

## **Minutes of Perrysburg Personnel Committee**

**Meeting Held February 24, 2026**

### **CALL TO ORDER - 5:00 PM**

The meeting was called to order by Erin O'Rear, pro tem chairperson, at 4:03 p.m.

### **ROLL CALL**

Committee members present were Tim McCarthy and Erin O'Rear. Kevin Fuller was absent. Also present were Kelly Chalfant, Human Resources Manager, Tim Effler, Law Director and Pat Jones, Deputy City Administrator.

### **CITIZEN'S CONCERNS**

None.

### **APPROVAL OF AUGUST 26, 2025 MEETING MINUTES**

There being no objections, the minutes of the August 26, 2025 meeting were approved 2-0.

### **CODIFIED ORDINANCE §266.05-3 UPDATE**

Ms. Chalfant spoke about codified ordinance chapter 266.05-3. She said that this section allows for hourly, non-exempt, non-bargaining employees to bank and use comp time up to 80 hours a year. Ms. Chalfant said that the request is to update this section to reflect what the collective bargaining agreements have agreed to. This would allow for the qualifying employees to bank and use up to 120 hours of comp time a year. There being no objections, the Committee agreed to recommend 2-0 to move forward to City Council.

### **ORGAN DONATION MEDICAL LEAVE**

Ms. Chalfant also spoke about amending the City's code to allow for paid leave for employees who choose to donate bone marrow or an organ. The leave would be 240 hours of paid leave for organ donation and 56 hours for bone marrow donation. Mr. Effler stated that the leave allotments follow what is specified in the Ohio Revised Code section 124.139. Mr. McCarthy asked if this only covers donations to a family member. Mr. Effler said that this covers donations to anyone. There being no objections, the Committee agreed to recommend 2-0 to move forward to City Council.

### **OTHER BUSINESS**

Ms. Chalfant thanked the committee members for approving the budget amendments that will allow the HR department to attend a NeoGov training conference in October.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 5:17pm

Respectfully submitted,

Erin O'Rear, Pro Tem Chairperson  
Personnel Committee

The next meeting is scheduled for **March 24, 2026 at 5:00pm.**