

Minutes of Perrysburg Personnel Committee

Meeting Held March 24, 2026

CALL TO ORDER - 5:00 PM

The meeting was called to order by Chairman, Kevin Fuller at 5:00 p.m.

ROLL CALL

Committee members present were Tim McCarthy, Erin O'Rear and Kevin Fuller. Also present were Kelly Chalfant, Human Resources Manger and Pat Jones, Deputy City Administrator.

CITIZEN'S CONCERNS

None.

APPROVAL OF FEBRUARY 24, 2026 MEETING MINUTES

There being no objections, the minutes of the February 24, 2026 meeting were approved 3-0.

DEPARTMENT OF PUBLIC SERVICE SUPERVISOR POSITION

Ms. Chalfant spoke about the proposed new position for the Department of Public Service. Mr. Jones said that this position would split off some of the duties from the Urban Forester as well as the Operations Manager. The employee in this position would be placed in Grade 7 of the pay scale and would be non-bargaining and non-exempt. This person would report directly to the Deputy Director of Public Service. Mr. Jones stated that it is a versatile role that would oversee the mechanics and buildings personnel, and would act as a building and fleet manager for the over 200 vehicles that the City uses for daily operations. There being no objections, the Committee agreed to recommend 3-0 to move forward to City Council.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:13pm

Respectfully submitted,

Kevin Fuller Chairman
Personnel Committee

The next meeting is scheduled for **Tuesday, April 28, 2026 at 5:00pm.**