

Minutes of Perrysburg Street Tree Commission

Meeting Held January 5, 2026

CALL TO ORDER - 9:00 AM

Scott Kirby called the meeting to order at 9:07 a.m.

ROLL CALL

Commission members present were Christine Ardley, Mark Easterling, James Hagen, Scott Kirby, Dan Ledyard, Rob Ross, and Kali Sawaya (7). Michael Deal and Lauren Rush were absent (2).

APPROVAL OF DECEMBER 1, 2025 MEETING MINUTES

James Hagen moved to approve the December 1, 2025 meeting minutes as written. Seconded by Scott Kirby, and the minutes were unanimously approved (7-0).

NEW BUSINESS

Elect Chair & Vice Chair for 2026

James Hagen nominated Scott Kirby to be Chairman. Seconded by Rob Ross, and the nomination was unanimously approved (7-0).

Kali Sawaya nominated Christine Ardley to be Vice-Chair. Seconded by Mark Easterling, and the nomination was unanimously approved (7-0).

Select Arbor Day Chair

Kali Sawaya nominated James Hagen to be the Chair for Arbor Day. Seconded by Mark Easterling, and the nomination was unanimously approved (7-0).

Kali Sawaya added that she is happy to be Vice-Chair if needed.

Report on Fall Planting

Dan Ledyard reported that Fountain Point Circle and Valley Hall Drive have been completed for fall plantings. He added that the planting sheet is out for bid (small developer list) with 30 trees installed out of 85 total.

Report on Christmas Tree Recycling Program

Rob Ross noted that Christmas tree pickup begins January 12, 2026.

Pruning/Removal Report

Dan Ledyard said that for 2025, there were 203 tree removals, 535 trims, 175 stumps, and 110 trees planted (along Fountain Point Circle, Valley Hall Drive, and Louisiana Avenue).

OLD BUSINESS

Coventry Pointe Plat 5 Street Tree Selection

The Commission further discussed the tree selection process for Coventry Pointe Plat 5. Dan Ledyard said that he went out on site and reported that there are no flags or established infrastructure yet. Kali Sawaya referenced the Ohio Trees by Size & Site Hardiness list, and James Hagen said this list is more beneficial for established neighborhoods with overhead lines and downtown. He added that it is great for replacement and commercial construction. Mark Easterling explained the Preliminary Plat process to the Commission and added that 19 trees should be planned to be installed within Plat 5. Dan Ledyard noted that the following trees exist within Coventry Pointe: Locust, Maple, Yellowwood, Oak, Serviceberry, and Kentucky Coffee. Mark Easterling noted that lot 102 will receive 4 trees and that lots 94 and 95 should be avoided due to easements. The Commission confirmed that lots 92 and 93 will share 1 tree, and lots 96 and 97 will also share 1 tree. The Commission agreed that the following species will be planted within Plat 5: 5 Oak, 5 Yellowwood, 5 Sycamore/Plane, and 5 Elm.

Leaf Pickup Continues as Weather Permits

Rob Ross said that leaf pickup continues due to the wintry weather.

Downtown Revitalization Project Update

Dan Ledyard said the bid contract came back lower for the 100- and 200-block sections of Louisiana Avenue. He added that the existing trees need to be removed by March 31st, and preferably by the contractor. Rob Ross said that he would email Casey Kenworthy today regarding the tree removal for social media release.

Dan Ledyard stated that there are 4 Oak trees at Hood Park along the Boat Club that the contractor will trim this month. He added that the Norway Maple tree next to the flag at Hood Park will be removed due to its obstruction of the flag, and that a Patriot Elm will be planted to replace it as a legacy tree in alignment with the 250th anniversary.

There was further discussion about posting before and after pictures on social media and providing equivalent seasons to capture the audience.

Dan Ledyard added that pictures for the 250th anniversary can be pulled from Barry VanHoozen.

OTHER BUSINESS

Dan Ledyard referenced the Growth Award Application and said that Tree City USA is a go. He added that Stephanie flagged Lauren Rush in the application as a whole for Arbor Day, and so he added tree recycling at Renewed Outdoors as a replacement for the application.

James Hagen asked the Commission to start thinking ahead about Arbor Day suggestions.

James Hagen mentioned that an Agenda item for February should be to discuss a potential alternate schedule to work with Mike Deal or find a replacement on the Commission.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:14 a.m.

Respectfully submitted,

Heather
Recording Secretary

Next meeting is scheduled for February 2, 2026 at 9:00 a.m.