ownership in common elements with other unit owners on which is situated a building containing more than one story.

(10) "Credits" means a one-time or ongoing reduction in a customer's stormwater user charge given for certain qualifying activities that either reduce the impact of increased stormwater runoff or reduce the City's costs of providing stormwater management.

(11) "Debt service costs" means the average annual principal and interest payments on all outstanding bonds or other comparable long-term capital obligations.

(12) "Duplex Property" means a lot or parcel of real estate on which is situated a building containing two (2) single-family dwelling units for purposes of ERU determination will be classified as single-family residential.

(13) "Equivalent Residential unit (ERU)" means a value, equivalent to 3,500 square feet of measured impervious area and is equal to the average amount of impervious area of single-family properties within the City of Perrysburg.

(14) "Facilities" means various stormwater and drainage works that may include inlets, pipes, pumping stations, conduits, manholes, energy dissipation structures, channels, outlets, retention/detention basins, and other structural components required by the Federal Clean Water Act to have a permit to discharge stormwater associated with activities subject to NPDES stormwater permits.

(15) "Impervious area" means area that has been paved and/or covered with buildings and materials, which include, but are not limited to, concrete, asphalt, rooftop, blacktop and gravel.

(16) "Municipal Separate Storm Sewer System (MS4)" (40 CFR 122.26(b)(8)) "a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains):

- (i) Owned or operated by a state, city, town, borough, county, parish, district, association, or other public body (created to or pursuant to state law) including special districts under state law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under section 208 of the Clean Water Act that discharges into waters of the United States.
- (ii) Designed or used for collecting or conveying stormwater.
- (iii) Which is not a combined sewer; and
- (iv) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2."

(17) "Non-residential property" means all property that contains impervious area not encompassed by the definition of Single-Family Parcel, Duplex Parcel, Agricultural and or certain Condominium parcels.

(18) "Operation and maintenance" mean those functions that result in expenditures during the useful life of the treatment works materials, labor, utilities and other items which are necessary for managing and operating the stormwater system in a manner for which such works were designed and constructed. The term "operation and maintenance" includes replacement.

(19) "Operation and maintenance costs" include all costs, direct and indirect, necessary to provide adequate stormwater management on a continuing basis and to produce discharges to receiving water that conform with all related Federal, State and local requirements including replacement costs.

(20) "Other service charges" means tap charges, connection charges, area charges and other identifiable charges, other than user charges, and debt service charges.

(21) "Owner" means any and all persons, natural or artificial, including any individual, firm, company, municipal or private corporation, partnership, co-partnership, joint stock company, trust, estate, association, society, institution, enterprise, governmental agency, State of Ohio, the United States of America or other legal entity, or their legal representatives, agents or assigns. The masculine gender includes the feminine, and the singular includes the plural where indicated by context.

(22) "Private stormwater facilities" means various stormwater and drainage works not under the control and/or ownership of the City, County, State and/or Federal government which may include inlets, conduits, pipes, pumping stations, manholes, structures, channels, outlets, retention or detention basins, other

structural components and equipment designed to transport, move or regulate stormwater.

(23) "Public stormwater facilities" means various stormwater and drainage works not under the control and/or ownership of the City, County, State and/or Federal government which may include natural streams, inlets, conduits, pipes, pumping stations, manholes, structures, channels, outlets, retention or detention basins, other structural or not structural components and equipment designed to transport, move or regulate stormwater.

(24) "Replacement costs" means the expenditures for obtaining and installing equipment, accessories or appurtenances which are necessary during the service life of the treatment works to maintain the capacity and performance for which such works were designed or constructed.

(25) "Shall" is mandatory and may is permissive.

(26) "Single-family Residential Parcel" means, all single-family residential parcels located within the City of Perrysburg regardless of the size of the building lot or the square footage of the buildings.

(27) "Square footage of impervious area" means, for the purpose of assigning an appropriate number of ERUs to a parcel or real property, the square footage of all impervious area using the outside boundary dimensions of the impervious area to include the total enclosed square footage, without regard for topographic features of the enclosed surface.

(28) "Stormwater" means stormwater runoff, snow melt, and surface runoff, subsurface water and drainage according to 40 C.F.R. 122.26(b)(13).

(29) "Stormwater service charge" means a charge assessed to users of the City's stormwater system.

(30) "Stormwater System" means all man-made facilities, structures, and natural watercourses owned operated and/or maintained by the City of Perrysburg, used for collection and conducting stormwater to, through, and from drainage areas to the points of final outlet including, but not limited to, any and all of the following: conduits and appurtenant features, canals, creeks, catch basins, ditches, streams, gulches, gullies, flumes, culverts, siphons, streets, curbs, gutters, dams, floodwalls, levees, and pumping stations, lift stations, including the USEPA definition of a Municipal Separate Storm Sewer System

(31) "Watershed" means an area of land that drains all the rivers, streams and rainfall to a common outlet or any point along a river or stream channel that

consists of surface water, subsurface water, lakes, rivers, streams, reservoirs, and wetlands and all the underlying ground water. Watersheds are important because the streamflow and the water quality of a river are affected by things, human-induced or not, happening in the land area "above" the river-outflow point.

1058.02 Purpose and Intent.

City Council finds, determines and declares that the stormwater system, which provides for the collection, treatment, storage, and disposal of stormwater provides benefits and services to all property or parcels within the City limits. Such benefits include, but are not limited to: the provision of adequate systems of collection, conveyance, detention, treatment and release of stormwater ; the reduction of hazards to property and life resulting from stormwater runoff; improvements in general health and welfare through reduction of undesirable stormwater conditions; and improvements to the water quality in the stormwater, manage surface water and subsurface water system and its receiving waters.

1058.03 Creation of a Stormwater Utility Program.

The function of the newly created Stormwater Utility Program within the Department of Public Utilities is to provide for the safe and efficient capture of stormwater runoff, mitigate the damaging effects of stormwater runoff, correction of stormwater problems; to fund activities of stormwater management, and include design, planning, regulation, education, coordination, construction, operations, maintenance, inspection and enforcement activities.

It is the express intent of this newly created stormwater utility program, to protect the public health, safety and welfare of people, property and the environment, in general, but not to create any special duty or relationship with any individual person, or to any special parcel within or outside the boundaries of the City. The city expressly reserves the right to assert all available immunities and defenses in any action seeking to impose monetary damages or equitable remedies upon the city, its elected officials, officers, employees and agents arising out of any alleged failure or breach of duty or relationship.

1058.04 Funding the Stormwater Utility Program

Funding for the stormwater utility activities may include but are not limited to: the stormwater service charges; stormwater permits, inspection fees, the City's general fund; other funds or income obtained from federal, state, locals, and private grants, or loans.

1058.05 Stormwater Utility Program Enterprise Fund

All stormwater service charges and all sources of revenue generated by or on behalf of the stormwater utility program shall be deposited in a stormwater utility enterprise fund and used exclusively for the stormwater utility program.

1058.06 Stormwater Utility Operating Budget

City Council shall adopt an operating budget for the stormwater utility program each fiscal year. The operating budget shall set forth for such fiscal year revenues and estimated expenditures for operations, maintenance, and extension and replacement and debt service.

1058.07 Stormwater Utility Rate Structure Charges and Fees.

For the services rendered as determined in the cost of service analysis and use and benefits of the stormwater system, rates and charges shall be collected from the owner of each and every lot, parcel of real estate or building that is situated within the corporate limits of the City of Perrysburg, that is tributary, directly or indirectly to the stormwater system as defined in the cost of service analysis. Such rates and charges include user charges, debt service costs and other service charges in which rates shall be payable as hereinafter provided and shall be in an amount determinable as follows:

(1) The stormwater rates and charges shall be based upon the quantity of impervious areas situated thereon.

(2) All properties having impervious area within the City of Perrysburg will be assigned an Equivalent Residential Unit (ERU) or a whole multiple thereof, with all properties having impervious area receiving at least one (1) ERU.

(3) Single-Family Parcels. All Single-Family parcels will be assigned one (1) ERU. A flat rate will apply to all Single-Family properties

(4) Duplex Parcels. All Duplex parcels shall be assigned one (1) ERU. A flat rate will apply to all Duplex parcels.

(5) Condominium Single Story Parcels. All Condominium Single Story parcels shall be assigned one (1) ERU. A flat rate will apply to all Condominium parcels.

(6) Agricultural Parcels. All Agricultural parcels shall be assigned one (1) ERU. A flat rate will apply to all agricultural parcels.

(7) Non-Residential Parcels. Non-Residential Parcels will be assigned an ERU whole multiple based upon the properties' individual measured impervious area (in square feet) divided by 3,500 square feet (1 ERU). This division will be calculated to the first decimal place and rounded to the nearest whole ERU according to mathematical convention.

(8) For the service rendered to the City for any City property excluding roadways and stormwater systems, the City shall not be subject to the same rates

and charges hereinabove provided.

(9) **Base Rate.** City Council shall by **Resolution** establish the base rate for the stormwater utility service charge. The base rate shall be calculated to ensure adequate revenues to fund the expenditures of stormwater management and to provide for the operation, maintenance, and capital improvements of the stormwater system within the City limits.

1058.08 Necessity for Charges

It is hereby determined necessary for the protection of public health, safety, and welfare and to conform with Federal, State, and local laws and regulations that a system of charges for stormwater service be established which allocates the cost of providing stormwater service to each user in such a manner that the allocated costs are proportionate to the cost of providing stormwater benefit and service to that user, insofar as those costs can reasonably be determined

1058.09 Powers of the Director of Public Utilities.

Stormwater service charges levied pursuant to this ordinance may be collected by the Director of Public Utilities. Notwithstanding other provisions of the Perrysburg City Code, the Director of Public Utilities or his/her Designee shall make and enforce such rules and regulations as deemed necessary for the safe, economical, and efficient management and protection of the City's stormwater system; for the construction and use of storm sewers and connections to the stormwater system consistent with policies established by the City Council; and for the regulation collection, rebating and refunding of such stormwater charges.

1058.10 Right to appeal.

A non-residential property owner may challenge the ERU multiple assigned to his/her property by filing an appeal with the Director of Public Utilities for adjustment thereof, stating in writing the grounds for the appeal. The Director of Public Utilities, or the Director's designee, shall consider the appeal and determine whether an adjustment of the ERU multiple for any such lot or parcel is necessary, and adjust such ERU multiple if appropriate.

1058.11 Collection.

(a) A bill not paid by the fifteenth of the billing month shall be considered delinquent. Said bill shall be subject to a fifteen percent (15%) penalty charge. Said penalty charge shall be applied the morning of the fourth business day after the due date.

(b) When the fifteenth day of the billing month falls on a Sunday or Saturday or a holiday, the due date shall be the next business day and a fifteen percent (15%) penalty charge shall be applied to a delinquent bill on the morning of the fourth business day after the due date subject to holidays and weekends.

(c) Each stormwater service charge rendered under or pursuant to this ordinance is hereby made a lien upon the corresponding lot, parcel of land, building or premises

that are tributary directly or indirectly to the stormwater system of the City, and, if the same is not paid within fifteen days, it shall be certified to the Auditor of the county in which the property is located, who shall place the same on the tax duplicate of said County with the interest and penalties allowed by law and be collected as other taxes are collected.

1058.12 Adjustments to Stormwater Service Charges

Increase adjustments (debit) can be made to non-residential service charges by parcel owners adding additional impervious areas such as rooftops, parking lots, driveways and walkways. Decrease (credit) adjustments can be made to non-residential service charges by parcels owners performing activities that reduce the impact of stormwater runoff to the stormwater system.

1058.13 Payment of Charges

Stormwater charges shall be assessed monthly. The City of Perrysburg will be responsible for providing the billing and collection for the Stormwater charges. Each charge levied by or pursuant to this chapter shall be made a lien upon the corresponding lot, land or premises served. If the charge is not paid, it shall be certified to the Auditor of Wood County, Ohio who shall place that amount on the tax duplicates of the County, with interest and penalties allowed by law, and collect it as other taxes are collected. The funds received from the collection of the stormwater service charges as defined in Section 1058.05 (stormwater utility program enterprise fund) shall be deposited in the stormwater enterprise fund.

1058.14 Falsifying Information

No person shall knowingly make any false statement, representation, record, report, plan, or other document and file such with the Department of Public Utilities.

1058.15 Severability

If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

SECTION 2. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 25-2026

DATE: April 7, 2026



Subject Matter/Background

Ordinance 20-2026 specifies in Section 1058.07(9) Base Rate: “City Council shall, by Resolution, establish the base rate for the stormwater utility service charge.

In accordance with Section 1058.07 Rate Structure Charges and Fees, Section (9) Base Rate for the stormwater utility program service charge shall hereby be set at **\$6.00** per Equivalent Residential Unit per month, abbreviated \$6.00/ERU/month. Beginning in 2028, and for each calendar year thereafter, the base rate shall be the amount for the previous calendar year increased by \$0.50/ERU/month, with a cap of \$8.00/ERU/month.

At the conclusion of the five (5) year period, the rate shall be reassessed, and City Council shall establish a new or revised rate to permit the stormwater utility to continue to provide for operation, maintenance, and capital improvements of the stormwater utility system.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 4/7/2026

Second Reading – 4/21/2026

Third Reading and Vote – 5/5/2026

RESOLUTION 25-2026

A RESOLUTION ESTABLISHING THE BASE RATE FOR THE STORMWATER UTILITY SERVICE CHARGE AS AUTHORIZED BY THE CITY OF PERRYSBURG CODIFIED ORDINANCES

WHEREAS, Ordinance 20-2026 adopted by Perrysburg City Council and approved by the Mayor of the City of Perrysburg amended the City of Perrysburg Codified Ordinances (“Code”) Chapter 1058 “Stormwater Management” to include a stormwater utility program to the Code; and,

WHEREAS, Ordinance 20-2026 provides for the funding of the operation, maintenance, and improvement of the stormwater system within the limits of the City of Perrysburg; and,

WHEREAS, Ordinance 20-2026 specifies in Section 1058.07(9) Base Rate: “City Council shall, by Resolution, establish the base rate for the stormwater utility service charge. The base rate shall be calculated to ensure adequate revenues to fund the expenditures of stormwater management and to provide for the operation, maintenance, and capital improvements of the stormwater system within the city limits.”

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO;

SECTION 1. In accordance with Ordinance 20-2026 specifies in Section 1058.07 Rate Structure Charges and Fees, Section (9) Base Rate for the stormwater utility program service charge shall hereby be set at \$6.00 per Equivalent Residential Unit per month, abbreviated \$6.00/ERU/month. Beginning in 2028, and for each calendar year thereafter, the base rate shall be the amount for the previous calendar year increased by \$0.50/ERU/month, with a cap of \$8.00/ERU/month.

SECTION 2. As required by ordinance the rate provides for operation, maintenance, and capital improvements of the stormwater system.

SECTION 3. The rate provides for the funds necessary to ensure that the City of Perrysburg meets the requirements of the National Pollution Discharge Elimination System Phase II, Stormwater Management Program, as mandated by the Federal Water Pollution Control Act and the Ohio Water Pollution Control Act for small Municipal Separate Storm Sewer Systems.

SECTION 4. At the conclusion of the five (5) year period, the rate shall be reassessed, and City Council shall establish a new or revised rate to permit the stormwater utility to continue to provide for operation, maintenance, and capital improvements of the stormwater utility system and further, to meet NPDES Phase II, Stormwater Utility Program, requirements.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Resolution shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 40-2026

DATE: May 5, 2026



Subject Matter/Background

The Department of Public Service is no longer in need of a 2014 Dodge Ram 2500 vehicle, VIN: 3C6LR5AT3EG223961, the value of which has been determined to be over One Thousand Dollars.

In accordance with Ohio Revised Code §721.15 it is necessary to legislatively authorize the disposal of property valued at over One Thousand Dollars only after determining the property is no longer needed or unfit for municipal purposes.

This Resolution authorizes the Mayor and Director of Finance to arrange for the sale of the 2014 Dodge Ram 2500 vehicle, VIN: 3C6LR5AT3EG223961, currently used by the Department of Public Service, by public auction as such vehicle is no longer needed for municipal purposes.

Financial Review

This Resolution has no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, in order to ensure timely completion of the sale.

RESOLUTION 40-2026

A RESOLUTION DECLARING A 2014 DODGE RAM 2500 CURRENTLY USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN EMERGENCY

WHEREAS, Article III, Section III – 10.0 of the Perrysburg City Charter provides the City Council with the power to determine the method, manner, consideration and procedure for the purchase of property on behalf of the Municipality and the sale or disposal thereof; and,

WHEREAS, the Department of Public Utilities is no longer in need of a 2014 Dodge Ram 2500 vehicle, VIN: 3C6LR5AT3EG223961, the value of which has been determined to be over One Thousand Dollars; and,

WHEREAS, in accordance with Ohio Revised Code §721.15 it is necessary to legislatively authorize the disposal of property valued at over One Thousand Dollars only after determining the property is no longer needed or unfit for municipal purposes; and,

WHEREAS, this legislation went before the Public Utilities Committee on April 27, 2026 and was unanimously approved for advancement to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Council hereby authorizes the Mayor and Director of Finance to arrange for the sale of the 2014 Dodge Ram 2500 vehicle, VIN: 3C6LR5AT3EG223961, currently used by the Department of Public Utilities, by public auction as such vehicle is no longer needed for municipal purposes.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as this vehicle should be auctioned off as soon as possible, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From:

Brian Homer Superintendent DPCU

Date: 4/13/26

Please mark one:

☒ I have determined the following described City property, which was purchased through the General Fund is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the item is valued at \$1,000 or more, it must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

Description of property (vehicle)

Kelly Blue Book Value \$ 13,374.00

(Attach KBB Printout)

Year: 2014

Make: Dodge

Model: Ram 2500

Vehicle #: 545

Color: white

VIN:

Mileage: 107734

3C6LR5AT3EG223961

I recommend the following method of disposition (please check one of four options):

☒ Sell → Employee Name - Point of Contact for Auction Listing: Brian Homer

☐ Destroy

☐ Scrap

☐ Other _____

Approved: _____

Mayor

Date

Director of Finance

Date



2014 Ram 2500 Regular Cab Pricing Report

Style: Tradesman Pickup 2D 8 ft

Mileage: 107,734

KBB.com Consumer Rating: 4.3/5

Vehicle Highlights

Fuel Economy: N/A

Engine: V8, HEMI, 5.7 Liter

Transmission: Automatic, 6-Spd

Drivetrain: 4WD

Country of Assembly: Mexico

Country of Origin: United States

EPA Class: Standard Pickup Trucks

Max Seating: 3

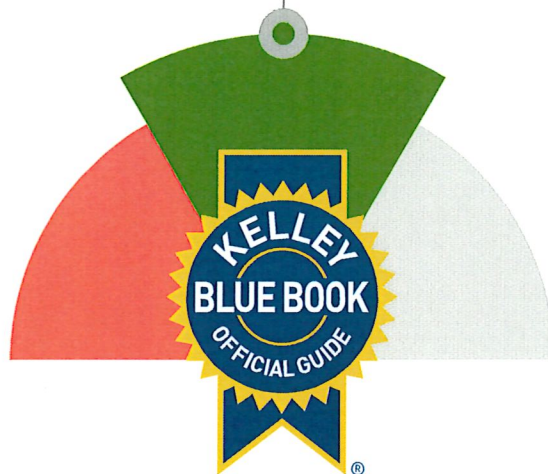
Doors: 2

Body Style: Pickup

Sell to Private Party

Private Party Range
\$12,424 - \$14,324

Private Party Value
\$13,374



Valid for ZIP code 43551 through 04/14/2026

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Exterior Color

✓ White

Engine

V8, HEMI, 5.7 Liter

Transmission

Automatic, 6-Spd

Drivetrain

4WD

Wheels and Tires

Steel Wheels

Braking and Traction

Stability Control

ABS (4-Wheel)

Comfort and Convenience

Keyless Entry

Air Conditioning

Power Windows

Power Door Locks

Cruise Control

Steering

Power Steering

Tilt Wheel

Entertainment and Instrumentation

AM/FM Stereo

✓ Bluetooth Wireless

Safety and Security

✓ Backup Camera

Dual Air Bags

Side Air Bags

Head Curtain Air Bags

Exterior

✓ Running Boards

Cargo and Towing

✓ Bed Liner

Towing Pkg

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 41-2026

DATE: May 5, 2026



Subject Matter/Background

The pressure sustaining valve at the East Boundary Reservoir was recently found to be inoperable and the South Boundary Reservoir pressure sustaining valve is in disrepair and needs to be replaced. The parts utilized in the valve replacement must be compatible with existing equipment in order to properly function and Cla-Val Co is the sole source provider for the necessary parts.

Due to the emergency nature of the East Boundary Reservoir pressure sustaining valve being inoperable, DPU has ordered the parts necessary for the East Boundary pressure sustaining valve replacement.

The cost for the replacement parts needed for the East Boundary Reservoir is \$39,112.00. The total cost for the replacement parts needed for the South Boundary Reservoir is \$43,337.00. The labor costs associated with the replacement of the valves is \$7,900.00.

This Resolution ratifies the initial purchase of the parts necessary to replace the East Boundary Reservoir pressure sustaining valve and further authorizes the Mayor and Director of Finance to enter into an Agreement with Cla-Val Co for the parts and labor necessary for the replacement of the two (2) pressure sustaining valves, as a total cost not to exceed Ninety Thousand Three Hundred Forty-Nine Dollars and Zero Cents (\$90,349.00).

Financial Review

Account Number: 5401-61814-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. This motion is recommended as an emergency measure in order to insure pricing.

RESOLUTION 41-2026

A RESOLUTION RATIFYING THE PURCHASE FROM AND AUTHORIZING AGREEMENTS WITH CLA-VAL CO FOR THE NECESSARY PARTS AND TECHNICIANS TO REPLACE TWO (2) PRESSURE SUSTAINING VALVES AT AN AMOUNT NOT TO EXCEED NINETY THOUSAND THREE HUNDRED FORTY-NINE DOLLARS AND ZERO CENTS (\$90,349.00); AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg water distribution system relies on sustaining valves to maintain appropriate water pressure for water entering the City's reservoirs; and,

WHEREAS, the pressure sustaining valve at the East Boundary Reservoir was recently found to be inoperable and the South Boundary Reservoir pressure sustaining valve is in disrepair and needs to be replaced; and,

WHEREAS, the parts utilized in the valve replacement must be compatible with existing equipment in order to properly function; and,

WHEREAS, Cla-Val Co is the sole source provider for parts for the subject products; and,

WHEREAS, due to the emergency nature of the East Boundary Reservoir pressure sustaining valve being inoperable, and the length of the lead time for delivery of the parts for the valve replacement, the Department of Public Utilities (DPU) has ordered the parts necessary for the East Boundary pressure sustaining valve replacement to ensure replacement of the valve in an expedited manner. The cost for the replacement parts needed for the East Boundary Reservoir is Thirty-Nine Thousand One Hundred Twelve Dollars and Zero Cents (\$39,112.00); and,

WHEREAS, the total cost for the replacement parts needed for the South Boundary Reservoir is Forty-Three Thousand Three Hundred Thirty-Seven Dollars and Zero Cents (\$43,337.00); and,

WHEREAS, the labor costs associated with the replacement of the two (2) pressure sustaining valves is Seven Thousand Nine Hundred Dollars and Zero Cents (\$7,900.00); and,

WHEREAS, the Department of Public Utilities is requesting that City Council ratify the initial purchase of parts from Cla-Val Co and authorize the City to enter into an Agreement with Cla-Val Co for the parts and labor necessary for the replacement of the two (2) pressure sustaining valves, as a total cost not to exceed

Ninety Thousand Three Hundred Forty-Nine Dollars and Zero Cents (\$90,349.00); and,

WHEREAS, the Public Utilities Committee, at its meeting held April 27, 2026, unanimously approved advancement of this legislation to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Council hereby ratifies the initial purchase of the parts necessary to replace the East Boundary Reservoir pressure sustaining valve and further authorizes the Mayor and Director of Finance to enter into an Agreement with Cla-Val Co for the parts and labor necessary for the replacement of the two (2) pressure sustaining valves, as a total cost not to exceed Ninety Thousand Three Hundred Forty-Nine Dollars and Zero Cents (\$90,349.00).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to ensure timely acceptance of the quote and completion of the project, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR