



**CITY OF PERRYSBURG
CITY COUNCIL
AGENDA**

June 16, 2026

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of June 2, 2026
5. Special Reports
 - a. Audubon Island Presentation - Zuri Carter
 - b. Street Tree Presentation
6. Letters, Communications, and Citizens Communications
7. Administrative Reports

- a. Mayor Mark's Community Corner

Request a Motion to approve the appointment of Greg Meyer to serve on the Street Tree Committee to fill a non-expired term that expires on December 31, 2026.

Request a motion to approve the appointment of Claire Dilley to be a Student Member on the Litter Prevention and Recycling Board. Term expires on 6/1/2027.

- b. City Administrator
 - c. Finance Director
 - d. Law Director
8. President of Council Report
9. Committee Reports

- a. **Finance & Economic Development**

- Ordinance# 32-2026**

AN ORDINANCE DETERMINING TO PROCEED WITH THE REMOVAL AND SPECIAL TREATMENT OF SHADE TREES AND CONTROLLING THE BLIGHT AND DISEASE OF SAME AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS AND WITHIN PUBLIC RIGHTS-OF-WAY OF THE CITY OF PERRYSBURG

3rd Reading, vote requested

- Ordinance# 33-2026**

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE REMOVAL AND SPECIAL TREATMENT OF SHADE TREES AND CONTROLLING THE BLIGHT AND DISEASE OF SAME AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS AND WITHIN PUBLIC RIGHTS-OF-WAY OF THE CITY OF

PERRYSBURG

3rd Reading, vote requested

Ordinance# 40-2026

AN ORDINANCE AMENDING ORDINANCE 115-2025 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2026; AND DECLARING AN EMERGENCY

*Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure*

Ordinance# 41-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §252.052

1st Reading, no vote required

Resolution# 42-2026

A RESOLUTION ESTABLISHING A STORMWATER UTILITY PROGRAM ENTERPRISE FUND

3rd Reading, vote requested

Resolution# 43-2026

A RESOLUTION UPDATING THE CITY OF PERRYSBURG'S CREDIT CARD POLICY

3rd Reading, vote requested

Resolution# 51-2026

A RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE THROUGH OHIO PLAN RISK MANAGEMENT, INC. AT A COST NOT TO EXCEED TWO HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED SIXTEEN DOLLARS AND ZERO CENTS (\$291,516.00); AND DECLARING AN EMERGENCY

*Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure*

Resolution# 52-2026

A RESOLUTION AUTHORIZING SUBMISSION OF AN ESTIMATE OF REVENUES TO THE WOOD COUNTY BUDGET COMMISSION FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027; AND DECLARING AN EMERGENCY

*Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure*

- b. Safety
- c. Recreation
- d. Planning & Zoning

e. Personnel

Request for Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees and to discuss pending court action.

Ordinance# 38-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-1 OF THE CITY OF PERRYSBURG PERSONNEL CODE

2nd Reading, no vote required

Ordinance# 39-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-3 OF THE CITY OF PERRYSBURG PERSONNEL CODE

2nd Reading, no vote required

f. Public Utilities

g. Service

10. Other Business

11. Adjournment

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 32-2026

DATE: May 19, 2026



Subject Matter/Background

This Ordinance is to assess the cost of improvement of providing for the removal and special treatment of shade trees and controlling the blight and disease of same and for planting, maintaining, trimming and removing shade trees in and along the streets and within public rights-of-way of the City of Perrysburg in accordance with the Resolution 10-2026. These costs shall be assessed in the manner and pursuant to the payment schedules set forth, and on the lots and lands described in the Resolution.

The improvement shall be made in accordance with the provisions of the Resolution and with the plans, specifications, profiles and estimate of cost previously approved and now on file in the office of the Clerk of Council

Financial Review

There is no funding needed for this Ordinance.

Legal Review

This Ordinance has been reviewed and is appropriately before you.

Recommendation

1st Reading – May 19, 2026
2nd Reading – June 2, 2026
3rd Reading and Vote – June 16, 2026

ORDINANCE 32-2026

AN ORDINANCE DETERMINING TO PROCEED WITH THE REMOVAL AND SPECIAL TREATMENT OF SHADE TREES AND CONTROLLING THE BLIGHT AND DISEASE OF SAME AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS AND WITHIN PUBLIC RIGHTS-OF-WAY OF THE CITY OF PERRYSBURG

WHEREAS, the City Council has adopted Resolution 10-2026 on March 17, 2026 (the Resolution), declaring the necessity of making the improvement described in Section 1.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. It is determined to proceed with and complete the improvement of providing for the removal and special treatment of shade trees and controlling the blight and disease of same and for planting, maintaining, trimming and removing shade trees in and along the streets and within public rights-of-way of the City of Perrysburg.

SECTION 2. The improvement shall be made in accordance with the provisions of the Resolution and with the plans, specifications, profiles and estimate of cost previously approved and now on file in the office of the Clerk of Council.

SECTION 3. There have been no claims for damages legally filed, and the Director of Law is authorized and directed to institute legal proceedings in a court of competent jurisdiction to inquire into future claims if necessary.

SECTION 4: The portion of the cost of the improvement to be assessed in accordance with the Resolution shall be assessed in the manner and pursuant to the payment schedules set forth, and on the lots and lands described in the Resolution.

SECTION 5. The estimated special assessments previously prepared and filed in the office of the Clerk of Council are adopted.

SECTION 6. The Clerk of Council shall deliver a certified copy of this ordinance to the County Auditor within 15 days after its passage.

SECTION 7: It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 8. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 33-2026

DATE: May 19, 2026



Subject Matter/Background

This Ordinance is to levy a special assessment to cover the cost and expense of the removal or special treatment of certain shade trees for the purpose of controlling the blight and disease and for planting, maintaining, trimming and removing of other shade trees in and along the streets and within the public rights-of-way of, there shall be and hereby is placed an assessment. Said assessment shall be assessed upon the lots and lands bounding and abutting upon the streets and public rights-of-way in said district; and, set opposite the description of the respective lots and lands whereas City Council does hereby determine and declare that said lots and lands are specifically benefitted in the amounts so assessed against the same.

Such special assessment shall be levied and assessed by a percentage of the tax value of the property assessed in the amount of Seventy Thousand Dollars and Zero Cents (\$70,000.00). The owners of said several lots and parcels of land shall pay the sum so assessed in two (2) equal installments during the period of the assessment to the Treasurer of Wood County, Ohio, at the same time and in the same manner as other taxes are paid, or be subject to penalty and interest to be paid thereon as provided by law.

Financial Review

There is no funding needed for this Ordinance.

Legal Review

This Ordinance has been reviewed and is appropriately before you.

Recommendation

1st Reading – May 19, 2026
2nd Reading – June 2, 2026
3rd Reading and Vote – June 16, 2026

ORDINANCE 33-2026

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE REMOVAL AND SPECIAL TREATMENT OF SHADE TREES AND CONTROLLING THE BLIGHT AND DISEASE OF SAME AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS AND WITHIN PUBLIC RIGHTS-OF-WAY OF THE CITY OF PERRYSBURG

WHEREAS, through Ordinance 43-86, City Council for the City of Perrysburg, Ohio, established one district for the purpose of removing or specially treating therein shade trees for the purpose of controlling the blight and disease of same and for planting, maintaining, treating and removing shade trees in and along the streets and public rights-of-way of the City during the year 1986 and the years thereafter; and,

WHEREAS, City Council has determined that the value of the properties in this district are and will be enhanced and improved by this work; and,

WHEREAS, pursuant to Ordinance 43-86, City Council provided that part of the cost and expense connected with said work in said district shall be levied and assessed by a percentage of the tax valued of the property assessed.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, with three-fourths (3/4) of all members elected in Council concurring:

SECTION 1. To pay the cost and expense of the removal or special treatment of certain shade trees for the purpose of controlling the blight and disease and for planting, maintaining, trimming and removing of other shade trees in and along the streets and within the public rights-of-way of, there shall be and hereby is placed an assessment. Said assessment shall be assessed upon the lots and lands bounding and abutting upon the streets and public rights-of-way in said district; and, set opposite the description of the respective lots and lands whereas City Council does hereby determine and declare that said lots and lands are specifically benefitted in the amounts so assessed against the same.

SECTION 2. Such special assessment shall be levied and assessed by a percentage of the tax value of the property assessed in the amount of Seventy Thousand Dollars and Zero Cents (\$70,000.00). The owners of said several lots and parcels of land shall pay the sum so assessed in two (2) equal installments during the period of the assessment to the Treasurer of Wood County, Ohio, at the same time and in the same manner as other taxes are paid, or be subject to penalty and interest to be paid thereon

as provided by law.

SECTION 3. The City's Director of Finance is directed to certify this special assessment to the Auditor of Wood County, Ohio, to be, by him, placed upon the grand tax duplicate of said County for the year 2026, for collection in 2027, against said lots and lands respectively to be collected at the same time and in the same manner as other taxes are collected.

SECTION 4. The Clerk of Council shall cause a notice of the passage of this ordinance to be published once in a newspaper of general circulation in this City and shall keep on file in the office of the Clerk of Council the special assessments.

SECTION 5. It is hereby found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 40-2026

DATE: June 16, 2026



Subject Matter/Background

Throughout the year, budget amendments may be necessary to move appropriations from one account to another or to request additional funding. While monitoring the budget through the beginning of June 2026 it was found that certain modifications need to be made.

These modifications can be found in Exhibit A.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this as an Emergency is appropriate. The Finance Department is requesting an emergency to ensure such appropriations, powers, and duties within the annual budget shall be in effect immediately.

ORDINANCE 40-2026

AN ORDINANCE AMENDING ORDINANCE 115-2025 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2026; AND DECLARING AN EMERGENCY

WHEREAS, to provide for current expenses and other expenditures for the fiscal year ending December 31, 2026, the City of Perrysburg, Ohio, approved the 2026 city budget pursuant to Ordinance 115-2025 and subsequently amended by Ordinance 1-2026, Ordinance 5-2026, Ordinance 6-2026, Ordinance 7-2026 Ordinance, 23-2026 and Ordinance 34-2026; and,

WHEREAS, it has been determined by the Mayor and Director of Finance that certain amendments should be made to the revenues, expenditures, and appropriations described in the approved 2026 budget for the City of Perrysburg, Wood County, Ohio; and,

WHEREAS, in order to reflect appropriate adjustments to the budget and otherwise provide for necessary appropriations, it is reasonable and appropriate to amend Ordinance 115-2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. To provide for current expenses and other expenditures for the City of Perrysburg, Ohio, during the fiscal year ending December 31, 2026, sums are set aside and appropriated as stated in Exhibit A attached hereto.

SECTION 2. To the extent the sums set aside and appropriated as stated in Exhibit A change those stated in Ordinance 115-2025, that Ordinance is amended.

SECTION 3. The Director of Finance is authorized to draw their warrant upon the City Treasury in the amount appropriated and for the purposes stated in this Ordinance upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or resolution of Council to make the expenditure.

SECTION 4. The Mayor and Director of Finance are authorized to enter into contracts in accordance with the laws of the State of Ohio and the Charter, ordinances, and resolutions of the City of Perrysburg, Ohio.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that such appropriations, powers, and duties within the annual budget shall be in effect immediately, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Budget Amendments - June 2026

Department	Account	Description	Amount
Swimming Pool	1110-41648-53222	Operational Services	\$ (10,000.00)
Swimming Pool	1110-41648-54199	Equipment and Furniture <\$10k	\$ 10,000.00
Police	1110-21232-53825	Building Repairs and Maintenance	\$ 57,778.59
General Buildings & Land	1110-11047-53301	Rentals and Leases (Alternative Space Rentals)	\$ 41,790.00

Total General Fund \$ 99,568.59

Utilities (Water)	5331-61814-53999	Other - Services (Cost Allocation Plan Updated)	\$ 55,797.00
Utilities (Sewer)	5332-61826-53999	Other - Services (Cost Allocation Plan Updated)	\$ 176,318.00
Utilities (Water)	5401-61814-55999	(Water Main Extension - Perrysburg Senior Lofts)	\$ 31,402.00

Other Funds Total: \$ 263,517.00

Total Budget Adjustment: \$ 363,085.59

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 41-2026

DATE: June 16, 2026



Subject Matter/Background

The City of Perrysburg Ohio, Codified Ordinance §252.052 is being updated to provide consistency in the bidding threshold throughout the Code. Council desires to amend Perrysburg Codified Ordinance § 252.052 “Determination of Lowest, Responsible and Responsive Bid for Public Improvement Projects” to match the State of Ohio bidding threshold.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/16/2026

Second Reading – 7/7/2026

Third Reading and Vote – 8/4/2026

ORDINANCE 41-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §252.052

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §252.052 is being updated to provide consistency in the bidding threshold throughout the Code; and,

WHEREAS, the Finance Committee considered this legislation at its meeting on June 9, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §252.052 which currently reads as:

252.052 DETERMINATION OF LOWEST, RESPONSIBLE AND RESPONSIVE BID FOR PUBLIC IMPROVEMENT PROJECTS.

- (a) "Construction projects" shall be defined as any new construction, reconstruction, enlargement, alteration, repair, remodeling, renovation, painting or maintenance of a public improvement, and includes but is not limited to dredging, shoring, demolition, drilling, blasting, excavating, scaffolding, installation and any other change to the physical structure of a public improvement.
- (b) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects that exceed fifty thousand dollars (\$50,000) and require Council approval to submit to the designated city contracting official or a construction management or design build firm hired by the City, with submission of its bid, on a form required by the Department of Finance, proof, in accordance with the wage and fringe benefit requirements set forth in Ohio R.C. 4115.03(E), that it meets the following standards:
 - (1) The bidder provides healthcare benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (2) The bidder provides retirement benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (3) The bidder hires employees who have done one of the following:
 - A. Graduated from or are participating in a construction apprenticeship program certified and regulated by the State of Ohio or the U.S. Department of Labor
 - B. Have at least five (5) years of documented experience in the specific field.
- (c) The failure of a bidder to comply with Section 252.052 due to a lack of submission to the designated city contracting official, or construction management or design-build firm hired by the city, or the bidder's failure to affirmatively meet these standards, shall result in the bidder being considered non-responsive.
- (d) Whether the bidder's employees meet the quality training criteria as provided in § Section 252.052(b)(3), in order to provide full inclusion and creation of entry level opportunities in the construction trades, up to twenty-five percent (25%) of the bidder's employees may

be participating in pre-apprenticeship programs, career technical programs or otherwise have less training and experience.

- (e) A bidder that is awarded a contract under this section shall require its direct subcontractors to meet the requirements of Section 252.05. Failure to ensure a subcontractor meets these requirements shall result in debarment from City contracts for a period of three (3) years.
- (f) A subcontractor of contracts under this section subject to Section 252.052 shall require all direct subcontractors to meet the requirements of Section 252.052. Failure to ensure a subcontractor meets this requirement shall result in debarment from City contracts for a period of three (3) years.
- (g) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects subject to Section 252.052 to provide evidence of the following to the designated city contracting official with submission of its bid:
 - (1) Disclosure of any safety violations or settlement agreements between the bidder and the Occupational Safety & Health Administration or a state-based agency of similar jurisdiction during the ten (10) years prior to the submission of the bid.
 - (2) Disclosure of any violation of, or settlement agreement related to, any wage and hour laws at the local, state, or federal level during the ten (10) years prior the submission of the bid.
 - (3) Disclosure of an active and compliant Ohio Bureau of Workers Compensation insurance policy.
 - (4) Disclosure of any license issued by the Ohio Construction Industry Licensing Board that has been assigned to the bidder.
 - (5) Disclosure of any legal judgments against the bidder during the ten (10) years prior to the submission of the bid.
 - (6) Disclosure of the relevant experience of the bidder, including the number of years in business under its present, alias, fictitious, doing business as, and/or former business names.
 - (7) A complete listing of all the bidder's ongoing and completed public and private construction projects within the last three (3) years, including the nature and value of each contract and the name, address, and phone number or email address for a representative of the owner of each project.
 - (8) Disclosure of any state or federal Environmental Protection Agency complaints issued against the bidder during the ten (10) years prior to the submission of the bid.
 - (9) Description of the management experience of the bidder's project manager(s) and superintendent(s) who will be assigned to the project.
 - (10) If the bidder is a foreign corporation not incorporated under the laws of Ohio, a Certificate of Good Standing from the Ohio Secretary of State demonstrating its right to conduct business in the state of Ohio.
 - (11) Disclosure of any debarments of the bidder by any public authority in the United States during the ten (10) years prior to the submission of the bid.
 - (12) Description of the bidder's Occupational Safety and Health Administration compliant safety program.
 - (13) Disclosure of an active and compliant Ohio Drug Free Workplace policy issued by the State of Ohio.

- (14) Disclosure of the percentage of the bidder's workforce that has five (5) or more years of experience within their trade.
- (h) Any construction management or design-build firm hired by the City shall only contract with bidders that comply with the requirements of Section 252.052.
 - (i) Any construction management or design-build firm hired by the City shall include Section 252.052 as part of its prequalification requirements for prospective bidders.
 - (j) Contractors and subcontractors awarded a contract by a construction management or design-build firm on a City project shall comply with Section 252.052.
 - (k) The City or a construction management or design-build firm hired by the City shall require a bidder to provide evidence of its compliance or the compliance of its subcontractors with Section 252.052. (Ord. 8-2023. Passed 4-4-23.)

is hereby amended and revised to read:

252.052 DETERMINATION OF LOWEST, RESPONSIBLE AND RESPONSIVE BID FOR PUBLIC IMPROVEMENT PROJECTS.

- (a) "Construction projects" shall be defined as any new construction, reconstruction, enlargement, alteration, repair, remodeling, renovation, painting or maintenance of a public improvement, and includes but is not limited to dredging, shoring, demolition, drilling, blasting, excavating, scaffolding, installation and any other change to the physical structure of a public improvement.
- (b) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects that exceed ~~fifty thousand dollars (\$50,000)~~ **the bidding threshold as set forth in Ohio R.C. §9.17** and require Council approval to submit to the designated city contracting official or a construction management or design build firm hired by the City, with submission of its bid, on a form required by the Department of Finance, proof, in accordance with the wage and fringe benefit requirements set forth in Ohio R.C. 4115.03(E), that it meets the following standards:
 - (1) The bidder provides healthcare benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (2) The bidder provides retirement benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.
 - (3) The bidder hires employees who have done one of the following:
 - A. Graduated from or are participating in a construction apprenticeship program certified and regulated by the State of Ohio or the U.S. Department of Labor
 - B. Have at least five (5) years of documented experience in the specific field.
- (c) The failure of a bidder to comply with Section 252.052 due to a lack of submission to the designated city contracting official, or construction management or design-build firm hired by the city, or the bidder's failure to affirmatively meet these standards, shall result in the bidder being considered non-responsive.

- (d) Whether the bidder's employees meet the quality training criteria as provided in § Section 252.052(b)(3), in order to provide full inclusion and creation of entry level opportunities in the construction trades, up to twenty-five percent (25%) of the bidder's employees may be participating in pre-apprenticeship programs, career technical programs or otherwise have less training and experience.
- (e) A bidder that is awarded a contract under this section shall require its direct subcontractors to meet the requirements of Section 252.05. Failure to ensure a subcontractor meets these requirements shall result in debarment from City contracts for a period of three (3) years.
- (f) A subcontractor of contracts under this section subject to Section 252.052 shall require all direct subcontractors to meet the requirements of Section 252.052. Failure to ensure a subcontractor meets this requirement shall result in debarment from City contracts for a period of three (3) years.
- (g) Council hereby requires that the Mayor, or designee, shall require all bidders of construction projects subject to Section 252.052 to provide evidence of the following to the designated city contracting official with submission of its bid:
 - (1) Disclosure of any safety violations or settlement agreements between the bidder and the Occupational Safety & Health Administration or a state-based agency of similar jurisdiction during the ten (10) years prior to the submission of the bid.
 - (2) Disclosure of any violation of, or settlement agreement related to, any wage and hour laws at the local, state, or federal level during the ten (10) years prior the submission of the bid.
 - (3) Disclosure of an active and compliant Ohio Bureau of Workers Compensation insurance policy.
 - (4) Disclosure of any license issued by the Ohio Construction Industry Licensing Board that has been assigned to the bidder.
 - (5) Disclosure of any legal judgments against the bidder during the ten (10) years prior to the submission of the bid.
 - (6) Disclosure of the relevant experience of the bidder, including the number of years in business under its present, alias, fictitious, doing business as, and/or former business names.
 - (7) A complete listing of all the bidder's ongoing and completed public and private construction projects within the last three (3) years, including the nature and value of each contract and the name, address, and phone number or email address for a representative of the owner of each project.
 - (8) Disclosure of any state or federal Environmental Protection Agency complaints issued against the bidder during the ten (10) years prior to the submission of the bid.
 - (9) Description of the management experience of the bidder's project manager(s) and superintendent(s) who will be assigned to the project.
 - (10) If the bidder is a foreign corporation not incorporated under the laws of Ohio, a Certificate of Good Standing from the Ohio Secretary of State demonstrating its right to conduct business in the state of Ohio.

- (11) Disclosure of any debarments of the bidder by any public authority in the United States during the ten (10) years prior to the submission of the bid.
 - (12) Description of the bidder's Occupational Safety and Health Administration compliant safety program.
 - (13) Disclosure of an active and compliant Ohio Drug Free Workplace policy issued by the State of Ohio.
 - (14) Disclosure of the percentage of the bidder's workforce that has five (5) or more years of experience within their trade.
- (h) Any construction management or design-build firm hired by the City shall only contract with bidders that comply with the requirements of Section 252.052.
 - (i) Any construction management or design-build firm hired by the City shall include Section 252.052 as part of its prequalification requirements for prospective bidders.
 - (j) Contractors and subcontractors awarded a contract by a construction management or design-build firm on a City project shall comply with Section 252.052.
 - (k) The City or a construction management or design-build firm hired by the City shall require a bidder to provide evidence of its compliance or the compliance of its subcontractors with Section 252.052.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 42-2026

DATE: May 19, 2026



Subject Matter/Background

The City seeks to establish a Stormwater Utility Program Enterprise Fund. This fund is established for the sole purpose of receipt and disbursement of Stormwater Utility Program monies in accordance with Perrysburg Codified Ordinances Chapter 1058.

This Ordinance formally establishes a Stormwater Utility Program Enterprise Fund and is hereby established pursuant to Ohio R.C. 5705.09(G) and authorizes to take all actions necessary and reasonable to establish the fund, consistent with otherwise applicable law.

Financial Review

This legislation has been reviewed and approved by Finance.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

1st Reading – May 19, 2026
2nd Reading – June 2, 2026
3rd Reading and Vote – June 16, 2026

RESOLUTION 42-2026

A RESOLUTION ESTABLISHING A STORMWATER UTILITY PROGRAM ENTERPRISE FUND

WHEREAS, Ordinance 20-2026 adopted by Perrysburg City Council and approved by the Mayor of the City of Perrysburg amended the City of Perrysburg Codified Ordinances (“Code”) Chapter 1058 “Stormwater Management” to add a stormwater utility program to the Code; and,

WHEREAS, Ordinance 20-2026 provides for the funding of the operation, maintenance, and improvement of the stormwater system within the limits of the City of Perrysburg; and,

WHEREAS, Ordinance 20-2026 specifies in Section 1058.05 “Stormwater Utility Program Enterprise Fund” that all stormwater service charges and all sources of revenue generated by or on behalf of the stormwater utility program shall be deposited in a stormwater utility enterprise fund and used exclusively for the stormwater utility program; and,

WHEREAS, in order to comply with Section 1058.05, it is necessary for the City to establish a new Stormwater Utility Program Enterprise Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Pursuant to and in accordance with Ohio R.C. 5705.09(G), there is hereby established a special, segregated and distinct utility fund, to be known as the "Stormwater Utility Fund No. 5333". All moneys collected as service charges and interest and penalties thereon, and any other revenues or receipts of the stormwater utility, shall be deposited in said Stormwater Utility Enterprise Fund.

SECTION 2. This fund is established for the sole purpose of receipt and disbursement of Stormwater Utility Program monies in accordance with Perrysburg Codified Ordinances Chapter 1058.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Resolution shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 43-2026

DATE: May 19, 2026



Subject Matter/Background

The Finance Department is requesting an update to the City of Perrysburg’s Credit Card Policy. The update provides clarity and additional direction regarding convenience fees.

This Resolution was reviewed by the Finance Committee at their May 12, 2026 meeting and unanimously approved for advancement to City Council.

Financial Review

This Resolution will have no immediate financial impact on the City of Perrysburg.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 5/19/2026
Second Reading – 6/2/2026
Third Reading and Vote – 6/16/2026

RESOLUTION 43-2026

**A RESOLUTION UPDATING THE CITY OF PERRYSBURG'S
CREDIT CARD POLICY**

WHEREAS, the City of Perrysburg's Finance Department is requesting an update to the City's Credit Card Policy; and,

WHEREAS, the policy has been updated to provide clarity and additional direction regarding convenience fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to execute the necessary documents to amend the City of Perrysburg's Credit Card Policy as represented in Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

City Issued Credit Cards

623.1 PURPOSE AND SCOPE

Credit cards are purchasing tools that can offer an additional method of payment to the existing City of Perrysburg purchasing process. They provide an efficient and effective method of purchasing and paying for goods and services. The City of Perrysburg will have three types of credit cards. These will include corporate credit cards, virtual credit cards, and store credit cards.

623.2 POLICY

This policy describes the appropriate use of each of the different credit card types. Credit cards may only be used for official business and for the benefit of the City. They shall only be used for one-time purchases or vendors that will not accept another means of payment. They are not to be used with vendors that the City has an account with.

623.3 CREDIT CARD REWARDS PROGRAMS

Any City credit card with a rewards program shall have all rebates credited to the General Fund. A report of any rebates received shall be reported to the Finance Committee on an annual basis.

623.4 PURCHASE ORDERS

Consistent with the Purchasing Policy, a purchase for \$500 or more requires a purchase order.

623.5 PROHIBITED EXPENDITURES

Expenditures that are strictly prohibited to be purchased with any credit card type:

- Entertainment
- Alcoholic Beverages
- Cash Advances/Withdrawals
- Gratuities Over 20% of Approved Meals
- Purchases for Personal Use

Violation of this policy may result in disciplinary action, up to, and including termination.

623.6 VIRTUAL CREDIT CARDS

The Finance Department is authorized to pay vendors with a one-time secure virtual card. No payment, using the one-time secure virtual card method, shall be made to vendors that charge a fee for using a virtual card.

To request a virtual card the Department/Division/Office head (or designee) must submit a request in writing to the Director of Finance, or designee. If approved, a virtual card will be sent to that individual to make the approved purchase. After the purchase is made, an original, detailed

City Issued Credit Cards

receipt must be turned in. Each receipt shall be legibly signed by the Department/Division/Office Head, coded and include a description of the reason for the expense.

623.7 CREDIT CARDS / COMMERCIAL CHARGE ACCOUNTS

There shall be a limited number of City-issued corporate credit cards maintained by the Finance Department. Cards may be signed out by a Department/Division/Office head (or designee) with proper justification for use of the credit card.

Department/Division/Office heads (or designees) will be able to sign out and use a corporate credit card. The individual requesting usage of a card must submit a request to the Director of Finance, or designee. If approved, the corporate card may be signed out from the Finance Department and returned after use, with a signed invoice for purchase(s) made.

An original, detailed receipt must be turned in. Each receipt shall be legibly signed by the Department/Division/Office Head, coded and include a description of the reason for the expense.

On a quarterly basis, Director of Finance, or designee will review the number of cards and accounts issued, expiration dates and credit limits.

Each employee who is in possession of a City corporate credit card is personally responsible and liable for any charges that are incurred under that corporate credit card. The card shall not be given to, or used, by, anyone else.

623.7.1 CANCELLATION OF CARDS

The Director of Finance must be notified immediately upon learning that a credit card has been lost, stolen, or needs to be revoked.

623.7.2 MAINTENANCE

The Finance Department shall maintain a list of corporate credit cards. Each card user shall read and sign the City Cardholder Agreement, stating that they have read the City-Issued Credit Cards policy, understand it and agree to abide by it. Each authorized card user may not incur a single transaction that is over \$2,500.00 without prior approval by the Director of Finance. Prior authorization is needed for any transaction that will be over the \$2,500.00. The Corporate Credit Card limit is \$7,500.00 per card, per month.

Monthly, the Finance Director shall present to the legislative authority credit card/commercial charge account transaction detail from the previous month. The legislative authority shall review the detail and annually the presiding officer of the legislative authority shall sign an attestation stating that the legislative authority reviewed the transactions.

623.7.3 CREDIT CARD CONVENIENCE FEES

Credit card convenience fees are charges, assessed by vendors or service providers, for processing payments made via credit card. Convenience fees are incurred as part of the payment process and represent a standard transactional cost. Late fees and penalties are NOT considered convenience fees and shall never be paid when using the City issued credit card.

City Issued Credit Cards

Although not always avoidable, employees should exercise sound judgment and fiscal responsibility when incurring and paying such convenience fees. Whenever feasible, alternative payment methods that do not include convenience fees, such as ACH transfers, checks, or other director payment options, should be utilized to minimize costs. While credit card convenience fees are often unavoidable and represent a standard business expense, efforts should be made to limit the payment of such fees when practical.

Some examples of when a convenience fee may be paid by the City with a City owned credit card are:

- The vendor doesn't accept payment by any other means without a convenience fee and they are the only vendor option for the purchase;
- When payment must be made in person and the amount will not be known until checkout, such as recording fees with Wood County;
- Registrations for training that can only be paid with a credit card.

623.8 STORE CREDIT CARDS

The City of Perrysburg will have store credit cards accounts. (Example: Lowes, Home Depot, and WEX) Department/Division/Office Heads may request in writing when an employee needs to be added to a store account. This request shall include justification as to why the employee needs access. The City Administrator and Director of Finance must both approve the addition.

Any time a store card is used, itemized receipt must be coded with an expense account, along with a description of the reason for the expense and approved by the Department/Division/Office Head. These receipts must be promptly turned into the Finance Department for processing.

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 51-2026

DATE: June 16, 2026



Subject Matter/Background

This Resolution authorizes the acceptance of a proposal from Ohio Plan Risk Management for the provision of property liability insurance for the City for the period of July 1, 2026 to July 1, 2027, in an amount of \$291,516.00. The City has been an active member of the Ohio Plan since 2004. The Plan is administered by Hylant Administrative Services, LLC as in previous years. Historical premium amounts for the City while with the Ohio Plan are:

2009	\$141,478.00	Ord. 126-2009
2010	\$144,907.00	Ord. 99-2010
2011	\$160,215.00	Ord. 113-2011
2012	\$140,754.00	Ord. 114-2012
2013	\$164,452.00	Ord. 72-2013
2014	\$192,253.00	Ord. 60-2014
2015	\$138,424.00	Ord. 74-2015
2016	\$142,517.00	Ord. 61-2016
2017	\$138,268.00	Ord. 63-2017
2018	\$141,232.00	Ord. 78-2018
2019	\$144,143.00	Res. 34-2019
2020	\$163,002.00	Res. 30-2020
2021	\$165,130.00	Res. 40-2021
2022	\$186,144.00	Res. 53-2022
2023	\$191,739.00	Res. 63-2023
2024	\$231,546.00	Res. 67-2024
2025	\$271,275.00	Res. 55-2025

Financial Review

The premium cost for liability coverage has been included within the 2026 budget.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, it is recommended that the three reading rule be waived and the legislation be passed as an emergency measure to allow the City to accept the proposal and prevent any lapse in coverage.

RESOLUTION 51-2026

A RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE THROUGH OHIO PLAN RISK MANAGEMENT, INC. AT A COST NOT TO EXCEED TWO HUNDRED NINETY-ONE THOUSAND FIVE HUNDRED SIXTEEN DOLLARS AND ZERO CENTS (\$291,516.00); AND DECLARING AN EMERGENCY

WHEREAS, pursuant to the authority of Sections 731.141, 125.04, 2744.08 and 2744.081 of the Ohio Revised Code taking bids for municipal insurance is no longer required when the provisions of those sections are followed; and,

WHEREAS, insurance through Ohio Plan Risk Management, Inc. complies with such sections; and,

WHEREAS, Ohio Plan Risk Management, Inc. continues to be a reasonable and cost effective mechanism for providing the insurance coverage needed by the City; and,

WHEREAS, the Finance & Economic Development Committee reviewed this request at its meeting on June 9, 2026 and voted unanimously to recommend the legislation be forwarded to City Council as an emergency measure.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and the Director of Finance are authorized to take all actions necessary to purchase insurance with Ohio Plan Risk Management, Inc., at the cost of Two Hundred Ninety-One Thousand Five Hundred Sixteen Dollars and Zero Cents (\$291,516.00) for the coverage specified herein, and specified in Exhibit A, and over a policy period between July 1, 2026 and July 1, 2027.

- (a) Comprehensive Municipal Liability;
- (b) Employers Liability;
- (c) Public Officials and Employees Liability;
- (d) Law Enforcement Liability;
- (e) Automobile;
- (f) Property;
- (g) Special Property;
- (h) Electronic Equipment/Media;
- (i) Crime;
- (j) Boiler and machinery coverage;
- (k) Bonds (including public officials and employees requiring individual bonds);

- (l) Terrorism;
- (m) Excess Liability;
- (n) Cybersecurity;
- (o) Malicious Acts.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the residents of the City of Perrysburg, Wood County, Ohio, to ensure that there are no coverage gaps on potential City liabilities, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Entity Name: City of Perrysburg

PAYMENT SUMMARY

COVERAGE	PREMIUM
Package	\$315,392
Ohio Plan Advantage Premium Contribution	\$23,876
Total Annual Payment	\$291,516

OHIO PLAN ADVANTAGE

The Ohio Plan Advantage is available to members with 4 or more consecutive years of membership with the Ohio Plan. The Named Member received the following premium contribution.

Active Ohio Plan Member since	2004
Loss Ratio Points (Up to 60 points) (60 – 50 = Advantage Loss Ratio Points)	10
Risk Management Points (Up to 40 points)	40
Advantage Potential Premium Contribution	\$47,752
Advantage Final Premium Contribution	\$23,876

OPTIONS

NOTES

- Premium includes Ohio Plan's risk management services.

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 52-2026

DATE: June 16, 2026



Subject Matter/Background

This Resolution authorizes the submission of estimated revenues to the Wood County Budget commission for the budget year beginning January 1, 2027. This is an annual piece of legislation that identifies the estimated revenues anticipated to be received in 2027. The legislation is required to be passed by the municipal legislative body no later than July 15, 2026.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, it is recommended that the three reading rule be suspended and the legislation be passed as an emergency measure to allow the City to timely submit the estimated revenues in advance of the July 15 deadline.

RESOLUTION 52-2026

A RESOLUTION AUTHORIZING SUBMISSION OF AN ESTIMATE OF REVENUES TO THE WOOD COUNTY BUDGET COMMISSION FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2027; AND DECLARING AN EMERGENCY

WHEREAS, the Budget Commission for Wood County, Ohio, has requested that the City of Perrysburg submit an estimate of its revenues for the budget year beginning January 1, 2027, and such an estimate has been prepared and is attached hereto as Exhibit A; and,

WHEREAS, the Finance Committee reviewed this request at its meeting on June 9, 2026 and voted unanimously to recommend the legislation be forwarded to City Council as an emergency measure.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Clerk is directed to submit the attached Estimate of Revenues to the Wood County Budget Commission.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to meet the timeline established by the Wood County auditor for the requested submission and to allow for appropriate preparation and submission of related budget documents, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING **JANUARY 1, 2027**

THE CITY OF PERRYSBURG

June 9, 2026

EXHIBIT I

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2026	2027
1. GENERAL FUND	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Balance, January 1st	\$ 32,778,067.09	\$ 24,584,204.13
REVENUES:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Local Taxes		
Real Estate Tax	\$ 1,983,169.50	\$ 2,080,000.00
Personal Property Tax	\$ -	\$ -
Municipal Income Tax	\$ -	\$ -
Other Local Taxes	\$ -	\$ -
Total Local Taxes	\$ 1,983,169.50	\$ 2,080,000.00
Intergovernmental Revenues	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
State Shared Taxes and Permits	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Local Government	\$ 600,000.00	\$ 600,000.00
Local Government Revenue Assistance	\$ -	\$ -
Estate Tax	\$ -	\$ -
Cigarette Tax	\$ 600.00	\$ 600.00
License Tax	\$ -	\$ -
Liquor and Beer Permits	\$ 40,000.00	\$ 40,000.00
Gasoline Tax	\$ -	\$ -
Rollbacks (Homestead, 10%, 2.5%, and PP)	\$ 200,000.00	\$ 200,000.00
Gas & Electric Deregulation Reimbursement	\$ -	\$ -
Other State Shared Taxes and Permits	\$ -	\$ -
Total State Shared Taxes and Permits	\$ 840,600.00	\$ 840,600.00
Federal Grants or Aid	\$ -	\$ -
State Grants or Aid	\$ -	\$ -
Other Grants or Aid	\$ 30,000.00	\$ 30,000.00
Total Intergovernmental Revenues	\$ 870,600.00	\$ 870,600.00
Special Assessments	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Lighting	\$ -	\$ -
Sidewalks	\$ -	\$ -
Total Special Assessments	\$ -	\$ -
Charges for Services	\$ 1,680,145.00	\$ 1,979,392.00
Fines, Licenses, and Permits	\$ 812,500.00	\$ 815,000.00
Miscellaneous	\$ 2,943,700.00	\$ 2,403,700.00
Other Financing Sources:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Proceeds from Sale of Debt	\$ -	\$ -
Transfers	\$ 27,425,498.86	\$ 27,828,000.00
Advances	\$ -	\$ -
Other Sources	\$ -	\$ -
Total Revenue	\$ 35,715,613.36	\$ 35,976,692.00
Total Revenue and Balance	\$ 68,493,680.45	\$ 60,560,896.13

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING **JANUARY 1, 2027**

THE CITY OF PERRYSBURG

June 9, 2026

EXHIBIT II

FUND NAME: POLICE & FIRE PENSION FUND 2228

FUND TYPE/CLASSIFICATION: Fiduciary/Trust

DESCRIPTION	2026	2027
	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ 1,392,829.22	\$ 1,218,056.64
REVENUE		
FROM TAXES	\$ 1,740,547.71	\$ 1,827,580.00
FROM OTHER SOURCES	\$ 116,000.00	\$ 116,000.00
TOTAL REVENUE AND BALANCE	\$ 3,249,376.93	\$ 3,161,636.64

FUND NAME: GARBAGE & REFUSE 2231

FUND TYPE/CLASSIFICATION: Special Revenue

DESCRIPTION	2026	2027
	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ 304,529.49	\$ 516,902.01
REVENUE		
FROM TAXES	\$ 1,053,946.48	\$ 1,125,000.00
FROM OTHER SOURCES	\$ 758,110.00	\$ 1,023,110.00
TOTAL REVENUE AND BALANCE	\$ 2,116,585.97	\$ 2,665,012.01

FUND NAME: FT. MEIGS UNION CEMETARY R.E. TAX FUND 7508

FUND TYPE/CLASSIFICATION: Fiduciary/Trust

DESCRIPTION	2026	2027
	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ -	\$ 9,060.77
REVENUE		
FROM TAXES	\$ 337,560.77	\$ 354,400.00
FROM OTHER SOURCES	\$ 28,000.00	\$ 28,000.00
TOTAL REVENUE AND BALANCE	\$ 365,560.77	\$ 391,460.77

ESTIMATE OF REVENUES
 FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
 FOR BUDGET YEAR BEGINNING **JANUARY 1, 2027**

THE CITY OF PERRYSBURG

June 9, 2026

EXHIBIT II

FUND NAME: PUBLIC TRANSPORTATION 2237
FUND TYPE/CLASSIFICATION: Special Revenue

DESCRIPTION	2026	2027
	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ 410,984.80	\$ 325,915.30
REVENUE		
FROM TAXES	\$ 567,830.50	\$ 596,200.00
FROM OTHER SOURCES	\$ 54,000.00	\$ 54,000.00
TOTAL REVENUE AND BALANCE	\$ 1,032,815.30	\$ 976,115.30

ESTIMATE OF REVENUES
 FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
 FOR BUDGET YEAR BEGINNING **JANUARY 1, 2027**

THE CITY OF PERRYSBURG

June 9, 2026

CURRENT VALUATION _____

EXHIBIT III

FUND List All Funds Individually Unless Reported on Exhibit I or II	ESTIMATED UNENCUMBERED BALANCE JANUARY 1ST	BUDGET YEAR ESTIMATED REVENUE	TOTAL BALANCE AND REVENUE
GOVERNMENTAL:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
SPECIAL REVENUE:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Federal Grants - 2200	\$ -	\$ 690,633.00	\$ 690,633.00
State Grants - 2201	\$ -	\$ 150,000.00	\$ 150,000.00
One Ohio (Opioid Settlement) - 2202	\$ 107,560.19	\$ 20,000.00	\$ 127,560.19
Municipal Income Tax - 2222	\$ 182,681.91	\$ 28,500,000.00	\$ 28,682,681.91
SCMR - 2223	\$ 709,395.14	\$ 1,250,000.00	\$ 1,959,395.14
State Hwy - 2224	\$ 761,087.01	\$ 146,000.00	\$ 907,087.01
Lighting Fund - 2225	\$ 162,418.60	\$ 245,000.00	\$ 407,418.60
Police Fire & Pension - 2228	\$ 1,218,056.64	\$ 1,943,580.00	\$ 3,161,636.64
Secondary Sewer - 2230	\$ 42.09	\$ 911,750.00	\$ 911,792.09
Garbage & Refuse - 2231	\$ 516,902.01	\$ 2,148,110.00	\$ 2,665,012.01
Motor Vehicle License - 2233	\$ 376,430.83	\$ 330,000.00	\$ 706,430.83
ASR Radio Fund - 2235	\$ 99,234.08	\$ 50,000.00	\$ 149,234.08
Street Trees - 2236	\$ 405,776.81	\$ 183,000.00	\$ 588,776.81
Public Transportation - 2237	\$ 325,915.30	\$ 650,200.00	\$ 976,115.30
Muni Ct Comp/LR - 2238	\$ 3,970.68	\$ 82,544.84	\$ 86,515.52
Muni Ct Probation - 2239	\$ 538.82	\$ 36,125.00	\$ 36,663.82
Muni Ct Spec Proj - 2241	\$ 224,213.78	\$ 60,000.00	\$ 284,213.78
Storm Water Pollution Prevention Deposit - 2333	\$ -	\$ 30,000.00	\$ 30,000.00
Right of Way Repairs - 2501	\$ 153,475.81	\$ 20,800.00	\$ 174,275.81
Drug Law Enf - 2820	\$ 5,834.09	\$ 1,500.00	\$ 7,334.09
DUI Arrest Fund - 2821	\$ 14,631.65	\$ 1,500.00	\$ 16,131.65
Furtherance of Justice - 2822	\$ 5,057.36	\$ 2,000.00	\$ 7,057.36
Fed Drug Law Enfor - 2823	\$ 5,770.91	\$ 5,000.00	\$ 10,770.91
TOTAL SPECIAL REVENUE FUNDS	\$ 5,278,993.71	\$ 37,457,742.84	\$ 42,736,736.55
DEBT SERVICE FUNDS:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Bond Retirement - 3601	\$ 17,960.79	\$ 1,442,575.00	\$ 1,460,535.79
TOTAL DEBT SERVICE FUNDS	\$ 17,960.79	\$ 1,442,575.00	\$ 1,460,535.79
CAPITAL PROJECT FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Capital Imp - 4403	\$ 1,803.64	\$ 4,250,000.00	\$ 4,251,803.64
Park Land Acq & Dev - 4404	\$ 544,570.69	\$ 115,000.00	\$ 659,570.69
TOTAL CAPITAL PROJECT FUNDS	\$ 546,374.33	\$ 4,365,000.00	\$ 4,911,374.33

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING **JANUARY 1, 2027**

THE CITY OF PERRYSBURG

June 9, 2026

EXHIBIT III

FUND List All Funds Individually Unless Reported on Exhibit I or II	ESTIMATED UNENCUMBERED BALANCE JANUARY 1ST	BUDGET YEAR ESTIMATED REVENUE	TOTAL BALANCE AND REVENUE
PROPRIETARY:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
ENTERPRISE FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Water - 5331	\$ 6,845,935.87	\$ 11,801,000.00	\$ 18,646,935.87
Water Poll Control - 5332	\$ 11,937,781.94	\$ 10,480,000.00	\$ 22,417,781.94
Storm Water Utility - 5333	\$ -	\$ 1,320,177.00	\$ 1,320,177.00
I & I Clean Water - 5335	\$ 2,142,030.14	\$ 250,000.00	\$ 2,392,030.14
Water R&E - 5401	\$ 4,600,845.78	\$ 800,000.00	\$ 5,400,845.78
Sewer R&E - 5402	\$ 45,948.05	\$ 17,702,000.00	\$ 17,747,948.05
TOTAL ENTERPRISE FUNDS	\$ 25,572,541.78	\$ 42,353,177.00	\$ 67,925,718.78
INTERNAL SERVICE FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Employee H&W - 6505	\$ 2,101,913.31	\$ 6,095,000.00	\$ 8,196,913.31
Rotary Postage - 6802	\$ 46.30	\$ 40,000.00	\$ 40,046.30
TOTAL INTERNAL SERVICE FUNDS	\$ 2,101,959.61	\$ 6,135,000.00	\$ 8,236,959.61
FIDUCIARY:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
TRUST AND AGENCY FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Hotel/Motel Tax - 7220	\$ 36,277.29	\$ 1,600,000.00	\$ 1,636,277.29
DUI Indigent - 7503	\$ 292,714.27	\$ 20,000.00	\$ 312,714.27
State Highway Patrol Tr - 7504	\$ -	\$ 60,000.00	\$ 60,000.00
Utility Coll - 7506	\$ 244,146.45	\$ 1,802,500.00	\$ 2,046,646.45
Mun Pub Impr Ta Inc - 7507	\$ 95,045.28	\$ 2,100,000.00	\$ 2,195,045.28
JT Cemetary Re Tax - 7508	\$ 9,060.77	\$ 382,400.00	\$ 391,460.77
Levis Spec Assess - 7509	\$ -	\$ -	\$ -
Ind Dr Interlock - 7510	\$ 153,516.43	\$ 40,000.00	\$ 193,516.43
Mat Surplus Fund - 7511	\$ 7,949.39	\$ -	\$ 7,949.39
ESID Fund - 7512	\$ -	\$ 79,000.00	\$ 79,000.00
Fire Loss Claims - 7518	\$ -	\$ -	\$ -
Uncashed Checks - 7810	\$ 60,644.75	\$ 20,000.00	\$ 80,644.75
TOTAL TRUST & AGENCY FUNDS	\$ 899,354.63	\$ 6,103,900.00	\$ 7,003,254.63
TOTAL FOR MEMORANDUM ONLY			

**EXHIBIT VI
DEBT SCHEDULE**

PURPOSE OF BONDS AND NOTES	AUTHORITY FOR LEVY OUTSIDE 10 MILL LIMIT*	DATE OF ISSUE	DATE DUE	ORDINANCE OR RESOLUTION	SERIAL OR TERM	RATE OF INTEREST	AMTS OF BONDS & NOTES OUTSTANDING AT BEGINNING OF BUDGET YEAR	BUDGET YEAR	
								AMOUNT REQUIRED FOR PRINCIPAL AND INTEREST	AMOUNT RECEIVABLE FROM OTHER SOURCES TO MEET DEBT PAYMENTS
								1/1/2027 to 12/31/2027	1/1/2027 to 12/31/2027
Payable from Bond Ret Fund									
INSIDE 10 MILL LIMIT:									
Various Purpose Sewer						2.0%	\$ 948,600.00	\$ 948,600.00	\$ 948,600.00
WWTP III - 2016 - OWDA						3.0%	\$ 7,916,125.69	\$ 910,397.94	\$ 910,397.94
Municipal Buildings Renovation Bonds						4.25%	\$ 23,023,506.88	\$ 1,442,575.00	\$ 1,442,575.00
TOTAL									
OUTSIDE 10 MILL LIMIT:									
TOTAL									

*If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of the election.
If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.

ESTIMATE OF REVENUES
FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION

CITY OF PERRYSBURG

BUDGET YEAR 2027

DATE JUNE 16, 2026

This document must be adopted by the Council or other legislative body on or before July 15, 2026, and must be submitted to the Wood County Auditor on or before July 20, 2026. Failure to comply may result in loss of Local Government and Local Government Revenue Assistance allocation.

TO THE AUDITOR OF WOOD COUNTY:

The following revenue estimates for the budget year beginning January 1, 2027, has been adopted by Council and is herewith submitted for consideration of the Budget Commission.

SIGNED _____

TITLE _____

TO: Mayor Weber
President Rettig
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinances 38 & 39-2026

DATE: June 2, 2026



Subject Matter/Background

These proposed Ordinances will amend Ordinance §266.06-1 and §266.06-3 which establishes “Sickness, Accident, Disability, and Pregnancy Leaves” and “Bereavement Leave” to ensure employees are not financially disadvantaged when taking leave to grieve the loss of a child based on miscarriage or stillbirth.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/2/2026

Second Reading – 6/16/2026

Third Reading and Vote – 7/7/2026

ORDINANCE 38-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-1 OF THE CITY OF PERRYSBURG PERSONNEL CODE

WHEREAS, Codified Ordinance §266.06-1 establishes “Sickness, Accident, Disability, and Pregnancy Leaves” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy”; and,

WHEREAS, it is appropriate to amend and revise that Ordinance to provide clarity and include references to new Personnel Code updates; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting held May 18, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.06-1 which currently reads as:

266.06-1 SICKNESS, ACCIDENT, DISABILITY AND PREGNANCY LEAVES.

For purposes of this subsection and all other references in this section to “health care professional” OR “licensed health care professional” the term shall mean physician, psychologist, psychiatrist, and others licensed to administer health care independently or under the direction of a physician.

Leaves under this section for purposes authorized by the Family Medical Leave Act shall be charged against eligibility for leaves under Section 266.06-7 Family and Medical Leaves of Absence, until the same has been exhausted. Leaves of absence for sickness, accident or disability (including pregnancy) shall be granted in writing when the City is presented with a health care professional’s certificate indicating the reason(s) the employee is unable to perform his/her regular job duties and the anticipated duration of the leave.

Leaves of absence for worker’s compensation shall be for a minimum of seven (7) calendar days and a maximum of thirty (30) calendar day periods up to a maximum of one hundred eighty (180) calendar days within a twenty-four (24) month period or three hundred sixty-five (365) calendar days within a twenty-four (24) month period for a Workers' Compensation disability. Any request for an extension must be accompanied by a health care professional’s

certificate setting forth the same type of information as is required for the original leave of absence.

At the beginning of a leave of absence or at any time(s) during a leave of absence or any extension thereof or at the end of a leave of absence, the City may require the employee to be examined by a licensed health care professional to determine whether or not the employee is able to perform his or her regular job duties/essential functions of the position.

Examinations shall be conducted by a health care professional designated by the Employer for the purpose of verifying the illness, determining whether the employee is unable to perform his/her required duties, and determining the expected date of recovery. The Employer shall bear the cost of the examination.

The employee may dispute the finding of the City's health care professional by submitting to the City written reports of his/her health care professional. If the City's health care professional and the employee's health care professional are unable to agree on whether the employee is able to perform his/her regular job duties/essential job functions, the two health care professionals shall choose a third health care professional who shall forthwith examine the employee and whose written decision shall be final and binding upon the City and the employee. This process must be expedited. The examination by the City health care professional shall be at City expense and the examination by the third health care professional shall be borne by the City. If it is determined by the employee's health care professional or by the third health care professional that the employee is able to perform his/her regular job/essential job functions, the employee shall report for work the following day after being notified by the City to do so. Failure of the employee to report for work shall be considered as overstaying an approved leave of absence.

An employee on an approved leave of absence under this Section must exhaust accrued but unused sick leave and may then use accrued but unused vacation pay. When sick leave and vacation pay are exhausted, the employee will be on an unpaid leave. Employees eligible for accident compensation benefits under Section 9.3 will not be eligible to use accrued but unused sick leave or vacation pay. The City will continue to pay health insurance premiums on behalf of an employee for the first sixty (60) days of an unpaid leave under this Section and thereafter the employee must pay the full premium rate to the City to maintain health insurance in effect.

is hereby amended and revised to read:

266.06-1 SICKNESS, ACCIDENT, DISABILITY AND PREGNANCY LEAVES.

For purposes of this Chapter, including Sections 266.06-1 through 266.06-8, references to the following terms shall be defined as follows:

- (a) "health care professional" OR "licensed health care professional" shall mean physician, psychologist, psychiatrist, and others licensed to administer health care independently or under the direction of a physician.
- (b) "birth of a child" shall mean the complete expulsion or extraction from its mother of a product of human conception that after such expulsion or extraction breathes or shows any other evidence of life such as beating of the heart, pulsation of the umbilical cord, or definite movement of voluntary muscles, whether or not the umbilical cord has been cut or the placenta is attached.
- (c) "death of an employee's child" shall include fetal death of a child, which shall be documented as either a miscarriage or stillbirth, as applicable.
 - (1) "fetal death" shall mean death prior to the complete expulsion or extraction from its mother of a product of human conception, irrespective of the duration of pregnancy, which after such expulsion or extraction does not breathe or show any other evidence of life such as beating of the heart, pulsation of the umbilical cord, or definite movement of voluntary muscles.
 - (2) "miscarriage" shall mean that an infant prior to twenty weeks of gestation suffered a fetal death.
 - (3) "stillbirth" shall mean that an infant of at least twenty weeks of gestation suffered a fetal death.

Employees eligible for Pregnancy and Parental Leave under Section 266.06-8 will not be required to exhaust accrued but unused sick leave or vacation to qualify for leave. Employees on Pregnancy or Parental Leave are not permitted to use vacation time or accrued sick leave during the leave period.

Employees on any approved leave of absence under this Section, including, but not limited to, leaves granted under Sections 266.09-3 and 266.06-8 and approved leave without pay, shall not be eligible for Bereavement Leave under 266.06-3.

Leaves under this section for purposes authorized by the Family Medical Leave Act shall be charged against eligibility for leaves under Section 266.06-7 Family and Medical Leaves of Absence, until the same has been exhausted.

Leaves of absence for sickness, accident or disability (including pregnancy) shall be granted in writing when the City is presented with a health care professional's certificate indicating the reason(s) the employee is unable to perform his/her regular job duties and the anticipated duration of the leave.

Leaves of absence for worker's compensation shall be for a minimum of seven (7) calendar days and a maximum of thirty (30) calendar day periods up to a maximum of one hundred eighty (180) calendar days within a twenty-four (24) month period or three hundred sixty-five (365) calendar days within a twenty-four (24) month period for a Workers' Compensation disability. Any request for an extension must be accompanied by a health care professional's certificate setting forth the same type of information as is required for the original leave of absence.

At the beginning of a leave of absence or at any time(s) during a leave of absence or any extension thereof or at the end of a leave of absence, the City may require the employee to be examined by a licensed health care professional to determine whether or not the employee is able to perform his or her regular job duties/essential functions of the position.

Examinations shall be conducted by a health care professional designated by the Employer for the purpose of verifying the illness, determining whether the employee is unable to perform his/her required duties, and determining the expected date of recovery. The Employer shall bear the cost of the examination.

The employee may dispute the finding of the City's health care professional by submitting to the City written reports of his/her health care professional. If the City's health care professional and the employee's health care professional are unable to agree on whether the employee is able to perform his/her regular job duties/essential job functions, the two health care professionals shall choose a third health care professional who shall forthwith examine the employee and whose written decision shall be final and binding upon the City and the employee. This process must be expedited. The examination by the City health care professional shall be at City expense and the examination by the third health care professional shall be borne by the City. If it is determined by the employee's health care professional or by the third health care professional that the employee is able to perform his/her regular job/essential job functions, the employee shall report for work the following day after being notified by the City to do so. Failure of the employee to report for work shall be considered as overstaying an approved leave of absence.

An employee on an approved leave of absence under this Section must exhaust accrued but unused sick leave and may then use accrued but unused vacation pay. When sick leave and vacation pay are exhausted, the employee will be on an unpaid leave. Employees eligible for accident compensation benefits under Section 266.09-3 will not be eligible to use accrued but unused sick leave or vacation pay. The City will continue to pay health insurance premiums on behalf of an employee for the first sixty (60) days of an unpaid leave under this Section and thereafter the employee must pay the full premium rate to the City to maintain health insurance in effect.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 39-2026

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-3 OF THE CITY OF PERRYSBURG PERSONNEL CODE

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.06-3 establishes “Bereavement Leave” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy”; and,

WHEREAS, this Ordinance is being updated to help clarify this portion of the Code; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on May 18, 2026 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.06-3 which currently reads as:

266.06-3 BEREAVEMENT LEAVE:

In case of death of an employee's child, current spouse, mother, father, brother, sister, grandmother, grandfather, grandchild, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepmother, stepfather, stepchild, or any other relative who resides in the household of the employee, the Department Head, Division Head, Office Manager or their designee may, upon request grant a leave of absence from the day of death, until and including the day after the funeral not to exceed five (5) working days to employees. Full-time employees will receive pay for their regularly scheduled work hours as applicable at the applicable straight-time rate for each day of bereavement leave.

If a holiday occurs while an employee is on funeral leave, the employee will be paid for the funeral leave or the holiday, but not for both.

Depending on the individual circumstances, the Department Head, Division Head, Office Manager or their designee may allow an employee to take one (1) or more of the five (5) days of bereavement leave at a later time, past the date of the funeral, to address items related to the death (estate, etc.). The decision to grant this exception shall be at the discretion of the Department Head, Division Head, Office Manager or their designee. Additional bereavement leave may be granted at the discretion of the Department Head, Division Head, Office Manager or their designee, with such

additional time being deducted from the employee's sick leave bank. Proof of relationship to the deceased may be required.

is hereby amended and revised to read:

266.06-3 BEREAVEMENT LEAVE:

In case of death of an employee's child, current spouse, mother, father, brother, sister, grandmother, grandfather, grandchild, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepmother, stepfather, stepchild, or any other relative who resides in the household of the employee, the Department Head, Division Head, Office Manager or their designee may, upon request grant a leave of absence from the day of death, until and including the day after the funeral not to exceed five (5) working days to employees.

An employee using bereavement leave based on a miscarriage shall provide appropriate medical documentation of the miscarriage. An employee using bereavement leave based on a stillbirth shall provide a copy of the fetal death certificate.

Full-time employees will receive pay for their regularly scheduled work hours as applicable at the applicable straight-time rate for each day of bereavement leave.

If a holiday occurs while an employee is on funeral leave, the employee will be paid for the funeral leave or the holiday, but not for both.

Depending on the individual circumstances, the Department Head, Division Head, Office Manager or their designee may allow an employee to take one (1) or more of the five (5) days of bereavement leave at a later time, past the date of the funeral, to address items related to the death (estate, etc.). The decision to grant this exception shall be at the discretion of the Department Head, Division Head, Office Manager or their designee. Additional bereavement leave may be granted at the discretion of the Department Head, Division Head, Office Manager or their designee, with such additional time being deducted from the employee's sick leave bank.

Proof of relationship to the deceased may be required.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR